

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
MARCH 5, 2018 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on March 5, 2018 at 6:30 p.m. with Vice-Mayor Jason Blair presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Hunt, Williams, Webb, Hamm, Blair
ABSENT: McKenzie, Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; City Attorney, Randy Brink; Assistant City Manager, Brian Miller; Community Development Director, Elizabeth Weitman; Finance Director, Betty Koehn; Fire Chief, Gary Bird; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings; Police Sergeant Rebecca Miller; Public Works Director, Richard Sandefur; Veolia Water Project Manager, Robert Pistole; and City Clerk, Linda Stewart.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD FEBRUARY 20, 2018.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD JANUARY 9, 2018.
- C) APPROVE A FINAL PAYMENT TO THE OKLAHOMA DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$29,312.50 FOR PROJECT NO. STP-114B(132)AG ASSOCIATED WITH THE SW 4TH AND CLASSEN INTERSECTION PROJECT.
- D) APPROVE FINAL PAYMENT TO THE OKLAHOMA DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$20,230.51 FOR PROJECT NO. IMG-0035-2(230)115TR ASSOCIATED WITH A GUARDRAIL AND LIGHTING PROJECT ALONG I-35.
- E) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$3,467,479.62.

Councilman Webb moved to approve the Consent Docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Hunt, Williams, Webb, Hamm, Blair
Nays: None
Absent: McKenzie, Lewis

Agenda Item Number 3 being:

CONSIDER THE FINAL PLAT FOR THE GROVE ADDITION, PHASE I, LOCATED IN THE SE/4 OF SECTION 14, T10N, R3W, BEING NORTH OF SE 4TH STREET AND WEST OF EASTERN AVENUE. APPLICATION BY MEEK DEVELOPMENT, LLC/TONY MEEK. (PLANNING COMMISSION RECOMMENDED APPROVAL 9-0). WARD 1.

Elizabeth Weitman, Community Development Director, stated that the subject site was located north of SE 4th and west of Eastern Avenue. Ms. Weitman advised that the property which consisted of one residential lot and one commercial lot was rezoned to C-3 General Commercial District as a Planned Unit Development as part of The Grove development in July 2017. The applicant was now requesting a final plat for the property containing the commercial lot. She stated that public water was available to serve the site, and sanitary sewer would be extended from the west of the property. Access would be provided from SE 4th Street with one curb cut proposed. Ms. Weitman indicated that shared access with the commercial lot to the east and the future senior development to the north would be required. She advised that there was no FEMA designated floodplain located on the site. Detention would be provided with an existing detention pond located in the future senior development to the north. Ms. Weitman stated that the final plat was in general conformance with the Envision Moore 2040 Plan; therefore, staff recommended approval of the item.

Councilman Hamm moved to approve the Final Plat for The Grove Addition, Phase I, located in the SE/4 of Section 14, T10N, R3W, being north of SE 4th Street and west of Eastern Avenue, second by Councilman Webb. Motion carried unanimously.

Ayes: Hunt, Williams, Webb, Hamm, Blair
Nays: None
Absent: McKenzie, Lewis

Agenda Item Number 4 being:

CONSIDER APPROVAL OF A LOT SPLIT APPLICATION FOR LOT 5, BLOCK 21 OF THE APPLE ESTATES ADDITION, SECTION 2, ALSO KNOWN AS 4511 BALDWIN AVENUE. APPLICATION BY SHAZ INVESTMENT GROUP, LLC.

Elizabeth Weitman, Community Development Director, advised that the subject property contained 1.3 acres and was zoned R-1 and platted as part of the Apple Estates Addition, Section 2 but was never developed. The applicant was requesting to split the lot into two lots to more closely resemble the lot size of 2/3 of an acre in the recently developed Apple Estates Section 4. If approved, the two new lots would each contain approximately .66 acres. City water was available to serve the lots and a private septic system would be utilized. Ms. Weitman recommended approval of the item.

Councilman Webb moved to approve a Lot Split Application for Lot 5, Block 21 of the Apple Estates Addition, Section 2, also known as 4511 Baldwin Avenue, second by Councilman Williams. Motion carried unanimously.

Ayes: Hunt, Williams, Webb, Hamm, Blair
Nays: None
Absent: McKenzie, Lewis

Agenda Item Number 5 being:

CONSIDER AUTHORIZING STAFF TO SOLICIT REQUEST FOR QUALIFICATIONS FOR FY 2018-2019 CODE ENFORCEMENT NUISANCE ABATEMENTS.

Elizabeth Weitman, Community Development Director, stated that this would be the second year that the City used the Request for Qualification process for Code Enforcement Nuisance Abatement contracts. Ms. Weitman indicated that the bid request would include prices for the various nuisance abatements and responses would be received from interested parties for review of qualifications.

Ms. Weitman advised that staff would request a change to the contract due to mowing abatements and trash abatements exceeding normal numbers during the past year. The contract change would include safeguards to prevent that in the future by requiring prior written approval by the Code Enforcement Officer for abatements estimated to exceed \$1,000, and prior written approval by the Community Development Director for abatements estimated to exceed \$3,000.

Councilwoman Hunt moved to authorize staff to solicit Request for Qualifications for FY 2018-2019 Code Enforcement Nuisance Abatements, second by Councilman Webb. Motion carried unanimously.

Ayes: Hunt, Williams, Webb, Hamm, Blair
Nays: None
Absent: McKenzie, Lewis

Agenda Item Number 6 being:

CONSIDER AWARDING BID NO. 1718-05 "FIRE STATION NO. 2" ON BID PACKAGE NO. 7C FOR THERMAL PROTECTION TO M & J INSULATION, INC. IN THE AMOUNT OF \$9,072 AS THE LOWEST AND BEST BIDDER; AND APPROVE CONTRACT FOR SAME.

Councilwoman Hunt moved to award Bid No. 1718-05 "Fire Station No. 2" on Bid Package No. 7C for Thermal Protection to M & J Insulation, Inc. in the amount of \$9,072 as the lowest and best bidder; and approve contract for same, second by Councilman Williams. Motion carried unanimously.

Ayes: Hunt, Williams, Webb, Hamm, Blair
Nays: None
Absent: McKenzie, Lewis

Agenda Item Number 7 being:

DISCUSS AND CONSIDER APPOINTING COMMITTEE MEMBERS TO DEVELOP AND OVERSEE POTENTIAL ARTWORK ON SOUTH BOUND I-35 AND LIGHTING ON THE 19TH STREET WATER TOWER.

Brooks Mitchell, City Manager, stated that the intent of the item of the agenda item was to appoint committee members to continue the work of the current committee on the artwork for the SW 34th Street Bridge project. This would give others an opportunity to participate. Mr. Mitchell commented that the committee could also look at options for lighting on the 19th Street Water Tower along with any other

proposed projects for southbound I-35. Mr. Mitchell noted that one of the citizen committee members had moved out of town and would need to be replaced on the committee.

Councilman Webb expressed an interest in serving on the committee. He stated that he had been interested in the revitalization of the water tower for some time.

Vice-Mayor Blair clarified that the current committee would continue to serve in their capacity along with the addition of Councilman Webb.

Councilwoman Hunt moved to appoint Councilman Webb to serve on a committee to develop and oversee potential artwork on south bound I-35 and lighting on the 19th Street Water Tower, second by Councilman Williams. Motion carried unanimously.

Ayes: Hunt, Williams, Webb, Hamm, Blair
Nays: None
Absent: McKenzie, Lewis

Agenda Item Number 8 being:

CONSIDER APPROVING A CONTRACT WITH THE CENTER FOR ECONOMIC DEVELOPMENT FOR A BLIGHT ASSESSMENT AND A POTENTIAL URBAN RENEWAL PLAN FOR THE CLEVELAND HEIGHTS ADDITION.

Brooks Mitchell, City Manager, stated that the Cleveland Heights Addition experienced a problematic development history due to its ownership structure. The addition, which was started in the 1960s, was never completely platted and with the passage of time there have been different ownership disputes. The proposed contract with the Center for Economic Development Law was for a Blight Assessment to determine if Cleveland Heights met the definition of a blighted area. Mr. Mitchell advised that once a determination was made the item would be brought back to Council to discuss options for possible redevelopment.

Councilman Hamm requested that the City Council receive updates on the status of the Blight Assessment.

Councilman Webb moved to approve a contract with the Center for Economic Development Law for a Blight Assessment and a potential Urban Renewal Plan for the Cleveland Heights Addition, second by Councilman Williams. Motion carried unanimously.

Ayes: Hunt, Williams, Webb, Hamm, Blair
Nays: None
Absent: McKenzie, Lewis

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:41 P.M.

Agenda Item Number 9 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD FEBRUARY 20, 2018.

- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$803,068.20.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: Hunt, Williams, Webb, Hamm, Blair
Nays: None
Absent: McKenzie, Lewis

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:42 P.M.

Agenda Item Number 10 being:

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD FEBRUARY 20, 2018.
B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$207,511.47.

Trustee Hunt moved to approve the consent docket in its entirety, second by Trustee Williams. Motion carried unanimously.

Ayes: Hunt, Williams, Webb, Hamm, Blair
Nays: None
Absent: McKenzie, Lewis

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:43 P.M.

Agenda Item Number 11 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

There were no items from the City Council.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised that budget meetings would be held with each department head during the week of March 5, 2018. Mr. Mitchell also advised that responses were received on the joint bid with Cleveland County for Auto CAD. The bids would be reviewed and a recommendation made at a future City Council meeting.

Agenda Item Number 12 being:

EXECUTIVE SESSION:

- A) RECEIVE AN UPDATE AND DISCUSS NEGOTIATIONS BETWEEN THE CITY OF MOORE AND THE FRATERNAL ORDER OF POLICE ("FOP") LODGE 131 AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(2).
- B) RECEIVE AN UPDATE AND DISCUSS NEGOTIATIONS BETWEEN THE CITY OF MOORE AND THE I.A.F.F. LOCAL 2047 AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(2).
- C) CONVENE TO EXECUTIVE SESSION.

Councilman Hamm moved to convene to executive session, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Hunt, Williams, Webb, Hamm, Blair
Nays: None
Absent: McKenzie, Lewis

The City Council convened into executive session at 6:45 p.m.

- D) RECONVENE FROM EXECUTIVE SESSION

PRESENT: Hunt, Williams, Webb, Hamm, Blair
ABSENT: McKenzie, Lewis

The City Council reconvened from executive session at 7:08 p.m.

- E) ACTION.
 - A) RECEIVE AN UPDATE AND DISCUSS NEGOTIATIONS BETWEEN THE CITY OF MOORE AND THE FRATERNAL ORDER OF POLICE ("FOP") LODGE 131 AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(2).
 - B) RECEIVE AN UPDATE AND DISCUSS NEGOTIATIONS BETWEEN THE CITY OF MOORE AND THE I.A.F.F. LOCAL 2047 AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(2).

No action was taken on Agenda Items No. 12A and 12B.

Agenda Item Number 13 being:

ADJOURNMENT

Councilman Hamm moved to adjourn the City Council meeting, second by Councilman Webb. Motion carried unanimously.

Ayes: Hunt, Williams, Webb, Hamm, Blair
Nays: None
Absent: McKenzie, Lewis

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 7:10 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ADAM WEBB, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2018.

ATTEST:

LINDA STEWART, City Clerk