



VACANCY ANNOUNCEMENT

Job Title: Concession Supervisor
Open Date: March 7, 2019
Closing Date: OPEN TILL FILLED
Pay: \$ 10.45 per hour
Job Type: Seasonal with no benefits
Department: The Station at Central Park

JOB SUMMARY AND ESSENTIAL JOB FUNCTIONS

The Concession Supervisor will manage the operations of the concessions at The Station at Central Park, the Aquatics Center, and other recreational facilities, and will supervise and manage the concession staff.

Duties include but are not limited to:

- Recruit, train, supervise, schedule, and assist in evaluation staff.
- Develop daily menus for concessions; create and keep an inventory log, order supplies, supervise food preparation and clean up.
- Operates within budgeted guidelines for the concession.
- Responsible for handling cash for concession operations; balance all monies daily.
- Ensure cleanliness of concession area and equipment.
- Follow food handling rules and regulations; work in a safe manner, following safety rules and work practices, and use safety equipment as required.

EDUCATION AND EXPERIENCE:

Education:

Must have a High School diploma or GED, and be at least 18 years of age.

Experience:

Minimum of 1 year of experience supervising a concessions/food service operation.

Must have experience handling money. Food handling experience is desirable, but not required.

License, Certification and/or Training:

- First Aid, CPR/AED certification or ability to obtain within the first two weeks of employment is required.
- Food Handler's license or ability to obtain prior first day of employment is required.

ALL APPLICANTS MUST COMPLETE AN APPLICATION

Application and additional information, including the full job description, can be found at <https://www.cityofmoore.com/departments/jobs>. Selected applicant must pass a background investigation and drug screen.

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