

CITY OF MOORE
“Outdoor Fitness Equipment for Little River Park”
(Not to Exceed \$65,000)
RFP # 1900-04

The City of Moore Parks and Recreation Department is seeking written proposals for an **Outdoor Fitness Equipment** design, shade, installation and supply of outdoor equipment at Little River Park located at 700 Block SW 4th St. Moore, Ok 73160.

Specific information as follows

- 1) Designs shall be submitted with a scale drawing of the layout and written descriptions of each component of the Outdoor Fitness Equipment and Fitness Rig(s)
 - ❖ Must provide at least:
 - i. One shade structure over all or some equipment
 - ii. One fitness rig or structure
 - iii. Assortment of outdoor fitness equipment
- 2) – *See Itemized Equipment Bid Specifications Below* –
 - ❖ Provide design services
 - ❖ Provide pictures of each outdoor fitness equipment
 - ❖ Provide pictures of Shade(s)
 - ❖ Provide pictures of bottle fill water fountain
 - ❖ Equipment procurement and delivery to site
 - ❖ Provide installation
 - ❖ Provide all necessary labor
 - ❖ Provide all safety related components
 - ❖ Provide all safety training, maintenance, and proper use of all equipment
 - ❖ All Equipment will need to be Surface Mounted to Concrete Pad. Concrete Pad will be provided by City.
- 3) Proposal: Provide an all-inclusive lump-sum price per the services sought herein, overhead, profit, direct expenses/cost and indirect. All pricing must include, but not limited to all costs for labor, material, delivery, layout, supervision, equipment, hoisting, uncrating, setting, installation, drawings, submittals, samples, mock ups, bonds and any other costs necessary to complete the work required.
 - ❖ The City of Moore is a tax-exempt project as defined by the State of Oklahoma (pursuant to statute Section 39-26-114 (1)(a)(XIX)).
- 4) The following are additional requirements for this project. These provisions reflect, in part, how the City of Moore intends to run the project. Should any of these provisions be in conflict with any other information in this document, unless amended by the City of Moore, these provisions shall take precedence.

- ❖ The Vendor shall furnish competent personnel, licensed and continual supervision for the duration of its project work.
 - ❖ Vendors desiring consideration shall have experience on similar types of projects, be fully licensed, qualified, experienced and possess knowledge to perform such work. If you desire to submit additional information, please attach it to the end of your application.
 - ❖ This contract is intended to be a lump sum fixed cost contract. Any quantities identified are for clarification purposes only and are not intended to in any way limit the quantity of materials necessary to complete the described work in accordance with the contract documents and as required by applicable codes.
 - ❖ Vendor shall provide CAD drawings in a format acceptable to the City of Moore.
 - ❖ Vendor will be responsible to protect any constructed items related to The Station. If any such items are damaged by vendor, said items shall be repaired to the satisfaction of the City of Moore at the vendor's expense. Determination of this shall rest solely with the City of Moore.
 - ❖ Vendor shall keep the site clean and orderly at all times.
 - ❖ All material deliveries and storage areas are to be coordinated with the City of Moore.
 - ❖ Each responder shall provide an all-inclusive price. Failure to comply with this requirement may cause the responder's proposal to be disqualified. The proposal price must be an all-inclusive price, based upon the information contained herein.
- 5) Designs shall be submitted with a scale drawing and written descriptions of the components. Also include factory warranties and product liability information on all components. **Please submit three contact names and phone numbers where equipment has been designed, specified and installed by your company. If available, submit locations within the Oklahoma City metropolitan area that some of the proposed outdoor fitness equipment is being used.**
- 6) Contractor with the successful proposal will be required to enter a **contract** with the City of Moore and shall be required to provide a **Performance Bond, Statutory Bond and Maintenance Bond as well as proof of Commercial Liability and E & O Insurance, and Workers Compensation Insurance.**
- 7) Work is to be completed within 60 calendar days from issuance of notice to proceed-provided site conditions meet those specified as appropriate for installation. Any questions can be arranged for those interested by contacting Whitney Wathen at 793-5090.

- 8) The City of Moore reserves the right to reject any and all proposals. Also, the City of Moore reserves the right to work with the selected vendor to make minor alterations to their designs. The vendor with the successful proposal will be required to contract with the City of Moore and execute all necessary warranties on the equipment to be purchased. The City of Moore requests that 2 copies of each proposal be turned for review.
- 9) Selected vendor will develop a contract for the City's review.

Proposals should be submitted to:

Barbara Furgiani
Purchasing at City Hall
301 N. Broadway
Moore, Ok 73160
(405) 793-5000

Deadline for proposals is 4:00p.m. March 7th, 2019.

Items Below are guidelines to follow. You are not limited by the amount, type or brand shown. The quality needs to be equal to or greater than Greenfield Outdoor Fitness Equipment.

SGR2005-1-22 4-Person Pendulum, Abs & Dip Station

SGR2005-1-26 2-Person Cross Country Ski

SGR2005-1-42 2-Person Back & Arms Combo)

SGR2005-1-48A-W 2-Person Wheelchair Accessible Chest Press

SGR2005-1-48C 2-Person Lat Pull-Down & Vertical Press COMBO

SHP2009-5-15 Functional Fitness Rig

RFP Return Sheet

RFP #

**Outdoor Fitness Equipment for Little River Park
(Not to Exceed \$65,000)**

TOTAL COST FOR EQUIPMENT _____

TOTAL COST FOR DELIVERY, INSTALLATION, & TRAINING (If Any) _____

TOTAL COST OF PROPOSAL: _____

REPRESENTATIVE TO BE PRESENT FOR
INSTALLATION

YES / NO

PICTURES OF EQUIPMENT ATTACHED (Circle One)

YES / NO

PICTURES OF DESIGN PATTERN ATTACHED (Circle One)

YES / NO

REFERENCES

YES / NO

ESTIMATED TIME OF DELIVERY AFTER
AWARD OF RFP

WARRANTY INFORMATION ATTACHED (Circle One)

YES / NO

TIME OF WARRANTY (One Year, Two Years, etc.)

BID BOND (Circle One)

YES / NO

COMPLETED NON-COLLUSION

AFFIDAVIT ATTACHED (Circle One)

YES / NO

VENDOR INFORMATION

Vendor's Name: _____

Vendor's Address: _____

Street/PO Box

City/State/Zip Code

Contact Person: _____

Name

Title

Phone Number: () _____ Fax Number: () _____

NOTE: Be sure to include your completed Non-Collusion Affidavit with proposal.

VENDOR'S GENERAL INFORMATION & PREFERENCES:

Proposals are to include answers to the following items.

A. General Corporate Information

Name of Firm: _____
Contact Person: _____
Address: _____
Phone: _____
E-mail: _____

How many years has your organization been in business under present name?

Former Name(s): _____

B. Personnel Data

1) Principal(s) Name(s): _____

2) Oklahoma license number (as applicable)

REFERENCES

Provide three references of clients.

Reference #1:

Organization: _____
Project Title: _____
Contract Value: _____
Phone Number: _____

Reference #2:

Organization: _____
Project Title: _____
Contract Value: _____
Phone Number: _____

Reference #3:

Organization: _____
Project Title: _____
Contract Value: _____
Phone Number: _____