

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
DECEMBER 16, 2019 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on December 16, 2019 at 6:30 p.m. with Mayor Glenn Lewis presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
ABSENT: Blair

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Randy Brink; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Fire Chief, Greg Herbster; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Acting Parks and Recreation Director, Chris Villani; PC/IT Technician, Zane Gruver; Police Sergeant David Dickinson; Project-Grants Manager (Capital Planning & Resiliency), Kahley Gilbert; Public Works Director, Richard Sandefur; Risk Manager, Brian Miller; and Veolia Water Project Manager, Robert Pistole.

A presentation was given by Martie Oyler, Regional Manager of Community Relations, and Dustin Frederick, attorney with Oklahoma Natural Gas regarding a proposed Franchise Agreement. Ms. Oyler advised that the City of Moore approved a gross receipts ordinance with Oklahoma Natural Gas that has been in effect since 1980. Under the ordinance ONG collects 2% of the residential and commercial bills and passes that on to the City for use of the public ways. Ms. Oyler wanted to speak about the possibility of a franchise agreement which would allow ONG to install in the City right-of-way a distribution system for the transportation and distribution of natural gas. The proposed franchise agreement would have a standard 25-year term and ONG would collect 3% from residential, commercial, and industrial customers as a franchise fee which would be passed on to the City. The franchise agreement would be voted on by the public through an election. Ms. Oyler indicated that there were items in the franchise agreement that protect both the City and ONG to a greater degree than the ordinance. Those items would be covered by Mr. Frederick.

Dustin Frederick, attorney for ONG, stated that the franchise agreement included the rights and responsibilities for each party. Mr. Frederick indicated there would not be very much operational changes

from a community standpoint. He noted that they were working toward obtaining franchises from the communities they serve. Mr. Frederick stated that case law supported holding an election for a vote of the people in order for utility companies to utilize the public ways. He indicated that ONG would pay for the cost of an election. The largest impact that the community would see was the additional revenue which would result from a 3% franchise fee rather than a 2% statutory cap on gross receipts. Mr. Frederick advised that over the last 12 months approximately \$300,000 was collected on the gross receipts; however, if ONG collected 3% it would have resulted in \$400,000 being collected.

Mayor Lewis asked if this would be on a special election ballot. Mr. Frederick stated that since ONG would be paying for the election it was their preference that the franchise be the only item being considered on the ballot.

Councilman Williams asked what benefit a franchise agreement versus a gross receipts ordinance would be to ONG. Mr. Frederick felt the largest benefit of utilizing a franchise agreement would be the assurance that ONG would be utilizing public ways under the proper authority through an election.

Councilwoman McKenzie asked if the franchise agreement would affect the rate customers would be paying. Mr. Frederick stated that ONG bills would include a line item that would note the 3% franchise fee versus the 2% gross receipts fee.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD DECEMBER 2, 2019.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2019-2020 IN THE AMOUNT OF \$2,389,204.39.

Councilman Williams to approve the consent docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

THE CITY COUNCIL MEETING WAS RECESSED AND A PUBLIC HEARING CONVENED AT 6:36 PM:

Agenda Item Number 3 being:

CONDUCT A PUBLIC HEARING TO RECEIVE CITIZEN INPUT AND COMMENTS REGARDING THE PROPOSED CITY OF MOORE AND MOORE PUBLIC SCHOOLS HAZARD MITIGATION PLAN.

Gayland Kitch, Emergency Management Director, stated that a Hazard Mitigation Plan was required by FEMA before the City could make application for hazard mitigation grants or other types of funding. Mr. Kitch stated that the plan was typically updated every five years. For this update a committee was formed to look at the plan. They determined it would be beneficial for the City to write our own plan rather than participate with other jurisdictions in the county. This was primarily due to issues experienced in the past with getting the plan approved. Mr. Kitch indicated that the proposed Hazard Mitigation Plan was written in participation with Moore Public Schools. As a requirement for public input a survey was sent out by the school and placed on the City's webpage which received approximately 700 responses. He stated that this

information was taken into consideration when the plan was written. Mr. Kitch advised that the plan identified hazards that might affect our community and actions that might be taken to minimize or eliminate those hazards. Around 20 action items were identified. Mr. Kitch stated that as part of the 34th Street Bridge construction Little River Bridge was constructed over a creek located east of I-35 where a low water crossing was located. Gates had previously been erected that were locked during flooding to prevent access from drivers. This hazard had been mitigated through the secondary bridge.

The public hearing, held to obtain additional input, was the last step before the plan was submitted to the State for review. Any recommended changes would be made before being submitted to FEMA for their concurrence. He noted that it might take around six months to receive approval from FEMA before it was brought back for approval by the City and Moore Public Schools.

Councilman Williams asked what the process was for addressing the 20 items identified as possible hazards. Mr. Kitch indicated that the items were suggestions that the City might choose to implement. He noted that once the necessary approvals were received grant applications were anticipated to be made to FEMA to fund drainage projects listed as possible hazards. The plan is used as a road map that can be included in other plans such as the comprehensive plan.

There were no citizen comments. A motion was made to approve the plan; however, Randy Brink, City Attorney, advised that the item was not an action item and the public hearing could simply be declared as closed.

THE PUBLIC HEARING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 6:43 PM:

Agenda Item Number 4 being:

CONSIDER ADOPTION OF RESOLUTION NO. 942(19) AUTHORIZING THE IMPLEMENTATION OF A NEW USE TAX TO BE COLLECTED PURSUANT TO TITLE 68, OKLAHOMA STATUTES 2011 SECTION 1411, AT A RATE EQUAL TO THE CITY'S SALES TAX RATE OF ONE-EIGHTH OF ONE CENT (0.1250) TO BE COLLECTED COMMENSURATE WITH THE ONE-EIGHTH OF ONE CENT (0.1250) SALES TAX, AUTHORIZED BY THE CITY ELECTION OF NOVEMBER 12, 2019; THE PROCEEDS OF WHICH SHALL BE USED FOR WATER SYSTEM IMPROVEMENTS. THE CUMULATIVE USE TAX WILL BE THREE AND SEVEN-EIGHTHS PERCENT (3.8750%).

Brooks Mitchell, City Manager, stated that historically once a sales tax initiative is approved by the voters the City Council increases the use tax to match the sales tax rate. Adoption of Resolution No. 942(19) would make the tax rate the same for on-line purchase as purchases made in retail stores. The use tax would be used for water system improvements.

Councilman Webb moved to adopt Resolution No. 942(19) authorizing the implementation of a new use tax to be collected pursuant to Title 68, Oklahoma Statutes 2011 Section 1411, at a rate equal to the City's sales tax rate of one-eighth of one cent (0.1250) to be collected commensurate with the one-eighth of one cent (0.1250) sales tax, authorized by the City election of November 12, 2019; the proceeds of which shall be used for water system improvements. The cumulative use tax will be three and seven-eighths percent (3.8750%), second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 5 being:

CONSIDER ADOPTING RESOLUTION NO. 938(19) AMENDING THE SCHEDULE OF FEES AND CHARGES; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

Brian Miller, Assistant City Attorney, stated that the proposed update to the Fee Schedule would include the use tax approved under Agenda Item No. 4. Also incorporated into the fee schedule were new fees for medical marijuana and the elimination of Alarm Fees as approved at the December 2, 2019 City Council Meeting.

Councilman Webb moved to adopt Resolution No. 938(19) amending the Schedule of Fees and Charges; effective upon approval and remaining in effect until modified, amended or repealed; and repealing prior inconsistent fees, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 6 being:

CONSIDER ADOPTION OF RESOLUTION NO. 944(19) A RESOLUTION OF THE COUNCIL OF THE CITY OF MOORE, OKLAHOMA GIVING NOTICE OF THE PROPOSED ANNEXATION BY THE CITY OF MOORE OF THE PROPERTY DESCRIBED IN EXHIBIT "A"; PROVIDING FOR THE DATE, TIME AND PLACE FOR THE PUBLIC HEARING ON THE QUESTION OF ANNEXING THE TERRITORY; PROVIDING THAT NOTICE BE PUBLISHED AND MAILED AS PROVIDED BY LAW; PROVIDING FOR THE COMPLETION OF A PLAN TO EXTEND MUNICIPAL SERVICES INTO THE ANNEXED TERRITORY; PROVIDING THAT SAID PLAN SHALL BE AVAILABLE FOR INSPECTION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Randy Brink, City Attorney, stated that Resolution No. 933(19) was approved at the November 4, 2019 City Council Meeting setting the date, time and place of a public hearing regarding the proposed annexation of certain property within the City. The resolution was submitted to a local newspaper for publication as notice of the public hearing; however, a problem occurred at the newspaper and publication of the resolution did not occur. Therefore, the items were tabled and Resolution No. 944(19) was proposed for consideration which included the new public hearing dates.

Councilwoman McKenzie moved to adopt Resolution No. 944(19) a resolution of the Council of the City of Moore, Oklahoma giving notice of the proposed annexation by the City of Moore of the property described in Exhibit "A"; providing for the date, time and place for the public hearing on the question of annexing the territory; providing that notice be published and mailed as provided by law; providing for the completion of a plan to extend municipal services into the annexed territory; providing that said plan shall be available for inspection; and providing for the severability thereof, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 7 being:

CONSIDER ADOPTION OF RESOLUTION NO. 941(19) PROGRAMMING THE RECONSTRUCTION AND REHABILITATION OF NE 12TH STREET FROM THE EAST I-35 SERVICE ROAD TO N. EASTERN AVENUE AS A SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECT.

Elizabeth Weitman, Community Development Director, stated that per Resolution No. 941(19) the City would reserve necessary funding for the reconstruction of NE 12th Street from I-35 to Eastern Avenue. Ms. Weitman advised that the preliminary estimate for the project was \$4.1 million which would include the reconstruction and rehabilitation of one mile of four-lane roadway, intersection improvements at Broadway, a multi-use trail on the north side of the street and sidewalk on the south side. If the project was selected for funding ACOG would provide an 80-20 match making the City's portion \$831,801.

Councilman Williams moved to adopt Resolution No. 941(19) programming the reconstruction and rehabilitation of NE 12th Street from the East I-35 Service Road to N. Eastern Avenue as a Surface Transportation Program Urbanized Area (STP-UZA) project, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 8 being:

CONSIDER ADOPTION OF RESOLUTION NO. 943(19) PROGRAMMING THE RECONSTRUCTION AND REHABILITATION OF EASTERN AVENUE FROM NE 12TH STREET TO SE 4TH STREET AS A SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECT.

Mayor Lewis asked for a tabling motion for Agenda Item No. 8 at the request of staff.

Councilwoman Hunt moved to adopt Resolution No. 943(19) programming the reconstruction and rehabilitation of Eastern Avenue from NE 12th Street to SE 4th Street as a Surface Transportation Program Urbanized Area (STP-UZA) project, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 9 being:

CONSIDER APPROVAL OF THE AMENDED AND RESTATED CITY OF MOORE FLEXIBLE SPENDING ACCOUNT (FSA) BENEFIT PLAN DOCUMENT AND SUMMARY PLAN DESCRIPTION FROM MAESTRO HEALTH WITH AN EFFECTIVE DATE OF JANUARY 1, 2020.

Christine Jolly, Human Resources Director, stated that the City had used AFLAC for supplemental insurance benefits and as a Flexible Spending Account ("FSA") provider for a number of years. Ms. Jolly advised that staff was requesting approval of an amended and restated City of Moore Flexible Spending Account (FSA) Benefit Plan Document and Summary Plan Description with Maestro Health effective January 1, 2020. If approved, an additional benefit would be made available to employees in 2020 for

pre-tax contributions to their personal FSA. She stated that employees would be issued a debit card specifically used for point of sale purchases of eligible items such as prescription drugs instead of having to pay for those items out of pocket before submitting a request for reimbursement.

Councilwoman McKenzie moved to approve the amended and restated City of Moore Flexible Spending Account (FSA) Benefit Plan Document and Summary Plan Description from Maestro health with an effective date of January 1, 2020, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 10 being:

CONSIDER MODIFYING THE PERSONNEL POLICY AND PROCEDURES MANUAL BY CLARIFYING THE ASSIGNMENT OF CITY VEHICLES IN ARTICLE II, SECTION 2.4(1) "USE OF CITY VEHICLES" AND UPDATING APPENDIX E "ALCOHOL AND CONTROLLED SUBSTANCE TESTING POLICY" DEFINING SAFETY-SENSITIVE FOR THE PURPOSES OF RANDOM TESTING OF EMPLOYEES, AND PROVIDING A LIST OF JOB TITLES THAT ARE CONSIDERED SAFETY-SENSITIVE.

Brian Miller, Assistant City Attorney, stated that the proposed update to the City's Personnel Policies and Procedures Manual included rewording the section pertaining to the Use of City Vehicles to make it more precise. Mr. Miller advised that the biggest change related to the random drug testing for the Alcohol and Controlled Substance Testing Policy. Currently only safety-sensitive employees or an employee holding a commercial driver's license may be tested; however, there is not a definition for "safety-sensitive" in the Personnel Policies and Procedures Manual. He stated that the proposed definition was taken directly from the Unity Bill. In addition a list of job titles was included on the random drug testing list so that the employees know if they are included in the category of safety-sensitive.

Councilwoman Hunt moved to approve modify the Personnel Policy and Procedures Manual by clarifying the assignment of city vehicles in Article II, Section 2.4(1) "Use of City Vehicles" and updating Appendix E "Alcohol and Controlled Substance Testing Policy" defining safety-sensitive for the purposes of random testing of employees, and providing a list of job titles that are considered safety-sensitive, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 11 being:

CONSIDER AUTHORIZING STAFF TO SOLICIT BIDS FOR CONSTRUCTION OF A STORM SHELTER FOR CITY HALL.

Brooks Mitchell, City Manager, stated that there had been a need for a storm shelter for City Hall for some time. Mr. Mitchell advised that Anthony McDermid with Tap Architecture submitted plans for the proposed shelter which would be located close to the northwest corner of the first floor in City Hall. Mr. Mitchell was requesting authorization to solicit bids for construction. He advised that the estimated cost of construction was approximately \$250,000 which would be funded using contingency funds. He stated that

Mr. McDermott was in attendance to answer any questions. Mayor Lewis commented that he felt the money would be well spent after experiencing the 1999 tornado.

Councilwoman Hunt moved to authorize staff to solicit bids for construction of a storm shelter for City Hall, second by Councilman Webb. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 12 being:

CONSIDER APPROVAL OF AMENDMENT NO. 1 IN THE AMOUNT OF \$119,900 TO THE SE 4TH STREET BNSF RAILROAD UNDERPASS FINAL PLAN AGREEMENT WITH POE & ASSOCIATES FOR DESIGN PLANS FOR THE RELOCATION OF WATER AND SEWER LINES ALONG SE 4TH STREET AND TURNER AVENUE.

Jerry Ihler, Assistant City Manager, stated that in September 2015 the City entered into an agreement with Poe & Associates for the SE 4th Street Railroad Underpass Project. Mr. Ihler advised that a separate agreement was approved in May 2017 for the Turner Avenue street widening project. A clause was included in the contracts that addressed utility relocation services. If relocations of City owned utilities are identified then Poe & Associates would prepare the plans and specifications for the relocations at an additional fee agreed to by both parties. At the time of the initial agreements it was too early to determine what relocations would be required. Mr. Ihler indicated that Poe & Associates have now presented 60% plan submittal and utility relocations were identified. A proposal for plans and specifications for the relocations of water and sewer lines for both projects were submitted in the amount of \$119,900. Staff recommended approval of the contract amendment. He advised that the funding source for the project would be the 2019 General Obligation Bonds for the 4th Street Underpass Project.

Councilman Williams moved to approve Amendment No. 1 in the amount of \$119,900 to the SE 4th Street BNSF Railroad Underpass Final Plan Agreement with Poe & Associates for design plans for the relocation of water and sewer lines along SE 4th Street and Turner Avenue, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 13 being:

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF AN UPGRADE TO THE WASTEWATER TREATMENT PLANT'S SCADA COMPUTER SYSTEM FROM HAYNES EQUIPMENT COMPANY, AS A SOLE SOURCE PROVIDER, IN THE AMOUNT OF \$53,330.

David Thompson, Manager of Information Technology, stated that the item was for an upgrade to the computer systems located at the Wastewater Treatment Plant which had not been updated since construction of the building in 2013. Mr. Thompson noted that Microsoft would stop making updates to the current operating system within six months making the upgrade necessary. Mr. Thompson advised that if Council approves the item the hardware would be replaced at the same time. He stated that Robert Pistole, Project Manager with Veolia Water, was in attendance to answer any questions.

Councilman Williams moved to authorize the budgeted purchase of an upgrade to the wastewater treatment plant's SCADA computer system from Haynes Equipment Company, as a sole source provider, in the amount of \$53,330, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 14 being:

CONSIDER THE PURCHASE OF TWO 2020 FORD TRANSIT CONNECT LWB FWD VANS OFF STATE CONTRACT NO. SW035 FROM BILL KNIGHT FORD IN THE TOTAL AMOUNT OF \$46,718 FOR THE BUILDING MAINTENANCE DEPARTMENT.

Richard Sandefur, Public Works Director, stated that Agenda Items No. 14 and 15 were companion items included in this fiscal year budget. Mr. Sandefur advised that one van would replace a 2000 F-150 with over 200,000 miles on it. The second van would be a new vehicle for building maintenance.

Councilman Webb moved to approve the purchase of two 2020 Ford Transit Connect LWB FWD vans off State Contract No. SW035 from Bill Knight Ford in the total amount of \$46,718 for the Building Maintenance Department, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 15 being:

CONSIDER AUTHORIZING PERFECTION TRUCK PARTS AND EQUIPMENT TO EQUIP TWO 2020 FORD TRANSIT VANS IN THE TOTAL AMOUNT OF \$6,561.06.

Councilwoman McKenzie moved to authorize Perfection Truck Parts and Equipment to equip two 2020 Ford Transit Vans in the total amount of \$6,561.06, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT APPROXIMATELY 7:00 P.M.

Agenda Item Number 16 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD DECEMBER 2, 2019.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2019-2020 IN THE AMOUNT OF \$432,240.86.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 17 being:

CONSIDER RENEWAL OF A STOP-LOSS INSURANCE POLICY WITH U.S. FIRE INSURANCE COMPANY EFFECTIVE JANUARY 1, 2020.

Christine Jolly, Human Resources Director, advised that Gallagher Benefit Consultants sent out a request for proposals for the City's stop-loss insurance policy to more than 13 carriers. U.S. Fire Insurance Company was able to reduce rates and submitted a rate in line with the market that does not increase the risk to the City. Staff recommended approval of the item.

Trustee McKenzie moved to approve the renewal of a Stop-Loss Insurance Policy with U.S. Fire Insurance Company effective January 1, 2020, second by Trustee Webb. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT APPROXIMATELY 7:02 P.M.

Agenda Item Number 18 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD DECEMBER 2, 2019.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2019-2020 IN THE AMOUNT OF \$311,381.34.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH COUNCILMAN LOUIE WILLIAMS PRESIDING AT 7:03 P.M.

Agenda Item Number 19 being:

ROLL CALL

PRESENT: McKenzie, Hunt, Lewis, Webb, Hamm, Williams
ABSENT: Blair

Agenda Item Number 20 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD NOVEMBER 18, 2019.

Trustee McKenzie moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams
Nays: None
Absent: Blair

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:07 P.M.

Agenda Item Number 21 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Joe Kem appeared as a representative with Universal Insurance which is a Moore based business. Universal Insurance has written policies for the City for over 20 years and through tornados. They were very surprised to receive a notice from the City that they were being fired and moving coverage to an Enid based agency. Mr. Kem spoke with Brian Miller, Risk Manager, to ask what they did wrong. He was told that they did not do anything wrong but the City wanted options. Mr. Kem stated that when the City signed an agent of record letter it fired them and did not allow them to compete for the City's business. Mr. Miller suggested that he appear before Council to voice his concerns. He stated that they were sorry to lose the City's business and if there is anything they could do to change that they would like to. Mayor Lewis commented that ultimately the City would like the best value and best coverage for the City. Mr. Kem requested that Council reconsider and allow them an opportunity to compete for the City's business or, at a minimum, give them an opportunity to do so next year.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Mayor Lewis stated that the Shop with a Cop event was very successful and expressed his appreciation to the Police Department for the work they did on the event. Councilman Williams commented that he was able to attend and he was very impressed with the number of organizations involved. It was a lot of work and he commended Sergeant Dickinson and all of the other officers for their work on the project

Congratulations were expressed to Mayor Lewis and Council Members Webb, Hamm and Williams who were unopposed and would therefore be re-elected for another 4-year term.

Councilman Webb stated that the Christmas Spectacular was well attended at Central Park and he received a lot of compliments. He thanked City staff for all of their hard work.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, encouraged Council to visit Fire Station One and look at all of the items collected for Santa Express. Mr. Mitchell advised that approximately 500 families would be served. He commended the Police and Fire Department for their work in assisting families in need during the holidays.

Mr. Mitchell thanked the employees who participated in fundraisers during October and November to benefit Santa Express and Shop with a Cop.

Mayor Lewis asked that the Fire Department notify him of any additional needs.

Agenda Item Number 22 being:

ADJOURNMENT

Councilman Williams moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Hunt, Williams, Webb, Hamm, Lewis
Nays: None
Absent: Blair

The City Council, Moore Public Works Authority, and the Moore Risk Management meetings were adjourned at 7:09 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ADAM WEBB, MPWA/MEDA Secretary

These minutes passed and approved as noted this ____ day of _____, 2019.

ATTEST:

VANESSA KEMP, City Clerk