

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
FEBRUARY 17, 2015 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on February 17, 2015 at 6:30 p.m. with Mayor Glenn Lewis presiding.

David Roberts
Councilman, Ward I

Robert Krows
Councilman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Terry Cavnar
Councilman, Ward III

PRESENT: Krows, Hunt, Cavnar, Hamm, Lewis
ABSENT: Blair, Roberts

STAFF MEMBERS PRESENT: City Manager, Steve Eddy; Assistant City Manager, Stan Drake; Finance Director, Jim Corbett; City Attorney, Randy Brink; Community Development Director, Elizabeth Jones; Economic Development Director, Deidre Ebrey; Emergency Management Director, Gayland Kitch; Fire Chief, Gary Bird; Human Resources/Risk Management Director, Gary Benefield; Manager of Information Technology, David Thompson; Assistant City Manager, Todd Jenson; Police Chief, Jerry Stillings; Sergeant Jeremy Lewis; Public Works Director, Richard Sandefur; Veolia Water Project Manager, Robert Pistole; and Purchasing Agent, Carol Folsom.

Steve Eddy, City Manager, introduced Orlie Boehler who was in attendance at the meeting to represent the Oklahoma City AMBUCS Club. Mr. Eddy advised that staff had been working with the AMBUCS for some time on the design of a 100% accessible playground that would be located in the new Central Park. Mr. Boehler indicated that the idea for a 100% accessible playground came from a Leadership Moore class several years ago. The playground would be accessible to all children including those that are handicapped. The City does not currently have a playground where children can play who must rely on wheelchairs or crutches for their mobility. Leadership Moore attempted to get donations for this type of playground but because they did not have a 501(c)(3) designation they were unable to receive significant donations exempt. They asked the AMBUCS if they would consider assisting them. He stated that AMBUCS agreed and began a nationwide effort to seek funds for the project. The donations were coming in slower than they anticipated. Mr. Boehler advised that around that time the citizens voted to approve a bond issue to fund Central Park. Mr. Boehler advised that the AMBUCS began discussions with Councilman Roberts and staff about the possibility of the City constructing the playground at Central Park. He stated that information supplied by the local school districts indicated that over 8,000 children in Cleveland County are physically disabled and could benefit from having a fully accessible playground. Parents of these children must sometimes drive many miles to visit a fully accessible playground. Mr. Boehler noted that many of the donors have requested a refund of their money upon discovering the

City's potential participation in the project, and the AMBUCS complied. However, Mr. Boehler stated that the AMBUCS felt they should honor their commitment to the project and presented the City with a \$10,000 donation to go toward the playground. Mr. Boehler stated that a group of citizens recommended that the playground be named "Every Child's Playground" and the AMBUCS requested that the donation go toward the signage. Mayor Lewis thanked the AMBUCS for their donation.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD FEBRUARY 2, 2015.
- B) APPROVE RESOLUTION NO. 809(14) AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE PREVIOUSLY APPROVED CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT ("CAPER") TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$2,585,800.66.

Councilman Krows moved to approve the consent docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Krows, Hunt, Cavnar, Hamm, Lewis
Nays: None
Absent: Blair, Roberts

Agenda Item Number 3 being:

CONSIDER AN APPOINTMENT TO THE PLANNING COMMISSION TO FILL AN UNEXPIRED TERM.

Steve Eddy, City Manager, indicated that there were 17 applications for the vacant Planning Commission seat. Mr. Eddy asked that individuals who were present should come forward when their name is called to make a brief statement to the City Council. The following applicants spoke:

Chris Rickman stated that he had been a resident of Ward 2 for almost 17 years. Since his children are older he is looking for ways to serve the community. He has worked for a local structural engineering firm for more than 20 years and he believes that his knowledge and experience in the architectural, engineering, and construction industry would bring a unique perspective to the Planning Commission. Since his job enables him to understand building plans and construction procedures he felt that he might provide some insight to the Planning Commission.

Christopher Ryan stated that he has a deep desire to serve the public. Mr. Ryan advised that he is a CPA who interprets legal codes, regulations, and court cases for Chesapeake Energy Corporation. He indicated that he was a proponent of the tenants of new urbanism which provides that a community should be environmentally sustainable, implementing technology and strategies for increasing infrastructure efficiency while preserving the heritage of the community, and creating areas for social access. He believes that a community should also seek to integrate itself regionally and as a community. All of this should be accomplished while maintaining institutional integrity. Mr. Ryan stated that he was particularly excited about the planning opportunities present in the redevelopment and transformation of SW 17th and Janeway. In response to a question from Councilman Cavnar, Mr. Ryan indicated that he lives in Ward 2. Councilwoman Hunt asked if the applicants were supposed to be from Ward 2. Elizabeth Jones, Community Development Director, advised that the City Code does not set any ward requirements for the Planning Commission; however, every attempt is made to keep equal representation. She stated that the

unexpired position on the Planning Commission was previously occupied by a resident of Ward 2. Therefore, if the City Council opts to keep equal representation, the opening would need to be filled by someone from Ward 2.

Kim Jordan stated that she has lived in Moore for over 20 years and has an interest in the City's growth and development. Ms. Jordan advised that she has 16 years of experience with a development company called Gaillardia, working on planning, budgeting, engineering design, infrastructure, and construction of neighborhood amenities and homes. She indicated that she also has an understanding of planned use developments, plats, and covenants, among other things. Ms. Jordan indicated that she currently sits on the Architectural Advisory Committee for Gaillardia. She believes that her background and knowledge could be an overall asset to the Planning Commission. Ms. Jordan indicated that she lives in Ward 2.

Tara Bonnell advised that she resides in Ward 2 and has lived in Moore for 8 years. Ms. Bonnell indicated that she wanted to be involved in the betterment and development of the City in which she chooses to live and raise her child. She became interested in the Planning Commission when she came to a City Council meeting to oppose a rezoning application in her neighborhood. Ms. Bonnell indicated that although she does not have experience in zoning, construction, or development issues, she does believe her skills as an enforcement attorney for the Oklahoma Department of Securities which includes investigating, collecting data, listening to people, and making recommendations, as well as her understanding of the administrative process, could be an asset to the Planning Commission.

Justin Wilson advised that he is a commercial real estate broker with Newmark Grubbs Levy Strange Beffort. He always had a dream to be involved in the growth of a city. His job involves bringing everyone together in a successful way. Mr. Wilson believes his experience would be beneficial to the Planning Commission.

The following applicants were not in attendance at the meeting: Josue Chavez, Rose Morgan, Marty Thompson, Bradley Bertone, John Friedl, Andrea Merten, James Husted, Brian Graham, Chad Burks, Jack Joiner, Larry King, and Julie Barnes.

Mayor Lewis expressed appreciation to everyone who applied for the Planning Commission. He noted that the City received an outstanding group of applicants. Councilman Hamm commented that it was wonderful to have a large group of interested individuals willing to serve the City in some way. He expressed his appreciation for everyone taking time out of their day to attend the meeting and introduce themselves to the City Council.

Councilman Cavnar assured all of the applicants that the City Council would be very pleased to have any one of them sit on the Planning Commission. He indicated that he was very impressed with the applicants.

Mayor Lewis advised that the name of the applicant appointed to fill the vacancy on the Planning Commission would be announced at the March 2, 2015 City Council meeting.

No action was taken on the item.

Agenda Item Number 4 being:

CONSIDER AWARDDING BID NO. 1415-005 "MOWING AND NUISANCE ABATEMENT" TO PROPERTY IMAGE SOLUTIONS.

Elizabeth Jones, Community Development Director, advised that the City solicited bids for mowing and nuisance abatement virtually every year to ensure the City receives the best price possible for this

service. The City received four responses with the low bidder being Property Image Solutions located in Norman, Oklahoma. This company has been the City's contractor for mowing and nuisance abatement in the past. Staff recommended awarding the bid to Property Image Solutions.

Councilman Hamm moved to award Bid No. 1415-005 "Mowing and Nuisance Abatement" to Property Image Solutions, second by Councilman Cavnar. Motion carried unanimously.

Ayes: Krows, Hunt, Cavnar, Hamm, Lewis
Nays: None
Absent: Blair, Roberts

Agenda Item Number 5 being:

CONSIDER APPROVAL OF A PERMIT FOR DAWSON GEOPHYSICAL AUTHORIZING THE PERFORMANCE OF GEOPHYSICAL SEISMIC TESTING ON CITY RIGHT-OF-WAY/PROPERTY.

Steve Eddy, City Manager, indicated that Dawson Geophysical submitted a request for the item to be tabled to the March 2, 2015 City Council meeting. Mr. Eddy advised that there was a scheduling conflict with the individual who planned to travel to Moore to make the presentation. Mr. Eddy indicated that Dawson Geophysical is seeking authorization to perform oil and gas related testing on City property. He stated that they will describe in more detail what the testing would involve at the next meeting.

Councilman Krows moved to table Agenda Item No. 5 to the March 2, 2015 agenda, second by Councilman Hamm. Motion carried unanimously.

Ayes: Krows, Hunt, Cavnar, Hamm, Lewis
Nays: None
Absent: Blair, Roberts

Agenda Item Number 6 being:

CONSIDER AUTHORIZING STAFF TO SOLICIT REQUESTS FOR PROPOSALS FOR AMBULANCE SERVICE WITHIN THE CITY LIMITS.

Steve Eddy, City Manager, stated that the City has contracted with Midwest Ambulance Service for a number of years. Mr. Eddy indicated that recently there have been a number of ambulance providers who expressed in interest in submitting a proposal to the City. He suggested that the City solicit Request for Proposals and appoint a committee to review the proposals before making a recommendation to the City Council.

Councilman Krows asked how many providers there might be for this type of service. Mr. Eddy anticipated four or five companies might submit proposals. Councilman Krows questioned whether the City would require the ambulance company to house two ambulances within the City limits. Mr. Eddy stated that the bid specifications would include a requirement that a minimum of two ambulances must be housed within the City, and possibly a third staged near the City limits. Mr. Eddy indicated that an issue that came up during the last RFP process involved dispatching. He anticipated requesting that the ambulance service provide dispatching services. Another issue would be allowing patients to be transported to the hospital facility of their choice unless it was an emergency situation. He added that currently the City does not pay for ambulance service and would hope to see that continue. The issue of cost would need to be considered during the bidding process. Councilman Krows inquired if it was typical for cities to pay for ambulance service. Mr. Eddy felt it was different by the city. Oklahoma City passes the cost of ambulance

service onto the residents by including a charge on their utility bill. Other cities fund their ambulance service through property taxes with an ambulance district. The City has been very fortunate to be able to provide excellent ambulance service to the citizens without a cost to the City. The issues that the City has been experiencing have to do with inadequate responses, requiring other ambulance providers to respond.

Councilman Hamm stated his opinion that the ambulance staff should have good training and have paramedic certification. Mr. Eddy indicated that some providers have only paramedics on their ambulances while others have one paramedic and one Emergency Medical Technician. This is another issue that should be looked at. Councilman Hamm asked if the City will include in the specifications a minimum response time, and what type of response time is expected. Fire Chief Gary Bird stated that Midwest Ambulances' response time depends on how far they are traveling. If they are located inside the City limits the response time is very good; however, sometimes they have to travel from a surrounding city or can't respond at all and another ambulance service must be called in. Chief Bird indicated that currently the Fire Department responds on average in 4 minutes and 55 seconds. He estimated Midwest's current response time at 8 minutes. He stated that he was uncertain if the last RFP gave a minimum response time. Mr. Eddy advised that the City Council will have the opportunity to review the RFP before it is sent out to ensure all of their concerns are addressed.

Councilman Krows moved to authorize staff to solicit Requests for Proposals for ambulance service within the city limits, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Krows, Hunt, Cavnar, Hamm, Lewis
Nays: None
Absent: Blair, Roberts

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:05 P.M.

Agenda Item Number 7 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD FEBRUARY 2, 2015.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$574,877.18.

Trustee Krows moved to approve the consent docket in its entirety, second by Trustee Cavnar. Motion carried unanimously.

Ayes: Krows, Hunt, Cavnar, Hamm, Lewis
Nays: None
Absent: Blair, Roberts

MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:06 P.M.

Agenda Item Number 8 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD FEBRUARY 2, 2015.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2013-2014 IN THE AMOUNT OF \$168,440.63.

Trustee Krows moved to correct the fiscal year to read FY 2014-2015 in Agenda Item No. 8B and approve the consent docket in its entirety, second by Trustee Cavnar. Motion carried unanimously.

Ayes: Krows, Hunt, Cavnar, Hamm, Lewis
Nays: None
Absent: Blair, Roberts

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH CHAIRMAN TERRY CAVNAR PRESIDING AT 7:07 P.M.

Agenda Item Number 9 being:

ROLL CALL

PRESENT: Krows, Hunt, Lewis, Hamm, Cavnar
ABSENT: Blair, Roberts

Agenda Item Number 10 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD JANUARY 20, 2015.

Trustee Hamm moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: Krows, Hunt, Lewis, Hamm, Cavnar
Nays: None
Absent: Blair, Roberts

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:08 P.M.

Agenda Item Number 11 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilwoman Hunt advised that the Moore High School tennis team sent the City Council a note thanking them for the new tennis courts at Buck Thomas Park. She commented that the work being done at the park has had an impact on the community.

Councilman Hamm noted that two new CNG sanitation trucks were in display in front of City Hall.

C) ITEMS FROM THE CITY/TRUST MANAGER.

There were no items from the City Manager.

Agenda Item Number 12 being:

ADJOURNMENT

Councilman Krows moved to adjourn the City Council meeting, second by Councilman Blair. Motion carried unanimously.

Ayes: Krows, Hunt, Cavnar, Hamm, Lewis
Nays: None
Absent: Blair, Roberts

The City Council, Moore Public Works Authority, and the Moore Risk Management meetings were adjourned at 7:10 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

RECORDED BY:

CAROL FOLSOM, Purchasing Agent

FOR:

DAVID ROBERTS, MPWA Secretary

FOR:

JASON BLAIR, MEDA Secretary

These minutes passed and approved as noted this ____ day of _____, 2015.

ATTEST:

JIM CORBETT, City Clerk