

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
NOVEMBER 6, 2017 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on November 6, 2017 at 6:30 p.m. with Mayor Glenn Lewis presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Terry Cavnar
Councilman, Ward III

PRESENT: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Stan Drake; City Attorney, Randy Brink; Associate Planner/Grants Manager, Jared Jakubowski; Community Development Director, Elizabeth Weitman; Economic Development Director, Deidre Ebrey; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief, Gary Bird; Human Resources Generalist, Christine Jolly; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings; Public Works Director, Richard Sandefur; Risk Manager, Gary Benefield; Veolia Water Project Manager, Robert Pistole; and City Clerk, Linda Stewart.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD OCTOBER 16, 2017.
- B) APPROVE AN AGREEMENT WITH THE STATE OF OKLAHOMA DEPARTMENT OF EMERGENCY MANAGEMENT FOR THE FY 2018 EMERGENCY MANAGEMENT PROGRAM GRANT IN THE AMOUNT OF \$25,000.
- C) APPROVE A CONTRACT WITH AGING SERVICES TO PROVIDE HOME DELIVERED MEALS TO HOMEBOUND SENIOR ADULTS IN MOORE USING COMMUNITY DEVELOPMENT BLOCK GRANT – ENTITLEMENT (“CDBG-E”) FUNDS.
- D) APPROVE A CONTRACT WITH MOORE YOUTH AND FAMILY SERVICES COMMUNITY TO PROVIDE A YOUTH COUNSELING PROGRAM TO RESIDENTS OF MOORE USING CDBG-E FUNDS.
- E) APPROVE A CONTRACT WITH MOORE YOUTH AND FAMILY SERVICES SCHOOL TO PROVIDE AN EARLY INTERVENTION PROGRAM FOR SECONDARY STUDENTS IN MOORE SCHOOLS USING CDBG-E FUNDS.

- F) APPROVE A CONTRACT WITH METROPOLITAN FAIR HOUSING COUNCIL TO PROVIDE FAIR HOUSING SERVICES TO RESIDENTS OF MOORE USING CDBG-E FUNDS.
- G) APPROVE A CONTRACT WITH BETHESDA TO PROVIDE COUNSELING FOR SEXUALLY ABUSED CHILDREN IN MOORE USING CDBG-E FUNDS.
- H) ADOPT RESOLUTION NO. 885(17) APPROVING THE AUGUST 2017 COMMUNITY DEVELOPMENT BLOCK GRANT-DISASTER RECOVERY ("CDBG-DR") INTERNAL AUDIT REPORT.
- I) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$2,919,008.10.

Councilman Blair moved to approve the Consent Docket in its entirety, second by Councilman Cavnar. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm Lewis
Nays: None

Addendum Item Number 2.1 being:

CONSIDER ADOPTION OF RESOLUTION NO. 887(17) OF THE CITY COUNCIL OF THE CITY OF MOORE, OKLAHOMA, APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE MOORE ECONOMIC DEVELOPMENT AUTHORITY (THE "AUTHORITY") IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$3,700,000 IN CONNECTION WITH THE ISSUANCE OF ITS SALES TAX REVENUE NOTE, SERIES 2017 (MUNICIPAL CAPITAL IMPROVEMENTS PROJECT) (THE "NOTE"); PROVIDING THAT THE TRUST INDENTURE, AS AMENDED, CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE GENERAL INDENTURE, AS SUPPLEMENTED AND AMENDED, AUTHORIZING THE ISSUANCE OF SAID NOTE; WAIVING COMPETITIVE BIDDING AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF SAID NOTE; APPROVING A SECURITY AGREEMENT BETWEEN THE CITY AND THE AUTHORITY PERTAINING TO THE DEPOSIT AND TRANSFER OF SALES TAX REVENUE; RATIFYING AND CONFIRMING AN AGREEMENT OF SUPPORT, BETWEEN THE MOORE PUBLIC WORKS AUTHORITY AND THE AUTHORITY WHEREBY THE MOORE PUBLIC WORKS AUTHORITY AGREES TO TRANSFER REVENUES TO THE AUTHORITY; ESTABLISHING THE CITY'S EXPECTATIONS WITH RESPECT TO ISSUANCE OF TAX-EXEMPT BONDS OR NOTES IN CALENDAR YEAR 2017, AND DESIGNATING THE NOTE AS A QUALIFIED TAX-EXEMPT OBLIGATION; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

Brooks Mitchell, City Manager, advised that the City's financial advisor Chris Gander with Bank of Oklahoma, and bond counsel Terry Hawkins was in attendance at the meeting to discuss the item. Mr. Gander indicated that Resolution No. 16(17) was approved at the October 16, 2017 Moore Economic Development Authority Meeting authorizing the solicitation of interest rates from local financial institutions on a \$3.7 million revenue bond which would fund construction of a new Fire Station No. 2. He advised that the following seven bids were received: Prosperity Bank 2.34%, Bank of Oklahoma 2.14%, FNB Community Bank 2.00%, Hancock Whitney Bank 1.949%, BB&T 1.84%, BancFirst 1.70%, and Commerce Bank 1.59%. Mr. Gander recommended awarding the bid to Commerce Bank as the low bidder in the amount of 1.59%. He noted that he had never received this many bids and felt it was a show of confidence in the state of the city and its leadership.

Councilwoman McKenzie moved to adopt Resolution No. 887(17) and award bid to Commerce Bank in the amount of 1.59%, second by Councilman Webb. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm Lewis
Nays: None

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:39 P.M.

Agenda Item Number 3 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD OCTOBER 16, 2017.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$1,486,018.53.

Trustee Hunt moved to approve the consent docket in its entirety, second by Trustee Webb. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm Lewis
Nays: None

Agenda Item Number 4 being:

CONSIDER RENEWAL OF THE CITY'S GROUP TERM LIFE AND AD&D INSURANCE POLICY WITH DEARBORN NATIONAL INSURANCE COMPANY.

Gary Benefield, Risk Manager, stated that Gallagher, the City's benefit consultants, shopped the market for the City's Group Term Life and Accidental Death & Dismemberment ("AD&D") Insurance policies and felt that Dearborn National Insurance Company offered the best rates. Dearborn National Insurance Company's renewal rate would remain the same for AD&D at .028 per \$1,000, and the Group Term Life would increase slightly from .09 per \$1,000 to .110 per \$1,000. Mr. Benefield noted that a representative with Gallagher was in attendance at the meeting to answer any questions.

Trustee Blair moved to renew the City's Group Term Life and AD&D Insurance policies with Dearborn National Insurance Company, second by Trustee Cavnar. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm Lewis
Nays: None

Agenda Item Number 5 being:

CONSIDER APPROVAL OF THE REPLACEMENT OF THE CURRENT SELF-INSURED VISION PLAN WITH AN AGREEMENT WITH EYE MED TO PROVIDE A FULLY-INSURED VISION PLAN EFFECTIVE JANUARY 1, 2018.

Gary Benefield, Risk Manager, introduced Christine Jolly, Human Resources Generalist, who would present the item to the City Council. Ms. Jolly advised that Gallagher, the City's health benefits consultant, recommended that the City discontinue the current self-insured vision plan and replace with a fully-insured plan from Eye Med on January 1, 2018. Gallagher felt that the quote from Eye Med included a bigger selection of providers to the plan, and could potentially save the City approximately \$43,500 in annual savings. Ms. Jolly advised that several of the current vision providers were in the Eye Med network; however, any nonparticipating providers could join if they so choose. Ms. Jolly stated that the Health Benefits Committee and staff recommended approval of the agreement. She noted that a representative with Gallagher was available to answer any questions.

Trustee Hunt moved to approve the replacement of the current self-insured Vision Plan with an agreement with Eye Med to provide a fully-insured Vision Plan effective January 1, 2018, second by Trustee Cavnar. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm Lewis
Nays: None

Addendum Item Number 5.1 being:

CONSIDER ADOPTION OF RESOLUTION NO. 242(17) OF THE TRUSTEES OF THE MOORE PUBLIC WORKS AUTHORITY (THE "AUTHORITY") AUTHORIZING AN AGREEMENT OF SUPPORT BY AND BETWEEN THE AUTHORITY AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY.

Trustee Blair moved to adopt Resolution No. 242(17), second by Trustee McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm Lewis
Nays: None

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:44 P.M.

Agenda Item Number 6 being:

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD OCTOBER 16, 2017.
- B) APPROVE PAYMENT OF A WORKERS COMPENSATION SETTLEMENT IN THE AMOUNT OF \$11,547.25 FOR CBR CLAIM NO. 2050000585 TO JOHN RAUSCH; AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2017-2018 IN THE AMOUNT OF \$281,514.34.

Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm Lewis
Nays: None

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:45 P.M.

Agenda Item Number 7 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Bradley Henderson, 3810 137th Street, Lubbock, Texas, appeared at the meeting to speak about the recently constructed dialysis center, Fresenius Kidney Care, located at 450 N. Eastern in Moore. Mr.

Henderson advised that in the State of Oklahoma it takes approximately 24 months to receive certification. He advised that the only other dialysis center located in Moore has closed. Currently they can only treat patients who have commercial insurance. Patients who have Medicare must travel to Oklahoma City to receive treatment. They have invested a tremendous amount of money only to have to wait for licensure. He stated that he believed the process could be expedited through the support of local citizens and the City Council. He had samples of letters that he was requesting the City Council send out on behalf of Fresenius Kidney Care. Mr. Henderson stated that the patients in need of dialysis would benefit from any assistance the City could provide in getting their business open as soon as possible. Mr. Henderson was asked to visit with City Manager Brooks Mitchell following the meeting regarding his request.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm commented that the Red Ribbon Parade and Haunt Old Town events took place in Old Town on October 28, 2017. He expressed his appreciation to everyone for their participation.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised the City Council of the following items:

- Great participation in the Red Ribbon Parade and Haunt Old Town events held October 28th.
- Sidewalk construction on the west side of Patterson and Silverleaf Drive complete.
- Continued construction of the mill and overlay project on Telephone Road with an anticipated completion date by the end of the week.

Agenda Item Number 8 being:

ADJOURNMENT

Councilwoman McKenzie moved to adjourn the City Council meeting, second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm Lewis
Nays: None

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 6:50 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ADAM WEBB, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2017.

ATTEST:

LINDA STEWART, City Clerk