

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
APRIL 2, 2018 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on April 2, 2018 at 6:30 p.m. with Mayor Glenn Lewis presiding.

*Adam Webb*  
*Councilman, Ward I*

*Danielle McKenzie*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; Assistant City Attorney, Brian Miller; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief, Gary Bird; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings; Public Works Director, Richard Sandefur; Veolia Water Project Manager, Robert Pistole. Meeting was recorded by Betty Koehn.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD MARCH 19, 2018.
- B) AUTHORIZE PAYMENT OF \$24,003.78 TO THE CLEVELAND COUNTY ASSESSOR FOR VISUAL INSPECTION PROGRAM
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$2,508,071.82.

**Councilman Blair moved to approve the Consent Docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 3 being:**

CONSIDER ADOPTION OF RESOLUTION NO. 897(18) AUTHORIZING THE CALLING AND HOLDING OF AN ELECTION IN THE CITY OF MOORE, OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE

REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF FORTY-THREE MILLION THIRTY-NINE THOUSAND THIRTY-THREE DOLLARS (\$43,039,033) TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING, RECONSTRUCTING, IMPROVING OR REPAIRING STREETS OR BRIDGES IN SAID CITY; OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF THREE MILLION ONE HUNDRED THIRTY-EIGHT THOUSAND DOLLARS (\$3,138,000) TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING OR RECONSTRUCTING CERTAIN DRAINAGE CHANNELS IN SAID CITY; OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF ONE MILLION FIVE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$1,525,000) TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING AND EQUIPPING QUIET ZONES AT CERTAIN RAILROAD CROSSINGS IN SAID CITY; OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF SIX HUNDRED THOUSAND DOLLARS (\$600,000) TO PROVIDE FUNDS FOR THE PURPOSE OF ACQUIRING TWO (2) MECHANICAL STREET SWEEPERS; OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF THREE HUNDRED THOUSAND DOLLARS (\$300,000) TO PROVIDE FUNDS FOR THE PURPOSE OF ACQUIRING AND INSTALLING A NEW TELEPHONE SYSTEM; WITH ALL OF SAID IMPROVEMENTS TO BE OWNED EXCLUSIVELY BY SAID CITY; AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS.

Brooks Mitchell, City Manager, requested a tabling motion for Agenda Item No. 3 stating that the item would be addressed under Addendum Item No. 3.1.

**Councilman Blair moved to table Agenda Item No. 3, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Addendum Item Number 3.1 being:**

CONSIDER ADOPTION OF RESOLUTION NO. 897(18) AUTHORIZING THE CALLING AND HOLDING OF AN ELECTION IN THE CITY OF MOORE, OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF FORTY-THREE MILLION FIFTY THOUSAND DOLLARS (\$43,050,000) TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING, RECONSTRUCTING, IMPROVING OR REPAIRING STREETS OR BRIDGES IN SAID CITY; OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF THREE MILLION ONE HUNDRED FORTY THOUSAND DOLLARS (\$3,140,000) TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING, RECONSTRUCTING, IMPROVING OR REPAIRING CERTAIN DRAINAGE CHANNELS IN SAID CITY; OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF ONE MILLION FIVE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$1,525,000) TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING AND EQUIPPING QUIET ZONES AT CERTAIN RAILROAD CROSSINGS IN SAID CITY; OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF SIX HUNDRED THOUSAND DOLLARS (\$600,000) TO PROVIDE FUNDS FOR THE PURPOSE OF ACQUIRING TWO (2) MECHANICAL STREET SWEEPERS; OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF THREE HUNDRED THOUSAND DOLLARS (\$300,000) TO PROVIDE FUNDS FOR THE PURPOSE OF ACQUIRING AND INSTALLING A NEW TELEPHONE SYSTEM; WITH ALL OF SAID IMPROVEMENTS TO BE OWNED EXCLUSIVELY BY SAID CITY; AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS.

Brooks Mitchell, City Manager, stated that the projects included in the proposed General Obligation Bond election would address infrastructure issues within the City. Mr. Mitchell advised that during the 2014 G.O. Bond issue the City represented to the citizens that the millage rate would not exceed 18 mills. He indicated that the millage rate was currently at 15.5 mills, and the proposed plan would not raise the City's millage rate above 16.5 mills. He stated that this would be achieved by issuing the bonds incrementally over the next seven years. He noted that also during the next seven years \$26,975,000 in bonds would be paid off. Mr. Mitchell stated that the propositions were drafted to have 20 year maturities from the date of issuance, instead of the typical ten years. This would provide flexibility in adjusting the terms based on interest rates. He noted that the City Council votes to authorize each bond issue so Council must approve any changes to the bonds to keep the millage rate stable.

Mr. Mitchell stated that capital projects of this type were generally funded through G.O. bonds since, due to their high cost, it would be impossible to fund them on a pay-as-you-go basis. In order to fund this through sales tax the City of Moore would have to sustain 26% growth over each of the next seven years. He indicated that he had checked with the congressional offices and determined that no definitive federal funding sources were available for the projects at this time.

Councilwoman Hunt asked if the total issuance would be divided up between the different propositions. Mr. Mitchell stated that there would be five propositions that make up the issuance:

Proposition No. 1:

- Construction of an underpass for the Burlington-Northern Santa Fe ("BNSF") railroad tracks at the intersection of S. 4<sup>th</sup> and Broadway.
- Resurfacing of NE 12<sup>th</sup> Street between Eastern and I-35  
Widening and resurfacing of SW 34<sup>th</sup> Street between Telephone Road and Santa Fe.  
Resurfacing of Eastern between NE 12<sup>th</sup> and SE 4<sup>th</sup>  
Resurfacing of Eastern from SE 4<sup>th</sup> Street to SE 19<sup>th</sup> Street

Mr. Mitchell advised that the street projects would include 10-foot sidewalks on one side of the street and trees.

Proposition No. 2:

- Reconstruction or replacement of the concrete drainage channel between NW 12<sup>th</sup> and NW 5<sup>th</sup>.
- Reconstruction or replacement of the concrete drainage channel between NW 5<sup>th</sup> and SW 4<sup>th</sup>

Mr. Mitchell stated that the drainage projects would replace drainage channels that are over 50 years old and long past their useful life. Replacing the channels would address maintenance, vegetation growth, and erosion issues.

Proposition No. 3:

- Construct and equip a Quiet Zone at the N. 12<sup>th</sup>, Main, and SE 34<sup>th</sup> railroad crossings.

Proposition No. 4:

- Acquisition of two mechanical street sweepers to maintain streets and reduce debris in the storm sewer.

Mr. Mitchell stated that keeping debris out of the storm water drains would prevent water backup from creating flooding and DEQ issues from pollutants that could get into the streams due to lack of maintenance.

Proposition No. 5:

- Acquisition and installation of a new telephone system to replace the existing system which is no longer supported by the manufacturer.

Mr. Mitchell stated that the manufacturer informed the City that they would no longer support the telephone system after 2018.

DISCUSSION:

Mayor Lewis confirmed that voters could vote for any or all of the propositions.

Mr. Mitchell stated that if Council votes to call an election several Town Hall Meetings would be held to explain the projects. Mr. Mitchell advised that Chris Gander, the City's financial advisor and Terry Hawkins, the City's bond counsel were in attendance to answer any questions.

Councilwoman McKenzie clarified that the City Council was not deciding whether to pass the bonds. The item was for approval to place the items on a ballot for consideration by the voters at the June 26, 2018 election. Mr. Mitchell advised that the City must give a 75-day notice to the Cleveland County Election Board when holding an election. Mr. Hawkins stated that if the City Council voted to move forward with the item an Election Proclamation must be published for three Thursdays preceding the election date. The proclamation would outline the streets that would be improved. Mr. Hawkins stated there was a Supreme Court case that prohibited bundling issues under one proposition. He added that the Attorney General could strike down an election if the items were bundled into one proposition; therefore, five propositions are to be considered regarding five distinct issues.

Councilwoman McKenzie stated that Proposition 1 had to do with the 4<sup>th</sup> Street Underpass and the street projects. She stated that she had received calls asking if there was a reason the two items were combined under one proposition instead of being considered separately. Mr. Hawkins stated that the items could have been listed separately but they opted to group similar items together. He added that in this case all of the Proposition 1 issues pertained to streets. Councilwoman Hunt stated that she did not have a problem with the street projects being considered under Proposition 1 with the underpass. Mr. Gander commented that the way the items were categorized was pretty common; however, the issues could be separated if that was what the City Council wanted.

Councilwoman McKenzie noted that there were five propositions but 90% of the dollars, \$43 million out of \$48 million, was in one proposition. Because there was concern expressed about the millage rate going up she felt it was important for the citizens to have the option of picking and choosing what they want.

Mr. Gander advised that the levy reached as high as 25 mills in 1992. If the millage rate goes up to 16.5 mills versus the current 15.5 it would only be a fraction of a one percent change. General Obligation Bond debt is authorized and is driven with the tax rate. Every year it is recalibrated based on the County Assessor's assessment of property. The debt service on the bonds would then be divided by the net assessed valuation. Mr. Gander stated that this was not an absolute plan because things such as tornados dramatically reduce the net assessed valuation and, in turn, reduces the number of bonds that are expected to be issued. However, the term could be extended if there were some sort of recession. Mr. Gander stated that they would do everything they could to prevent the tax rate from going above what was projected.

Councilwoman Hunt stated that if the G.O. Bond passed a property owner with a home valued at \$100,000 home would see around an \$8.00 monthly increase. Mr. Gander agreed that would be a close estimate since generally speaking one mill would equate to about a \$10.00 a month increase.

Citizens to Speak:

Lance Maxwell, 1812 NE 1<sup>st</sup>, felt the lack of an underpass at 4<sup>th</sup> Street was both a traffic and public safety concern. Although he agreed with the proposed street projects he believed the most important issue was the underpass. He felt a 4<sup>th</sup> Street Underpass could alleviate traffic congestion on 19<sup>th</sup>. Mr. Maxwell suggested that if the street projects were included on the ballot the City should consider the beautification aspects of the projects. He commented that he appreciated the sidewalks on 4<sup>th</sup> Street but felt a protective barrier such as a median would be beneficial when children are walking so close to a State highway with traffic speeds close to 45 mph. Trees, sidewalk, and bike lanes would increase property values and off-set what might be a small tax increase on the property. Mr. Maxwell voiced his support of the proposal. Councilman Webb asked if visual information would be provided at the Town Hall Meetings. Mr. Brooks stated that renderings would be available.

Councilman Hamm asked if the Town Hall Meetings could be held prior to a vote to hold the election. Mayor Lewis stated that there was a deadline for providing the Cleveland County Election Board notice of a proposed election. Councilman Hamm felt all of the projects being proposed were needed but wanted more input into the big ticket items, especially if it would be put to a vote. Moore Public Schools, the Moore-Norman Technology Center, and the City each had large bond issues in the past and, although this might only be an impact of \$8 a month, he stated that everything added up. He wanted an opportunity to consider the issue in more detail and felt it was being rushed. He trusted that there was a strategy behind the way the propositions were being presented but felt there could have been a way to split them up. Councilman Hamm felt that in order to answer questions from the public he needed to feel confident that he had adequate information and input. He did not want to jeopardize the confidence that the residents of Moore have in the City. Although he expressed his confidence in the staff and City Manager, it was a large issuance and there were some lay-offs continuing to happen throughout the region.

Mayor Lewis felt that residents were frustrated waiting for trains to move through the City. It also created a safety issue that he felt the City had the opportunity to fix. Councilwoman Hunt commented that the Quiet Zone was being considered at her request.

Brad Morse, 1013 Desiree Place, spoke in support of the underpass. Mr. Morse felt that the residents spend too much time waiting for the trains. Mr. Morse asked if Silver Star Construction be doing the work if the street projects were approved. Mayor Lewis advised that Silver Star Construction was awarded the bid for on-demand construction services. He stated that the Underpass project would be bid out. Councilwoman McKenzie stated that the City bids the item out each year to ensure the City is receiving the best pricing; however, she did feel that Silver Star had been very responsive to the needs of the City.

Chris Fox, 1025 SE 12<sup>th</sup>, expressed his appreciation for having an inclusive discussion regarding such a large bond issue. Mr. Fox stated he was in favor of the underpass project. He expressed appreciation to Councilman Hamm for his concern regarding the impact of the issue to the residents. Mr. Fox also mentioned that he was in favor of the street projects. He loved the idea of sidewalks, trees, and bike lanes. He suggested that the City plan for the future and multimodal transit.

Robert Shawn, 225 SE 4<sup>th</sup>, stated that the City performed a survey which showed 4<sup>th</sup> Street to be one of the most highly traveled roads in Moore. He believed that the underpass issue should be considered separately, otherwise it might fail. He asked if the cost of the projects would be divided among the city, state, and federal government since it was a state highway. Councilwoman Hunt stated that the City has looked into grant funds and the state is experiencing significant budgetary problems.

Rebecca Franklin, 239 N. Eastern, felt that the underpass was an excellent idea but did not feel mechanical street sweepers and the phone system were necessary. Councilwoman McKenzie commented that those items would be a separate proposition from the underpass and could be voted on separately. Mayor Lewis noted that the street sweeper was used to remove the salt and sand when the streets were treated following snow and ice storms. They are also used following construction projects and to keep the drainage systems clear. Councilman Williams advised that the City currently has street sweepers but they do wear out over time and need to be replaced. She agreed that the items should be separate propositions on the ballot. Ms. Franklin wanted to ensure that road construction projects and the underpass would be constructed to be handicapped accessible. She stated that some of the intersections are technically handicapped accessible but not handicap friendly. Mayor Lewis asked that Ms. Franklin supply a list of the intersections so staff could look into correcting the problems. She stated that she did not want to add to the expense by correcting the existing problems, but she did want the new construction to be handicap friendly. Mayor Lewis wanted the intersections to be accessible for everyone.

Chris Fleming, 236 Asher Court, thanked the City Council for having an open discussion regarding the proposed election propositions and being frank with their opinions. Part of his job has been the redevelopment of the mid-town area in Oklahoma City. A few of the things that have been touched on at this meeting have been things they encountered with the Oklahoma City project. One of those items is a Quiet Zone and the quality of life that brings. The improvements made to the crossings prevent people from running through the railroad arms. Potential economic development in Old Town around the railroad tracks could be improved with a Quiet Zone. Mr. Fleming stated that they want "great streets" that are accessible for everyone. He asked that engineers look at it from the perspective of everyone that uses different forms of transportation such as pedestrians, automobiles, bicycles, able bodied or handicapped individuals. Things such as ten-foot sidewalks and trees do not make a good walkable street.

Jared Williams, 1056 NW 20<sup>th</sup> Street, stated that he supported each measure being proposed although the vast majority of the items would not impact his daily life. He believed in spending more money in order to help make the City better for his future kids and grandkids. Mr. Williams stated that some people might agree with every proposition but they would not say yes to everything. He recommended keeping it together although it was ultimately Council's decision. Mr. Williams expressed his appreciation to the City Council.

**Councilwoman Hunt moved to adopt Resolution No. 897(18), second by Councilman Williams.**

Councilman Hamm felt that the underpass should be considered as a proposition by itself. He appreciated the discussion but wished there was an opportunity to hear even more before it got to this point.

Mayor Lewis asked if the wording of the propositions had been approved by the Attorney General. Mr. Hawkins advised that the Attorney General does not approve the wording of the items in advance. Mayor Lewis asked if there was time to change the documents to have the underpass and street projects separate propositions. Mr. Hawkins felt that separating the items would require calling a special meeting. The City would propose holding the election on June 26, 2018 which is the primary election. The only other options for an election date for the remainder of the year were August 28, 2018 which is the run-off or November 6, 2018 for the general election. Councilman Hamm asked when the election dates were published for the year. Mr. Hawkins indicated that the Cleveland County Election Board sets the dates as outlined by the State legislature. Councilman Hamm felt that the City was aware of the election dates and allowed the situation to happen. Councilman Webb agreed with Councilman Hamm's frustration. He felt that the City Council needed more notice in the future. Although he supported each of the propositions he agreed with separating the street projects and the underpass. He asked if there was an interest in holding a special meeting.

Councilwoman Hunt called for the vote. She stated that if the motion failed the City Council could discuss the item further. A vote was taken on the previously made motion.

**Councilwoman Hunt moved to adopt Resolution No. 897(18), second by Councilman Williams. Motion carried by majority vote.**

Ayes: McKenzie, Blair, Hunt, Williams, Lewis  
Nays: Webb, Hamm

**Agenda Item Number 4 being:**

CONSIDER AUTHORIZING THE EXECUTION OF ELECTION PROCLAMATION AND NOTICE PERTAINING TO THE PROPOSED GENERAL OBLIGATION BOND ISSUE.

**Councilman Blair moved to authorize the execution of Election Proclamation and Notice pertaining to the proposed General Obligation Bond issue, second by Councilman Williams. Motion carried by majority vote.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis  
Nays: Hamm

**Agenda Item Number 5 being:**

CONSIDER ADOPTION OF EMPLOYMENT AGREEMENTS WITH CHRIS GANDER OF BOK FINANCIAL SECURITIES, INC., AS FINANCIAL ADVISOR, AND TERRY L. HAWKINS OF PHILLIPS MURRAH P.C., AS BOND COUNSEL, IN REGARD TO THE PROPOSED GENERAL OBLIGATION BOND ISSUE.

**Councilman Blair moved to approve employment agreements with Chris Gander of BOK Financial Securities, Inc., as Financial Advisor, and Terry L. Hawkins of Phillips Murrah P.C., as Bond Counsel, in regard to the proposed General Obligation Bond issue, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 6 being:**

CONSIDER A REQUEST FOR A VARIANCE TO PART 5, CHAPTER 2, ARTICLE B, SECTION 5-229 "RELOCATION OF USED RESIDENTIAL BUILDINGS" TO ALLOW THE RESIDENTIAL STRUCTURE AT 306 S. HOWARD TO BE RELOCATED TO A VACANT LOT AT 111 N. CLASSEN. APPLICATION BY GREG RUSHING.

Elizabeth Weitman, Community Development Director, advised that the applicant, Greg Rushing, was requesting a variance to relocate a 1953 frame home from 306 S. Howard to a vacant lot at 111 N. Classen for redevelopment of the lot as commercial lease space. Ms. Weitman indicated that Mr. Rushing rezoned the property to C-3 some time ago. He would like to keep the renter that currently occupies the home. This option would allow an older home that is in decent shape to be saved by relocating it to an area with similar architectural styles. Ms. Jones obtained information from the County Assessor's site which compares the square footage and age of the home with the surrounding properties. Ms. Weitman stated that a notice of the request was submitted to the property owners located in the immediate vicinity to the vacant lot located at 111 N. Classen. She indicated that they did not receive any phone calls. Staff recommended approval of the item.

Mayor Lewis asked if anyone present would like to speak on the item. Finding none he asked for a motion.

**Councilman Webb moved to approve a variance to Part 5, Chapter 2, Article B, Section 5-229 "Relocation of Used Residential Buildings" to allow the residential structure at 306 S. Howard to be relocated to a vacant lot at 111 N. Classen, second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 7 being:**

CONSIDER RENEWAL OF A DBCOMPENSATION SOFTWARE LICENSE AND SUPPORT AGREEMENT WITH DBSQUARED EFFECTIVE APRIL 1, 2018 THROUGH MARCH 31, 2019.

Christine Jolly, Human Resources Director, advised that in 2016 the City contracted with the Johanson Group for a Classification and Compensation Study which was approved and implemented by the City Council in July 2016. Part of the implementation involved the use of CBCompensation Software meant to assist the Human Resources Department with writing new job descriptions in a format that allowed for consistency across the classification system. The software licensed through DBSquared was a one-time purchase. The agreement included annual technical support fees which include software upgrade for lease during the term of the annual agreement, basic technical support, and training of new HR employees. Staff recommended approval of the item. Councilman Williams asked Ms. Jolly to expound on the Market Update Fee. Ms. Jolly indicated that the Market Updates would allow for a market survey to be performed and the information added to the software program. She noted that the City was not currently utilizing this option. Mr. Williams asked if staff would have the opportunity to take advantage of this in the future. Ms. Jolly indicated they would.

**Councilman Williams moved to approve the renewal of a DBCompensation Software License and Support Agreement with DBSquared effective April 1, 2018 through March 31, 2019, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 8 being:**

DISCUSS AND CONSIDER APPROVAL OF A JOINT PROJECT WITH THE CITY OF OKLAHOMA CITY FOR THE RECONSTRUCTION OF SW 34<sup>TH</sup> STREET BETWEEN SANTA FE AND WESTERN IN THE AMOUNT OF \$56,250.

Stan Drake, Assistant City Manager, stated that the agenda item was for the reconstruction of SW 34<sup>th</sup> Street which is 164<sup>th</sup> Street in Oklahoma City. Mr. Drake advised that the project would contain one mile of roadway located between Santa Fe and Western. A quarter of the mile of roadway was located in Moore city limits. County crews would be utilized for the project along with a contractor resulting in significant cost savings. He added that the City's portion of the project was approximately \$56,250. Mr. Drake stated the driving surface of the roadway was worn out and it had poor drainage. He noted that the street serves The Oakridge Addition in Moore. Councilman Williams asked what the roadwork would

entail. Mr. Drake stated the project would include cleaning the bar ditches, grading to drain, base stabilization, and resurfacing of the street.

Mayor Lewis thanked the Cleveland County Commissioners for their assistance with the project. Councilman Webb advised that he had received complaint calls regarding the state of the roadway and was happy the project was being proposed.

**Councilman Blair moved to approve a joint project with the City of Oklahoma City for the reconstruction of SW 34<sup>th</sup> Street between Santa Fe and Western in the amount of \$56,250, second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 9 being:**

CONSIDER AWARDDING BID NO. 1718-10 "CONSTRUCTION SERVICES FOR DEMOLITION FOR 3401 S. SERVICE ROAD AND 302 SW 34<sup>TH</sup> STREET" TO K & M WRECKING IN THE AMOUNT OF \$49,925 AS THE LOWEST AND MOST RESPONSIBLE BIDDER; AND APPROVE CONTRACT FOR SAME.

Stan Drake, Assistant City Manager, stated that the bid award was for demolition of the Truck and Trailer business located at SW 34<sup>th</sup> and the W. I-35 Service Road as part of the SW 34<sup>th</sup> Bridge project. The City received numerous responses to the bid solicited by the City. Staff recommended K&M Wrecking in the amount of \$49,925 as the low bidder. Mr. Drake noted that the City had dealt with K&M on other projects and felt they did quality work.

Mayor Lewis confirmed that the cost for demolition would be funded using General Obligation Bond funds.

**Councilman Blair moved to award Bid No. 1718-10 "Construction Services for Demolition for 3401 S. Service Road and 302 SW 34<sup>th</sup> Street" to K & M Wrecking in the amount of \$49,925 as the lowest and most responsible bidder; and approve contract for same, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 10 being:**

CONSIDER AWARDDING RFP NO. 1718-08 "PLAYGROUND EQUIPMENT FOR APPLE VALLEY PARK" TO PLAY BY DESIGN IN THE AMOUNT OF \$125,000.

Todd Jenson, Parks and Recreation Director, advised that the City solicited bids for a playground at Apple Valley Park. Proposals were received from eight companies. Mr. Jenson stated that themes are assigned for each playground. The theme for the Apple Valley Park would be a castle theme. A committee comprised of Park Board volunteers and City staff reviewed the proposals. The committee selected the proposal submitted by Play by Design in the amount of \$125,000. He noted that this design was different from the other parks. The pieces are manufactured in the United States and consists of a cast concrete material that would be set on a foundation. Mr. Jenson noted that this is a budgeted item using 2016 ¼ cent sales tax funds. Staff recommended approval.

Councilman Webb expressed his appreciation to Todd Jenson and his staff for the work they do to make the park system great. He received a lot of positive feedback.

**Councilwoman Hunt moved to award RFP No. 1718-08 "Playground Equipment for Apple Valley Park" to Play by Design in the amount of \$125,000, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

Councilman Hamm asked for an update on the Fairmoore Park reconstruction. Mr. Jenson stated that the construction was complete and the park had re-open.

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED.**

**Agenda Item Number 11 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD MARCH 19, 2018.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$819,988.03.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**Agenda Item Number 12 being:**

CONSIDER AWARDING BID NO. 1718-11 "PURCHASE OF ONE OR MORE HIGH COMPACTION 32 CUBIC YARD AUTOMATED SIDE LOADER PACKER BODIES" TO BRIDGEPORT MANUFACTURING IN THE AMOUNT OF \$144,535.37 AS THE LOWEST AND BEST BIDDER; AND APPROVE CONTRACT FOR SAME.

Richard Sandefur, Public Works Director, stated that bids were solicited for the packer bodies used on the residential sanitation trucks. The lowest bid was received by Bridgeport Manufacturing in the amount of \$144,535.37. Mr. Sandefur related that the truck would be purchased off the state contract. Once it is built it would be sent to Bridgeport where the body would be installed. Staff recommended approval of the item. Councilman Williams confirmed that the \$144,535.37 was for purchase of one packer body.

**Trustee Blair moved to award Bid No. 1718-11 "Purchase of One or More High Compaction 32 Cubic Yard Automated Side Loader Packer Bodies" to Bridgeport Manufacturing in the amount of \$144,535.37 as the lowest and best bidder; and approve contract for same, second by Trustee Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED.**

**Agenda Item Number 13 being:**

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD MARCH 19, 2018.
- B) APPROVE PAYMENT OF A WORKERS' COMPENSATION SETTLEMENT IN THE AMOUNT OF \$15,100.25 FOR CBR CLAIM NO. 2050000546 TO MATTHEW MELTON; AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$119,390.20.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis

Nays: None

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING.**

**Agenda Item Number 14 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Webb thanked Parks and Recreation Director Todd Jenson for the good job the Parks Department did with the Easter Egg Hunt. Councilman Hamm commented that he was pleased the City Council could have a civil discussion and even disagree on an item and not take it personally. He expressed his appreciation to the City Council for their work on behalf of the City. Councilwoman Hunt stated that she also appreciated the citizens that came to express their views on the proposed G.O. bond election.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised that over 2,700 children attended the Easter Egg Hunt at Buck Thomas Park on April 1, 2018. Mr. Mitchell stated that around 50 children were registered to attend the new Summer Camp program.

Mayor Lewis congratulated the Moore Leadership participants who ended the day's events by attending the City Council Meeting.

**Agenda Item Number 15 being:**

ADJOURNMENT

**Councilwoman McKenzie moved to adjourn the City Council meeting, second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis  
Nays: None

**The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 7:45 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
ADAM WEBB, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

\_\_\_\_\_  
LINDA STEWART, City Clerk