



CALL TO ARTISTS

PROJECT

Old Town Park: Art in the Plaza

DEADLINE

4/1/2019

BUDGET

\$150,000

DESCRIPTION

City of Moore (<https://www.cityofmoore.com/departments/finance/city-bids-1>)

The City of Moore announces this call for professional artists for an exterior inspirational work of art for the Old Town Park in Moore, Oklahoma, to be opened in spring of 2020. The commissioned work will serve as a luminary exterior addition to the Old Town Park. The artwork will be visible from Main Street located in the historic Old Town District. Work sought through this Call to Artists includes but is not limited to: Architectural elements and/or integrated sculptural works, landscape or hardscape design, active/interactive kinetic work, two-dimensional or low relief, free-standing sculpture, light/sounds/new media based work, glass/ceramic/metal/textile, wood, cast concrete or stone. This public art project must reflect local custom, styles or cultural attitudes and integrate into the overall design of Old Town Park.



BACKGROUND

The City of Moore purchased the property for Old Town Park approximately five years ago. The development of Old Town Park was made possible by a dedicated sales tax approved by voters in November 2016. Old Town Park will be approximately 2 acres in size.

The Park will be located in the historic Old Town District of Moore, Oklahoma near the Main Street and Broadway intersection. Old Town Park will be a public park that will include a train depot, small outdoor plaza, public art, and a trail. The train depot will house a coffee & juice shop and an artist in residence space. This location of the train depot lends itself to anchoring a town square type area. The public art will help determine the form of the rest of the space.

PROJECT PURPOSE

The artwork will be responsive to the site and relevant to the community. The artwork will help beautify the space and will contribute to the unique identity of the park. The artwork will be formally and thematically appropriate to the park's users, employees, and the community.

ELIGIBILITY

This opportunity is open to all practicing artists, at least 18 years of age. Artists with prior public art experience in the State of Oklahoma are encouraged to apply. Artists residing outside the Central Oklahoma area are eligible, but will be required to travel and attend meetings within the same budget allocation as local artists. Artists may apply and be considered independently, as part of a team, or both.

SELECTION CRITERIA

- Artistic excellence, originality, and ability to produce a consistent body of work, as evidenced by representation of past work in images and other supporting materials.
- Experience with projects of a similar scale and scope.
- Appropriateness of Artist's approach and style to the project's intent and site.
- Availability to work within project time frame and to be present in Moore, Oklahoma during the design review.
- Price and current market value of artist(s) work in relation to the scope and value contemplated for this commission.
- Good work habits: ability to meet deadlines, experience with budgeting, good communication skills, good problem solving abilities- as supported by references.
- Important Consideration will also be given to: safety, accessibility, durability, maintenance requirements, permanence of materials, protection against vandalism, and timelessness of the artwork proposed by the Artist(s).

Artist qualifications will be evaluated to determine whether artist(s) involved possess the creativity, technical skills, and discipline required for this public art project.

SUBMISSION

Artists shall submit one (1) original in digital format, and five (5) hard copies. The submission must be clearly marked as **RFQ# 1900-05 Old Town Park Call to Artists** and delivered to:

City of Moore Purchasing Department
301 N. Broadway Ave. Suite 142
Moore, OK 73160

No later than **4:00 PM on Monday, April 1st, 2019**. Submissions received after the submittal deadline shall be considered void and unacceptable and shall be returned unopened to the respondent.

The City of Moore is an equal opportunity employer.

Barbara Furgiani, Purchasing Agent, 405-793-5022

A Complete Submission includes:

- **Resume'**
 - Include a current professional resume', emphasizing public art experience, public collections, and public commissions. If you were part of a team, explain your role on the project.
 - Note for group submissions: Submit a single document with all resumes integrated per formatting instructions above. Each individual not to exceed two pages. Please order the first resume' as the primary contact for your team and include preferred contact method.
- **Artist Statement**
 - Prepare a brief letter explaining why your work should be considered for this project. Make sure to address the conceptual approach you will be taking. One-page maximum.
- **Examples of work**
 - Images should be in .jpg format with a minimum resolution of 800 X600 pixels (higher resolutions like 1900X1500 pixels provide sharper projected images).
 - The filename assigned to each image must match the following format:
 - Artists last name,
 - Image number that corresponds to the Image ID sheet.
 - Title of Work (if long, use representative words). If the image is a detail, indicate so.

Example: Wallace_10_Jellyfish_det.jpg

Review your image file to ensure that the images are in the same order as on the Image ID sheet.

- Artwork Examples submitted represent the artist`s own original creative work. Submissions fraudulently representing the creative work of others as the artist`s own will disqualify the submission.

- **Image ID Sheet**

- Include an image identification page or pages that provide the following information for each image:
 - Thumbnail image of work
 - Image number
 - Title
 - Medium
 - Dimensions
 - Date of work
 - Amount of commission or price of work and indicate those available for purchase.

Note: Include in the heading of the Image ID Sheet the following information:

1. Project Name
2. Artist`s Name
3. Artist`s Address
4. Artist`s Phone Number
5. Artist`s Email Address

Please note that submission materials will not be returned.

- **Successful public project**

- Contact Information verifying the satisfactory completion of at least one public art project including the dimensions/format of the piece, the commissioning organizations and budget.

- **References**

- Contact information for three professional references.

SELECTION PROCESS

After the submission entry deadline, candidate qualifications will be screened by City Staff to ensure completeness and conformity to the standards outlined in this Call to Artists before presentation to the selection committee. Incomplete submittals will not be considered.

The Selection Committee is composed of the following:

- 2 City Council Representatives
- 2 Parks Board Members
- 2 City Staff
- Moore Citizens
- A Design Architect
- An Art Advisor

The Call to Artist will be selected through a competitive, tiered process.

The Selection Committee will review and score complete submissions through a blind review, and then create a short list of five to eight semi-finalists. Semi-finalists will then be interviewed by the Selection Committee. The semi-finalists will be narrowed down to 2 finalists who will then be invited to attend an architect-led mandatory site tour. The tour will provide the artist insight to the materials being used for the park and train depot and then will learn the vision and goals for the project. The finalists will be asked to present dimensioned sketches and/or a model of their proposed design, along with:

- A detailed budget for all design elements
- Installation details
- A maintenance plan
- One-page artist statement about work proposed
- Statement about any conflicts in schedule for project
- Comprehensive List of commissions and awards over the last ten years (public and private)
- Project reference contact information

Finalists will be given an honorarium of \$2,500 to include all design fees, materials, transportation, and any other costs or fees associated with competing in the final selection phase.

SKETCHES AND MODEL POLICY

All sketches and/or models produced and materials presented for the selection interview shall become the property of the City of Moore. The City of Moore requires that all submission sketches and/or models submitted are original and unique to this Call to Artists.

SCHEDULE (dates are subject to change):

Please note that the City of Moore reserves the right, as deemed necessary, at its sole discretion to adjust this schedule by written notice to the Artists who apply. Notice will be sent to the address given in the submission.

Issue RFQ to potential Artists	2/28/2019
<u>DEADLINE</u> for Questions, email to cdbg@cityofmoore.com	3/15/2019
Answers to be posted online	3/20/2019
<u>DEADLINE</u> for Submissions	4/1/2019
First Selection Committee Meeting	4/10/2019
Interviews of Semi-Finalists	4/24/19
Tour of Sight by Finalists	5/8/2019
Presentation of Sketches/Models by Finalists	6/7/2019
Complete Selection Process	6/10/2019
Council Approval of Contract	7/2/2019
Award of Contract	7/2/2019
Sign and Process Contract	7/2/2019
Notice to Proceed	7/3/2019
Opening of Old Town Park	March 2020

OTHER SUBMISSION ENTRY INFORMATION:

The City of Moore reserves the right to withdraw this Call to Artists at any time and for any or no reason. Receipt of Artist submission entries by the City of Moore or submission of an Artist's entry to the City of Moore or selection of an Artist for purposes of negotiating a contract confers no rights to any Artist nor obligates the City of Moore in any manner. The City reserves the right at its sole discretion and for any reason, to reject all Artist submission entries and not award any contract and to solicit additional or different Artist submission entries at a later time. The City of Moore incurs no obligation regarding this Call to Artists, or any contract resulting there from, until a contract is fully completed and documents properly submitted and executed by all parties.

Any submission shall remain a valid entry for six (6) months after the submission deadline or until the City of Moore executes a contract, whichever is sooner. The City of Moore may, in the event the selected Artist fails to negotiate a satisfactory contract, or fails to perform and the contract is terminated within forty-five (45) days of its initiation, request the Artist submitting the next best entry to honor their submission entry.

Costs of developing a submission entry are solely the responsibility of the Artist. The City of Moore shall not provide reimbursement for such costs. The City of Moore shall not be liable for any Artist's preparation costs for any reason, other than that paid as an honorarium to artists invited by the selection committee to produce a submission that includes renderings and/or models for the selection interview. Submission of an entry shall constitute acceptance of the terms, conditions, criteria, requirements and evaluations set forth in this Call to Artists and operates as an offer and waiver of any and all objections and Prosper originated modifications to the contents of this Call to Artists.

The Artist must promptly respond in writing within three (3) working days of receipt of requests by the City of Moore regarding questions pertaining to their submission entry. Failure to promptly respond may be considered in the evaluation and selection of an Artist.

The City of Moore reserves the right to amend this "Call To Artists" at any time no later than five (5) working days prior to the deadline of submission of the entries, unless the amendment is for the purpose of extending the deadline or time for

the receipt of this Call to Artists in which case such amendment may be promulgated at any time prior to the previously published deadline or time for Submissions receipt.

All amendments to this Call to Artists will be posted to the City`s website:

<https://www.cityofmoore.com/departments/finance/city-bids-1>

Any oral statement or representation in response to a written inquiry will not be binding on the City of Moore. This Call to Artists can be reviewed between 8:00 am and 5:00 pm at City Hall: 301 N. Broadway Moore, Oklahoma 73160.

QUESTIONS & OFFICIAL SUBMISSION ADDRESS:

Any and all questions, comments, or inquiries regarding this Call to Artists must be sent in writing to cdbg@cityofmoore.com. Questions will be answered by March 20th, 2019 and posted [online](#).

Submission questions must be made to Barbara Furgiani in the Purchasing Department. Barbara Furgiani can be reached at 405-793-5022.

OFFICIAL SUBMISSION ADDRESS:

ARTIST SUBMISSION- City of Moore
Attn: Barbara Furgiani
City of Moore Purchasing Department
301 N. Broadway Ave. Suite 142
Moore, OK 73160

INSURANCE:

The Artist selected and recommended by the Selection Committee shall be required to enter into contract with the City of Moore for the entire duration of the project. Depending on the specific scope of the project, prior to the issuance and throughout the duration of the contract, the Artist shall be required to maintain insurance, as required by the City of Moore.

CONTRACT:

The selected Artists must be willing to negotiate a contract satisfactory to the City of Moore. In the event the City of Moore is unable or unwilling to successfully negotiate with the Artist submitting the best entry, the City of Moore reserves the option of rejecting the Artist and negotiating with the Artist submitting the next best entry.

In an attempt to satisfy the legal requirements of the City of Moore, the contract will require that Artist(s) waives rights under the Visual Artists Rights Act (VARA); however, after the written waiver, the City of Moore is willing to reinstate to the Artist(s) certain VARA Trademark rights. The extent of VARA rights to be reinstated is open for negotiation between the City of Moore and the Artist(s); however failure to come to terms on this issue will preclude the contract award to the Artist(s).

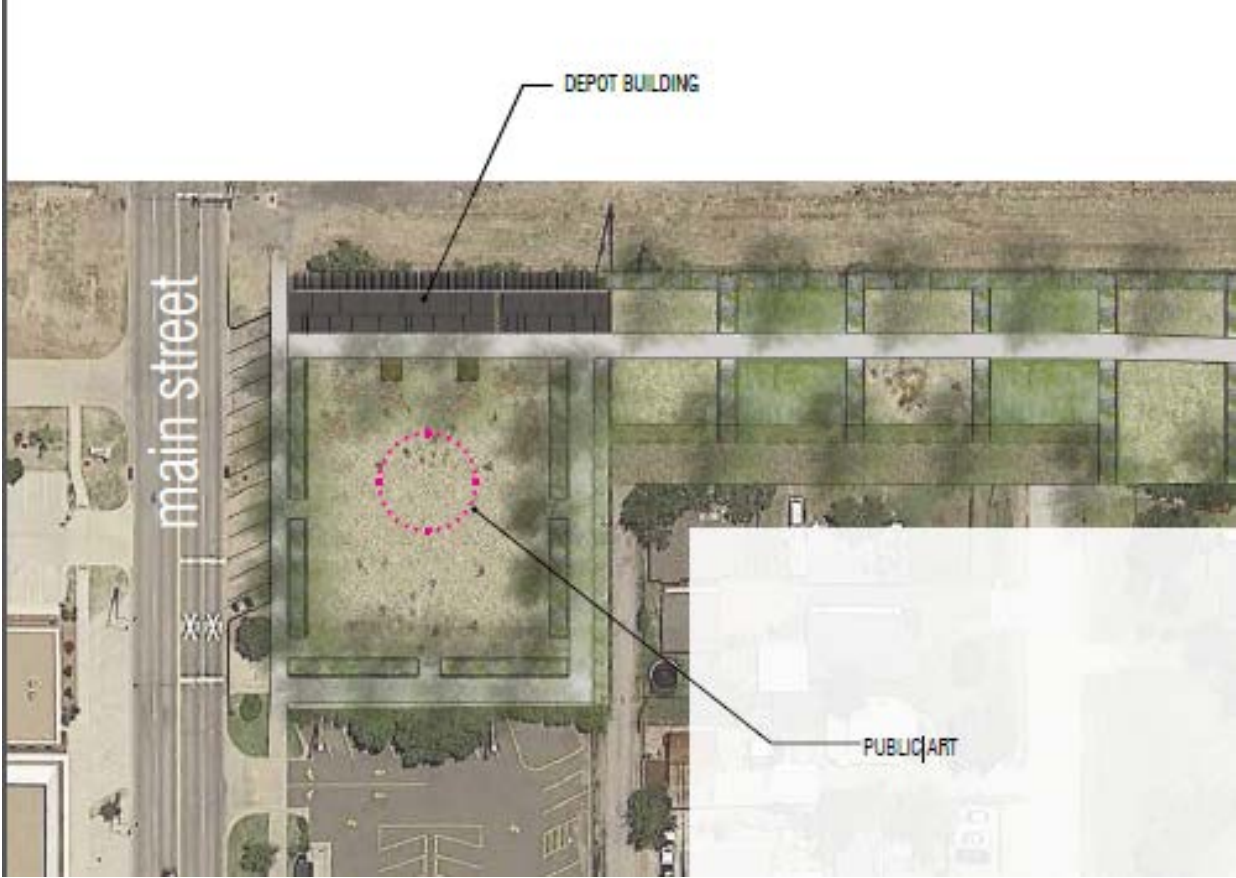
Appendix "A"

Figure 1: Looking Southwest at Old Town Park- Art Piece Plaza



Appendix "B"

Figure 2: Public Art Location



APPENDIX "C"

Figure 3: Old Town Park- Depot Elevations

Depot Elevations

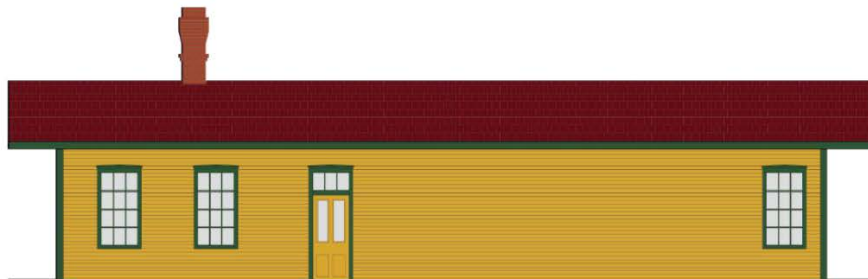
OLD TOWN PARK LAUD



East Elevation



South Elevation



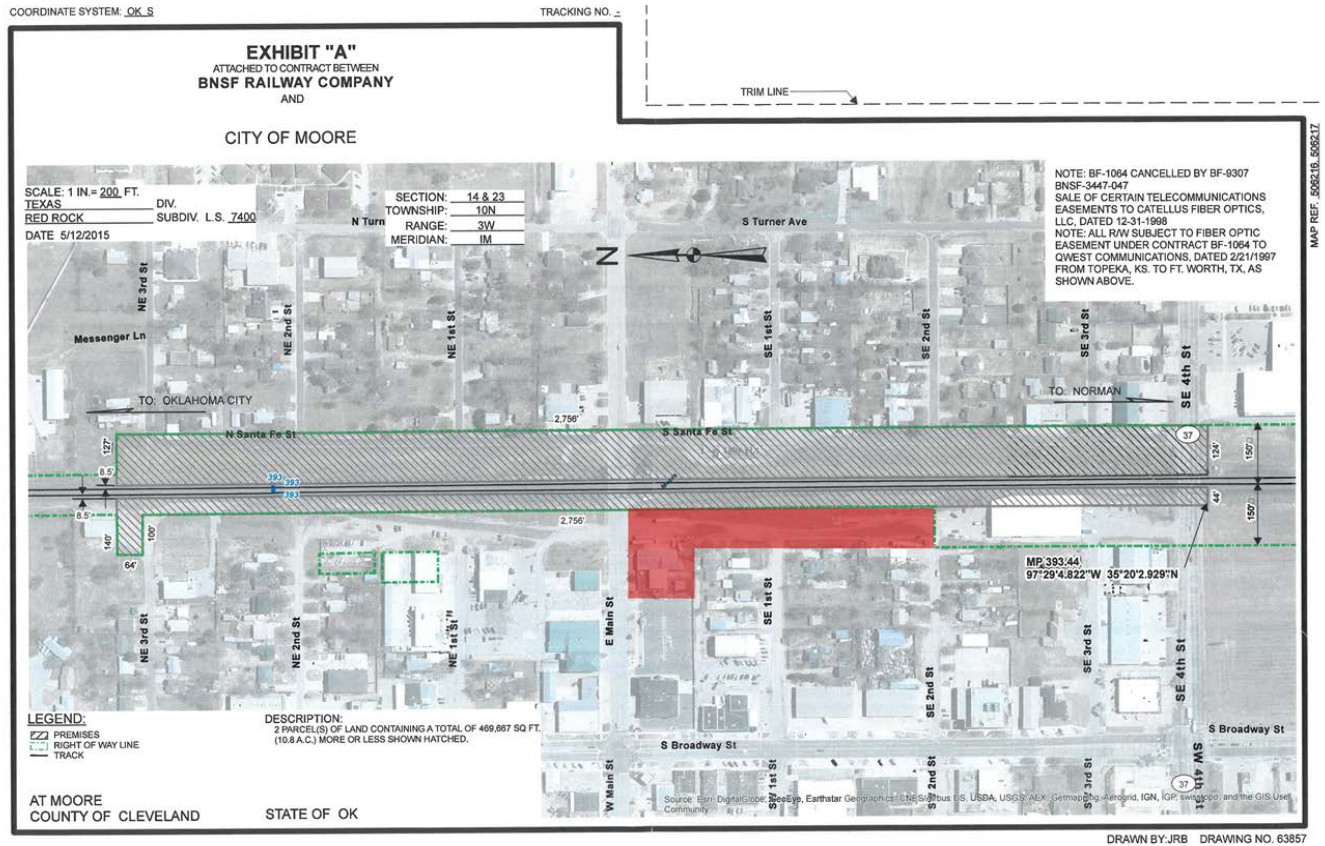
West Elevation



North Elevation

Appendix "D"

Figure 4: Footprint of Old Town Park



EXAMPLE OF IMAGE ID SHEET

Image 1	Title of Work (Thumbnail Here) Media Dimensions (H x W x D in feet and inches) Date work completed (use only images of completed work) Location (City, State) Value or Amount of Commission
Image 2	Title of Work (Thumbnail Here) Media Dimensions (H x W x D in feet and inches) Date work completed (use only images of completed work) Location (City, State) Value or Amount of Commission
Image 3	Title of Work (Thumbnail Here) Media Dimensions (H x W x D in feet and inches) Date work completed (use only images of completed work) Location (City, State) Value or Amount of Commission
Image 4	Title of Work (Thumbnail Here) Media Dimensions (H x W x D in feet and inches) Date work completed (use only images of completed work) Location (City, State)

	Value or Amount of Commission
Image 5	Title of Work (Thumbnail Here)
	Media
	Dimensions (H x W x D in feet and inches)
	Date work completed (use only images of completed work)
	Location (City, State)
	Value or Amount of Commission
Image 6	Title of Work (Thumbnail Here)
Media	
	Dimensions (H x W x D in feet and inches)
	Date work completed (use only images of completed work)
	Location (City, State)
	Value or Amount of Commission

General VARA Waiver for Works of Visual Art

I, _____ (print name), "Artist," hereby acknowledge the rights of attribution and integrity generally conferred by Section 106A(a) of Title 17 of the U.S. Code (The Visual Artists Rights Act of 1990, "VARA"), and any other rights of the same nature granted by other federal, state or foreign laws. Of his/her own free act, Artist hereby waives his/her VARA rights with respect to the uses specified below, and acknowledges that The City of Moore, or anyone duly authorized by The City of Moore may have cause to remove said sculpture when to do so is determined to be in the best interest of The City. I understand that care will be taken to preserve the integrity of the piece. Artist hereby further asserts that he/she has a copyright in and to the aforementioned Sculpture, and retains the exclusive right to make copies, including photographs of the placed Sculpture, and the right to create derivative works during placement of the Sculpture at:

Address (Old Town Park)

SCULPTURE ENTITLED: _____

MATERIALS: _____

SPECIFIED USES: Artistic enhancement of the property located at the above address in Moore, Oklahoma. Artist hereby acknowledges that an Art Easement conferred by the property owner for placing a sculpture on a particular property may specify a fixed period of time during which every effort will be made by the property owner to allow such sculpture to remain. However, as Artist hereby further acknowledges, despite the specific term provisions of the Art Easement, a requirement for removal of the sculpture to accomplish the best interests of The City may occur, and the removal requirement on the part of The City may occur without opportunity for prior notice to Artist.

Date: _____ **Signature of Artist:** _____

I, _____ (printed name) do hereby acknowledge the VARA rights of attribution and integrity of Artist, including a copyright interest, as set forth above, and hereby grant permission for Artist to display his/her Sculpture for enhancement of the property at the address set forth above.

Date: _____ **Printed name of Purchaser:** _____