

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
THE MOORE RISK MANAGEMENT BOARD  
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY  
JUNE 15, 2020 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on June 15, 2020 at 6:30 p.m. with Mayor Glenn Lewis presiding.

*Adam Webb  
Councilman, Ward I*

*Danielle McKenzie  
Councilwoman, Ward I*

*Melissa Hunt  
Councilwoman, Ward II*

*Mark Hamm  
Councilman, Ward II*

*Jason Blair  
Councilman, Ward III*

*Louie Williams  
Councilman, Ward III*

PRESENT: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis

ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Randy Brink; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Economic Development Director, Deidre Ebrey; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief, Greg Herbster; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Parks and Recreation Director, Sue Wood; PC Technician, Thomas Farrar; Police Chief Todd Gibson; Police Sergeant Becky Miller; Public Works Director, Richard Sandefur; and Veolia Water Project Manager, Robert Pistole.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JUNE 1, 2020.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL BUDGET STUDY SESSION HELD MAY 18, 2020.
- C) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD MARCH 3, 2020.
- D) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD MAY 5, 2020.
- E) ACCEPT A VARIABLE-WIDTH PUBLIC UTILITY EASEMENT AND TWO 15' DRAINAGE EASEMENTS FROM R&R LAND DEVELOPMENT/ROCKY CLARK LOCATED IN THE NE/4 OF SECTION 30, T10N, R3W, BEING SOUTH OF SE 19<sup>TH</sup> STREET AND WEST OF SUNNYLANE TO SERVE THE EDGEWATER ADDITION, SECTION 2.

- F) ACCEPT A 10' TEMPORARY EASEMENT AND A 17' PERMANENT EASEMENT FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF A SANITARY SEWER FORCE MAIN FROM TERRY AND DEBORAH MARTIN REVOCABLE TRUST LOCATED IN THE SE/4 OF SECTION 36, T10N, R3W, BEING NORTH OF INDIAN HILLS ROAD AND WEST OF BRYANT AVENUE.
- G) ACCEPT A VARIABLE WIDTH PUBLIC UTILITY EASEMENT FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF A PUBLIC WATER MAIN FROM ANTHONY MANSAH LOCATED IN THE NW/4 OF SECTION 31, T10N, R2W, BEING SOUTH OF SE 38<sup>TH</sup> STREET AND WEST OF TURTLE CREEK ROAD.
- H) ACCEPT A VARIABLE WIDTH TEMPORARY EASEMENT AND A VARIABLE WIDTH PERMANENT EASEMENT FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF A SANITARY SEWER MAIN FROM STANLEY C. AND SHARON K. DRAKE LOCATED IN LOT 5, BLOCK 1 OF THE STRATFORD SPRINGS ADDITION, BEING SOUTH OF SE 34<sup>TH</sup> STREET AND WEST OF SUNNYLANE.
- I) APPROVE REVISION OF THE JOB DESCRIPTION FOR ECONOMIC DEVELOPMENT DIRECTOR TO INCLUDE RESPONSIBILITY FOR MEDIA RELATIONS AND MORE CLEARLY DEFINE MANAGERIAL AND SUPERVISORY RESPONSIBILITIES.
- J) APPROVE REVISION OF THE JOB DESCRIPTION FOR COMMUNITY DEVELOPMENT DIRECTOR, TO MORE CLEARLY DEFINE RESPONSIBILITY FOR PLANNING, DIRECTING, MANAGING, AND OVERSEEING THE ACTIVITIES AND OPERATIONS OF THE CAPITAL PLANNING AND RESILIENCY DEPARTMENT.
- K) APPROVE REVISION OF THE JOB DESCRIPTION FOR MARKETING SPECIALIST TO CHANGE REPORTING RELATIONSHIP FROM THE PARKS AND RECREATION DIRECTOR TO THE ECONOMIC DEVELOPMENT DIRECTOR, UPDATE TERMINOLOGY REFERRING TO SOCIAL MEDIA PLATFORMS, AND ENSURE THE EXPERIENCE REQUIREMENTS ARE ACCURATE AND RELEVANT.
- L) APPROVE REVISION OF THE JOB DESCRIPTION FOR COMMUNITY OUTREACH SPECIALIST TO CHANGE TO REPORTING RELATIONSHIP FROM THE CITY MANAGER TO THE ECONOMIC DEVELOPMENT DIRECTOR.
- M) APPROVE REVISION OF THE JOB DESCRIPTION FOR PROJECT-GRANTS MANAGER TO CHANGE THE REPORTING RELATIONSHIP TO THE COMMUNITY DEVELOPMENT DIRECTOR, AND MAKE A MINOR CHANGE TO MORE CLEARLY DEFINE SUPERVISORY RESPONSIBILITY FOR THE CAPITAL PLANNING AND RESILIENCY DEPARTMENT.
- N) APPROVE CHANGE ORDER NO. 2 WITH CAVINS CONSTRUCTION GROUP IN THE AMOUNT OF \$6,356, REVISING THE ORIGINAL CONTRACT AMOUNT TO \$139,211.72, FOR THE MOORE CITY HALL HARDENED CONFERENCE ROOM PROJECT FOR REMOVAL OF WALL COVERINGS, PATCHES AND REPAIRS, AND PAINTING OF THE HALLWAY FROM THE BACK DOOR TO THE LOBBY ENTRANCE.
- O) ACCEPT PAYMENT IN THE AMOUNT OF \$69,000 FROM THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) IN EXCHANGE FOR 10,815 S.F. OF LAND TO BE ACQUIRED BY ODOT AND A PERPETUAL EASEMENT CONTAINING 2,174 S.F. FOR THE PURPOSES OF CONSTRUCTING AND MAINTAINING A NEW REINFORCED CONCRETE DRAINAGE BOX (RCB) STRUCTURE CROSSING THE LITTLE RIVER LOCATED ON HIGHWAY 37/SW 4<sup>TH</sup> STREET AND EAST OF JANEWAY AVENUE.
- P) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2019-2020 IN THE AMOUNT OF \$1,582,579.20.

Mayor Lewis asked for a tabling motion for Consent Docket Items No. I and K to allow staff time for additional revisions to the job descriptions.

**Councilman Hamm moved to table Agenda Items No. 2I and 2K, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Councilman Williams moved to approve the remaining consent docket items, second by Councilman Blair. Motion carried by majority vote.**

Ayes: Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: McKenzie

**Agenda Item Number 3 being:**

CONSIDER APPROVAL OF THE FY 2020-2021 ANNUAL BUDGET AND ADOPT RESOLUTION NO. 958(20).

Brooks Mitchell, City Manager, stated that individual meetings were held with the City Council for more detailed discussion regarding the proposed FY 20-21 budget in the amount of \$107,912,205. Mr. Mitchell advised that a Budget Study Session was held on May 18, 2020. The budget was posted on the City's webpage for public inspection and a Public Hearing held on June 1, 2020 to receive public input. Mr. Mitchell noted that no citizen comments were received.

Mr. Mitchell also advised that June use and sales tax figures were down 5.8% from the June 2019 figures. He stated that the drop in revenues was not as much as originally anticipated to occur with the ordered business closures due to COVID-19. He indicated that revenues would be monitored closely over the next few months. If the figures rebound staff would discuss with Council adding some of the capital outlay items back into the budget that were originally omitted in anticipation of lower revenues.

Councilwoman McKenzie asked what the revenue percentages were for other municipalities within Oklahoma for the same time period. Mr. Mitchell indicated that on average other communities experienced a decrease of 12% to 13% in revenues.

**Councilwoman McKenzie moved to approve the FY 2020-2021 annual budget and adopt Resolution No. 958(20), second by Councilman Blair. Motion to approve carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 4 being:**

CONSIDER APPROVAL OF AN INCENTIVE AGREEMENT WITH COSTCO WHOLESALE CORPORATION.

Deidre Ebrey, Economic Development Director, stated that she was excited to announce that Costco was in the process of closing on property located on the Fritts Farm for construction of a retail store anticipated to open in the summer of 2021. The City would pay Costco the incentive, as stated in the contract, at the time they are awarded an occupancy permit. Ms. Ebrey noted that based on sales projections they should pay back the incentive to the City within four to six years. She advised that Costco would employ between 150 and 200 employees at a starting wage of \$15.00 per hour, with full benefits to all full-time and part-time employees. Ms. Ebrey indicated that the City's bond counsel, Terry Hawkins, was in attendance at the meeting to answer any questions. She stated that Mike Stratis with Costco would be participating by video conference.

Mayor and Council expressed their appreciation to staff for their work on the project and to Costco for coming to Moore.

**Councilman Blair moved to approve an Incentive Agreement with Costco Wholesale Corporation, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 5 being:**

CONSIDER RENEWAL OF A CONTRACT WITH APOLLO BUILDING SYSTEMS, INC. FOR CONSTRUCTION MANAGEMENT SERVICES BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.

Jerry Ihler, Assistant City Manager, advised that the proposed renewal contract with Apollo Building Systems, Inc. was for construction management services on vertical projects such as the Fire and Police Stations. Mr. Ihler stated that Apollo's fee was ten percent (10%) of the construction costs for each project. He added that the term of the proposed contract was for the period July 1, 2020 through June 30, 2021.

**Councilwoman McKenzie moved to approve renewal of a contract with Apollo Building Systems, Inc. for construction management services beginning July 1, 2020 and ending June 30, 2021, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 6 being:**

CONSIDER RENEWAL OF A CONTRACT WITH THE CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY ("COTPA") D/B/A EMBARK TO PROVIDE NON-EMERGENCY MEDICAL TRANSPORTATION SERVICES FOR SENIORS FOR THE PERIOD OF JULY 1, 2020 AND ENDING JUNE 30, 2021; AND APPROVE MATCHING FUNDS IN THE AMOUNT OF \$15,000.

Brooks Mitchell, City Manager, stated that the agenda item was for the renewal of an agreement with the Central Oklahoma Transportation and Parking Authority d/b/a Embark for non-emergency medical transportation services for seniors.

**Councilman Williams moved to approve renewal of a contract with the Central Oklahoma Transportation and Parking Authority ("COTPA") d/b/a EMBARK to provide non-emergency medical transportation services for seniors for the period of July 1, 2020 and ending June 30, 2021; and approve matching funds in the amount of \$15,000, second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 7 being:**

APPROVE RENEWAL OF A CONTRACT WITH PIVOT IN THE AMOUNT OF \$15,000 FOR OPERATION OF A COMMUNITY INTERVENTION CENTER TO RECEIVE AND HOLD JUVENILES WHO HAVE BEEN TAKEN INTO CUSTODY BY LAW ENFORCEMENT AGENCIES

Police Chief Todd Gibson stated that the proposed contract renewal with PIVOT did not contain a price increase. Chief Gibson felt that utilizing the Community Intervention Center would provide resources to juveniles taken to the center while allowing police officers to resume their patrol duties sooner.

**Councilman Webb moved to approve renewal of a contract with PIVOT in the amount of \$15,000 for operation of a community intervention center to receive and hold juveniles who have been taken into custody by law enforcement agencies, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 8 being:**

APPROVE A JAIL SERVICES AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS ON BEHALF OF THE CLEVELAND COUNTY SHERIFF'S DEPARTMENT TO PROVIDE FOR THE INCARCERATION OF CITY PRISONERS AND DETAINEES WITHIN THE CLEVELAND COUNTY DETENTION CENTER AT A COST OF \$52 PER DAY FOR EACH PERSON INCARCERATED.

Police Chief Todd Gibson advised that the proposed Jail Services Agreement contained an increase from \$48.63 of \$52.00 per day for each prisoner held at the Cleveland County Detention Center. Chief Gibson indicated that this was a standard contract that was renewed annually.

**Councilman Blair moved to approve a Jail Services Agreement with the Board of County Commissioners on behalf of the Cleveland County Sheriff's Department to provide for the incarceration of City prisoners and detainees within the Cleveland County Detention Center at a cost of \$52 per day for each person incarcerated, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 9 being:**

CONSIDER ACCEPTANCE OF A QUOTE FROM CHIEF FIRE & SAFETY COMPANY IN THE AMOUNT OF \$17,970 FOR THE BUDGETED PURCHASE OF REPLACEMENT HOSE, ATTACK HOSE, VALVES, NOZZLES, AND FITTINGS FOR THE PURPOSE OF MEETING NFPA 1710 STANDARDS.

Deputy Fire Chief Ryan Marlar stated that the proposed purchase of fire hose and the various attachments were necessary to provide adequate water flow, per NFPA 1710 standards, when fighting large structure fires at apartment complexes, hotels, and commercial structures.

**Councilwoman Hunt moved to accept a quote from Chief Fire & Safety Company in the amount of \$17,970 for the budgeted purchase of replacement hose, attack hose, valves, nozzles, and fittings for the purpose of meeting NFPA 1710 standards, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 10 being:**

CONSIDER AUTHORIZING PAYMENT OF \$35,186.99 TO THE OKLAHOMA MUNICIPAL LEAGUE FOR SERVICE FEES FOR FY 21; \$17,593.50 TO BE PAID JULY 2020 AND \$17,593.49 TO BE PAID JANUARY 2021

Betty Koehn, Finance Director, stated that the City had been a member of the Oklahoma Municipal League (“OML”) for more than 20 years. OML represents municipalities at the State Capitol and provides training and publications that benefit cities. Staff requested authorization to continue membership with OML for another year.

**Councilman Williams moved to authorize payment of \$35,186.99 to the Oklahoma Municipal League for service fees for FY 21; \$17,593.50 to be paid July 2020 and \$17,593.49 to be paid January 2021, second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 11 being:**

CONSIDER APPROVAL OF A FY 19-20 BUDGET SUPPLEMENT TO BUDGET FUNDS AND RELATED EXPENSES FOR THE CARES ACT, DEBT SERVICE, AND URBAN RENEWAL.

Betty Koehn, Finance Director, advised that the budget supplement would budget \$175,274 in CARES Act funds received by Capital Planning & Resiliency for community needs, \$418,844 in ad valorem tax for the first payment on the 2019 General Obligation Bond due July 1, 2020, and \$50,000 to the Moore Urban Renewal Authority Fund to report and track expenses related to urban renewal projects.

**Councilman Blair moved to approve a FY 19-20 budget supplement to budget funds and related expenses for the CARES Act, Debt Service, and Urban Renewal, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 12 being:**

CONSIDER ORDINANCE NO. 944(20) AMENDING PART 4, ANIMALS; CHAPTER 1, GENERAL PROVISIONS; BY REWRITING ARTICLE A, ANIMAL REGULATIONS; REWRITING ARTICLE B, REGISTRATION AND VACCINATION OF ANIMALS; REWRITING ARTICLE C, IMPOUNDMENT REGULATIONS; REWRITING ARTICLE D, CRUELTY TO ANIMALS; REMOVING ARTICLE E, ZONING REGULATIONS; REWRITING ARTICLE F, RABIES AND ANIMAL BITES; AND REWRITING ARTICLE G, VICIOUS ANIMALS, OF THE MOORE MUNICIPAL CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Brian Miller, Assistant City Attorney, advised that the proposed changes to Ordinance No. 944(20) was the result of discussions with John Fryrear, Animal Control Supervisor, and Chad Denson, Assistant Community Development Director. Mr. Miller indicated that the biggest changes were to the section on definitions and on penalties assessed by a Judge on a vicious dog complaint.

**Councilman Blair moved to approve Ordinance No. 944(20), second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT APPROXIMATELY 6:51 P.M.**

**Agenda Item Number 13 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JUNE 1, 2020.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL BUDGET STUDY SESSION HELD MAY 18, 2020.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2019-2020 IN THE AMOUNT OF \$269,572.39

**Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 14 being:**

CONSIDER APPROVAL OF THE FY 2020-2021 ANNUAL BUDGET AND ADOPT RESOLUTION NO. 248(20).

**Trustee Blair moved to approve the FY 2020-2021 annual budget and adopt Resolution No. 248(20), second by Trustee Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT APPROXIMATELY 6:53 P.M.**

**Agenda Item Number 15 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JUNE 1, 2020.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL BUDGET STUDY SESSION HELD MAY 18, 2020.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2019-2020 IN THE AMOUNT OF \$379,729.25.

**Trustee Williams moved to approve the consent docket in its entirety, second by Trustee McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH COUNCILMAN LOUIE WILLIAMS PRESIDING AT 6:54 P.M.**

**Agenda Item Number 16 being:**

ROLL CALL

PRESENT: McKenzie, Blair, Hunt, Lewis, Webb, Hamm, Williams  
ABSENT: None

**Agenda Item Number 17 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD MAY 18, 2020.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL BUDGET STUDY SESSION HELD MAY 18, 2020.
- C) APPROVE AN INCENTIVE AGREEMENT WITH COSTCO WHOLESALE CORPORATION.

**Trustee McKenzie moved to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None

**THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:55 P.M.**

**Agenda Item Number 18 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Ted Whitnah appeared as landlord to Boe Holland, H & C Cultivation, 801 S. Sunnyslane. They asked for an extension to a June 1, 2020 deadline for a buildout on a grow operation. They requested a 90-day extension to meet inspection requirements on a Certificate of Compliance necessary to maintain their legal non-forming status with the City. He felt the additional time was necessary since COVID-19 concerns required the rotation of work crews which slowed their progress.

Elizabeth Weitman, Community Development Director, stated that the applicant made application for a building permit that went through three reviews with approximately one month between submittals. She felt this allowed for adequate time to complete the requested items. Ms. Weitman advised that the permit was picked up on March 10, 2020 which still gave the applicant ample opportunity to complete the necessary items by June 1, 2020. She expressed concern about extending a deadline for one applicant while others, who could not meet the same deadline, were forced to abandon their projects. Councilwoman McKenzie asked if the other applicants requested an extension. She indicated they had not.

Ms. Weitman noted that inspections must be made before the City approves the permits and the applicant continues with the necessary State approvals. After further discussion Councilman Blair asked if contact information could be obtained and further research performed before a decision was made. Councilman Hamm recommended the applicant visit with staff and a determination made as to which body should consider the requested extension.

**B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.**

Councilman Hamm commented that mattresses and sofas were being left along the right-of-way in front of the duplexes located on 12<sup>th</sup> Street between Broadway and the railroad tracks. Councilman Hamm suggested that the City post the property. He felt the property owner should be responsible for cleaning the property since it appeared to be a reoccurring problem. Councilwoman Hunt stated that there seemed to be a problem with residents placing large trash items on the curb before calling to schedule a large trash pickup. This was causing the items to sit at the curb for several weeks. She recommended placing something in the newsletter to remind citizens that they must schedule a big trash pickup and that items cannot be placed at the curb any earlier than the weekend prior to the pickup.

Mayor Lewis asked for an update on construction of a composting bin for grass clippings. Mr. Mitchell advised that a meetings regarding the subject was scheduled for later in the week. Councilman Webb stated that he had received several phone calls regarding the issue and asked that staff post information on the program through the various formats available to the City.

**C) ITEMS FROM THE CITY/TRUST MANAGER.**

Brooks Mitchell, City Manager, asked Police Chief Gibson to give an update to the City Council regarding the police response to an accident on I-35.

Chief Gibson expressed appreciation for an uplifting message sent by the City Manager and stated that the police officers feel fortunate to have the support of the City leadership and to work for the residents of the community.

Chief Gibson related police calls that took place recently in order to give insight into the heroes that work within the police department. He mentioned a situation involving Officers Delgado and Wagner who responded to a call on a missing three-year old child. After the child was located the officers performed CPR until medical responders arrived. He stated that tragically, the situation did not turn out well which was very traumatic for everyone involved. Chief Gibson then showed some body cam footage taken at the scene of an accident caused by an intoxicated driver who drove into oncoming traffic on I-35. The video showed the officers as they worked to keep fire away from a trapped victim while attempting to force open the door. It shows the chaos and stress that officer's face when responding to this type of call and how emotional and frustrating it can be for them. Chief Gibson added that he felt it was also a testament to the equipment, training, and preparation the officers received beginning with the support of Council. The City Council thanked Chief Gibson and the Police Department for the work that they do for the community.

Mr. Mitchell then completed his report to Council by stating that the storm shelter for City Hall was close to completion. He thanked the Police Department for working with the organizers of the peaceful protest that occurred on June 9, 2020. Councilwoman Hunt expressed her appreciation to the Police Department for working with the community to ensure things work the way that they should.

**Agenda Item Number 19 being:**

EXECUTIVE SESSION:

- A) CONSIDER APPROVAL OF THE FISCAL YEAR 2020-2021 CONTRACT BETWEEN THE CITY OF MOORE AND THE FRATERNAL ORDER OF POLICE (“FOP”) LODGE 131 AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(2).
- B) DISCUSS AND CONSIDER TAKING ACTION CONCERNING THE CITY MANAGER’S EVALUATION AND EMPLOYMENT BENEFITS, AND APPROVAL OF CONTRACT AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(1).
- C) CONVENE INTO EXECUTIVE SESSION

**Councilwoman McKenzie moved to convene into executive session, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**The City Council convened into executive session at 7:52 p.m.**

- D) RECONVENE FROM EXECUTIVE SESSION

PRESENT: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
ABSENT: None

**The City Council reconvened from executive session at 7:54 p.m.**

- E) ACTION.

- A) CONSIDER APPROVAL OF THE FISCAL YEAR 2020-2021 CONTRACT BETWEEN THE CITY OF MOORE AND THE FRATERNAL ORDER OF POLICE (“FOP”) LODGE 131 AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(2).

**Councilwoman McKenzie moved to approve the Fiscal Year 2020-2021 contract between the City of Moore and the I.A.F.F. Local 2047 as presented, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

- B) DISCUSS AND CONSIDER TAKING ACTION CONCERNING THE CITY MANAGER’S EVALUATION AND EMPLOYMENT BENEFITS, AND APPROVAL OF CONTRACT AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(1).

**Councilwoman McKenzie moved to approve the City Manager’s contract as written, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 20 being:**

ADJOURNMENT

**Councilman Williams moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**The City Council, Moore Public Works Authority, and the Moore Risk Management meetings were adjourned at 7:54 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
ADAM WEBB, MPWA/MEDA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk