

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
APRIL 18, 2016 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on April 18, 2016 at 6:30 p.m. with Mayor Glenn Lewis presiding.

Adam Webb
Councilman, Ward I

Unfilled Position
Councilman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Terry Cavnar
Councilman, Ward III

PRESENT: Blair, Hunt, Roberts, Hamm, Lewis

ABSENT: Cavnar

STAFF MEMBERS PRESENT: City Manager, Steve Eddy; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; City Attorney, Randy Brink; Finance Director, Brooks Mitchell; Community Development Director, Elizabeth Jones; Emergency Management Director, Gayland Kitch; Fire Chief, Gary Bird; Human Resources/Risk Management Director, Gary Benefield; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings; Sergeant Becky Miller; Public Works Director, Richard Sandefur; Veolia Water Project Manager, Robert Pistole; and Purchasing Agent, Carol Folsom.

Councilman David Roberts stated that he had been fortunate to serve as a Councilman for Ward 1 for sixteen years. He stated that it had been his pleasure to meet many wonderful people during his tenure, particularly members of the City Council that he served with, citizens, and City staff. Councilman Roberts indicated that although he lost the election he did not lose his interest in Moore, and hoped to remain active within the community. Mayor Lewis stated that the City appreciated the work that Councilman Roberts did and announced that a reception would be held at the May 2, 2016 City Council Meeting in honor of Councilman Roberts and former Councilman Krows.

District Court Judge Jeff Virgin performed the swearing in ceremony for incumbents, Mayor Glenn Lewis, Councilman Mark Hamm, and newly elected Councilman Adam Webb. Mayor Lewis indicated that since Terry Cavnar was not in attendance at the meeting he would be sworn in at the May 2, 2016 meeting.

ROLL CALL

PRESENT: Blair, Hunt, Webb, Hamm, Lewis

ABSENT: Cavnar

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD APRIL 4, 2016.
- B) ACCEPT QUIT CLAIM DEED FROM SMC INVESTMENTS/MARVIN HAWORTH FOR SW 34TH STREET RIGHT-OF-WAY LOCATED IN THE SE/4 OF SECTION 27, T10N, R3W, BEING SOUTH OF THE ARBOR GARDENS PARK AND WEST OF TELEPHONE ROAD.
- C) ACCEPT QUIT CLAIM DEED FROM SMC INVESTMENTS/MARVIN HAWORTH FOR TELEPHONE ROAD RIGHT-OF-WAY LOCATED IN THE SE/4 OF SECTION 27, T10N, R3W, BEING SOUTH OF WILLOW BEND BOULEVARD.
- D) DECLARE A 2010 FORD EXPLORER (VIN NO. 1FMEU7DE4UA99193) AS SURPLUS.
- E) REAPPOINT BRENT WHEELBARGER TO THE PIONEER LIBRARY SYSTEM BOARD OF TRUSTEES FOR A THREE-YEAR TERM.
- F) GRANT AN EASEMENT IN FAIRMOORE PARK TO OG&E FOR UTILITY RELOCATIONS.
- G) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$3,971,010.76.

Councilman Blair moved to approve the consent docket in its entirety, second by Councilman Hamm. Motion carried unanimously.

Ayes: Blair, Hunt, Webb, Hamm, Lewis
Nays: None
Absent: Cavnar

Agenda Item Number 4 being:

RECEIVE A REPORT ON THE DRAFT JANEWAY/SW 17TH REDEVELOPMENT MASTER PLAN.

Elizabeth Jones, Community Development Director, indicated that the City started the Redevelopment Master Plan on property located at SW 17th and Janeway around the first of the year. They are nearing the end of the process and wanted to receive comments or concerns from the City Council to allow time for incorporation into the plan. Ms. Jones stated that Anthony McDermid with TAP Architecture would give a report on the plans for the site.

Mr. McDermid stated that they are at the point in the process where they are submitting to the City Council a draft Redevelopment Master Plan. He began by talking about the subject site, previously the Royal Park Mobile Home Park, which was being redeveloped by the City of Moore using federal funds. He indicated that the site contained approximately 14 acres which is bordered by SW 17th to the east and Max Morgan to the south. Requirements for the project included replacing approximately 200 housing units lost in the tornado, providing a SW 17th connection to Telephone Road, replacing destroyed infrastructure, providing a way for the adjacent neighborhood to get out to the section line roads, and providing the public a dynamic space with amenities.

Mr. McDermid state that there were eleven tasks to be completed in the project, of which they are approximately half finished. A Visual Preference Study was prepared after asking residents to vote on 50 to 60 images. Results of the study contained images that elicited strong support.

A Market Analysis or statistical guide was prepared as a prediction of what makes sense in this environment such as the number of units, the absorption, the size they should be, whether the site can support commercial development, and if so, what types of commercial development.

Mr. McDermid stated that a synopsis of the Land Use Plan indicated a retail building between 18,000 and 36,000 square feet, and high density residential of up to twenty units per acre yielding more than 200 units.

He indicated that a Visioning Meeting was held on February 23, 2016 to sketch out ideas guided by the community and Planning Advisory Committee. Sketches were produced that helped to determine how the streets would connect and the development would look. Mr. McDermid stated that there was input from the surrounding neighborhood who shared challenges they were already experiencing with getting in and out of the neighborhood, and their desire for a park component to be included in the project. He advised that Little River Park located north of the property was being redesigned. This would allow an opportunity to connect Little River Park with trails to the subject site.

A design charrette was held on March 1, 2016 to explore ways in which to make the streets, buildings, and open space, more unique. Votes were taken on seven sketches. The sketches were revised based on comments received resulting in a preferred concept.

Olsson Associates met with Public Works and Veolia to come up with a network of utilities that would serve the site and verified their capacity and location. Meshek, the consulting engineer, worked with them on the drainage channel. Mr. McDermid indicated that a lot of spirited conversation went into working on a way to make the channel more aesthetically pleasing while carrying the water. Sketches were supplied reflecting a more natural looking channel to carry the water. Currently they are heading in the direction of natural stone banks and retaining water in the channel. A series of low water dams would retain water between 12" to 18" deep.

A traffic analysis was prepared by TEC. The analysis divided the site and surrounding areas into zones. Traffic created by different use groups was charted and used to predict the amount of traffic that would flow through the site. The study results indicated around 6,500 cars would travel onto SW 17th daily. A recommendation on how the section of roadway could handle the capacity, and the way the streets should intersect was requested. Max Morgan and SW 17th must intersect but the way they connect must be engineered to accommodate the traffic. After looking at several different options they decided that SW 17th and the old Janeway Avenue would be a two-lane neighborhood collector with Max Morgan teeing into it. The intersection would be a three-way stop to facilitate pedestrian crossing and render a high level of service. They expanded the geometry of the roads and rights-of-way and took the utility and traffic information and the market study to further flesh out the plan. The buildings were pulled to the street with parking behind or to the west of the buildings. This would shield the parking visually from the street. The parking would abut a single-family and townhouse development to the northwest which mitigates between the uses. The "great lawn" or public space on the plan would provide a lot of potential for flexible use. The area would be connected by a trail system to the north to Little River Park and would have the potential of connecting trails along Max Morgan to 19th Street and along the new 17th Street to Telephone Road. He stated the trail and sidewalk network would allow a tremendous amount of connectivity.

Mr. McDermid indicated that a large number of interviews were conducted and meetings held with the community, City Council, the Planning Advisory Committee, CDBG Advisory Committee and 15 stakeholders which were represented by staff, Planning Commissioners, City Council Members, developers, local business owners, and the Moore Public Schools. The meetings resulted in common themes which were incorporated into the design. He advised that the City Council would have an opportunity for input once data for the economics of the housing and commercial property has been obtained.

Councilman Hamm asked Mr. McDermid's opinion on the vertical element of the plan. Mr. McDermid stated that he liked the idea of a vertical element which he felt would add to the unique sense of place. He stated that they would welcome additional input on the subject in the future. Councilman Hamm commented that he was interested in maintaining the history of Moore. He researched the property and found that it was once a dairy farm owned by the Dyer family. He asked that Mr. McDermid and his team consider incorporating a historical element into the park or green space.

Mayor Lewis thanked Mr. McDermid for his presentation.

No action was taken on the item.

Agenda Item Number 5 being:

CONSIDER ORDINANCE NO. 819(16) AMENDING PART 10, CHAPTER 8, SECTION 10-806(A) PROVIDING PUNISHMENT FOR JUVENILE VIOLATIONS TO BE ESTABLISHED BY PART 1, CHAPTER 1, SECTION 1-108(A) OF THE MOORE MUNICIPAL CODE; AND AMENDING PART 10, CHAPTER 8, SECTION 10-108(C) BY ADDING POSSESSION OF DRUG PARAPHERNALIA AND INCREASING THE MAXIMUM PUNISHMENT TO FIVE HUNDRED DOLLARS (\$500.00); PROVIDING FOR A REPEALER; AND PROVIDING FOR SEVERABILITY.

Randy Brink, City Attorney, stated that the juvenile ordinance had not been amended since 2002. Ordinance No. 819(16) would make fines for juvenile offenses consistent with fines for adult offenses. It would increase the maximum fine for possession of marijuana from 0-\$200 to 0-\$500. Mr. Brink noted that the Municipal Court Judges that preside over Juvenile Court were in favor of the proposed amendment.

Councilman Blair moved to approve Ordinance No. 819(16), second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Webb, Hamm, Lewis
Nays: None
Absent: Cavnar

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:09 P.M.

Agenda Item Number 6 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD APRIL 4, 2016.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$835,153.38.

Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Webb, Hamm, Lewis
Nays: None
Absent: Cavnar

MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:10 P.M.

Agenda Item Number 7 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD APRIL 4, 2016.
- B) APPROVE PAYMENT OF A WORKERS' COMPENSATION COMPROMISED SETTLEMENT IN THE AMOUNT OF \$53,295.00 TO BRIAN FOUGHTY, WC NO. 2012-12396-R; AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$178,242.06.

Trustee Hunt moved to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Webb, Hamm, Lewis
Nays: None
Absent: Cavnar

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AT 7:12 P.M.

Agenda Item Number 8 being:

ROLL CALL

Agenda Item Number 9 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD MARCH 21, 2016.

Mayor Lewis announced that MEDA Chairman Terry Cavnar was absent from the meeting and a new Vice-Chair has not yet been elected. Therefore, he entertained a motion to recess the MEDA meeting to the May 2, 2016 City Council meeting.

Trustee Hamm moved to recess the MEDA meeting to the May 2, 2016 City Council Meeting, second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Webb, Hamm, Lewis
Nays: None
Absent: Cavnar

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:13 P.M.

Agenda Item Number 10 being:

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilwoman Hunt expressed her appreciation to Assistant City Manager Todd Jenson and his team for their hard work on The Station at Central Park. Everyone that she spoke to that attended the grand opening was very impressed.

Mayor Lewis welcomed newly elected Councilman Adam Webb.

Councilman Hamm stated that Blunck Studios recently did renovations on their building façade, and the shopping center at 12th and Janeway recently resurfaced their parking lot. He commended the property owners for taking care of their property. He asked for the City Council to consider holding a retreat this year. He did not believe that Councilwoman Hunt had the opportunity to participate in a retreat and believed that newly elected Councilman Webb and the individual to be selected to fill the vacant Ward 1 seat could benefit from the experience.

Mayor Lewis suggested accepting applications for the remaining term of the Ward 1 vacancy left by the resignation of former Councilman Robert Krows. After an open discussion it was decided that applications would be accepted until the next Council Meeting on May 2, 2016. The applications would be reviewed at a study session following the meeting with the intention of making the appointment at the May 16, 2016 City Council Meeting.

Councilman Blair requested an update on the ongoing road construction at 4th and Telephone Road. Stan Drake, Assistant City Manager, advised that storm sewer and stabilization were completed and curb and guttering and resurfacing of the roadway would begin.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Steve Eddy, City Manager, requested a consensus from the City Council on the idea of conducting a survey to determine interest in the issue of curbside recycling. Councilwoman Hunt had previously asked what would be accomplished through the survey, the anticipated participation, and if the survey results would determine whether the issue would be placed on a ballot for a vote. Councilman Hamm shared his opinion that a survey was important and that it should be done through some means other than social media since not everybody utilizes this option. He wanted the City to do everything possible to determine the feelings of the citizenry since they would be directly affected by the cost involved in implementing a curbside recycling program. Regardless of the number of people who participate in the survey he felt it was important to give everyone the opportunity to voice their opinion. Councilman Blair asked who would receive the survey. Mr. Eddy suggested that a survey could be mailed out to all utility customers. He suggested not making the survey available online since individuals who do not live in Moore could potentially vote. Mr. Eddy commented that the survey could be postponed until after further discussion during a Council Retreat. Councilwoman Hunt stated that she was not opposed to having a survey; however, she received calls from people who were opposed to recycling and are opposed to the decision being made solely by the City Council. They believed if a curbside recycling program was implemented it should be done only after a vote of the people. Mr. Eddy indicated that the purpose of the survey would be to determine interest in recycling and willingness to pay for a curbside program.

Councilman Hamm stated that he attended the ribbon cutting and open house for The Station at Central Park. He had a great time and was glad that the voters voted for the construction of the facilities. He now

felt that it was a great addition to the community and would be a real gathering place for the people living here. He commended Todd Jenson and his staff for their hard work on the project.

Rebekah Franklin, 204 S. Bouziden Street, asked permission to be named as the mascot for Moore. She stated that she loved the City and wanted to promote it but would like to wear something official, such as a hat, signifying her involvement with the City. Councilman Hamm stated that he did not believe the City has ever had a mascot, but stated that there were lots of opportunities to be involved. He suggested that she look for openings on the various board and commissions. Steve Eddy, City Manager, stated that Ms. Franklin could stop by City Hall and he would get her a hat. He indicated that Ms. Franklin has done some nice chalk drawings in front of City Hall and the Emergency Operations Center. Ms. Franklin indicated that the policemen and firemen were her heroes and she felt the world would be a better place if everyone celebrated the good people in our community.

Agenda Item Number 11 being:

ADJOURNMENT

Councilman Hamm moved to adjourn the City Council meeting, second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Webb, Hamm, Lewis
Nays: None
Absent: Cavnar

The City Council, Moore Public Works Authority, and the Moore Risk Management meetings were adjourned at 7:28 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

RECORDED BY:

CAROL FOLSOM, Purchasing Agent

FOR:

GLENN LEWIS, MPWA Chairman

FOR:

JASON BLAIR, MEDA Secretary

These minutes passed and approved as noted this ____ day of _____, 2016.

ATTEST:

BROOKS MITCHELL, City Clerk