

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
THE MOORE RISK MANAGEMENT BOARD  
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY  
MAY 18, 2015 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on May 18, 2015 at 6:30 p.m. with Mayor Glenn Lewis presiding.

*David Roberts*  
*Councilman, Ward I*

*Robert Krows*  
*Councilman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Terry Cavnar*  
*Councilman, Ward III*

PRESENT: Krows, Blair, Hunt, Roberts, Hamm, Lewis  
ABSENT: Cavnar

STAFF MEMBERS PRESENT: City Manager, Steve Eddy; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; Finance Director, Jim Corbett; City Attorney, Randy Brink; Community Development Director, Elizabeth Jones; Economic Development Director, Deidre Ebrey; Emergency Management Director, Gayland Kitch; Fire Chief, Gary Bird; Human Resources/Risk Management Director, Gary Benefield; Police Chief, Jerry Stillings; Sergeant Rebecca Miller; Public Works Director, Richard Sandefur; Veolia Water Project Manager, Robert Pistole; and Administrative Assistant, Katie Berhalter.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD MAY 4, 2015.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$3,100,339.10.

**Councilman Hamm moved to approve the consent docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Roberts, Hamm, Lewis  
Nays: None  
Absent: Cavnar

**Agenda Item Number 3 being:**

RECEIVE AN UPDATE FROM JOHN JOHNSON WITH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (“ACOG”) ON THE REGIONAL TRANSIT PROJECT FOR CENTRAL OKLAHOMA AND DISCUSS NEXT STEPS.

John Johnson, Executive Director with the Association of Central Oklahoma Governments, appeared before Council to give them an update on the Regional Transit Project for Central Oklahoma. He also thanked them for their participation in this endeavor.

Mr. Johnson advised that Central Oklahoma includes 37 cities within six counties containing 1.1 million people with approximately 600,000 jobs. From 2000-2010 Central Oklahoma experienced historic growth. It is anticipated that the trend will continue with the addition of 400,000 more people and another 200,000 jobs within the next decade. ODOT has stated that they cannot expand the interstate capacity due to the cost of purchasing additional right-of-way. Mr. Johnson felt that solutions to the transit problem must be addressed for the future. He stated that comparatively we are behind cities of similar size in addressing high capacity transit needs. Other modes of transportation to explore are commuter rail, bus, street car, and light rail. One of the options that ACOG has looked into is commuter rail running from Norman to Edmond. Mr. Johnson presented a snapshot of cities that are developing regional transit and the relationship between funding, types of vehicles and ridership.

Mr. Johnson stated that he believes as the population grows it will become more and more difficult to get around, making it necessary to have alternative modes of transportation in place. He indicated that ACOG had been working on the regional transit project since 2005. Since that time a station in Oklahoma City has been purchased for use as a hub. He indicated that every station location would provide an opportunity for transit-oriented development. All three corridors will come to the hub located in Oklahoma City. ACOG completed a commuter corridor study, which included the City of Moore. He advised that Moore was one of six core cities involved in the process from the beginning. Other cities include Edmond, Del City, Midwest City, Norman, and Oklahoma City. The North Corridor, East Corridor, and South Corridor will link the participating cities together. Mr. Johnson stated that legislation is in place to create a Regional Transit Authority if the cities determine to go forward. Each City would be responsible for imposing some sort of revenue stream to pay for the project. In addition to the capital costs necessary to implement the program, operating costs would exist forever. Mr. Johnson indicated that the next step would be approval of a Memorandum of Understanding between the six cities. He expressed his appreciation to the City for participation in the regional transit effort and offered to answer any questions.

Mayor Lewis asked why the map did not show a route from the airport to downtown Oklahoma City instead of downtown to Tinker Air Force Base. Mr. Johnson responded that Tinker Air Force Base is the largest single site employer in the State of Oklahoma. Mayor Lewis felt that it would be much more beneficial to the City of Moore to have a route from the airport to Oklahoma City. Mr. Johnson stated that he did not disagree and felt that the route would likely be included in the next corridor that is developed. However, the original six cities that will fund the project will make the final decision. Mr. Johnson stated that the project will be so expensive that it will take time to implement it totally. It could take as long as 20 to 40 years to complete the other corridors. The priority will be what makes sense to the group governing the board at the time. Steve Eddy, City Manager, suggested SE 4<sup>th</sup> Street would make a great location for a train station. Mr. Johnson added that parking space must be developed for low cost parking to allow people to park their cars and board the transit system.

Councilman Roberts asked if the commuter rail would run on the Burlington-Northern Santa Fe Railroad (“BNSF”) tracks. Mr. Johnson stated that BNSF has 100-feet of right-of-way. They have allowed the public

sector in other areas of the country to build another set of tracks that could be shared with them. He indicated that negotiations regarding this subject have not been held with BNSF as of yet.

Mr. Eddy stated that the update was given in anticipation of the Memorandum of Understanding being presented to the City Council for consideration in the future. Mr. Johnson stated that the Memorandum of Understanding would be the precursor to the creation of a new geopolitical entity.

No action was taken on the item.

**Agenda Item Number 4 being:**

CONSIDER ACTION, RECEIVE BIDS, AND CONSIDER FOR APPROVAL OR REJECTION, RESOLUTION NO. 822(15) AWARDDING \$5,875,000 CITY OF MOORE, OKLAHOMA GENERAL OBLIGATION BONDS OF 2015B TO BIDDER WHOSE BID IS DETERMINED TO OFFER THE LOWEST INTEREST COST.

Chris Cochran with BOSC appeared as the City's financial advisor. Mr. Cochran stated that the City accepted bids for \$5,875,000 in General Obligation Bonds for the 34<sup>th</sup> Street Bridge Project authorized by voters in the November 2014 election. Mr. Cochran stated that bids are awarded based on the lowest interest rate. Four bids were submitted with Wells Fargo Bank offering the best bid at an interest rate of 2.19%. The other bidders were D.A. Davidson & Company with an interest rate 2.27%, The Baker Group at 2.29%, and Hutchinson, Shockey, Erley & Company at 2.99%. Mr. Cochran advised that the bid from Wells Fargo was a very good bid since interest rates for the bond issue were originally estimated at 2.5%. Mr. Cochran recommended awarding the bid to Wells Fargo Bank.

**Councilman Krows moved to approve Resolution No. 822(15) awarding \$5,875,000 City of Moore, Oklahoma General Obligation Bonds of 2015B to Wells Fargo Bank with an interest rate of 2.19%, second by Councilman Roberts. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Roberts, Hamm, Lewis  
Nays: None  
Absent: Cavnar

**Agenda Item Number 5 being:**

CONSIDER ACTION, APPROVAL OR REJECTION, OF RESOLUTION NO. 823(15) PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS OF 2015B IN THE SUM OF \$5,875,000 BY THE CITY OF MOORE, OKLAHOMA AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE ON NOVEMBER 4, 2014; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING LEVY OF AN ANNUAL TAX FOR PAYMENT OF PRINCIPAL AND INTEREST ON SAME; DESIGNATING BONDS AS "QUALIFIED TAX-EXEMPT OBLIGATIONS"; AND FIXING OTHER DETAILS OF THE ISSUE.

Chris Cochran with BOSC explained that the Attorney General requires cities issuing General Obligation Bonds to adopt a resolution in this format. Mr. Cochran indicated that the only thing unique about Resolution No. 823(15) is a clause on Page 10, Section 8 which states the City will not issue more than \$10 million in bank qualified obligations during the remainder of the calendar year. This issuance will bring the total issuance close to the \$10 million mark; therefore, the City will not issue any more bonds for 2015, which allows the City to obtain the lower interest rates.

Terry Hawkins, bond counsel, was also present at the meeting to answer any questions.

**Councilman Roberts moved to adopt Resolution No. 823(15) providing for the issuance of General Obligation Bonds of 2015B in the sum of \$5,875,000 by the City of Moore, Oklahoma authorized at an election duly called and held for such purpose on November 4, 2014; prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for payment of principal and interest on same; designating Bonds as "Qualified Tax-Exempt Obligations"; and fixing other details of the issue, second by Councilman Krows. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Roberts, Hamm, Lewis  
Nays: None  
Absent: Cavnar

**Agenda Item Number 6 being:**

CONSIDER APPROVAL OF THE FINAL PLAT OF SILVER LEAF SHOPPING CENTER, LOCATED IN THE NW/4 OF SECTION 13, T10N, R3W, BEING SOUTH OF NE 12<sup>TH</sup> STREET AND EAST OF EASTERN AVENUE. APPLICATION BY EASTERN CROSSING, LLC/SUNG LEE. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 1.

Elizabeth Jones, Community Development Director, advised that the applicant would like to withdraw his application from consideration.

No action was taken on the item.

**Agenda Item Number 7 being:**

CONSIDER APPROVAL OF A LOT SPLIT APPLICATION FOR LOT 1, BLOCK 4 OF THE AVONDALE ADDITION, BEING LOCATED SOUTH OF NE 21<sup>ST</sup> STREET AND EAST OF N. EASTERN AVE. APPLICATION BY GREG MCALISTER.

Elizabeth Jones, Community Development Director, advised that the proposed lot split was located south of NE 21<sup>st</sup> Street and east of Eastern Avenue in the Avondale Addition. The frontage property was zoned C-2 Neighborhood Commercial. City water and sewer are available to serve the site, with access from Eastern Avenue. Staff recommended approval of the item.

**Councilman Hamm moved to approve a lot split application for Lot 1, Block 4 of the Avondale Addition, located south of NE 21<sup>st</sup> Street and east of N. Eastern Avenue, second by Councilman Krows. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Roberts, Hamm, Lewis  
Nays: None  
Absent: Cavnar

**Agenda Item Number 8 being:**

CONSIDER APPROVAL OF A JOB DESCRIPTION FOR ASSISTANT COMMUNITY DEVELOPMENT DIRECTOR PLACED AT PAY RANGE 68, TO REPLACE THE VACANT DEVELOPMENT SERVICES MANAGER POSITION.

Steve Eddy, City Manager, stated that staff was requesting Council approve a revised job description for an existing position that is currently vacant in the Community Development department. Mr. Eddy stated that the previous position was Development Services Manager which supervised the Inspections division.

Staff believed upgrades to the position should be made while the position is vacant. The upgrades would involve supervising additional people and additional licensing and qualification requirements for the position. Mr. Eddy noted that it has been difficult in the past to locate an individual who possesses the necessary licenses and job experience. Therefore, staff would propose upgrading the pay range from 60, which is a starting pay of just over \$48,000, to 68 with a starting pay just over \$59,000. The new job duties would include supervising Building Inspections and Code Enforcement. This would also allow Community Development Director Elizabeth Jones to be more involved in the Planning aspects of the department. Mayor Lewis asked if there was an employee who was qualified to be promoted into this position. Mr. Eddy advised that the City would need to accept applications for the position.

**Councilman Krows moved to approve a job description for Assistant Community Development Director placed at Pay Range 68, to replace the vacant Development Services Manager position, second by Councilman Roberts. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Roberts, Hamm, Lewis  
Nays: None  
Absent: Cavnar

**Agenda Item Number 9 being:**

CONSIDER APPROVAL OF A JOB DESCRIPTION FOR THE NEW POSITION OF SALES AND RENTAL COORDINATOR AND APPROVE PLACEMENT IN PAY RANGE 47.

Todd Jenson, Assistant City Manager, requested approval of a job description for the new position of Sales and Rental Coordinator for the new Recreation Center with a pay range 47, which is approximately \$35,000. Mr. Jenson stated that this was a budgeted position. He advised the primary job duties for this position would be selling passes to the recreation center/aquatic park and supervising employees at the front desk.

**Councilman Krows moved to approve a job description for the new position of Sales and Rental Coordinator and approve placement in Pay Range 47, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Roberts, Hamm, Lewis  
Nays: None  
Absent: Cavnar

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:00 P.M.**

**Agenda Item Number 10 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD MAY 4, 2015.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$110,836.02.

**Trustee Krows moved to approve the consent docket in its entirety, second by Trustee Hamm. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Roberts, Hamm, Lewis  
Nays: None  
Absent: Cavnar

**MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:01 P.M.**

**Agenda Item Number 11 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD MAY 4, 2015.
- B) APPROVE PAYMENT OF A COURT ORDERED WORKERS' COMPENSATION SETTLEMENT IN THE AMOUNT OF \$40,375.00 TO KEVIN GOODNIGHT FOR CLAIM NO. 2014-05280Q, AUTHORIZE PLACEMENT ON THE PROPERTY TAX ROLE, AND SUPPLEMENT THE BUDGET ACCORDINGLY.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$207,450.24.

**Trustee Hamm moved to approve the consent docket in its entirety, second by Trustee Krows. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Roberts, Hamm, Lewis  
Nays: None  
Absent: Cavnar

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH VICE CHAIRMAN DAVID ROBERTS PRESIDING AT 7:02 P.M.**

**Agenda Item Number 12 being:**

ROLL CALL

PRESENT: Krows, Blair, Hunt, Lewis, Hamm, Roberts  
ABSENT: Cavnar

**Agenda Item Number 13 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD APRIL 20, 2015.

**Trustee Krows moved to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Lewis, Hamm, Roberts  
Nays: None  
Absent: Cavnar

**THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:03 P.M.**

**Agenda Item Number 14 being:**

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm stated that the City was advertising a Bark for your Park contest offered by PetSafe on social media. He stated that PetSafe will pay the community which receives the most votes \$100,000 for a dog park. Steve Eddy, City Manager, advised that funds have been set aside for the construction of a dog park at Buck Thomas Park. The dog park will be built regardless of the outcome of the contest. The campaign was nominated by someone outside of the City; however, the City would love to win and use the money to build a bigger and better dog park or possibly a second dog park within the community.

Councilman Hamm asked if there was much attendance at the May 14, 2015 public meeting regarding drainage. Mr. Eddy indicated that there was a very good turnout for the meeting, likely due in part to the flooding that has occurred recently due to the heavy rains. Citizens were able to bring areas of concern to the City's attention.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Steve Eddy, City Manager, requested available dates for a budget study 30 p.m. Mr. Eddy expressed appreciation to the Community Development, Economic Development and Police Departments for their Bike Moore ride, and to the individuals who participated in the event. He stated that there were more registrants this year than ever before and the event appeared to be very successful.

He also thanked Emergency Management, volunteers, and staff members who responded to the severe weather alerts. Mr. Eddy expressed his appreciation to John Fryrear, Animal Control Supervisor, who hosted an Oklahoma Association of Animal Control Officers conference.

**Agenda Item Number 15 being:**

ADJOURNMENT

**Councilman Krows moved to adjourn the City Council meeting, second by Councilman Hamm. Motion carried unanimously.**

Ayes: Krows, Blair, Hunt, Roberts, Hamm, Lewis  
Nays: None  
Absent: Cavnar

**The City Council, Moore Public Works Authority, and the Moore Risk Management meetings were adjourned at 7:08 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

RECORDED BY:

\_\_\_\_\_  
KATIE BERHALTER, Administrative Assistant

FOR:

\_\_\_\_\_  
DAVID ROBERTS, MPWA Secretary

FOR:

\_\_\_\_\_  
JASON BLAIR, MEDA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
JIM CORBETT, City Clerk