

**MINUTES OF THE SPECIAL MEETING OF
OF THE MOORE URBAN RENEWAL AUTHORITY
FEBRUARY 10, 2020 – 6:30 P.M.**

The Moore Urban Renewal Authority met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on February 10, 2020 at 6:30 p.m. with Chairman David Roberts presiding.

David Roberts
Commissioner

William Jones
Commissioner

Marlene Wood
Commissioner

Robert Clark
Commissioner

Aiden Street
Commissioner

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; Economic Development Director, Deidre Ebrey; City Clerk, Vanessa Kemp.

ALSO PRESENT: Emily Pomeroy and Bill Mejia, attorneys with the Center for Economic Development Law.

Agenda Item Number 1 being:

CALL TO ORDER

Chairman Roberts called the meeting of Moore Urban Renewal Authority to order and asked the City Clerk to call the roll.

Agenda Item Number 2 being:

ROLL CALL

PRESENT: Jones, Wood, Clark, Street, Roberts
ABSENT: None

Agenda Item Number 3 being:

INTRODUCTION OF CHAIRMAN, VICE CHAIRMAN, AND COMMISSIONERS.

Brooks Mitchell advised that the City Council voted to appoint David Roberts as Chair, Marlene Wood as Vice-Chair, and William Jones, Robert Clark, and Aiden Street as Commissioners to the Urban Renewal Authority at the February 3, 2020 City Council Meeting.

Agenda Item Number 4 being:

DISCUSSION OF ROLE OF THE MOORE URBAN RENEWAL AUTHORITY.

Brooks Mitchell introduced Emily Pomeroy, attorney with the Center for Economic Development Law, to give an overview of the role and responsibilities of the Urban Renewal Authority. Ms. Pomeroy introduced herself as development counsel for the City of Moore in the ongoing analysis of the issues and efforts that the Authority is being asked by the City to examine. She gave a presentation about the tools and authorizations of the Oklahoma Urban Renewal Law, 11 O.S. §38-101, *et seq.*, and addressed questions of the Commissioners.

Agenda Item Number 5 being:

DISCUSSION, CONSIDERATION, POSSIBLE ACTION TO APPROVE RESOLUTION NO. 1(20) APPROVING AND ADOPTING THE BYLAWS OF THE MOORE URBAN RENEWAL AUTHORITY.

Ms. Pomeroy advised that the By-Laws were provided in the agenda packet for the Commissioners' review.

Commissioner Wood moved to adopt Resolution No. 1(20) approving and adopting the By-Laws of the Moore Urban Renewal Authority, second by Commissioner Clark. Motion carried unanimously.

Ayes: Jones, Wood, Clark, Street, Roberts
Nays: None

Agenda Item Number 6 being:

DISCUSSION, CONSIDERATION, POSSIBLE ACTION TO ELECT THE SECRETARY-TREASURER OF THE MOORE URBAN RENEWAL AUTHORITY.

Ms. Pomeroy advised that the position of Secretary-Treasurer should be held by a Commissioner, and that the duties could be delegated to a staff member subject to the Executive Director's direction. Chairman Roberts stated that this was very similar to what happens with municipal bodies. Brooks Mitchell commented that day to day duties of the position could be handled by himself and the City Clerk, Vanessa Kemp.

Commissioner Wood moved to elect Commissioner Robert Clark as Secretary-Treasurer of the Moore Urban Renewal Authority, second by Commissioner Jones. Motion carried unanimously.

Ayes: Jones, Wood, Clark, Street, Roberts
Nays: None

Agenda Item Number 7 being:

DISCUSSION, CONSIDERATION, POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2(20) DESIGNATING THE EXECUTIVE DIRECTOR AND AUTHORIZING THE PERFORMANCE OF CERTAIN RESPONSIBILITIES BY THE EXECUTIVE DIRECTOR OF THE MOORE URBAN RENEWAL AUTHORITY.

Chairman Roberts advised that the By-Laws contained information regarding the position of Executive Director.

Commissioner Street moved to adopt Resolution No. 2(20) designating City Manager Brooks Mitchell as Executive Director of the Moore Urban Renewal Authority, second by Commissioner Jones. Motion carried unanimously.

Ayes: Jones, Wood, Clark, Street, Roberts
Nays: None

Agenda Item Number 8 being:

DISCUSSION, CONSIDERATION, POSSIBLE ACTION TO APPROVE THE REGULAR MEETING SCHEDULE AS PROVIDED IN THE BYLAWS AND DIRECTING THE EXECUTIVE DIRECTOR TO PROVIDE NOTICE OF SUCH REGULAR MEETING SCHEDULE TO THE CITY CLERK OF THE CITY OF MOORE AND THE SECRETARY OF STATE.

Commissioner Wood moved to approve the regular meeting schedule as provided in the Bylaws and directing the Executive Director to provide notice of such regular meeting schedule to the City Clerk of the City of Moore and the Secretary of State, second by Commissioner Clark. Motion carried unanimously.

Ayes: Jones, Wood, Clark, Street, Roberts
Nays: None

Agenda Item Number 9 being:

DISCUSSION, CONSIDERATION, POSSIBLE ACTION TO APPROVE RESOLUTION NO. 3(20) DESIGNATING LEGAL COUNSEL AND AUTHORIZING THE PERFORMANCE OF CERTAIN RESPONSIBILITIES.

Brooks Mitchell, City Manager, stated that attorney Emily Pomeroy with the Center for Economic Development Law had been involved with the process from the beginning and clearly had the necessary experience. Mr. Mitchell recommended approval of Resolution No. 3(20) appointing The Center for Economic Development Law as legal counsel for the Moore Urban Renewal Authority.

Commissioner Clerk moved to approve Resolution No. 3(20) designating the Center for Economic Development Law as legal counsel for the Moore Urban Renewal Authority and authorizing the performance of certain responsibilities, second by Commissioner Street. Motion carried unanimously.

Ayes: Jones, Wood, Clark, Street, Roberts
Nays: None

Agenda Item Number 10 being:

DISCUSSION REGARDING PROPOSED CLEVELAND HEIGHTS URBAN RENEWAL PLAN, AN URBAN RENEWAL PLAN PURSUANT TO THE OKLAHOMA URBAN RENEWAL LAW.

Ms. Pomeroy gave a presentation about the City Council's actions related to Cleveland Heights, located near N.E. 12th Street and Sunnyleane Road. Actions include (without limitation) the declaration of the area as a blighted area under the Urban Renewal Law, the establishment of the Authority, and the direction to prepare an Urban Renewal Plan for the area. Ms. Pomeroy spoke about the next steps to carry out that direction. Ms. Pomeroy and Mr. Mitchell addressed questions of the Commissioners.

Agenda Item Number 11 being:

ITEMS FROM THE EXECUTIVE DIRECTOR

Brooks Mitchell briefly addressed the Commissioners and asked that they contact him with any questions. Mr. Mitchell introduced Bill Waterman, an owner of many lots in Cleveland Heights. Bill Waterman advised that he was a long-term resident of the City of Moore and a member of the City Council for eight years. He spoke to the Commissioners about his history and involvement as a property owner in Cleveland Heights.

Agenda Item Number 12 being:

ADJOURNMENT

Commissioner Jones moved to adjourn the meeting of the Moore Urban Renewal Authority, second by Commissioner Wood. Motion carried unanimously.

Ayes: Jones, Wood, Clark, Street, Roberts
Nays: None

The Moore Urban Renewal Authority meeting was adjourned at 7:39 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ROBERT CLARK, Secretary

These minutes passed and approved as noted this _____ day of _____, 2020.

ATTEST:

VANESSA KEMP, City Clerk