

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
FEBRUARY 4, 2019 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on February 4, 2019 at 6:30 p.m. with Mayor Glenn Lewis presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
ABSENT: Blair

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Todd Jenson; City Attorney, Randy Brink; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Economic Development Director, Deidre Ebrey; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief Gary Bird; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings; Police Sergeant Jeremy Lewis; Project-Grants Manager (Capital Planning & Resiliency), Kahley Gilbert; and Public Works Director, Richard Sandefur.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JANUARY 22, 2019.
- B) APPROVE A CONTRACT WITH STAN DRAKE FOR PROJECT SERVICES RELATED TO THE CITY OF MOORE'S STREETS AND DRAINAGE.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2018-2019 IN THE AMOUNT OF \$3,129,657.90.

Councilwoman McKenzie moved to approve the Consent Docket in its entirety, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 3 being:

CONSIDER AUTHORIZING STAFF TO SOLICIT BIDS FOR THE WIDENING OF SW 34TH STREET BETWEEN TELEPHONE ROAD AND SANTA FE AVENUE AS APPROVED AND FUNDED IN THE 2018 GENERAL OBLIGATION BONDS.

Elizabeth Weitman, Community Development Director, advised that staff was requesting authorization to solicit bids for the widening of SW 34th Street between Telephone and Santa Fe from a two-lane to a four-lane roadway. Ms. Weitman stated that the project also included drainage, storm sewer, and intersection improvements at Santa Fe Avenue. She indicated that a 10' multi-use trail was included on the north side of the street that would integrate with the new 34th Street Bridge currently under construction. She indicated that the engineering plans were complete and staff was now requesting authorization to solicit bids. Ms. Weitman stated that an estimated bid schedule included a bid response due date of March 18, 2019 with an item on the April 1, 2019 City Council agenda to award the bid.

Councilman Williams asked if the road would include curbs. Ms. Weitman indicated that the street project would be a typical urban 4-lane roadway. Mayor Lewis confirmed that the street would also include sidewalks.

Councilman Williams moved to authorize staff to solicit bids for the widening of SW 34th Street between Telephone Road and Santa Fe Avenue as approved and funded in the 2018 General Obligation Bonds, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 4 being:

CONSIDER APPROVAL OF AN AGREEMENT WITH OKLAHOMA FIBER, LLC D/B/A OEC FIBER PERMITTING ACCESS TO THE CITY'S RIGHTS-OF-WAY TO INSTALL TELECOMMUNICATION AND VIDEO SERVICE FIBER IN EXCHANGE FOR FIVE PERCENT (5%) OF GROSS REVENUES IF AND WHEN OEC FIBER, ITS PARENT OR SUBSIDIARY CORPORATIONS, BEGIN OFFERING VIDEO SERVICES TO THEIR CUSTOMERS.

Randy Brink, City Attorney, stated that the proposed agreement with Oklahoma Fiber ("OEC" Fiber) would permit the installation of video fiber into the City's right-of-way. Mr. Brink advised that the agreement states that when OEC begins providing video services to its customers they would remit to the City a percentage of gross revenues in lieu of a franchise fee. Mr. Brink indicated that a contract presented to him before the meeting included a total fee of 6.5% of gross revenues instead of the 5% included in the agenda item. He indicated that Tracy Mowery with OEC was in attendance and might provide clarification. Mr. Mowery indicated that the video sales would be 5% of the gross revenues on video sales. He indicated that the other percentages were for electric fees.

Councilwoman McKenzie moved to approve an agreement with Oklahoma Fiber, LLC d/b/a OEC Fiber permitting access to the City's rights-of-way to install telecommunication and video service fiber in exchange for five percent (5%) of gross revenues if and when OEC Fiber, its parent or subsidiary corporations, begin offering video services to their customers second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 5 being:

CONSIDER ACCEPTANCE OF A QUOTE FOR ALTERNATIVE ITEMS IN THE AMOUNT OF \$3,235 LISTED ON THE ORIGINAL QUOTE FROM UNIVERSAL ROOFING AND SHEET METAL, INC. ("URSM") FOR REPLACEMENT OF THE SKYLIGHTS LOCATED IN CITY HALL.

Brooks Mitchell, City Manager, advised that the City Council approved a quote from Universal Roofing and Sheet Metal, Inc. in the amount of \$31,897 for replacement of the skylights in City Hall at the January 22, 2019 meeting. Mr. Mitchell indicated that the item should have included alternative items for engineering and design services in the amount of \$3,235.

Councilwoman Hunt moved to approve a quote for alternative items in the amount of \$3,235 listed on the original quote from Universal Roofing and Sheet Metal, Inc. ("URSM") for replacement of the skylights located in City Hall, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 6 being:

CONSIDER ADOPTION OF RESOLUTION NO. 922(19) APPROVING MEMBERSHIP IN OKLAHOMA MUNICIPAL MANAGEMENT SERVICES AND AUTHORIZE PAYMENT OF MEMBERSHIP FEES IN THE AMOUNT OF \$5,000.

Brooks Mitchell, City Manager, that the Oklahoma Municipal Management Services organization was developed through the City Manager Association of Oklahoma to provide city manager services to small communities that may be without one for a period of time. They also collect data from various sources which can be utilized by any member city.

Councilman Williams asked if \$5,000 was an annual fee and if Mr. Mitchell felt the data would be beneficial. Mr. Mitchell indicated that the membership fees would be paid on an annual basis and he felt the information available to the City would be useful.

Councilman Williams moved to adopt Resolution No. 922(19) approving membership in Oklahoma Municipal Management Services and authorize payment of membership fees in the amount of \$5,000, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:38 P.M.

Agenda Item Number 7 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JANUARY 22, 2019.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2018-2019 IN THE AMOUNT OF \$1,563,903.69.

Trustee Hunt to approve the consent docket in its entirety, second by Trustee Webb. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 8 being:

CONSIDER RESOLUTION NO. 245(19) AGREEING TO FILE APPLICATION WITH THE OKLAHOMA WATER RESOURCES BOARD (THE "OWRB") FOR FINANCIAL ASSISTANCE THROUGH THEIR VARIOUS LOAN PROGRAMS, WITH THE LOAN PROCEEDS BEING FOR THE PURPOSE OF FINANCING CERTAIN WASTEWATER SYSTEM IMPROVEMENTS; APPROVING AND AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Brooks Mitchell, Trust Manager, stated that Satish Dasharathy with Eagle Consultants gave a presentation at the January 22, 2019 City Council Meeting regarding construction of a new lift station to be located at SE 34th Street. Mr. Mitchell advised that the loan application in the amount of \$15 million was for the proposed project. He noted that the estimated cost of the project increased by approximately \$1.3 million from last year. Mr. Mitchell noted that interest rates have gone up over the past year and are anticipated to be between 3.75% and 4% with the Oklahoma Water Resources Board. The projected sewer surcharge of \$3.41 was slightly higher than the estimated surcharge of \$3.00 discussed last year. Mr. Mitchell felt that this would be a worthwhile project by assisting with the development of the southeast part of the city and by resolving current issues with the present lift station.

Trustee Hamm asked if everyone's water bill would go up by \$3.41. Mr. Mitchell stated that the surcharge would be included on all water bills except for those senior citizens who qualify for discounted rates. He noted that the project and the proposed surcharge were dependent upon OWRB approval of the loan application.

Trustee Williams moved to adopt Resolution No. 245(19) agreeing to file application with the Oklahoma Water Resources Board (the "OWRB") for financial assistance through their various loan programs, with the loan proceeds being for the purpose of financing certain Wastewater System Improvements; approving and authorizing Professional Services Agreements; and containing other provisions related thereto, second by Trustee Webb. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:41 P.M.

Agenda Item Number 9 being:

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JANUARY 22, 2019.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2018-2019 IN THE AMOUNT OF \$367,337.37.

Trustee Hunt moved to approve the consent docket in its entirety, second by Trustee McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:42 P.M.

Agenda Item Number 10 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Rebekah Franklin, 219 N. Eastern, thanked the City Council for the repair of a pothole at Main and Eastern. She stated that a sidewalk ramp at the northeast corner of 4th and Eastern was also in need of repair. Ms. Franklin requested assistance from the Fire Department in hanging her art around town due to her disability. Finally, Ms. Franklin advised that she wanted to place 1,000 artificial flowers throughout the City and stated that she needed around 4,000 to 5,000 wires for the project. She asked if she could place a drop box at City Hall for donations.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm issued an invitation to the City Council from ACOG inviting them to attend an event with the newly appointed Regional Transportation Authority ("RTA") board members on February 20, 2019 at the Santa Fe Station in Oklahoma City. Mayor Lewis asked if ACOG accepted the nomination submitted to them for the City's representative. Councilman Hamm advised that ACOG approved Steve Eddy as the City's representative on the Board.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, stated that the mobile command vehicle should be delivered on February 15, 2019 and would be on display at the February 19, 2019 City Council Meeting. Mr. Mitchell advised that the beams for the 34th Street Bridge were put in place on the southbound side of I-35. Mr. Mitchell noted that traffic would again be diverted while beams were placed on the northbound side of I-35 later in the week.

Councilwoman McKenzie asked if there was an update from ODOT on the status of the 4th Street Bridge repairs. Mr. Mitchell indicated that the project was estimated to take approximately five months and should therefore be completed around May or June 2019. Councilwoman McKenzie asked that updates regarding the opening or closing of the exit and on ramps be posted on social media.

Agenda Item Number 11 being:

ADJOURNMENT

Councilwoman Hunt moved to adjourn the City Council meeting, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 6:49 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ADAM WEBB, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2019.

ATTEST:

VANESSA KEMP, City Clerk