



VACANCY ANNOUNCEMENT

Job Title:	Senior Center Transportation Bus Driver
Opening Date:	August 28, 2019
Closing Date:	Open continuously
Salary:	\$10.00 per hour
Job Type:	CONTRACT – Part-time (Position has no benefits associated with regular employment with the City of Moore, and will be compensated at an hourly rate for time worked.)
Department:	Brand Senior Center https://www.cityofmoore.com/community-places/senior-centers

DUTIES, HOURS, and EXPERIENCE

Main assignment will be to provide rides for senior citizens from their address in Moore city limits to the Brand senior center. Transportation is also provided to seniors going to banks, stores, the library, doctor's offices, and other locations within the city. There may be some time spent waiting either at the senior center or at the locations throughout the city; waiting time will be compensated at the same hourly rate as driving time.

There will be no defined schedule for the work; selected contract employee(s) will work on an "as needed basis", and may be contacted to work with a one-hour notice or up to 24 hours' notice. There are also no minimum or maximum hours of work; some weeks there will be no need for a driver and other weeks there might be a need every day.

The City of Moore would like to have a list of available drivers to ensure availability of a driver when needed. If a driver isn't available when called, we will move to the next person on the list.

This is a great way to give back to your community, and ensure seniors have an opportunity to socialize, attend programming on nutrition, receive health checks and screenings, have meals, and continue to maintain their independence.

EXPERIENCE:

- NO EXPERIENCE REQUIRED
- POSSESSION OF, OR ABILITY TO OBTAIN, A VALID DRIVER'S LICENSE WILL BE REQUIRED
- SPECIALIZED TRAINING WILL BE PROVIDED PRIOR TO FIRST TRANSPORTATION RUN

TO APPLY, MAIL or BRING YOUR RESUME (INCLUDE YOUR CONTACT INFORMATION) TO:

**City of Moore - Human Resources
301 North Broadway
Moore, OK 73160**

You can also email your resume to: HR1@cityofmoore.com