

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
JUNE 18, 2018 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on June 18, 2018 at 6:30 p.m. with Mayor Glenn Lewis presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis

ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; City Attorney, Randy Brink; Assistant City Attorney, Brian Miller; Administrative Assistant (Capital Planning & Resiliency), Kahley Gilbert; Economic Development Director, Deidre Ebrey; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief, Gary Bird; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings, Sergeant Troy Fullbright; Veolia Water Project Manager, Robert Pistole; and City Clerk, Linda Stewart.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JUNE 4, 2018.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL BUDGET STUDY SESSION HELD MAY 14, 2018.
- C) APPROVE AN INTERLOCAL AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS FOR CLEVELAND COUNTY FOR GRADING, DRAINAGE, AND SURFACING OF CERTAIN STREETS WITHIN THE CITY.
- D) CONSIDER ADOPTING RESOLUTION NO. 900(18) APPROVING THE MAY 2018 COMMUNITY DEVELOPMENT BLOCK GRANT-DISASTER RECOVERY ("CDBG-DR") INTERNAL AUDIT REPORT.
- E) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$2,757,082.33.

Councilman Hamm moved to approve the consent docket in its entirety, second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 3 being:

CONSIDER APPROVAL OF THE FY 2018-2019 ANNUAL BUDGET AND ADOPT RESOLUTION NO. 899(18).

Brooks Mitchell, City Manager, stated that the proposed budget was discussed at the Budget Study Session held May 14, 2018. Mr. Mitchell advised that a public hearing was held on June 4, 2018. There were no citizen comments or concerns expressed at that time. Therefore, Mr. Mitchell recommended adoption of the FY 2018-2018 budget.

Councilwoman Hunt moved to approve the FY 2018-2019 annual budget and adopt Resolution No. 899(18), second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 4 being:

CONSIDER ADOPTING RESOLUTION NO. 901(18) AS THE AUTHORIZED RECIPIENT OF ANY AND ALL FEES AND TAXES UNDER OKLAHOMA LAW, DOES HEREBY, FOR GOOD AND VALUABLE CONSIDERATION, GRANT AND CONVEY UNTO 9-1-1 ACOG ALL OF ITS RIGHT, TITLE, INTEREST, ESTATE AND EVERY CLAIM AND DEMAND BOTH AT LAW AND IN EQUITY, IN AND TO, ALL OF THE FOLLOWING PROPERTY: 100% OF ALL FEES AND TAXES FOR THE PROVISIONING OF 9-1-1 EMERGENCY TELEPHONE SERVICE, TO WHICH IT MAY BE ENTITLED FROM ANY TELEPHONE SERVICE PROVIDER, OR THE OKLAHOMA TAX COMMISSION OF THE STATE OF OKLAHOMA, AS AUTHORIZED UNDER THE STATUTORY AUTHORITY OF TITLE 63 OKLAHOMA STATUTES, OR ANY OTHER LEGAL AUTHORITY; TOGETHER WITH ALL THE SINGULAR RIGHTS THEREUNTO BELONGING, FOR THE DURATION AND BALANCE OF THE ENTIRE FISCAL YEAR ENDING JUNE 30, 2019.

Brooks Mitchell, City Manager, indicated that the proposed resolution was presented for consideration each year to assign 9-1-1 service fees collected through phone bills to the Oklahoma Tax Commission for distribution.

Councilman Hamm moved to adopt Resolution No. 901(18), second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 5 being:

CONSIDER ADOPTING RESOLUTION 902(18) AMENDING THE CITY OF MOORE SCHEDULE OF FEES AND CHARGES BY ADDING NEW BEER AND LIQUOR LICENSING FEES; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

Randy Brink, City Attorney, stated that the proposed fee schedule amendment would implement changes to state law on the licensing and selling of high point beer. Mr. Brink noted that the Fee Schedule

attached to the resolution mistakenly struck out Item No. 9. He stated that the fees for “Mixed Beverage Initial Fee” and “Mixed Beverage Renewal Fee” would remain in effect. The other proposed changes to the fee schedule were correct.

Councilman Blair moved to adopt Resolution No. 902(18), second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 6 being:

CONSIDER APPROVAL OF BUDGET SUPPLEMENTS TO FUND CERTAIN EXPENDITURES NOT ANTICIPATED IN THE ORIGINAL BUDGET FOR FY 17-18.

Betty Koehn, Finance Director, reviewed budget supplements that were requested for the following funds:

1. The Fund 6 supplement would allow revenues from reimbursements and surplus sales to be applied to various departmental budgets to fund expenditures which exceeded the original budget.
2. The Fund 8 supplement would allow the Parks department to spend available cash from last fiscal year in the current fiscal year for items for the ball parks, and for the Police Department to purchase equipment using local and federal seizure funds.
3. The Fund 12 supplement would fund increased costs associated with the Rock Creek and the Howard Avenue Projects.
4. The Fund 13 supplement would allow the Parks Department to budget funds received from the sale of surplus bleachers and apply the funds on new bleachers for Buck Thomas Park.

Councilwoman McKenzie moved to approve budget supplements to fund certain expenditures not anticipated in the original budget for FY 17-18, second by Councilman Webb. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis
Nays: None

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:40 P.M.

Agenda Item Number 7 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JUNE 4, 2018.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL BUDGET STUDY SESSION HELD MAY 14, 2018.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$1,226,396.14.

Trustee Hamm to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 8 being:

CONSIDER APPROVAL OF THE FY 2018-2019 ANNUAL BUDGET AND ADOPT RESOLUTION NO. 243(18).

Trustee Blair to approve the FY 2018-2019 annual budget and adopt Resolution No. 243(18), second by Trustee Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 9 being:

CONSIDER ADOPTING RESOLUTION NO. 244(18) AMENDING THE SCHEDULE OF FEES AND CHARGES TO ADJUST CERTAIN WATER RATES EFFECTIVE JULY 1, 2018 AND REMAINING IN EFFECT UNTIL MODIFIED AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

Betty Koehn, Finance Director, advised that adoption of Resolution No. 244(18) would implement an increase in the City's water rates effective July 1, 2018 as discussed at the May 14, 2018 Budget Study Session. The increased revenues would fund water purchases from the City of Oklahoma City.

Trustee Webb moved to adopt Resolution No. 244(18), second by Trustee Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 10 being:

CONSIDER APPROVAL OF BUDGET SUPPLEMENTS TO FUND CERTAIN EXPENDITURES NOT ANTICIPATED IN THE ORIGINAL BUDGET FOR FY 17-18.

Betty Koehn, Finance Director, advised that the proposed budget supplements would allow the MPWA to cover increased water rates charged by the City of Oklahoma, and to budget additional revenue received from Veolia for their percentage of electrical costs and apply it to water and sewer line repair costs.

Trustee Blair moved to approve budget supplements to fund certain expenditures not anticipated in the original budget for FY 17-18, second by Trustee McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis
Nays: None

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:44 P.M.

Agenda Item Number 11 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JUNE 4, 2018.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL BUDGET STUDY SESSION HELD MAY 14, 2018.
- C) APPROVE PAYMENT OF A WORKERS' COMPENSATION SETTLEMENT IN THE AMOUNT OF \$9,237.80 FOR CBR NO. 2050000624 TO ROBERT RASOR; AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$171,657.90.

Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis
Nays: None

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH CHAIRMAN ADAM WEBB PRESIDING AT 6:45 P.M.

Agenda Item Number 12 being:

ROLL CALL

PRESENT: McKenzie, Blair, Hunt, Lewis, Williams, Hamm, Webb
ABSENT: None

Agenda Item Number 13 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD MAY 21, 2018.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL BUDGET STUDY SESSION HELD MAY 14, 2018.

Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Williams. Motion carried by unanimously.

Ayes: McKenzie, Blair, Hunt, Lewis, Williams, Hamm, Webb
Nays: None

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:46 P.M.

Agenda Item Number 14 being:

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm reminded candidates running for political office to remove their signs by the Tuesday following the primary election. He announced that a Regional Transportation Authority meeting would be held June 20, 2018 at 10:00 a.m. at the Greater Oklahoma City Chamber of Commerce. He encouraged the other council members to attend in order to hear an update on the progress being made on regional transit in preparation of future decisions that must be made on behalf of the City.

Mayor Lewis advised that money was donated following the May 20, 2013 tornado and designated for the Animal Shelter. Some of those funds could be located at the Oklahoma City Community Foundation. Mayor Lewis felt that the City should begin the process of withdrawing any monies remaining there. Brooks Mitchell, City Manager, stated that approximately \$600,000 was contained in the Special Revenue Fund. He advised that the City Council previously approved a contract with Barrett L. Williamson Architects for design of a new animal shelter. However, a new location would need to be determined since the current location would not be a suitable site for an expansion. He indicated that he would need to check with the Oklahoma City Community Foundation to see if any funds remain there.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised that ODOT held a bid letting on June 14, 2018 on the 34th Street Overpass project. The construction estimate for the project was \$12 million. The low bid from Silver Star Construction came in around \$11.2 million. Mr. Mitchell stated that the bid would be considered for approval by the ODOT Commissioners at their monthly board meeting to be held on July 2, 2018. If approved, contracts would be signed in approximately 30 days with an anticipated start date in August 2018.

Mr. Mitchell stated that two informational meetings were held on the June 26, 2018 bond issue election. The first meeting held at The Station was attended by 20 people. The second meeting at Oak Ridge Elementary was attended by 6 people. A third meeting would be held on June 21, 2018 at 7:00 p.m. at Winding Creek Elementary. Mr. Mitchell stated that the public meeting would allow citizens to obtain information regarding the four propositions to be funded through a general obligation bond. He encouraged everyone to vote.

Agenda Item Number 15 being:

ADJOURNMENT

Councilman Blair moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis
Nays: None

The City Council, Moore Public Works Authority, and the Moore Risk Management meetings were adjourned at 6:51 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ADAM WEBB, MPWA Secretary

FOR:

MARK HAMM, MEDA Secretary

These minutes passed and approved as noted this ____ day of _____, 2018.

ATTEST:

LINDA STEWART, City Clerk