

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
FEBRUARY 1, 2016 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on February 1, 2016 at 6:30 p.m. with Mayor Glenn Lewis presiding.

David Roberts
Councilman, Ward I

Unfilled Position
Councilman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Terry Cavnar
Councilman, Ward III

PRESENT: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis
ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Steve Eddy; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; Finance Director, Brooks Mitchell; Associate Planner/Grants Manager, Jared Jakubowski; City Attorney, Randy Brink; Community Development Director, Elizabeth Jones; Economic Development Director, Deidre Ebrey; Emergency Management Director, Gayland Kitch; Deputy Fire Chief, Greg Herbster; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings; Sergeant David Dudley; Public Works Director, Richard Sandefur; Risk Manager, Gary Benefield; Veolia Water Project Manager, Robert Pistole; and Purchasing Agent, Carol Folsom.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JANUARY 19, 2016.
- B) APPROVE RENEWAL OF A MEMORANDUM OF UNDERSTANDING WITH HERITAGE COLLEGE VETERINARY TECHNOLOGY TRAINING PROGRAM.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$1,316,066.34.

Councilman Blair moved to approve the Consent Docket in its entirety, second by Councilman Cavnar. Motion carried unanimously.

Ayes: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis
Nays: None

Agenda Item Number 3 being:

CONSIDER ADOPTION OF RESOLUTION NO. 840(16) PROGRAMMING THE WIDENING OF SW 34TH STREET BETWEEN TELEPHONE ROAD AND SANTA FE AVENUE FROM 2-LANES TO 4-LANES AS A SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECT AND REQUEST CONCURRENCE FROM THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT).

Elizabeth Jones, Community Development Director, stated that adoption of Resolution No. 840(16) would program the widening of SW 34th Street between Telephone Road and Santa Fe Avenue from two-lanes to four-lanes for 80% federal funding through ACOG. The \$3 million project would be approximately one mile in length and would include a ten-foot multi-use trail that would connect with the new bridge at SW 34th Street. Ms. Jones advised that the City's contribution would be \$600,000 and the federal share approximately \$2,400,000. Once approved, environmental clearance and property acquisition would begin.

Councilman Blair moved to adopt Resolution No. 840(16) programming the widening of SW 34th Street between Telephone Road and Santa Fe Avenue from 2-lanes to 4-lanes as a Surface Transportation Program Urbanized Area (STP-UZA) Project and request concurrence from the Oklahoma Department of Transportation (ODOT), second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis
Nays: None

Agenda Item Number 4 being:

CONSIDER APPROVAL OF A REVOCABLE PERMIT IN LOT 1, BLOCK 1 OF GRACE POINTE ADDITION, SECTION 5, FOR THE CONSTRUCTION AND MAINTENANCE OF 7 CARPORTS WITHIN PUBLIC UTILITY EASEMENTS. APPLICATION BY RON WALTERS.

Elizabeth Jones, Community Development Director, advised that the proposed revocable permit was for the construction of seven all brick carports and public utility easements that contain water or sewer lines. Ms. Jones stated that during the construction of the Grace Pointe Addition the City became aware that there might be some difficulty in fitting the carports within the property lines. The revocable permit would allow Grace Pointe to locate the carports within the public utility easement; however, it gives the City the right to make repairs to the utilities. If repair requires removal of the carports the developer agrees under the permit to deconstruct the carports at his expense in order to allow the City access.

Councilman Cavnar moved to approve a revocable permit in Lot 1, Block 1 of Grace Pointe Addition, Section 5, for the construction and maintenance of 7 carports within public utility easements, second by Councilman Hamm. Motion carried unanimously.

Ayes: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis
Nays: None

Agenda Item Number 5 being:

CONSIDER APPROVAL OF AN AGREEMENT BETWEEN THE OKLAHOMA DEPARTMENT OF TRANSPORTATION AND THE CITIES OF MOORE AND NORMAN FOR PARTICIPATION IN A JOINTLY

FUNDED TRAFFIC STUDY ON THE I-35 CORRIDOR FROM S. 4TH STREET TO ROBINSON STREET, WITH THE CITY OF MOORE'S PORTION BEING \$193,750 OR 25% OF THE ACTUAL COST.

Steve Eddy, City Manager, advised that a similar agreement with ODOT and the City of Norman was presented to the City Council approximately one year ago. At that time the City's portion was \$75,000 versus the current \$193,750. ODOT solicited proposals for engineering consultants for the project upon approval of the agreement by the City of Moore and the City of Norman. During negotiations with the consultant the scope of work began to grow much bigger, at which time both Moore and Norman indicated that they would no longer be willing to participate in the project. ODOT then met with the consultant and revised the scope of work to a more manageable amount.

Mr. Eddy advised that the current agreement with ODOT and the City of Norman was for participation in a traffic study for the section of I-35 from S. 4th Street in Moore to Robinson Street in Norman. The agreement included looking at the functionality of the existing interchanges, the possibility of having interchanges at existing section line roads at some point in the future, obtaining traffic counts, performing traffic projections, and looking at the functionality of the service roads as a precursor to determining what improvements need to be made to I-35 in the future, since they are at the maximum amount of lanes that can be constructed. Mr. Eddy felt that the City should be involved in the discussions since I-35 runs through the City. He also felt that this could be the first step in obtaining ramps for the 34th Street Bridge. Mr. Eddy indicated that ODOT would look at the 4th and 19th Street exits and make recommendations for any future unfunded improvements. He stated that this would be a long-term process involving a second study in the future which would be used to determine necessary improvements.

Councilman Hamm asked if the possibility of moving the northbound 19th Street ramp could be reviewed during the study. Mr. Eddy indicated that ODOT was aware of the City's desire to have that location included in the study. He stated that all of the interchanges within the City would be looked at to determine if their functionality could be increased through a different design. Mr. Eddy stated that ODOT would incorporate traffic studies that have already been performed. Moore obtained three studies on the developing areas within the City, and Norman has done the same because they will have large numbers of homes developing along the north side of their City, which will increase the number of vehicles utilizing the highway system within the next 20 years.

Mayor Lewis asked if the additional funding necessary for the City's contribution had been identified. Mr. Eddy stated that the general fund budget would be supplemented to fund the project.

Councilman Roberts moved to approve an agreement between the Oklahoma Department of Transportation and the Cities of Moore and Norman for participation in a jointly funded traffic study on the I-35 Corridor from S. 4th Street to Robinson Street, with the City of Moore's portion being \$193,750 or 25% of the actual cost, second by Councilman Cavnar. Motion carried unanimously.

Ayes: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis
Nays: None

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:46 P.M.

Agenda Item Number 6 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JANUARY 19, 2016.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$267,589.92.

Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis
Nays: None

Mayor Lewis stated that he had recently received comments about how quickly the City Council approves the claims and expenditures without appearing to ask any questions. He advised that the City Council Members receive the agenda well in advance of the meeting and have ample opportunity to ask any questions.

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENE 6:47 P.M.

Agenda Item Number 7 being:

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JANUARY 19, 2016.
- B) APPROVE PAYMENT OF WORKERS' COMPENSATION COMPROMISED SETTLEMENTS IN THE AMOUNT OF \$25,000 TO JEFFREY BRIDGES AND \$10,000 TO RHONDA BRIDGES FOR WC NO. 2004-00072-H; AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$165,144.68.

Trustee Roberts moved to approve the consent docket in its entirety, second by Trustee Hamm. Motion carried unanimously.

Ayes: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis
Nays: None

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:48 P.M.

Agenda Item Number 8 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Ken Jarema, 817 SE 13th, stated that City crews were clearing a drainage ditch between SE 12th and SE 14th on Eastern. Since the drainage ditch was located behind his house he wanted to make the City Council aware of the excellent job they were doing. The City Council thanked Mr. Jarema for his comments.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm stated that the new On-Cue would be opening soon, and he had been receiving comments and concerns regarding the traffic exiting the I-35 off-ramp located very near the new site. Steve Eddy, City Manager, indicated that conversations concerning the off-ramp occurred with On-Cue when they submitted their plans. He stated that staff worked with On-Cue on the location of the driveways to have the least impact possible. ODOT was asked for approval of the installation of a stop sign for the southbound service road where the On-Cue was located. ODOT indicated that they would monitor the traffic after completion of the store. At that point they would consider erecting a stop sign only if it becomes a significant issue, since they also have concerns with traffic backing up onto the interstate. Mr. Eddy indicated to the residents of the Electric Addition located immediately west of the store that the City would monitor the possibility of large trucks accessing the store through the neighborhood. He advised that On-Cue had been good about working with the City on issues as they arise.

Mayor Lewis requested that staff include an agenda item on the February 16, 2016 City Council Meeting to consider placing a curbside recycling item on the November ballot. He stated that the citizens appear divided on the subject of a recycling program. He felt that a fair way to determine how to proceed was to put it to a vote. He suggested placing an item on the ballot for a voluntary curbside recycling service paid for by those who participate, and another item for a mandatory service that is paid for by everyone.

C) ITEMS FROM THE CITY/TRUST MANAGER.

There were no items from the City Manager.

Agenda Item Number 9 being:

ADJOURNMENT

Councilman Cavnar moved to adjourn the City Council meeting, second by Councilman Hamm. Motion carried unanimously.

Ayes: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis
Nays: None

The City Council, Moore Public Works Authority, Moore Risk Management and Moore Economic Development Authority meetings were adjourned at 6:53 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

RECORDED BY:

CAROL FOLSOM, Purchasing Agent

FOR:

DAVID ROBERTS, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2016.

ATTEST:

BROOKS MITCHELL, City Clerk