

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
THE MOORE RISK MANAGEMENT BOARD  
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY  
DECEMBER 18, 2017 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on December 18, 2017 at 6:30 p.m. with Mayor Glenn Lewis presiding.

*Adam Webb*  
*Councilman, Ward I*

*Danielle McKenzie*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Terry Cavnar*  
*Councilman, Ward III*

PRESENT: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
ABSENT: McKenzie

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; Associate Planner/Grants Manager, Jared Jakubowski; City Attorney, Randy Brink; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief, Gary Bird; Human Resources/Risk Management Director, Gary Benefield; Human Resources Generalist, Christine Jolly; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings; Sergeant Troy Fullbright; Public Works Director, Richard Sandefur; Veolia Water Project Manager, Robert Pistole; and City Clerk, Linda Stewart.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD DECEMBER 4, 2017.
- B) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD NOVEMBER 9, 2017.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$2,414,917.80.

**Councilman Blair moved to approve the consent docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**Agenda Item Number 3 being:**

CONSIDER ADOPTION OF RESOLUTION NO. 892(17) PERTAINING TO THE GENERAL OBLIGATION BONDS OF 2018, APPROVED BY A MAJORITY OF THE QUALIFIED VOTERS AT AN ELECTION HELD ON NOVEMBER 4, 2014, FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR, FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW.

Brooks Mitchell, City Manager, indicated that the agenda item was in reference to the last issuance of the 2014 bonds approved by the voters for the SW 34<sup>th</sup> Street Bridge. Chris Gander from BOK Financial appeared as the City's financial advisor along with Terry Hawkins as bond counsel. Mr. Gander advised that Resolution No. 892(17) set the bond sale for February 5, 2018 at 2:00 p.m. He indicated that this issuance was just over \$4 million, and was the last of the \$15 million bond.

Mr. Gander advised that after this issuance the City will have completed all of the authorizations that relate to general obligation bonds. Mr. Gander stated that this issuance would not result in a tax increase. It was a planned issuance to keep the tax levy at or below the projections given at the time the item appeared on the ballot.

**Councilman Blair moved to adopt Resolution No. 892(17), second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**Agenda Item Number 4 being:**

CONSIDER APPOINTING BRYAN HUSTED TO THE PLANNING COMMISSION, TO FILL THE VACANCY CREATED BY THE RESIGNATION OF RANDY TARLTON, FOR A THREE-YEAR TERM ENDING IN AUGUST 2020 PURSUANT TO PART 12, SECTION 12-101 OF THE LAND DEVELOPMENT CODE.

Mayor Lewis advised that staff requested that the item be tabled.

**Councilwoman Hunt moved to table Agenda Item No. 4, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**Agenda Item Number 5 being:**

CONSIDER APPROVAL OF ORDINANCE NO. 876(17) AMENDING PART 14, CHAPTER 3, BY ADDING ARTICLE B "DESIGN AND CONSTRUCTION OF WIRELESS FACILITIES" ESTABLISHING REGULATIONS OF WIRELESS FACILITIES WITHIN THE CITY RIGHT-OF-WAY; ESTABLISHING PERMITTING AND NETWORK NODE INSTALLATION REQUIREMENTS; PROHIBITING WIRELESS FACILITY INTERFERENCE WITH MUNICIPAL COMMUNICATIONS INFRASTRUCTURE; AND ESTABLISHING RELOCATION AND REMOVAL PROCEDURES.

Elizabeth Weitman, Community Development Director, advised that the City has been receiving requests from cellular service providers to locate towers, antennas, or underground fiber optic, in the City rights-of-way. The providers believe the installation of the new infrastructure would increase cell phone data capacity at certain high traffic locations. The cell phone providers have various installation options to help solve the problem. Ms. Weitman advised that one option was to place a small wireless antenna to existing poles within the right-of-way. Another option would be for the provider to install their own monopole in the right-of-way. Either application would work as a repeater to increase the data capacity. City staff reviews the requests with the understanding that there is a finite space available in the right-of-way. An arterial roadway is typically 100' wide and a residential roadway would be around 50' wide. There are a lot of utilities that go into the space along with the roadway and sidewalks. She felt that the issue should be researched to determine if these requests are appropriate in all locations and what should happen when the City determines the right-of-way has reached its capacity. Ordinance No. 876(17) would address only the installation of antennas on existing poles. The ordinance would allow providers to co-locate on existing poles. The color must blend in and they are not allowed on decorative poles or to interfere with the City's traffic systems or radio systems. It also creates a 1,000' separation distance from each other so there are not a lot of the devices together. The ordinance would also establish a permitting requirement where staff would review the application for approval. It requires the provider to keep an inventory of their infrastructure in the event it must be relocated due to a road widening or a similar situation, establishes a relocation process, and ensures that the provider would be responsible for the relocation costs.

Councilman Blair asked if other cities have similar ordinances in place. Ms. Weitman stated that Broken Arrow has an ordinance which the proposed ordinance was patterned after. She noted that since this was a new issue the cities of Oklahoma City, Norman, Edmond, and Midwest City do not have an ordinance in place and are dealing with each request on an individual basis.

**Councilman Blair moved to approve Ordinance No. 876(17), second by Councilman Webb. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**Agenda Item Number 6 being:**

CONSIDER APPROVAL OF AN EXCLUSIVE NEGOTIATING AGREEMENT WITH BELMONT DEVELOPMENT COMPANY, LLC FOR THE REDEVELOPMENT OF THE SW 17<sup>TH</sup> STREET AND JANEWAY SITE.

Jared Jakubowski, Associate Planner/Grants Manager, stated that the City experienced a tornado in May 2013 which resulted in the City receiving \$52.2 million in CDBG-Disaster Recovery funds in March 2014. A housing project was proposed and the Royal Mobile Home site was purchased in July 2015. September 2015 the City authorized the development of a Master Redevelopment Plan. The Planned Unit Development was approved by the Planning Commission in September 2016 and City Council approved it in October 2016. Mr. Jakubowski advised that since that time site development work has been ongoing and a master developer was solicited. The Master Plan process involved citizen, Planning Commission and City Council input. The proposed development would include new urbanism concepts, and would be a mixed income and mixed use development. In October 2017 five responses were received for the solicitation of a master developer. The responses were reviewed by legal counsel with four companies completing the Request for Qualifications process. He advised that an eleven member committee comprised of citizens, private sector representatives, public sector representatives, and City Council members scored the responses and submitted their recommendation of Belmont. Mr. Jakubowski noted that Belmont teamed with Rise Residential Construction and BGO Architects. The development group

proposed a total of 280 units with 80% of them being affordable and the remaining units being market rate. A 12,000 square foot retail space and 9,000 square feet of community space was proposed. Storm shelters would be required throughout the development. Mr. Jakubowski estimated that the total development cost would be around 49 million in addition, to the expenditure of 13 million in CDBG-DR funds that have already been expended.

Cory Farmer with Belmont Development stated that two of the principal owners of Belmont, Derrick Hamilton and Brian Hudspeth, were also in attendance at the meeting. He indicated that Belmont was an affordable housing developer located in downtown Oklahoma City. The principals in the company have been involved in affordable housing for the past 15 years. Belmont was founded in 2007 and work in a seven state region. Mr. Farmer wanted the City Council to know how committed they were to the development and how excited they were to have been recommended by the selection committee. They are eager to work hand-in-hand with the City to make sure the development follows the Master Plan and conceptual drawings as closely as possible.

Mr. Jakubowski requested authorization to enter into negotiations for an agreement with Belmont on the SW 17<sup>th</sup> and Janeway redevelopment project.

Councilman Hamm asked if a final design was available for the project. Mr. Jakubowski indicated that a final design was not required in the procurement package. However, if City Council approves the item Belmont would have thirty days to submit proposed renderings. The design would be negotiated between Belmont and the committee with a recommendation presented to the City Council for final approval. Councilwoman Hunt advised that it was common practice to not require renderings when going through the selection process since it would be unfair to ask the architects or developers to do work for free when they may not get the job.

**Councilwoman Hunt moved to approve an exclusive negotiating agreement with Belmont Development Company, LLC for the Redevelopment of the SW 17<sup>th</sup> Street and Janeway site, second by Councilman Webb. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**Agenda Item Number 7 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH THE CENTER FOR ECONOMIC DEVELOPMENT LAW ("CEDL") IN AN AMOUNT NOT TO EXCEED \$30,000 FOR LEGAL CONSULTING SERVICES FOR THE SW 17<sup>TH</sup> STREET AND JANEWAY REDEVELOPMENT PROJECT.

Jared Jakubowski, Associate Planner/Grants Manager, advised that the proposed agreement with the Center for Economic Development Law ("CEDL") was for consulting services for the SW 17<sup>th</sup> and Janeway Redevelopment Project. Mr. Jakubowski stated that the City had contracted with CEDL previously on Cleveland Heights. He noted that the proposed contract included a not to exceed amount of \$30,000 for preparation of a Negotiating Agreement and Disposition and Development Agreement regarding the SW 17<sup>th</sup> and Janeway Redevelopment Project previously discussed in Agenda Item No. 6. He noted that payment for consulting services would not be funded using CDBG-DR funds. Instead it would be funded using Capital Planning and Resiliency monies available for professional services within the General Fund. Mr. Jakubowski advised that Jeff Sabin with the Center for Economic Development Law was in attendance at the meeting to answer any questions.

**Councilwoman Hunt moved to approve an agreement with the Center for Economic Development Law ("CEDL") in an amount not to exceed \$30,000 for legal consulting services for the SW 17<sup>th</sup> Street and Janeway Redevelopment project, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**Agenda Item Number 8 being:**

CONSIDER APPROVAL OF THE CITY OF MOORE'S FINANCE AUDIT FOR THE FISCAL YEAR ENDED JUNE 30, 2017.

Betty Koehn, Finance Director, advised that staff was requesting Council approval of the City's financial audit for fiscal year ended June 30, 2017. Ms. Koehn advised that Bob Dillon with Dillon & Associates was available to answer any questions regarding the audit results.

**Councilman Webb moved to approve the City of Moore's Finance Audit for the fiscal year ended June 30, 2017, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**Agenda Item Number 9 being:**

CONSIDER APPROVAL OF A BUDGET SUPPLEMENT FOR FISCAL YEAR 17-18 FOR DONATIONS RECEIVED AND EXPENSES INCURRED WITH THE CHRISTMAS SPECTACULAR EVENT IN THE AMOUNT OF \$13,500.

Betty Koehn, Finance Director, advised that the City received donations for the Christmas Spectacular Event that was held on December 9, 2017 along with some associated expenses. Ms. Koehn stated that a budget supplement in the amount of \$13,500 was requested.

**Councilman Webb moved to approve a budget supplement for fiscal year 17-18 for donations received and expenses incurred with the Christmas Spectacular event in the amount of \$13,500, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**Addendum Item Number 9.1 being:**

CONSIDER APPROVAL OF SUPPLEMENT NO. 4 TO THE ENGINEERING SERVICES AGREEMENT WITH EST, INC. FOR THE I-35/SW 34<sup>TH</sup> STREET BRIDGE PROJECT IN THE AMOUNT OF \$84,565.

Brooks Mitchell, City Manager, advised that the supplement to the Engineering Services Agreement with EST in the amount of \$84,565 was necessary due, in part, to the addition of the lighting element to the design of the SW 34<sup>th</sup> Street Bridge and the related consulting and engineering services.

**Councilman Blair moved to approve Supplement No. 4 to the Engineering Services Agreement with EST, Inc. for the I-35/SW 34<sup>th</sup> Street Bridge Project in the amount of \$84,565, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:03 P.M.**

**Agenda Item Number 10 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD DECEMBER 4, 2017.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$729,529.77.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**Agenda Item Number 11 being:**

CONSIDER APPROVAL OF A HEALTH BENEFIT CONSULTING AGREEMENT WITH GALLAGHER BENEFITS SERVICES, INC. FOR ONE YEAR WITH AUTOMATIC RENEWAL OPTION WITH A 30-DAY NOTICE TO TERMINATE.

Christine Jolly, Human Resources Generalist, stated that Gallagher has been the City's Health Benefits Consultant since 2014. During the plan renewal periods Gallagher has assisted with budget projections and provided renewal alternatives including cost impacts to City and its employees. They actively participated in the Health Benefits Committee meetings by providing evaluation of best practices to help limit plan liability, increase participant satisfaction, and streamline administrative procedures. Ms. Jolly advised that the Gallagher staff prepares the Open Enrollment documents and conducts meetings to discuss upcoming changes to the health and pharmacy benefit plans with the employees. They also provide legislative and regulatory updates to Human Resources and Risk Management staff. Projects coming up for 2018 include preparing an RFP and evaluating proposals for selection of a pharmacy benefit program and looking into a near site clinic option to benefit employees with minimal cost to the City. Ms. Jolly indicated that Gallagher has agreed to continue the current agreement for one-year at the same rate with an automatic annual renewal and a 30-day notice to terminate option. Staff recommended approval of the item. She advised that Daniel Summers with Gallagher was in attendance to answer any questions.

**Trustee Hunt moved to approve a Health Benefit Consulting Agreement with Gallagher Benefits Services, Inc. for one year with automatic renewal option with a 30-day notice to terminate, second by Trustee Webb. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:06 P.M.**

**Agenda Item Number 12 being:**

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD DECEMBER 4, 2017.
- B) APPROVE PAYMENT OF A WORKERS' COMPENSATION SETTLEMENT IN THE AMOUNT OF \$9,237.80 FOR CBR CLAIM NO. 2050000565 TO ANDREW BURUM, AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$287,784.72.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH CHAIRMAN TERRY CAVNAR PRESIDING AT 7:07 P.M.**

**Agenda Item Number 13 being:**

ROLL CALL

PRESENT: Blair, Hunt, Lewis, Webb, Hamm, Cavnar  
ABSENT: McKenzie

**Agenda Item Number 14 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD NOVEMBER 20, 2017.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Webb. Motion carried by unanimously.**

Ayes: Blair, Hunt, Lewis, Webb, Hamm, Cavnar  
Nays: None  
Absent: McKenzie

**THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:08 P.M.**

**Agenda Item Number 15 being:**

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Tim Wilson, 3300 Seiter Lane, stated that he recently received a letter from the City Attorney condemning a section of land to allow use of Seiter Lane which is a private roadway. Mr. Wilson indicated that he purchased the 7-acre tract land with access from Seiter Lane in 2009. The easement on file runs from Sunnyslane to a few feet east of his property line. In 2012 he began erecting a fence and building a new home which was positioned on the property based on the low traffic from the private roadway. Mr. Wilson noted that the road was also an oil lease road with Grand Resources Oil Company. In April 2014 they received notice of a rezoning for a 7-acre tract located two tracts east of his property. A sign at the end of the road and a letter indicated that access would be from Seiter Lane. They attended the Planning Commission meeting to oppose the item where it was determined that Seiter Lane would not be accessed for the property being rezoned.

In April 2015 two lots within the tract were sold in The Falls with access from Windmill Road. Within a week he received a letter from an attorney to take down a gate that had been installed on their west property line. Mr. Wilson advised that the gate was placed there by Grand Resources to prevent access due to safety issues. He indicated that Grand Resources has a blanket easement over the entire area. He stated that they hired an attorney to respond to the letter informing them that the new lot owner does not have access to Seiter Lane. For a time there were no further issues. Eventually two homes were constructed using Sooner Drive and Windmill Road to access the property. In October or November 2015 they noticed additional traffic and two new mailboxes at the end of their road with Seiter Lane addresses. Mr. Wilson stated that they were neither asked nor informed that the two new homes received Seiter Lane addresses and would be using the road regularly. Since approximately that time they have been involved in a lawsuit regarding access to Seiter Lane. He indicated that his attorney, Greg Tontz, was at the meeting and would be making a few statements. Mr. Tontz stated that he was representing Tim and Christy Wilson and their partnership that owns the land where they live. Mr. Tontz stated that they have been informed by the City of their intent to place an item on the agenda for the first meeting in February 2018 to consider the condemnation of a road easement along Seiter Lane and to the south. He understands that the purpose of the condemnation is to provide public access to the property owners to the east and south of the Wilson's property. Over the next 60 days he and his clients would like to make themselves available to the City Council to relate facts and history related to the land. So far the offer they received on two of the properties was around \$15,000 to \$17,000. There are two other property owners whose land would have to be taken. They are estimating it would cost somewhere in the realm of \$30,000 plus fees to complete the condemnation. Mr. Tontz wanted to bring to the Council's attention the fact that there is a blanket oil and gas easement exists on the property, with a large pipeline running down the center of the roadway. There are telephone, utility and electrical easements that would be affected. The survey places the edge of the road inside several hundred feet of newly constructed pipe fence that the Wilson's erected. The improvements would have to be dealt with along with jurisdictional issues because the land is on the boundary between Moore and Oklahoma City and they believe the survey stakes are on the Oklahoma City side. For now, they do not believe public interest would be served by taking the easement. Emergency vehicles are not restricted from using the roadway. However, if the road

is condemned there will be traffic driving in close proximity to oil and gas locations which creates a safety concern. They believe that the City staff dealt with the situation properly in the beginning when the prior land owner brought the land to the City to be rezoned. They were told that in order for the rezoning to occur access would be to the south along Windmill Road. Windmill Road feeds into The Falls Addition and then onto 34<sup>th</sup> Street. Subsequently the land was sold to the Peelers and the Vickers and their deeds reflected Windmill Road addresses and their Building Permits reflected access from Windmill Road. They have been told that due to public safety reasons the addresses were changed from Windmill Road to Seiter Lane addresses. They would request that the addresses be changed back to Windmill Road addresses to eliminate the traffic. Mr. Tontz gave the City Council his office number and asked the City Council to contact him with questions before the issues goes before the City Council in February.

Eddie Vickers, 3501 Seiter Lane, stated that he came to the City Council meeting to determine when the item would appear on a future agenda. Mr. Vickers indicated that the property has been staked, surveyed, and appraised. He stated that he and four other property owners have signed easements to the City to have the road condemned. Brooks Mitchell, City Manager, stated that he was waiting to hear from the City's attorney, Blaine Nice, on the litigation that the City was a party to. He understood that a portion of the litigation should conclude sometime this week. Mr. Vickers advised that a hearing was scheduled to take place the following day; however, the Judge was considering postponing the hearing until sometime in February if the item would be on a City Council meeting. Mr. Mitchell stated that he could not comment until he has had the opportunity to confer with Mr. Nice on the matter.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilwoman Hunt expressed her appreciation to Assistant City Manager, Todd Jenson, and his staff for their work the Christmas Spectacular. The crowd was larger than anticipated. She thanked the sponsors for their contributions and stated that it was a great event.

Councilman Cavnar stated that he was submitting his resignation as councilman after 15 years in office. He stated that it had been a pleasure and he was very proud of what had been accomplished over the years, and thankful for the friendships and relationships that were formed over the years. He specifically thanked Assistant City Manager Stan Drake for his assistance on a variety of issues. Mayor Lewis expressed his appreciation to Councilman Cavnar and presented him with a plaque in appreciation for his service to the City. He stated that Councilman Cavnar would be missed.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised the City Council of the following items:

- The City received an unmodified opinion on the audit approved under Agenda Item No. 8. This is a clean audit which was previously referred to as an unqualified opinion.
- Congratulated staff on the Christmas Spectacular. He stated that it was a great success with an estimated 1,100 people in attendance.
- Santa Express and Shop with a Cop events have occurred and been very successful. He expressed his appreciation to the Fire and Police Department for their work on the events.
- Expressed his appreciation to Councilman Cavnar for his years of service. He stated that Councilman Cavnar was there when he needed guidance or assistance and he wished him the best.
- Wished everyone a Merry Christmas.

**Agenda Item Number 16 being:**

ADJOURNMENT

**Councilman Cavnar moved to adjourn the City Council meeting, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Webb, Hamm, Lewis  
Nays: None  
Absent: McKenzie

**The City Council, Moore Public Works Authority, and the Moore Risk Management meetings were adjourned at 7:25 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
ADAM WEBB, MPWA Secretary

FOR:

\_\_\_\_\_  
MARK HAMM, MEDA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2017.

ATTEST:

\_\_\_\_\_  
LINDA STEWART, City Clerk