

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
OCTOBER 20, 2014 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on October 20, 2014 at 6:30 p.m. with Mayor Glenn Lewis presiding.

David Roberts
Councilman, Ward I

Robert Krows
Councilman, Ward I

Scott Singer
Councilman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Terry Cavnar
Councilman, Ward III

PRESENT: Krows, Blair, Singer, Roberts, Hamm, Lewis
ABSENT: Cavnar

STAFF MEMBERS PRESENT: City Manager, Steve Eddy; Assistant City Manager, Stan Drake; Finance Director, Jim Corbett; City Attorney, Randy Brink; Community Development Director, Elizabeth Jones; Economic Development Director, Deidre Ebrey; Marketing Specialist, Jayme Shelton; Emergency Management Director, Gayland Kitch; Assistant Emergency Management Director, Debi Wagner; Fire Chief, Gary Bird; Human Resources/Risk Management Director, Gary Benefield; Manager of Information Technology, David Thompson; Parks and Recreation Director, Todd Jenson; Police Chief, Jerry Stillings; Officer Clinton Johnson; Public Works Director, Richard Sandefur; Veolia Water Project Manager, Robert Pistole; and Purchasing Agent, Carol Folsom.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD OCTOBER 6, 2014.
- B) RECEIVE AND APPROVE THE SPECIAL WORK STUDY SESSION HELD SEPTEMBER 22, 2014.
- C) APPROVE OBSERVANCE OF FRIDAY, OCTOBER 31, 2014 AS HALLOWEEN TRICK OR TREAT NIGHT.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$2,763,120.88.

Councilman Hamm moved to approve the consent docket in its entirety, second by Councilman Blair. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Roberts, Hamm, Lewis
Nays: None
Absent: Cavnar

Agenda Item Number 3 being:

CONSIDER DECLARING CERTAIN FIRE DEPARTMENT EQUIPMENT (ONE HOSE DRYER AND THREE THERMAL IMAGING CAMERAS) AS SURPLUS AND AUTHORIZE DONATION OF SAID EQUIPMENT.

Fire Chief Gary Bird indicated that a hose dryer and three thermal imaging cameras were recently replaced due to the age of the equipment. Chief Bird advised that the 40-year old hose dryer was replaced with a bunker gear/hose dryer. He stated that maintenance costs for the thermal imagers have become high and were recently replaced with Urban Area Security Initiative (“UASI”) funds. Chief Bird recommended declaring the equipment surplus and authorize its donation to a smaller fire department.

Mayor Lewis asked for a legal opinion on whether the items should be auctioned off or donated. Randy Brink, City Attorney, indicated that the City Council may vote to either auction off the items or donate them. Chief Bird commented that Firefighter Chet Thompson has been in contact with several of the smaller departments and felt certain he could locate a department that could use the equipment.

Mayor Lewis mentioned that Councilman Singer was the new Police Chief for the City of Piedmont who could use a thermal imager. A question was raised regarding whether Council should consider voting to donate the items to a specific entity. Councilman Roberts indicated that the language of the item allows staff to donate the equipment to whichever department they choose. Steve Eddy, City Manager, confirmed that typically donation of equipment is handled by staff following authorization by the City Council.

Councilman Roberts moved to declare certain Fire Department equipment (one hose dryer and three thermal imaging cameras) as surplus and authorize donation of said equipment, second by Councilman Hamm. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Roberts, Hamm, Lewis
Nays: None
Absent: Cavnar

Agenda Item Number 4 being:

CONSIDER RENAMING “NEW” BRYANT AVENUE BETWEEN SE 4TH AND SE 8TH TO VETERANS PARKWAY.

Stan Drake, Assistant City Manager, stated that the Veterans Committee recommended that the park road previously referred to as “New Bryant” be renamed Veterans Parkway. Mr. Drake indicated that the committee originally wanted the entire roadway to be renamed but, after determining that some of the property owners in the area were opposed, they opted to include only the area located between SE 4th and SE 8th in their request.

Councilman Krows moved to rename “New” Bryant Avenue between SE 4th and SE 8th to Veterans Parkway, second by Councilman Singer. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Roberts, Hamm, Lewis
Nays: None
Absent: Cavnar

Agenda Item Number 5 being:

CONSIDER APPROVAL OF A SECOND ASSISTANT CITY MANAGER POSITION IN THE CITY MANAGER'S OFFICE AND SUPPLEMENT THE BUDGET ACCORDINGLY.

Steve Eddy, City Manager, advised that the necessity of creating a second Assistant City Manager position has been discussed for some time. Mr. Eddy felt that Assistant City Manager Stan Drake has been overwhelmed with the volume of work that he currently oversees, and believes this will only increase with the start of the HUD projects that are anticipated for the future. Since the projects have a limited timeframe for completion he felt that a second Assistant City Manager could take over a portion of Mr. Drake's workload and allow him to be out in the field overseeing some of the larger projects.

Councilman Krows moved to approve a second Assistant City Manager position in the City Manager's Office and supplement the budget accordingly, second by Councilman Roberts. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Roberts, Hamm, Lewis
Nays: None
Absent: Cavnar

Agenda Item Number 6 being:

CONSIDER APPROVAL OF A LEASE WITH SERVE MOORE FOR PARTIAL USE OF THE BUILDING AT 224 S. CHESTNUT AVENUE.

Steve Eddy, City Manager, stated that the City Council authorized staff to negotiate an agreement with Serve Moore for use of the former Police station located at 224 S. Chestnut at the September 2, 2014 City Council meeting. Mr. Eddy met with Sean Evans, founder of Serve Moore, and Chris Fox, Director of Volunteer Operations, to discuss their use of a portion of the building. A proposed lease, based on a lease obtained for the Community Services Building in Norman, was sent to the City Council for their review. Mr. Eddy indicated that Serve Moore would lease the north half of the building with a goal for other nonprofits to join them for the purpose of offering assistance to the community. He stated that the lease has a one-year term that is renewable annually. The lease amount is \$10.00 per year with the tenant also being responsible for a pro-rated share of the monthly electricity and natural gas utility costs. The City will retain the south portion of the building for storage space until another need arises.

Councilman Roberts moved to approve a lease with Serve Moore for partial use of the building at 224 S. Chestnut Avenue, second by Councilman Krows. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Roberts, Hamm, Lewis
Nays: None
Absent: Cavnar

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:43 P.M.

Agenda Item Number 7 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD OCTOBER 6, 2014.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$448,640.72.

Trustee Krows moved to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Roberts, Hamm, Lewis
Nays: None
Absent: Cavnar

Agenda Item Number 8 being:

CONSIDER APPROVAL OF A THREE-YEAR AGREEMENT WITH SCRIPT CARE, LTD. FOR PRESCRIPTION DRUG MANAGEMENT SERVICES WITH OPTIONS FOR SUCCESSIVE ADDITIONAL INITIAL TERM PERIODS.

Gary Benefield, Risk Manager, advised that Gallagher, the City's new Health Benefits Consultant, shopped the market for prescription drug management services. Quotes were obtained from three quality companies. Gallagher reviewed the proposals and recommended Script Care to provide the City's pharmacy management services. Mr. Benefield noted that Script Care did not provide the lowest proposal; however, staff believes the proposal provides the best overall value. He stated that it was Gallagher's opinion that there was a potential savings of \$100,000 per year compared to the current agreement with Script Care. The City has contracted with Script Care for several years; however, this is a different pricing plan with better rebates.

Mr. Benefield introduced Jerry Guy with Gallagher who was available to answer questions. Councilman Krows asked where the majority of the cost savings would come from. Mr. Guy indicated that the previous contract allowed for payment on each prescription filled, but did not allow for all of the rebates to be captured when name brand drugs were obtained. The drug manufacturers provide rebates as a marketing incentive. Under the new contract Script Care will receive an amount per employee per month regardless of how many prescriptions are filled. The rebates will then be transferred to the City. More savings could become available as changes to the program are made. Mayor Lewis asked where employees get their prescriptions filled. Mr. Guy indicated that prescriptions can be filled at virtually any pharmacy within the City. Mr. Guy stated that a Pharmacy Benefit Management company provides drug cards and negotiates with all of the pharmacies for discounts.

Trustee Krows moved to approve a three-year agreement with Script Care, Ltd. For Prescription Drug Management Services with options for successive additional initial term periods, second by Trustee Singer. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Roberts, Hamm, Lewis
Nays: None
Absent: Cavnar

MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:48 P.M.

Agenda Item Number 9 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD OCTOBER 6, 2014.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$222,570.26.

Trustee Roberts moved to approve the consent docket in its entirety, second by Trustee Singer. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Roberts, Hamm, Lewis
Nays: None
Absent: Cavnar

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH VICE-CHAIRMAN DAVID ROBERTS PRESIDING AT 6:49 P.M.

Agenda Item Number 10 being:

ROLL CALL

PRESENT: Krows, Blair, Singer, Lewis, Hamm, Roberts
ABSENT: Cavnar

Agenda Item Number 11 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD SEPTEMBER 15, 2014.

Trustee Hamm moved to approve the consent docket in its entirety, second by Trustee Krows. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Lewis, Hamm, Roberts
Nays: None
Absent: Cavnar

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:50 P.M.

Agenda Item Number 12 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Jack Joyner appeared to promote Southmoore Band's first annual Community Night Event. It will be held October 25, 2014 from 5:00 p.m. to 8:00 p.m. at Moore Schools Stadium. The free event includes inflatables, silent auction, and concessions. Robert Romines, Superintendent of Moore Public Schools, the principals of Briarwood and Plaza Towers, and one or two public officials will speak. There are videos from Gary England and David Payne. The event will conclude with Southmoore High School's marching band show called "Forever Moore". Mr. Joyner stated that the show is very emotional and reflects the journey that many of the students went through since May 20, 2013. This show was intended as a way for the students to heal by sharing their emotions through music. They believe that the community could also greatly benefit from seeing the show. Councilman Hamm indicated that he had an opportunity to view the show and agreed that it was breathtaking. He was very proud of Moore Public Schools and the Southmoore Band and the show they have produced.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Singer announced that it was with deep regret that he was resigning his position on the City Council as soon as a suitable replacement was appointed to complete his term. He accepted the position of Chief of Police with the City of Piedmont, and as a condition of his employment, he was asked to resign his position as Councilman. Mayor Lewis stated that he enjoyed serving with Councilman Singer and hated to see him leave. Councilman Singer stated that he also enjoyed his time on the Council and that he learned a lot. He expressed his appreciation to those individuals that helped him with his transition onto the Council. Councilman Singer believed that the City has the finest set of individuals sitting on the Council within the State of Oklahoma.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Mr. Eddy announced that contractors will moving into the area of S. 19th and Broadway within the next week to begin construction. He cautioned that the project will be an inconvenience to the business owners and drivers in the area. Mr. Eddy stated that contact was made with the business owners advising them of what will happen, and regular updates will be made on the City's website to include where they will be working. Construction will be suspended from the week before Thanksgiving through Christmas. The work is being done in anticipation of the new Sam's store scheduled to open around April or May 2015. Mr. Eddy advised that Steve Shawn with Silver Star Construction, who is the contractor on the project, has assured him that the project will be completed prior to the opening for Sam's.

Mr. Eddy asked Gayland Kitch, Emergency Management Director and Police Chief Jerry Stillings to introduce the employees who were in attendance at the meeting.

Police Chief Stillings introduced officer Clinton Johnson who has been with the Moore Police Department for 1½ years. His first day was May 20, 2013. Officer Johnson came from the Tuttle Police Department. He grew up in Moore and graduated from Westmoore High School. He obtained his Associates Degree in Criminal Justice at Redlands Community College. Officer Johnson is married with two children and another child on the way.

Gayland Kitch, Emergency Management Director, introduced Debi Wagner as the new Assistant Emergency Management Director. Ms. Wagner has been with the City one week after leaving her employment with the health department where she served as Coordinator for the Oklahoma Medical Reserve Corp.

Agenda Item Number 13 being:

EXECUTIVE SESSION:

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING LITIGATION STYLED VICKIE J. RICHARDSON AGAINST THE CITY OF MOORE, AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE DEFENDANT AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

B) CONVENE INTO EXECUTIVE SESSION

Councilman Hamm moved to convene to executive session, second by Councilman Singer. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Lewis, Hamm, Roberts
Nays: None
Absent: Cavnar

The City Council convened into executive session at 7:00 p.m.

C) RECONVENE FROM EXECUTIVE SESSION

PRESENT: Krows, Blair, Singer, Roberts, Hamm, Lewis
ABSENT: Cavnar

The City Council reconvened from executive session at 7:09 p.m.

D) ACTION.

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING LITIGATION STYLED VICKIE J. RICHARDSON AGAINST THE CITY OF MOORE, AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE DEFENDANT AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

Councilman Krows moved to deny pending claim styled Vickie J. Richardson against the City of Moore, and authorization for legal counsel and staff to take action as necessary and appropriate in the interest of the Defendant as authorized by 25 Okla. Stat. § 307(B)(4), second by Councilman Singer. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Roberts, Hamm, Lewis
Nays: None
Absent: Cavnar

Agenda Item Number 14 being:

ADJOURNMENT

Councilman Krows moved to adjourn the City Council meeting, second by Councilman Roberts. Motion carried unanimously.

Ayes: Krows, Blair, Singer, Roberts, Hamm, Lewis
Nays: None
Absent: Cavnar

The City Council, Moore Public Works Authority, and the Moore Risk Management meetings were adjourned at 7:10 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

RECORDED BY:

CAROL FOLSOM, Purchasing Agent

FOR:

DAVID ROBERTS, MPWA Secretary

FOR:

JASON BLAIR, MEDA Secretary

These minutes passed and approved as noted this ____ day of _____, 2014.

ATTEST:

JIM CORBETT, City Clerk