

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Moore is carrying out activities funded by the Community Development Block Grant (CDBG) program in a manner consistent with the certifications required as a part of the Consolidated Plan. The City of Moore continues to implement the goals and objectives identified in the five-year consolidated plan to achieve development of a viable urban community. In the 2017 Action Plan, the city identified a total of 7 projects in the areas of Public Facilities Improvements, Public Services, and Administration that would be funded during the 2017-2018 program year. Through the funding cycle all funds were allocated to programs that would further the goals of the consolidated plan and the CDBG program. A summary of the objectives and activity goals proposed in the 2017 Action Plan include:

- Aging Services, Inc. was awarded funding to provide home-bound Moore Senior Citizens with hot delivered meals. The project was completed in summer of 2018.
- Bethesda, Inc. was awarded funding to provide counseling services to sexually abused children. The project was completed in summer of 2018.
- Moore Youth and Family Services was awarded funding to provide counseling services to juvenile first time offenders. The project was completed in spring of 2018.
- Moore Youth and Family Services, Inc. was awarded funding to provide counseling services to children in the Moore Public School program. The project was completed in spring of 2018.
- Public Infrastructure Project included Crestmoor water line rehabilitation. The Crestmoor water lines were complete in the summer of 2018.
- Public Infrastructure Project included Regency water line rehabilitation. The Regency water lines were complete in the summer of 2018.

The City of Moore has stayed consistent with our goals and objectives. All objectives were met or exceeded. Some of the Annual Objectives were met by use of other funding i.e. general funds. The City has made a conscious effort focusing on abating public nuisance properties in the low/moderate income areas using general funds. The city also has set out objectives that are postponed due to funding consonants for example rehabilitation for sanitary sewer lines in low/moderate income areas. The city will focus on these areas in upcoming program years.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and

explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	3105	62.10%	0	3105	
Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		930	0	0.00%
Community Development	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	475	47.50%	0	147	
Community Development	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Moore strives to implement its 5-year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that can be recommended to meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low to moderate-income persons both directly and through community growth.

The City of Moore continually pursues other grant funding to address the needs of our low-moderate-income persons. The City has a robust Grants Program that actively pursues various grant funding.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	172
Black or African American	24
Asian	1
American Indian or American Native	15
Native Hawaiian or Other Pacific Islander	1
Total	213
Hispanic	19
Not Hispanic	194

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	312,426	
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Armstrong			
CRESTMOORE	65		
Kings Manor			
Regency Park			
Southgate			
Sunnylane Acres			

Table 4 – Identify the geographic distribution and location of investments

Narrative

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Some of the Annual Objectives were met by use of other funding i.e. general funds. The City has made a conscious effort focusing on abating public nuisance properties in the low/moderate income areas using general funds. The city will also focus on water and sanitary sewer lines in the upcoming years. General Funds will be used to leverage this projects as well.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Moore's 5-Year Consolidated Plan recognized that the City's CDBG allocation is inadequate to address housing needs directly, but instead rely upon public service agencies to provide needed housing services. For the 2017 Program Year, no public service agencies applied for funds to address housing needs.

Discuss how these outcomes will impact future annual action plans.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Households Served

Narrative Information

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

To prevent homelessness, the City of Moore attempts to direct families and individuals towards the desired assistance they need. The City of Moore also has the Cleveland County Continuum of Care's homeless prevention plan to end homelessness available to the public.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Moore does not receive emergency shelter grant funds. The City of Moore partners with the Cleveland County Continuum of Care to address and support homeless needs in the community. The City of Moore is part of the Cleveland County Continuum of Care that serves the area in determining how to allocate the state's ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS. The City of Moore has referred known homelessness cases to local churches and to the Cleveland County Continuum of Care.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

To prevent homelessness, the City of Moore attempts to direct families and individuals towards the desired assistance they need. The City of Moore also has the Cleveland County Continuum of Care's homeless prevention plan to end homelessness available to the public.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

To prevent homelessness, the City of Moore attempts to direct families and individuals towards the desired assistance they need. The City of Moore also has the Cleveland County Continuum of Care's

homeless prevention plan to end homelessness available to the public.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Moore continues its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City of Moore is using Disaster Recovery funds to help low and moderate income citizens become homeowners through our Downpayment Assistance Program. The City is also using Entitlement funds to help education low and moderate income citizens on their opportunities to become homeowners.

Actions taken to provide assistance to troubled PHAs

The City of Moore does not have a Public Housing Authority.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City reevaluated the building codes, zoning ordinances, and land usage during the Comprehensive Plan update in 2017. This allowed the City to change the growth limitations and encourage citizens to build homes throughout the area.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City of Moore strives to implement its 5-year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that can be recommended to meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low to moderate-income persons both directly and through community growth.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Moore has contacted the Oklahoma State Department of Health Lead PPPE and the State has provided the City with 2017 numbers. Out of 52,012 children who had an elevated blood lead level in the State of Oklahoma, 976 lived in Moore. The amount of Moore children with elevated blood lead levels has decreased from the 2016 total of 1,024. The Health Department explained that elevated blood lead levels do not necessarily indicate lead based paint hazards. There are many non-traditional sources of lead exposure which may have contributed to the elevated blood lead levels. The Health Department does not collect information on previous residences, so they can not specifically say the lead exposure happened while the children lived in Moore. The City of Moore follows all federal and state regulations regarding lead based paint. However, due to the small amount of annual funding, the City of Moore does not administer a housing rehabilitation program in Moore.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Moore continues to promote efforts that incorporate supportive services to assist extremely low and low-income residents to achieve self-sufficiency. The City also encouraged applicants from non-profit agencies for programs that are directed toward extremely low, low and moderate-income individuals.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City coordinates with Metropolitan Fair Housing to help provide educational and informational services of fair housing issues to the its residents.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

During the 2017 program year, the City of Moore had no public service agencies apply for CDBG funds that would specialize in housing needs. Therefore no CDBG funding went toward this purpose.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Moore's 5-Year Consolidated Plan recognized that the City's CDBG allocation is inadequate to address housing needs directly, but instead rely upon public service agencies to provide needed housing services. For the 2017 Program Year, no public service agencies applied for funds to address housing needs.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monitoring is conducted in a manner consistent with the HUD regulatory guidelines that apply to CDBG funds. Depending on the nature of the funds usage, different eligibility and compliance factors may be reviewed. City Staff keeps continuous contact with sub recipients during the duration of the project. Annual monitoring visits follow the sub-recipient monitoring checklist to ensure comprehensive monitoring is completed. For projects following Davis-Bacon requirements, City Staff meets with sub-recipients before any bids are solicited and with contractors before any work can begin.

The City takes a proactive approach rather than reactive to ensure timeliness and compliance from sub-recipients. The implemented strategy includes a pre-application meeting for all applicants prior to submitting an application for funding. City Staff conducts an on-site visit to all successful applicants to complete an initial assessment of their capacities, their program, and service environment to determine the frequency of City Staff monitoring. Because the City's CDBG Program operates on a reimbursement-basis, City Staff is able to closely monitor the expenditures of each sub-recipient to ensure that all expenses are eligible for reimbursement. Sub-recipient beneficiary reporting is a condition for cost reimbursement. City Staff maintains an open door policy for all agencies and frequent unofficial visits are made to sub recipients throughout the year.

To assist with monitoring, the Capital Planning & Resiliency Department follows HUD developed guidelines and a sub-recipient monitoring checklist. The checklist ensures that consistency is provided during a monitoring visit and allows sub-recipients the ability to know what will be expected during a visit.

City Staff has generally found that programs and projects are operating according to the regulations and the terms and conditions of agreements. The City of Moore focuses on areas of eligibility of beneficiaries and expenditures. Overall, programs and projects have a good record, especially given that funds are disbursed on a reimbursement basis, with source documents reviewed prior to approval. City Staff works closely with all sub-recipients and maintains close working relationships to ensure all work is completed according to CDBG regulations and contract requirements. This also allows for City Staff to determine areas of concern with each sub-recipient, in addition to areas where enhanced guidance may be needed with future contracts.

All CDBG programs are focused on meeting the needs of low/moderate income households and individuals. Without CDBG funding, many of the programs would be unable to assist as many people and some may not continue to exist. Throughout the funding cycle and awarding of CDBG funds, the Capital Planning & Resiliency Department works towards directing funding to projects that meet the goals and

objectives in the consolidated plan. During the 2017 funding cycle, projects that were awarded funding addressed high priorities (Senior Services, Child Care Services, Abused & Neglected Children, Health Services, Program Administration, and Fair Housing Activities). Through the CDBG program, local non-profit organizations were able to provide enhanced and expanded services for the community.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The CAPER was developed by the Capital Planning and Resiliency Department and a draft was made available on November 2, 2018. A thirty day comment period was opened and a public hearing held at regular December 3rd CDBG Advisory Committee meeting.

Copies of the CAPER are available at locations convenient to persons affected by the program and to persons with disabilities. These locations are

1. City of Moore Capital Planning and Resiliency Department, 301 N Broadway Ave, Moore, OK 73160
2. City of Moore Brand Senior Center, 507 E. Main, Moore OK 73160
3. Moore Public Library, 201 S. Howard Ave, Moore OK 73160
4. City of Moore website, www.cityofmoore.com

The City also published on all social media including Facebook, Twitter, and Public Access Channel 20 where to find copies of the 2017 CAPER as well as when and where both the public meeting and public hearing were to take place.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment

Public Comment Period Packet



**Public Hearing for the City of Moore 2017 CDBG Program
Review of the FY 2017 Consolidated Annual Performance and Evaluation Report**

CDBG Advisory Committee Meeting: November 15th, 5:30pm, City Council Chambers, 301 N. Broadway
Community Public Hearing: December 3rd, 6:30 pm, Moore City Council Chambers, 301 N. Broadway.

A CDBG Advisory Committee Meeting will be held on Thursday, November 15, 2018, at 5:30pm in the Moore City Council Chambers, City Hall, 301 N Broadway, Moore, OK 73160, and on Monday, December 3, 2018, at 6:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160, a Public Hearing will be held. Both hearings will allow interested citizens to ask questions and comment on the City of Moore's FY 2017 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER details the City's performance over the past year implementing the Community Development Block Grant (CDBG) Program and the goals of the Consolidated Strategy for Housing and Community Development.

The FY 2017 CAPER will be available to the public for review and comment until Monday, December 3, 2018. Comments must be received by 5:00pm on December 3, 2018, at the Capital Planning & Resiliency Department, 301 N. Broadway, Moore, Oklahoma, 73160, to be considered. Copies of the draft of the proposed CAPER document are available for review during the normal business hours at the following locations: Capital Planning and Resiliency Department, Moore City Hall, 301 N. Broadway; Moore Public Library, 201 S. Howard; Brand Senior Center, 507 E. Main; City of Moore website, www.cityofmoore.com.

The Public Hearing is open to all residents of Moore and any persons or organizations desiring to speak on this matter will be afforded an opportunity to be heard. The City of Moore encourages participation from all its citizens. If participation at any public hearing is not possible due to a disability (such as a hearing or speech disability) or language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public hearing is encouraged to allow the City to make the necessary accommodations.

Any comments or views of citizens received during the comment period or at the public hearing will be considered in preparing the CAPER. A summary of the comments or views, and a summary of any comments or views not accepted and the reasons therefore, shall be attached to the final report. The City of Moore will mail the CAPER to HUD in Oklahoma City for receipt before December 30, 2018.

Any questions or comments regarding the CDBG Program may be directed to Kahley Gilbert, Grants Manager, at (405) 793-4571 or 301 N. Broadway, Moore, Oklahoma, 73160.

Posted at Moore City Hall, Brand Senior Center, Moore Public Library, Moore Community Development Department, www.cityofmoore.com, and all social media on November 8, 2018.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City of Moore encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability (such as a hearing or speech disability) notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public meeting is encouraged to allow the City to make the necessary accommodations.



**Public Hearing for the City of Moore 2017 CDBG Program
Review of the FY 2017 Consolidated Annual Performance and Evaluation Report**

CDBG Advisory Committee Meeting November 15th 8:30am, City Council Chambers, 301 N. Broadway
Community Public Hearing December 3rd, 5:30pm Moore City Council Chambers, 301 N. Broadway
Citizens are encouraged to attend both meetings.

All CDBG Advisory Committee Meetings will be held on Thursday, November 15, 2018, at 8:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160, and on Monday, December 3, 2018, at 5:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160, a Public Hearing will be held. Both meetings will allow interested citizens to ask questions and comment on the City of Moore's FY 2017 Consolidated Annual Performance and Evaluation Report (CAPEER). The CAPEER details the City's performance over the last year implementing the Community Development Block Grant (CDBG) Program and the goals of the Consolidated Strategy for Housing and Community Development.

The FY 2017 CAPEER will be available to the public for review and comment until Monday, December 3, 2018. Comments must be received by 5:00pm on December 3, 2018, at the Capital Planning & Redefinition Department, 301 N. Broadway, Moore, Oklahoma 73160. Copies of the draft of the proposed CAPEER document are available for review during the normal business hours at the following locations: Capital Planning and Redefinition Department, Moore City Hall, 301 N. Broadway; Moore Public Library, 801 S. Howard; Grand Service Center, 507 E. Main, City of Moore website: www.cityofmoore.com.

The Public Hearing is open to all residents of Moore, Oklahoma, and organizations desiring to speak. The order will be afforded an opportunity to be heard. The City of Moore encourages participation from all citizens. If participation at any public hearing is not possible due to disability (such as hearing or speech disability) or language barrier, notification to the City Clerk at least 14 days (48 hours prior to the scheduled public hearing) is encouraged to allow the City to make reasonable accommodations.

Any comments or views of citizens received during the 30-day period or at the public hearing will be considered in preparing the CAPEER. A summary of the comments or views, and a summary of any comments or views not accepted and the reasons therefor, shall be added to the final report. The City of Moore will mail the CAPEER to HUD in Oklahoma City for report before December 30, 2018.

Any questions or comments regarding the CDBG Program may be directed to Robley Hildew, Grants Manager, at (405) 735-4571 or 301 N. Broadway, Moore, Oklahoma, 73160.

Headed at Moore City Hall, Grand Service Center, Moore Public Library, Moore Community Development Department, www.cityofmoore.com and all digital media on November 9, 2018.

NOTICE OF ASSISTANCE AT THE PUBLIC HEARING

The City of Moore encourages participation from all citizens at the public hearing. If you are unable to attend the public hearing, you may request a copy of the CAPEER document. The City of Moore will mail the CAPEER to HUD in Oklahoma City for report before December 30, 2018.

STATE OF OKLAHOMA }
COUNTY OF OKLAHOMA } SS.

Affidavit of Publication

Reyco Parkhurst _____ of lawful age, being first duly sworn, upon

oath deposes and says that she/he is the Classified Legal Notice Admin of The Oklahoma Publishing Company, a corporation, which is the publisher of The Oklahoman which is a daily newspaper of general circulation in the State of Oklahoma, and which is a daily newspaper published in Oklahoma County and having paid general circulation therein; that said newspaper has been continuously and uninterruptedly published in said county and state for a period of more than one hundred and four consecutive weeks next prior to the first publication of the notice attached hereto, and that said notice was published in the following issues of said newspaper, namely:

City of Moore
11485956 - The Oklahoman
Published on 11/02/2018

Reyco Parkhurst

Subscribed and sworn to before me this 10th day of Nov, 2018

Cherie Catherine Raschka
Notary Public

My commission expires 11-5-21





MINUTES OF THE
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ADVISORY COMMITTEE
November 15, 2018

The Community Development Block Grant Advisory Committee of the City of Moore, Oklahoma held a meeting on November 15, 2018 in the Council Chambers, Moore City Hall, 301 North Broadway, Moore, Oklahoma.

Agenda Item No. 1: ROLL CALL

Chairman Louie Williams asks for roll to be called for the Community Development Block Grant Advisory Committee. The following members reported present:

Mark Hamm Ralph Sherrard Louie Williams Sarah Ashmore
Gilbert Jordan Melissa Hunt

Absent: Leslie Van Buskirk, Janie Milum, Kelley Mattocks, Sean Evans

Staff: Kahley Gilbert, Grants Manager, Doris Levy, Accountant II, Cara Vanarsdel, Compliance Specialist, Katlin Wallace, Administrative Assistant/Recording Secretary

Agenda Item No. 2: PLEDGE OF ALLEGIANCE

Agenda Item No. 3: APPROVAL OF MINUTES OF THE JULY 19, 2018 CDBG ADVISORY COMMITTEE MEETING

Motion: Ralph Sherrard makes a motion to approve the minutes of the July 19, 2018 CDBG Advisory Committee Meeting. Mark Hamm seconds the motion. Roll is called.

CDBG Committee:

Ayes: Mark Hamm, Ralph Sherrard, Louie Williams,

Nays:

Abstained: Sarah Ashmore, Gilbert Jordan, Melissa Hunt

Absent: Leslie Van Buskirk, Janie Milum, Kelley Mattocks, Sean Evans

Agenda Item No. 4: DISCUSS AND CONSIDER 2017 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Kahley Gilbert explains to the committee that this is the same report that we do every year for the entitlement program. Kahley states that we had \$338,686.29 for the 2017 Program Year and with those funds we did a Crestmoor water line replacement that replaced 2,264 linear feet of waterline, 30 existing

double services, and 4 fire hydrants that served 2,450 people. The Regency water line repair replaced 2,850 linear ft. of waterline, 42 existing double services, 4 fire hydrants, and it also serviced 2,450 people. Kahley went on to state we funded 2 programs for Moore Youth and Family at \$8,000 each. Their school based program serviced 72 Moore residents and the Community program serviced 32 Moore residents. We also provided funds to Bethesda and serviced 126 Moore Residents, Aging Services provided 43 seniors with hot meals this year. We also funded Metro Fair Housing which provides fair housing council to Moore residents and they served 16 residents in the City of Moore last year and we also sent two new employees to training.

Louie Williams asks if anyone has any questions or comments. Mark Hamm asks if everything went as expected. Kahley replied yes and that we had a little over \$17,000 left over that will be rolled over into Infrastructure projects for 2018.

Louie Williams states that if there are no other questions or discussion that he would entertain a motion. Mark Hamm asks if they just need to approve the report for this item in the agenda. Kahley confirms the question.

Motion: Mark Hamm makes a motion to approve the 2017 Consolidated Annual Performance and Evaluation Report (CAPER). Melissa Hunt seconds the motion. Roll is called.

CDBG Committee:

Ayes: Gilbert Jordan, Louie Williams, Mark Hamm, Melissa Hunt, Ralph Sherrard, Sarah Ashmore

Nays:

Abstained:

Absent: Janie Milum, Kelley Mattocks, Leslie Van Buskirk, Sean Evans

Agenda Item No. 5: DISCUSS AND CONSIDER THE 4TH SUBSTANTIAL AMENDMENT TO THE 2013 CDBG-DR ACTION PLAN.

Kahley states to the committee that we hope that this is the last amendment to the DR action plan and that we are nearing somewhat of a completion for this grant. Kahley gives the committee a background: HUD requires a substantial amendment to an action plan if there is change of program benefit or eligibility, criteria in addition or deletion of an activity, or the allocation or reallocation of more than a million dollars between certain activities. Kahley brings committee up-to-date on what has happened with the DR grant. She states that changes from our current allocation to the proposed allocation include moving money from planning and public facility projects to the infrastructure and housing projects. She states we have completed 5 planning projects expending about 1.9 million. Those projects were the GIS system update, Comprehensive Storm Water and Drainage Plan, the Comprehensive Plan Update, The feasibility setting for a debris wall, and the infrastructure recovery and implementation plan. Four planning products were moved to administration after further review with HUD. We determined they weren't correctly classified as a planning project so we moved those to administration. Those were Bryan Engineering, Fox Glove Trail Engineering, the Railroad Underpass Engineering, and the Internal Auditor. Since those engineering costs are really an infrastructure cost, but since we didn't have enough funds to finish those projects we had to move them to administration. Now, since the Railroad Underpass has been a funded project we will move those Railroad Underpass funds out of DR since we now have a lot of money to cover those costs. That move will free up some administration funds.

Mark Hamm asks if Kahley knows how much the Engineering is for the Underpass. Kahley replies that the total is 1.315 thousand and what we have spent in DR is \$621,000.

Kahley continues to speak about the Little River Playground and Splash pad Project and states they are complete and came in under budget. The remaining funds from public facilities will be moved over to Infrastructure and Housing. She states there is about 1.1 million remaining in Infrastructure that we have not completely budgeted out to a specific project. She states our final project is under way right now, which is the Little River Channel that is being reworked by the redevelopment project so we are keeping that as a contingency to see if any costs go up. Once that project is complete we will see if we have any remaining funds and we hope to fund the East side of Janeway along that channel.

Kahley speaks about the Down Payment and Closing Costs Program. She states we have successfully closed for two low income families and that we are still processing applications. She states this program has not been as successful as we envisioned, the eligibility for properties has become kind of difficult. We have required that the homes purchased using these funds have to have the new building code that we established back in 2014. This basically means the house purchased has to be a new house so this can put it out of range for low income families. Kahley explains we are working with Neighborhood Housing Services, who does the application process, and they have teamed up with another nonprofit that is working with a builder that is going to build a couple houses here in Moore. Kahley states we are hoping to get at least 2-3 more homes. There was originally a million dollars budgeted for that program, but we know that that is unattainable at this moment. We decreased the program to 100,000 and moving those funds to the redevelopment project.

Kahley mentions one change: we are in final talks with the developer, we received final numbers today (11/15/2018), we said 239 units, but it will actually be 244 units. They proposed to do 90% Low income and 10% market rate. 80% was the plan from the beginning, but then it was negotiated 90/10. Those are the changes since the substantial amendment was issued.

Louie Williams asks what the philosophy was behind the change in the 80/20 to the 90/10. Kahley responds that HUD is moving from 100 percent affordability to integrate and not segregate low income families to have that stigma, so they have come up with a concept of doing a mixed income unit. Louie Williams rephrases questions and asks why the change went from 80/20 to 90/10 and what the thought process was behind that. Mark states that he thinks it would be more advantageous for the developer to do the 80/20. Kahley mentions she thinks it has to do with the developer's tax credit and their tax credit bonds in the deal.

Ralph Sherrard states that he guesses we are progressing along on the curve project. Kahley states that we are progressing and we hope to close with the developer in the next couple of weeks and to bring it to council in the second week of December. Ralph Sherrard mentions that in the last meeting with the developer the elevations changed and there are not quite as many different facades on the new one as there was in the old one. Melissa Hunt mentions the first one was awfully busy. Ralph Sherrard states it was too busy.

Kahley states we have made the change about that meeting it was discussed that the landscape and landmark budget at \$440,000, we kind of negotiated with them and got them up to \$1.25 million. Mark Hamm asks how we did that. Kahley states that we kind of just laid down the law. Laughter

pursues. Kahley states Todd did really well and that we had a meeting with the builders. Kahley explains we basically said that as a community we felt like they did not have our community in mind and that we have had a lot of community response on this project and \$440,000 for a city park and a landmark that has been very important to the community, that that sort of budget just isn't going to cut it. We explained the whole community aspect of it and Todd came up with the \$1.25 million. Mark Hamm states that is great news. Kahley mentions that with a little bit of back and forth I think we have finally found an agreement and that we can finally move forward. Mark Hamm says that is cool and very good.

Mark Hamm states he is assuming that HUD has approved any of this that HUD is needing to approve. Kahley states that the last thing HUD is waiting for on the redevelopment is, we have done two cost reasonable analysis on the redevelopment, it is required on every single project that we do, it's called a cost reasonableness analysis. We did two and they were kind of conflicting but they were done two different ways, one was really quantitative and one was really qualitative. So we submitted those to HUD and they came back with we want to get a third done. So we are in the process of getting that complete and we have kind of combined the two methods: a quantitative and qualitative approach. Louie Williams states so that you will have a third number and it will all make sense. Kahley replies yes so that we will have a third opinion and we will submit and HUD wants to stamp off on that before we move forward. Louie Williams asks, but with moving the monies around and everything they are okay with everything? Kahley states this is part of the process, so once you guys, if you guys approve it and it gets sent through city council and they approve it, we will send it to HUD. Louie Williams states that is very good.

Louie Williams states he has one silly question: on page seven there is an acronym "URG". Kahley states that stands for urgent need and that each project that we do has to meet a national objective and that's low/moderate income, urgent need, or slum and blight. Louie states so that means urgent need and that he just couldn't ever figure out what that stood for. Melissa says that the rest of them just thought they would pretend that they knew what URG meant. Louie said the LMA and LMI he kind of figured all that, but that he was just had no idea what that stands for.

Louie asks if anyone else has comments and there is no answer so he calls for a motion.

Motion: Mark Hamm makes a motion to approve the fourth substantial amendment to the 2013 CDBG-DR Action Plan. Gilbert Jordan seconds the motion. Roll is called.

CDBG Committee:

Ayes: Sarah Ashmore, Mark Hamm, Melissa Hunt, Gilbert Jordan, Ralph Sherrard, Louie Williams

Nays:

Abstained:

Absent: Leslie Van Buskirk, Janie Milum, Kelley Mattocks, Sean Evans

Agenda Item No. 6: CITIZENS TO BE HEARD

No citizens in attendance.

Agenda Item No. 7: MEMBERS TO BE HEARD

Kahley has a couple updates outside of what was discussed. She introduces Katlin Wallace as the new Administrative Assistant and states Katlin is who has been sending emails out. As far as email notifications

Kahley asks if it was helpful for this meeting. Kahley says she tries to do a month, two weeks, and then the day of reminder. Mark Hamm says it works for him. Melissa Hunt states that the calendar invites help her and as long as she can put it in her calendar then it is good. Louie William states he lives and dies by the calendar and Melissa agrees. Melissa Hunt states the email reminder is nice as well. Kahley also states that we took to heart what Louie mentioned at the last meeting about the COC, continuum of care. Kahley tasked Kallin and Cara to meet up with the City of Norman and to see how the City of Moore can become more involved and that they will be working on that in the next couple of months. Kahley states that she looked at the committee members and felt as though now would not have been a good time, since we are at the end of the program year, to mix it up. She says that she figured she'd let this last meeting of the year go and then reach out to members that we haven't seen in a while and see if they still want to be involved. Kahley mentions she does have an applicant from planning commission that did get appointed. Kahley has that application and she will reach out to them. Ralph Sherrard mentions that we doubled attendance from the last meeting. Kahley jokes that the email notifications are helping. Melissa states she was out of town on the last one.

Agenda Item No. 8: ADJOURNMENT

Motion: Mark Hamm makes a motion to adjourn. Melissa Hunt seconds the motion. Roll is called.

CDBG Committee:

Ayes: Sarah Ashmore, Melissa Hunt, Gilbert Jordan, Louie Williams, Mark Hamm, Ralph Sherrard.

Nays:

Abstained:

Absent: Leslie Van Buskirk, Janie Milum, Kelley Mattocks, Sean Evans

RECORDED FROM NOTES & TRANSCRIBED BY _____ Katlin Wallace, Administrative Assistant

RESOLUTION 914(18)

RESOLUTION AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT FOR THE 2017 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING YEAR TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

WHEREAS, the City of Moore is an Entitlement Community for the Community Development Block Grant (CDBG) Program and under this program receives funding from the United States Department of Housing and Urban Development (HUD); and

WHEREAS, the City of Moore is required to annually report accomplishments of grant funded activities to HUD in the form of a Consolidated Annual Performance Evaluation Report (CAPER). The CAPER must be submitted within ninety (90) days of the end of the program year and the City of Moore must provide a fifteen (15) day period for public comment on the CAPER; and

WHEREAS, notice of the availability of the CAPER was published on Friday, November 2, 2018; and

WHEREAS, copies of the CAPER have been made available for public review at the Moore Public Library, the Moore Senior Center, Moore City Hall, and on the City of Moore website; and

WHEREAS, a public hearing was held on December 3, 2018, and no public comments were received.

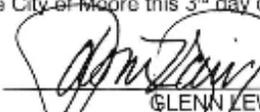
NOW, THEREFORE, BE IT RESOLVED by the Mayor of the City of Moore and the Moore City Council that the City of Moore shall submit the CAPER for the 2017 CDBG Program Year to HUD prior to the December 30, 2018, due date.

BE IT FURTHER RESOLVED that the Mayor of Moore shall have the full authority to execute the 2017 CAPER that must be provided to HUD.

ADOPTED, by the Mayor and City Council of the City of Moore this 3rd day of December, 2018.


VANESSA KEMP, CITY CLERK




GLENN LEWIS, MAYOR

Approved as to form and legality this 3rd day of December, 2018.


RANDY BRINK, CITY ATTORNEY

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
DECEMBER 3, 2018 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on December 3, 2018 at 6:30 p.m. with Vice-Mayor Jason Blair presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louis Williams
Councilman, Ward III

PRESENT: McKenzie, Hunt, Williams, Hamm, Blair
ABSENT: Webb, Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jensen; City Attorney, Randy Brink; Assistant City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Economic Development Director, Deldre Ebrey; Emergency Management Director, Gayland Kilch; Finance Director, Betty Koehn; Fire Chief, Gary Bird; Human Resources Director, Christine Jolly; PC Technician, Thomas Farrar; Police Chief, Jerry Stillings; Sergeant Troy Fullbright; Public Works Director, Richard Sandefur; Project-Grants Manager (Capital Planning & Resiliency), Kahley Gilbert; Veolia Water Project Manager, Robert Pistole.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD NOVEMBER 19, 2018.
- B) ACCEPT A 17' ROADWAY AND UTILITY EASEMENT LOCATED IN THE SW¼ OF SECTION 36, T10N, R3W BEING NORTH OF INDIAN HILLS ROAD AND EAST OF EASTERN AVENUE.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2018-2019 IN THE AMOUNT OF \$2,235,164.87.

Councilwoman McKenzie moved to approve the Consent Docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

Agenda Item Number 3 being:

CONSIDER APPROVAL OF THE REGIONAL TRUST AUTHORITY TRUST INDENTURE.

Brooks Mitchell, City Manager, stated that a task force comprised of six cities was implemented in December 2015 to research a proposed commuter rail system. The proposed Trust Indenture would create the governing body for the Regional Transit Authority ("RTA"), with Moore being one of the six member cities. Ratification of the agreement would give Moore a seat on the Board of Directors with no current financial obligation to the citizens.

Mr. Mitchell indicated that concerns have been expressed by other cities regarding usage of the commuter rail and its cost. A study performed in 2014 addressed ridership issues. He advised that the study must be updated which would take at least 18 months. Negotiations must occur with the Burlington-Northern Santa Fe Railroad ("BNSF"). After an agreement is reached information would be presented to the public regarding stops, costs, and funding sources. He stated that having a seat at the table would allow the City to have input. However, the Board would be limited to the original six member jurisdictions. If the City opts out then we would no longer be a member of the Board and would have no input into the decision making process, even if the City decided to opt back in at a later date. Mr. Mitchell recommended approval of the Trust Indenture and stated that representatives from ACOG were in attendance at the meeting to answer any questions.

Councilman Hamm advised that he served on the task force since its inception. He indicated that he was undecided on the issue due to funding concerns; however, he did feel that it would be beneficial to continue with the process at this point to ensure a place on the Board. Councilman Hamm requested that any surveys obtained be broken down by area so that he could determine what the citizens of Moore wanted in the way of transportation.

Councilman Williams stated that he had the opportunity to meet with representatives of ACOG in order to obtain additional information. He agreed with Councilman Hamm that it would not be prudent to opt out at this juncture. Councilman Williams felt that a bus system was imperative and the City was at a disadvantage because other cities already have one. He felt it would be advantageous to look into the EMBARK Bus Service. He stated that funding was the big question and whether or not the citizens would support it.

Councilwoman Hunt also felt the City should move forward with the process; however, she expressed an interest in future surveys which might determine whether the transit system would be utilized.

Councilwoman McKenzie agreed that everyone was concerned about the cost of the project. She expressed a desire for any surveys or studies performed to include additional demographic information on age since it could take 10 or 15 years to implement and would affect the next generation.

Councilwoman Hunt moved to approve the Regional Trust Authority Trust Indenture, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

Agenda Item Number 4 being:

CONSIDER APPROVAL OF A CONTRACT WITH ENVISIONRX TO PROVIDE SERVICES AS PHARMACY BENEFITS MANAGER FOR THE CITY'S HEALTH BENEFITS PLAN EFFECTIVE JANUARY 1, 2019.

Christine Jolly, Human Resources Director, stated that on September 10, 2018 the Health Benefits Committee voted to recommend EnvisionRX as the City's Pharmacy Benefits Manager under the employee's health care plan. Ms. Holly advised that on September 17, 2018 the City Council voted to authorize staff to negotiate a three-year agreement with EnvisionRX to begin January 1, 2019. She noted that after review of the contract legal counsel noted an error in Section 10.14 of the agreement. The amendment now states that the contract would be governed under the laws of the State of Oklahoma instead of the State of Ohio. Ms. Jolly noted that the contract was also vetted by Gallagher Consulting.

Councilman Williams asked if the services provided were similar to the previous contract. Ms. Jolly indicated that they were nearly identical. Councilwoman Hunt stated that she was a member of the Health Benefits Committee, she had attended the interviews of the companies and felt the proposed change was a positive one.

Councilwoman Hunt moved to approve a contract with EnvisionRx to provide services as Pharmacy Benefits Manager for the City's health benefits plan effective January 1, 2019, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

Agenda Item Number 5 being:

CONSIDER ORDINANCE NO. 894(18) AMENDING SECTION 10-503, PART 10, CHAPTER 5, "CRIMES AND OFFENSES", OF THE MOORE MUNICIPAL CODE BY EXEMPTING CERTAIN ITEMS FROM THE DEFINITION OF DRUG PARAPHERNALIA; PROVIDING FOR A REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Randy Brink, City Attorney, advised that Agenda Items No. 5 through 9 were related to medical marijuana and the criminal portion of the City ordinances pertaining to possession of marijuana and drug paraphernalia. Mr. Brink stated that Ordinance No. 894(18) would exempt items used to administer medical marijuana due to the passage of State Question 788.

Ordinance No. 895(18) would authorize the possession of medical marijuana for individuals who have a medical marijuana card, and sets out the amounts legally allowed under SQ 788.

Mr. Brink indicated that currently the penalty for possession of marijuana was a fine up to \$800 and/or 60 days in the Cleveland County Jail. Ordinance No. 895(18) would change the penalty to a maximum fine of \$800 and no jail time. Mr. Brink advised that by removing the jail time the officer can implement a site release which would free him from the two to three hours it would take to book the individual into jail.

Councilman Williams moved to approve Ordinance No. 894(18), second by Councilman Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

Agenda Item Number 6 being:

CONSIDER APPROVAL OF AN EMERGENCY CLAUSE FOR ORDINANCE NO. 894(18), IT BEING IMMEDIATELY NECESSARY FOR THE PRESERVATION OF THE PEACE, HEALTH, SAFETY AND PUBLIC GOOD OF THE CITY OF MOORE AND THE INHABITANTS THEREOF THAT THE PROVISIONS OF THIS ORDINANCE BE PUT INTO FULL FORCE AND EFFECT, AN EMERGENCY IS HEREBY DECLARED TO EXIST BY REASON WHEREOF THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FULL FORCE AND EFFECT FROM AND AFTER THE DATE PROVIDED HEREIN AS PROVIDED BY LAW.

Councilman Williams moved to approve the emergency clause for Ordinance No. 894(18), second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

Agenda Item Number 7 being:

CONSIDER ORDINANCE NO. 895(18) AMENDING SECTION 10-502, PART 10, CHAPTER 5, "CRIMES AND OFFENSES" OF THE MOORE MUNICIPAL CODE, AUTHORIZING THE POSSESSION OF MEDICAL MARIJUANA UNDER CERTAIN CONDITIONS; ESTABLISHING AN OFFENSE FOR POSSESSION OF MARIJUANA WITHOUT A STATE ISSUED MEDICAL MARIJUANA LICENSE; PROVIDING FOR A PENALTY; PROVIDING FOR A REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Councilman Williams moved to approve Ordinance no. 895(18), second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

Agenda Item Number 8 being:

CONSIDER APPROVAL OF AN EMERGENCY CLAUSE FOR ORDINANCE NO. 895(18), IT BEING IMMEDIATELY NECESSARY FOR THE PRESERVATION OF THE PEACE, HEALTH, SAFETY AND PUBLIC GOOD OF THE CITY OF MOORE AND THE INHABITANTS THEREOF THAT THE PROVISIONS OF THIS ORDINANCE BE PUT INTO FULL FORCE AND EFFECT, AN EMERGENCY IS HEREBY DECLARED TO EXIST BY REASON WHEREOF THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FULL FORCE AND EFFECT FROM AND AFTER THE DATE PROVIDED HEREIN AS PROVIDED BY LAW.

Councilman Williams moved to approve an emergency clause for Ordinance No. 895(18), second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

Agenda Item Number 9 being:

CONSIDER ORDINANCE NO. 896(18) AMENDING SECTION 1-108, PART 1, CHAPTER 1, "GENERAL PROVISIONS" OF THE MOORE MUNICIPAL CODE BY AMENDING THE PUNISHMENT FOR THE OFFENSE OF POSSESSION OF MARIJUANA; PROVIDING FOR A REPEALER; AND PROVIDING FOR SEVERABILITY.

Councilman Williams moved to approve Ordinance No. 896(18), second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

THE CITY COUNCIL MEETING WAS RECESSED AND A PUBLIC HEARING WAS CONVENED AT 6:49 P.M.

Agenda Item Number 10 being:

DISCUSS AND CONSIDER APPROVAL OF THE FISCAL YEAR 2017 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT ("CAPER") AND ADOPT RESOLUTION NO. 914(18) SUBMITTING SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD").

Kahley Gilbert, Project-Grants Manager, advised that the item was for approval of the Consolidated Annual Performance Evaluation Report ("CAPER") for the entitlement grant the City received from the Department of Housing and Urban Development. Ms. Gilbert advised that the FY 2017 program funds were used for Infrastructure projects in the Crestmoor and Regency Park Additions. Also funded were programs with Bethesda, Aging Services, Metropolitan Fair Housing and school based and community based programs with Moore Youth and Family Services. Ms. Gilbert also advised that two new employees received CDBG training using grant monies. She noted that remaining grant monies totaling \$17,314.30 would be applied toward the FY 2018 infrastructure projects.

Councilman Williams moved to approve the Fiscal Year 2017 Consolidated Annual Performance Evaluation Report ("CAPER") and adopt Resolution No. 914(18) submitting said report to the U.S. Department of Housing and Urban Development ("HUD"), second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

Agenda Item Number 11 being:

DISCUSS AND CONSIDER RESOLUTION NO. 915(18) ADOPTING THE SUBSTANTIAL AMENDMENT OF THE 2013 COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY ACTION PLAN AND BUDGET; AND AUTHORIZE THE MAYOR TO SUBMIT THE PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Kahley Gilbert, Project-Grants Manager, stated that a Substantial Amendment to the Community Development Block Grant - Disaster Recovery Action Plan was required when there was a proposed change in the program benefit or eligibility criteria, an addition or deletion of an activity, or an allocation or reallocation of more than \$1 million between activities. Ms. Gilbert indicated that only amendments that meet the definition of a substantial amendment are subject to public notification and comments. She noted that changes from the current allocation to the proposed allocation include moving funds from the planning and public facility projects to infrastructure and housing projects. She noted that four planning projects were moved to administration after further review by HUD. The projects included engineering for Bryant, Foxglove, the railroad underpass, and internal auditor items.

Five planning projects were completed which included the GIS system update, the Comprehensive Stormwater and Drainage Plan, The Comprehensive Plan Update, a Feasibility Study of the Hazard Mitigation Wall, and the Infrastructure Recovery and Implementation Plan. The Little River Playground and Splashpad project came in under budget resulting in the need to move money from public facilities to infrastructure. Ms. Gilbert advised that \$1.1 million remained in the infrastructure budget, which would be held until the Little River channel project was completed.

The Down Payment and Closing Cost Program assisted two low income families. Ms. Gilbert stated that there had been a significant response to the program with applications still being processed. The number of eligible homes; however, were lower than anticipated. Ms. Gilbert advised that homes must meet the new building code established in 2014, limiting the eligible homes to new construction. Due to this the budget for the program was decreased and the monies reallocated to the redevelopment project.

Councilman Williams moved to approve Resolution No. 915(18) adopting the Substantial Amendment of the 2013 Community Development Block Grant - Disaster Recovery Action Plan and budget; and authorize the Mayor to submit the plan to the U.S. Department of Housing and Urban Development, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

THE PUBLIC HEARING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:55 P.M.

Agenda Item Number 12 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD NOVEMBER 19, 2018.
- B) RATIFY ACTION OF CITY COUNCIL ON APPROVAL OF A CONTRACT WITH ENVISIONRX TO PROVIDE SERVICES AS PHARMACY BENEFITS MANAGER FOR THE CITY'S HEALTH BENEFITS PLAN EFFECTIVE JANUARY 1, 2019.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2018-2019 IN THE AMOUNT OF \$500,877.73.

Trustee Hunt moved to approve the consent docket in its entirety, second by Trustee McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:56 P.M.

Agenda Item Number 13 being:

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD NOVEMBER 19, 2018.
- B) APPROVE PAYMENT OF A WORKERS' COMPENSATION SETTLEMENT IN THE AMOUNT OF \$13,566.00 FOR CBR CLAIM NO. 2050000651 TO RODNEY TOMPKINS AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2018-2019 IN THE AMOUNT OF \$284,682.19.

Trustee McKenzie moved to approve the consent docket in its entirety, second by Trustee Williams. Motion carried unanimously.

Ayes: McKenzie, Hurl, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:57 P.M.

Agenda Item Number 14 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

There were no items from the City Council.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, stated that copies of the annual audit for fiscal year ending June 30, 2018 were presented to the City Council. Mr. Mitchell indicated that the auditor would present his findings at the December 17, 2018 meeting and would be available to answer any questions. He congratulated Betty Koehn, Finance Director, and her staff for their work on the audit. Mr. Mitchell advised that the City's Christmas Parade held December 1, 2018 was well attended.

Councilwoman McKenzie announced that a public meeting on Old Town would be held on December 6, 2018 at 6:30 p.m. at The Station at Central Park.

Agenda Item Number 15 being:

EXECUTIVE SESSION:

- A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, TAKE ACTION TO JOIN PENDING LITIGATION AGAINST OPIOID MANUFACTURERS, DISTRIBUTORS, AND OTHER POTENTIAL DEFENDANTS THAT ARE RESPONSIBLE FOR THE OPIOID EPIDEMIC, AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION(S) AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

B) CONVENE TO EXECUTIVE SESSION.

Councilman Williams moved to convene to executive session, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

The City Council convened into executive session at approximately 7:00 p.m.

C) RECONVENE FROM EXECUTIVE SESSION

The Roll Call was inadvertently omitted.

The City Council reconvened from executive session at 7:36 p.m.

D) ACTION.

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, TAKE ACTION TO JOIN PENDING LITIGATION AGAINST OPIOID MANUFACTURERS, DISTRIBUTORS, AND OTHER POTENTIAL DEFENDANTS THAT ARE RESPONSIBLE FOR THE OPIOID EPIDEMIC, AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION(S) AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

Councilman Williams moved to take no action until notified by staff, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

Agenda Item Number 16 being:

ADJOURNMENT

Councilwoman McKenzie moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried by majority vote.

Ayes: Hunt, Williams, Hamm, Blair
Nays: None
Absent: Webb, Lewis

Councilwoman McKenzie name was not called during roll call.

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at approximately 7:38 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ADAM WEBB, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2018.

ATTEST:

LINDA STEWART, City Clerk