

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
THE MOORE RISK MANAGEMENT BOARD  
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY  
JUNE 15, 2015 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on June 15, 2015 at 6:30 p.m. with Mayor Glenn Lewis presiding.

*David Roberts*  
*Councilman, Ward I*

*Robert Krows*  
*Councilman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Terry Cavnar*  
*Councilman, Ward III*

PRESENT: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
ABSENT: Roberts

STAFF MEMBERS PRESENT: City Manager, Steve Eddy; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; Finance Director, Jim Corbett; City Attorney, Randy Brink; Community Development Director, Elizabeth Jones; Emergency Management Director, Gayland Kitch; Fire Chief, Gary Bird; Human Resources/Risk Management Director, Gary Benefield; Manager of Information Technology, David Thompson; Marketing Specialist, Jayme Shelton; Police Chief, Jerry Stillings; Sergeant Michael Leonard; Veolia Water Project Manager, Robert Pistole; and Purchasing Agent, Carol Folsom.

Transcription of the meeting may not be complete due to poor recording quality.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JUNE 1, 2015.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL JOINT BUDGET STUDY SESSION HELD MAY 26, 2015.
- C) ACCEPT A 17' ROADWAY AND UTILITY EASEMENT FROM MOORE PUBLIC SCHOOLS LOCATED IN THE SE/4 OF SECTION 28, T10N, R3W, BEING ON THE NORTH SIDE OF SW 34<sup>TH</sup> STREET AND WEST OF SANTA FE AVE.
- D) CONSIDER APPROVAL OF A CORRECTION OF PLAT FOR ROYAL ROCK SECTION VI ADDITION, BLOCK 2, BEING LOCATED NORTH OF 19<sup>TH</sup> STREET AND EAST OF MAX MORGAN BLVD.
- E) APPROVE A MEMORANDUM AGREEMENT FOR FY 2016 WITH THE OKLAHOMA WATER RESOURCES BOARD AND THE U.S. GEOLOGICAL SURVEY FOR STREAM GAUGING.

- F) RENEW EXISTING INTERGOVERNMENTAL AGREEMENT FOR REGIONAL HOUSEHOLD HAZARDOUS WASTE COLLECTION AND MANAGEMENT WITH THE CITY OF OKLAHOMA CITY.
- G) APPROVE RENEWAL OF AGREEMENT WITH THE CENTER FOR EMPLOYMENT OPPORTUNITIES FOR FY 15-16.
- H) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$4,855,392.53.

**Councilman Cavnar moved to approve the consent docket in its entirety, second by Councilman Blair. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**Agenda Item Number 3 being:**

APPROVE A RELEASE OF TWO 25' DRAINAGE EASEMENTS LOCATED IN THE SW/4 OF SECTION 14, T10N, R3W, BEING NORTH OF SW 4<sup>TH</sup> STREET AND WEST OF I-35. APPLICATION BY ON-CUE MARKETING, LLC.

Elizabeth Jones, Community Development Director, advised that Agenda Items No. 3 and 4 were companion items. Ms. Jones stated that On-Cue, which is under construction north of SW 4<sup>th</sup> Street and west of I-35, was requesting the closure and release of several easements in order to accommodate the gas station and convenience store to be located there. The requested release of a drainage easement, which was originally filed separately from the plat, will require only Council approval. However, vacation of utility easements that were filed with the original plat for the Electric Addition in the 1950s will require both Council and District Court approval. Ms. Jones stated that staff reviewed the requests and recommended approval of the items.

Mayor Lewis asked if there was any reason someone might object to vacating the easements. Ms. Jones felt it was unlikely since there are currently no utilities using the easement. New utility easements will be filed with the plat for On-Cue.

**Councilman Krows moved to approve a Release of two 25' Drainage Easements located in the SW/4 of Section 14, T10N, R3W, being north of SW 4<sup>th</sup> Street and west of I-35, second by Councilman Cavnar. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**Agenda Item Number 4 being:**

APPROVE THE VACATION OF TWO 5' UTILITY EASEMENTS, ONE 15' UTILITY EASEMENT, AND ONE 7.5' UTILITY EASEMENT IN THE ELECTRIC ADDITION, BEING NORTH OF SW 4<sup>TH</sup> STREET AND WEST OF I-35. APPLICATION BY ON-CUE MARKETING, LLC.

**Councilman Krows moved to approve the Vacation of two 5' Utility Easements, one 15' Utility Easement, and one 7.5' Utility Easement in the Electric Addition, being north of SW 4<sup>th</sup> Street and west of I-35, second by Councilman Blair. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**Agenda Item Number 5 being:**

CONSIDER AWARDING RFP NO. 1415-010 "POLICE/LAW ENFORCEMENT THEME DESIGN, INSTALLATION, SAFETY SURFACING, AND SUPPLY OF PLAYGROUND EQUIPMENT AT KIWANIS PARK" TO ACS PLAYGROUND ADVENTURES, INC. IN AN AMOUNT NOT TO EXCEED \$115,000.

Todd Jenson, Assistant City Manager, advised that the proposed bid was for the replacement of ten-year old playground equipment at Kiwanis Park with a new law enforcement themed playground. The City received four proposals which were reviewed by a selection committee comprised of Park Board members and staff from the Police and Parks Departments. The committee recommended awarding the bid to ACS Playground Adventures, Inc. in an amount not to exceed \$115,000.

**Councilman Krows moved to award RFP No. 1415-010 "Police/Law Enforcement Theme Design, Installation, Safety Surfacing, and Supply of Playground Equipment At Kiwanis Park" to ACS Playground Adventures, Inc. in an amount not to exceed \$115,000, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**Agenda Item Number 6 being:**

CONSIDER APPROVAL OF NEW JOB DESCRIPTIONS AND PAY RANGES FOR STAFFING AT THE STATION AT CENTRAL PARK.

Todd Jenson, Assistant City Manager, indicated that the proposed job descriptions and pay ranges are for staffing at The Station at Central Park. The hourly rates range from \$9.00 to just under \$20.00 an hour. Mr. Jenson indicated that the positions would be filled within the next five months.

**Councilman Cavnar moved to approve job descriptions and pay ranges for staffing at The Station at Central Park, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**Agenda Item Number 7 being:**

CONSIDER ORDINANCE NO. 787(15) AMENDING PART 2, CHAPTER 3, MOORE MUNICIPAL CODE, BY REPLACING SECTIONS 11-306, 11-309, 11-310, 11-311; AMENDING AND ESTABLISHING DATES FOR REMOVAL OF WREATHS AND DECORATIONS; PROVIDING FOR RENUMBERING; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Stan Drake, Assistant City Manager, advised that Agenda Items No. 7 and 8 are companion items related to the cemetery. Mr. Drake stated that Ordinance No. 787(15) would allow flowers in vases attached to a

monument or a saddle attached to the top of a monument; however, flowers on the ground will be removed for maintenance purposes the first week in February and the first week in August. He added that flags will be allowed on the graves for Memorial Day, Veterans Day, and Independence Day. New signage will be erected at the cemetery to reflect the proposed changes.

**Councilman Krows moved to approve Ordinance No. 787(15) amending Part 2, Chapter 3, Moore Municipal Code, by replacing Sections 11-306, 11-309, 11-310, 11-311; amending and establishing dates for removal of wreaths and decorations; providing for renumbering; providing for severability; and providing for a repealer, second by Councilman Blair. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**Agenda Item Number 8 being:**

CONSIDER RESOLUTION NO. 813(15) ADOPTING THE SCHEDULE OF FEES AND CHARGES RELATED TO CEMETERY LOTS; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

Stan Drake, Assistant City Manager, advised that it has been several years since the price of cemetery lots had been adjusted. Mr. Drake stated that staff would propose increasing the price of a standard cemetery lot from \$1,000 to \$1,200. Staff would also propose setting fees for a double interment lot with either two cremation urns and one casket or two cremation urns at \$1,800, and setting a fee for a cremation lot at \$600. Mr. Drake noted that even with the increased fees the City would still remain lower than Resthaven and Sunset cemeteries.

**Councilman Krows moved to adopt Resolution No. 813(15) adopting the Schedule of Fees and Charges related to cemetery lots; effective upon approval and remaining in effect until modified, amended or repealed; and repealing prior inconsistent fees, second by Councilman Cavnar. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**Agenda Item Number 9 being:**

CONSIDER APPROVAL OF A CONTRACT FOR ENGINEERING SERVICES WITH TRAFFIC ENGINEERING CONSULTANTS, INC. IN THE AMOUNT OF \$35,450 FOR THE DESIGN OF A STREET WIDENING AND SIGNALIZATION PROJECT AT TELEPHONE ROAD AND SW 17<sup>TH</sup> STREET.

Steve Eddy, City Manager, advised that Agenda Items No. 9 and 10 are engineering contracts with Traffic Engineering Consultants, Inc. ("TEC") for roadway and signal light improvements. Mr. Eddy indicated that Agenda Item No. 9 is for the signalization and intersection widening at SW 17<sup>th</sup> Street and Telephone Road that will be made in conjunction with the eventual connection to SW 19<sup>th</sup> Street through the commercial development. He stated that CDBG-DR funds would be used for the cost of the project in the amount of \$35,450.

Mr. Eddy stated that Agenda Item No. 10 is the engineering services contract with TEC in the amount of \$18,550 for a street widening project to add a center turn lane on 19<sup>th</sup> Street from Max Morgan Blvd. to Eagle Drive.

Councilman Hamm asked if CDBG-DR funds could be used for the street widening project on 19<sup>th</sup> Street. Mr. Eddy indicated that it was possible but the City had already identified a funding source prior to the award of HUD funds. The City cannot use HUD monies to supplant predesignated funds.

Mr. Eddy noted that the City recently overlaid SW 19<sup>th</sup> Street. He stated that staff had hoped to hold off on the street repairs until after the street widening project; however, the street was in such poor condition that repairs had to be made immediately due to safety concerns. Mr. Eddy did not feel that the widening project would disturb very much of the repair work.

Councilman Hamm asked if street repair work could be done in the late evening and night time hours. Mr. Eddy stated that the City could make a request to the contractor. He believed there would be an additional cost involved for evening or night time work; however, he agreed that working in the evening would be less of an imposition to the public.

**Councilman Krows moved to approve a contract for engineering services with Traffic Engineering Consultants, Inc. in the amount of \$35,450 for the design of a street widening and signalization project at Telephone Road and SW 17<sup>th</sup> Street, second by Councilman Cavnar. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**Agenda Item Number 10 being:**

CONSIDER APPROVAL OF A CONTRACT FOR ENGINEERING SERVICES WITH TRAFFIC ENGINEERING CONSULTANTS, INC. IN THE AMOUNT OF \$18,550 FOR THE DESIGN OF A STREET WIDENING PROJECT ON SW 19<sup>TH</sup> STREET BETWEEN MAX MORGAN BLVD. AND EAGLE DRIVE.

**Councilman Krows moved to approve a contract for engineering services with Traffic Engineering Consultants, Inc. in the amount of \$18,550 for the design of a street widening project on SW 19<sup>th</sup> Street between Max Morgan Blvd. and Eagle Drive, second by Councilman Blair. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**Agenda Item Number 11 being:**

CONSIDER A BUDGET SUPPLEMENT FOR MEDA IN THE AMOUNT OF \$20,000; PARK IMPROVEMENTS FUND IN THE AMOUNT OF \$4,200,000; PARK GO BOND FUND IN THE AMOUNT OF \$3,500,000; AND CDBG-DR FUND IN THE AMOUNT OF \$4,000,000.

Jim Corbett, Finance Director, advised that the proposed budget supplements are necessary for bookkeeping purposes and are not the result of additional spending. The money is available through the ¼ cent sales tax fund, General Obligation Bond funds, or CDBG-DR funds.

**Councilman Krows moved to approve a budget supplement for MEDA in the amount of \$20,000; Park Improvements Fund in the amount of \$4,200,000; Park GO Bond Fund in the amount of \$3,500,000; and CDBG-DR Fund in the amount of \$4,000,000, second by Councilman Blair. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:53 P.M.**

**Agenda Item Number 12 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JUNE 1, 2015.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL JOINT BUDGET STUDY SESSION HELD MAY 26, 2015.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$731,420.97.

**Trustee Krows moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:54 P.M.**

**Agenda Item Number 13 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JUNE 1, 2015.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL JOINT BUDGET STUDY SESSION HELD MAY 26, 2015.
- C) APPROVE PAYMENT IN THE AMOUNT OF \$18,411 FOR A FINAL COMPROMISE SETTLEMENT FOR THE BALANCE OF A PREVIOUSLY APPROVED COURT ORDER NO. WC2014-05280Q TO KEVIN GOODNIGHT.
- D) APPROVE PAYMENT OF A WORKERS' COMPENSATION COMPROMISE SETTLEMENT IN THE AMOUNT OF \$43,375 TO KEVIN GOODNIGHT FOR CLAIM NO. CBR 022050000210, AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL, AND SUPPLEMENT THE BUDGET ACCORDINGLY.
- E) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$163,406.51.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Krows. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH VICE CHAIRMAN DAVID ROBERTS PRESIDING AT 6:56 P.M.**

**Agenda Item Number 14 being:**

ROLL CALL

PRESENT: Krows, Blair, Hunt, Lewis, Hamm, Cavnar  
ABSENT: Roberts

**Agenda Item Number 15 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD MAY 18, 2015.
- B) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL JOINT BUDGET STUDY SESSION HELD MAY 26, 2015.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Krows. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Lewis, Hamm, Cavnar  
Nays: None  
Absent: Roberts

**THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:57 P.M.**

**Agenda Item Number 16 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm stated that the City has been experiencing problems with individuals jumping from bridges in the City parks into the creeks below. He asked what measures were being taken to prevent this from happening on the bridges under construction at Central Park. Steve Eddy, City Manager, indicated that there are similar bridges located at other parks within the City and there have not been any problems. Mr. Eddy stated that staff has not looked at the issue in detail since it has not been a

significant problem. Councilman Hamm asked what would happen with the Kiwanis playground equipment that is being replaced. Todd Jenson, Assistant City Manager, indicated that the City previously donated equipment that was still in good condition to a local church school. Councilman Hamm felt that a smaller community might be interested in the playground equipment being replaced at Kiwanis Park and asked anyone interested to contact the City.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Steve Eddy, City Manager, advised the City Council of the following items:

- Main Street railroad crossing was closed all weekend and reopened Monday. Mr. Eddy noted that the railroad is responsible for maintenance of the railroad crossings.
- Announced that the Moore Police Department played in a charity basketball tournament against the Norman Police Department to benefit Moore Youth and Family Services. He expressed his appreciation to the police officers for their participation and commented that the Police Department has some talented athletes.
- The Chamber of Commerce's General Membership Luncheon is scheduled for July 21, 2015. The City has a table and he invited the City Council to attend.

**Agenda Item Number 17 being:**

EXECUTIVE SESSION:

- A) CONSIDER APPROVAL OF THE FISCAL YEAR 2015-2016 CONTRACT BETWEEN THE CITY OF MOORE AND THE I.A.F.F. LOCAL 2047 AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(2).
- B) CONVENE INTO EXECUTIVE SESSION

**Councilman Krows moved to convene to executive session, second by Councilman Cavnar. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**The City Council convened into executive session at 7:04 p.m.**

C) RECONVENE FROM EXECUTIVE SESSION

PRESENT: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
ABSENT: Roberts

**The City Council reconvened from executive session at 7:11 p.m.**

D) ACTION.

- A) CONSIDER APPROVAL OF THE FISCAL YEAR 2015-2016 CONTRACT BETWEEN THE CITY OF MOORE AND THE I.A.F.F. LOCAL 2047 AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(2).

**Councilman Krows moved to approve the FY 2015-2016 contract between the City of Moore and the I.A.F.F. Local 2047 as authorized by 25 Okla. Stat. § 307(B)(2), second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**Agenda Item Number 18 being:**

ADJOURNMENT

**Councilman Cavnar moved to adjourn the City Council meeting, second by Councilman Krows. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Cavnar, Hamm, Lewis  
Nays: None  
Absent: Roberts

**The City Council, Moore Public Works Authority, and the Moore Risk Management meetings were adjourned at 7:13 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

RECORDED BY:

\_\_\_\_\_  
KATIE BERHALTER, Administrative Assistant

FOR:

\_\_\_\_\_  
DAVID ROBERTS, MPWA Secretary

FOR:

\_\_\_\_\_  
JASON BLAIR, MEDA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
JIM CORBETT, City Clerk