

**MINUTES OF THE SPECIAL
JOINT BUDGET STUDY SESSION
HELD BY THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND MOORE RISK MANAGEMENT BOARD AND
THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
JUNE 5, 2017 – IMMEDIATELY FOLLOWING
ADJOURNMENT OF THE REGULAR CITY COUNCIL MEETING**

The City Council of the City of Moore met at Moore City Hall in the upstairs conference room, 301 North Broadway, Moore, Oklahoma on June 5, 2017 immediately following the regular City Council Meeting with Vice-Mayor Jason Blair presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Terry Cavnar
Councilman, Ward III

PRESENT: McKenzie, Hunt, Cavnar, Hamm, Blair
ABSENT: Webb, Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; City Attorney, Randy Brink; Community Development Director, Elizabeth Weitman; Economic Development Director, Deidre Ebrey; Fire Chief, Gary Bird; Emergency Management Director, Gayland Kitch; Human Resources and Risk Management Director, Gary Benefield; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings; and Public Works Director, Richard Sandefur. The meeting was recorded by City Manager, Brooks Mitchell.

Agenda Item Number 2 being:

DISCUSS THE PROPOSED 2017-2018 FISCAL YEAR BUDGET.

Brooks Mitchell, City Manager, stated that he had the opportunity to review the MPWA (Fund 5) and General Fund (Fund 6) in the proposed 2017-2018 fiscal year budget with each member of the City Council in individual sessions; therefore, he would only be giving a short summary of what was proposed.

MOORE RISK MANAGEMENT (Fund 2)

Mr. Mitchell indicated that staff proposed an 11% increase for health benefits, which is down from the original projection of 16%. He stated that the Health Benefits Committee, which Councilwoman Hunt serves on, worked diligently to reduce the increase as much as possible. He stated that changes to the

plan have been necessary for some time.. Mr. Mitchell commented that the City was concerned about providing the best care for the employees at the lowest cost. New program would be implemented. Beginning July 1, 2017 TelaDoc and January 1, 2018 Eye Med services would become available to all members.

MEDA (Fund 3)

The noted that the only change in the MEDA Fund was a Pole Road project in the amount of \$215,000.

DEBT SERVICE FOR GO BONDS AND WORKER'S COMP. REIMBURSEMENTS (Fund 4 and Fund 9)

Mr. Mitchell advised that this fund contained money obtained through property tax that is used to pay the General Obligation bonds and reimbursements for workers compensation settlements.

MPWA (Fund 5)

Mr. Mitchell indicated that through discussions held during the budget meetings he believed there was a consensus of the City Council to implement a \$5 increase on additional polycarts. He stated that if two-thirds of the 8,299 utility customers stay at the current level the proposed increase would generate \$333,539 in annual revenues. These revenues would be dedicated to Public Works giving them, for the first time, a revenue stream. In the first year the funds would be used to replace the sand and salt bin and retaining wall to address a DEQ issue. After that time the revenues would be used to systematically replace the fleet of 44 vehicles and expand the public works facilities. A sanitation position was proposed to replace a full-time temporary employee. He advised that an 8" waterline in Old Stonebridge Addition was budgeted as one of the proposed Insurance Services Office ("ISO") projects that the City anticipated doing per year in order to maintain an ISO Rating of 2. An 8" waterline in The Clubs was proposed and a mini excavator requested in the amount of \$35,000. Councilman Blair asked if the \$5 increase would be permanent. Mr. Mitchell indicated that it was designed to be a permanent increase.

GENERAL FUND (Fund 6)

Mr. Mitchell commented that he would be amending the price of gas from \$2.50 per gallon in the budget to \$2.30 per gallon. He advised that he was looking for \$40,000 in funding to replace a skylight in City Hall that had been leaking.

CEMETERY (Fund 7)

Revenues in the Cemetery Fund are projected to be \$28,000.

SPECIAL REVENUE FUND (Fund 8)

Hotel/Motel tax revenues are projected to be \$352,243. Budgeted funds for Fairmoore Park are \$188,000; Buck Thomas \$200,000; and Central Park \$34,243. The CDBG Budget was status quo.

DEDICATED SALES TAX FOR PUBLIC SAFETY/STREETS (Fund 12)

Budgeted projects included the following:

- Old Town (south section) for \$900,000. The north section would be scheduled for next fiscal year.
- Nail Parkway
- Plaza Towers
- SW 11th to SW 16th

- Santa Fe
- Regency
- SE 19th
- Southgate
- The Clubs

Mr. Mitchell indicated \$50,000 in joint sealing per ward was proposed and approximately \$45,000 per ward for sidewalk projects. He noted that the totals do not take into account projected street revenues that is anticipated. The remainder of the money was budgeted to even out the overall ward budget.

Public Safety debt service and equipment included the loan payment for the ladder truck in the amount of \$286,116. Also included were the following capital outlay items previously discussed:

- Six Ford SUVs
- Two Ford Fusions
- Bullet Proof Vests
- Bunker Gear and Hoses

SALES TAX (Fund 13)

Dedicated Parks and Fire Station No. 2 Sales Tax. The portion of sales tax for Fire Station No. 2 is anticipated to be \$904,490. Mr. Mitchell felt it was likely that an item would be brought before Council proposing a sales tax note to allow construction to be completed much sooner. The sales tax has a four year term and the City would want the fire station long before that. He advised that a note payment on Central Park was taken out last year to pay for overruns on The Station and to reimburse the hotel/motel tax for their contributions to it. Kiwanis Park has \$50,000 in budgeted funds; Apple Valley \$130,000, Westmoore \$515,000, Central Park \$100,000. He stated that Randy Brink, City Attorney confirmed that the equipment necessary to maintain the park could be purchased using sales tax. Also budgeted was a tractor in the amount of \$50,000 and a Ford F-250 truck in the amount of \$32,500.

CDBG-DR (Fund 15)

This funds contains \$8 million in budgeted revenues and expenditures. The monies would be used primarily for the SW 17th intersection and road extension, the relocation of Janeway, and a housing project.

Mr. Mitchell concluded his comments regarding the proposed budget and asked for any questions or comments. Finding none the meeting was adjourned.

Agenda Item Number 3 being:

ADJOURNMENT

Councilman Cavnar moved to adjourn the Special Joint Work Study Session, second by Councilman Hamm. Motion carried unanimously.

Ayes: McKenzie, Hunt, Cavnar, Hamm, Blair
Nays: None
Absent: Webb, Lewis

The meeting was adjourned at approximately 7:55 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ADAM WEBB, MPWA Secretary

FOR:

MARK HAMM, MEDA Secretary

These minutes passed and approved as noted this ____ day of _____, 2017.

ATTEST:

LINDA STEWART, City Clerk