

## **MINUTES OF THE REGULAR MEETING OF OF THE MOORE URBAN RENEWAL AUTHORITY AUGUST 14, 2023 – 6:30 P.M.**

The Moore Urban Renewal Authority met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on August 14, 2023 at 6:30 p.m. with Chairman Robert Clark presiding.

Marlene Wood  
Commissioner

Robert Clark  
Chairman

Aiden Street  
Commissioner

William Jones  
Commissioner

Kathy Griffith  
Commissioner

STAFF PRESENT: Brooks Mitchell, Executive Director; Vanessa Kemp, City Clerk

ALSO PRESENT: Emily Pomeroy, attorney with the Center for Economic Development Law.

### **Agenda Item Number 1 being:**

CALL TO ORDER

Chairman Clark called the meeting to order and asked the City Clerk to call the roll.

### **Agenda Item Number 2 being:**

ROLL CALL

PRESENT: Street, Griffith, Wood, Jones, Clark  
ABSENT: None

### **Agenda Item Number 3 being:**

STATEMENT OF COMPLIANCE WITH THE OKLAHOMA OPEN MEETING ACT.

Chairman Clark confirmed the agenda was properly posted in accordance with the Open Meeting Act.

### **Agenda Item Number 4 being:**

ELECTION OF OFFICERS (CHAIRPERSON, VICE CHAIRPERSON, SECRETARY-TREASURER) FOR FISCAL YEAR BEGINNING JULY 1, 2023

Brooks Mitchell, City Manager, made the following recommendations based on the previously approved officer rotation: Aiden Street, Chairperson; Bill Jones, Vice-Chairperson; and Marlene Wood, Secretary-Treasurer.

**Commissioner Wood moved to approve Aiden Street as Chairperson; Bill Jones as Vice-Chairperson; and Marlene Wood as Secretary-Treasurer, second by Commissioner Jones. Motion carried unanimously.**

Ayes: Street, Griffith, Wood, Jones, Clark  
Nays: None

**Agenda Item Number 5 being:**

CONSENT DOCKET:

A. APPROVE MINUTES FROM THE JUNE 12, 2023 MEETING

**Commissioner Street moved to approve the Consent Docket in its entirety, second by Commissioner Jones. Motion carried unanimously.**

Ayes: Street, Griffith, Wood, Jones, Clark  
Nays: None

**Agenda Item Number 6 being:**

DISCUSSION, CONSIDERATION, POSSIBLE ACTION TO APPROVE RESOLUTION NO. 62(23) APPROVING THE PURCHASE AGREEMENT WITH DANIEL C. WARD AND FRANCES L. WARD, HUSBAND AND WIFE, AND AUTHORIZING AND RATIFYING THE EXECUTION AND IMPLEMENTATION OF SUCH AGREEMENT, INCLUDING THE PAYMENT OF THE PURCHASE PRICE, CLEVELAND HEIGHTS URBAN RENEWAL PLAN

Emily Pomeroy, attorney with the Center for Economic Development Law, stated that the proposed purchase agreement was for the acquisition of one lot located outside of the Moore Public Schools designated area for the authorized negotiated settlement amount of \$4,500.

**Commissioner Street moved to approve Resolution No. 62(23) approving the Purchase Agreement with Daniel C. Ward and Frances L. Ward, husband and wife, and authorizing and ratifying the execution and implementation of such Agreement, including the payment of the purchase price, Cleveland Heights Urban Renewal Plan, second by Commissioner Griffith. Motion carried unanimously.**

Ayes: Street, Griffith, Wood, Jones, Clark  
Nays: None

**Agenda Item Number 7 being:**

DISCUSSION, CONSIDERATION, POSSIBLE ACTION TO ACCEPT ANNUAL REPORT AND TO AUTHORIZE THE EXECUTIVE DIRECTOR TO FILE SUCH ANNUAL REPORT WITH CITY COUNCIL

Emily Pomeroy, attorney with the Center for Economic Development Law, advised that the state statutes require preparation of an annual report describing actions taken by the Moore Urban Renewal Authority. Ms. Pomeroy summarized acquisition information.

Brooks Mitchell, Executive Director, stated that the financial statement reflects revenues of \$617,641 and a net income of \$5,640. Mr. Mitchell advised that at some point the net income will become a negative number indicating that the cash on hand was used to acquire the lots.

**Commissioner Wood moved to accept the Annual Report and to authorize the Executive Director to file such Annual Report with City Council, second by Commissioner Jones. Motion carried unanimously.**

Ayes: Street, Griffith, Wood, Jones, Clark  
Nays: None

**Agenda Item Number 8 being:**

ITEMS FROM THE EXECUTIVE DIRECTOR

Brooks Mitchell, Executive Director, announced that Commissioner Griffith was recently appointed to serve in the vacant Ward 1 seat on the Moore City Council requiring her to resign her position on the Moore Urban Renewal Authority. Mr. Mitchell also announced that Robert Clark was resigning his position as Chairman of the Moore Urban Renewal Authority in order to run for a Ward 2 seat on the Moore City Council. Mr. Mitchell thanked Chairman Clark and Commissioner Griffith for their service on the Moore Urban Renewal Authority and offered them his best wishes for the future.

**Agenda Item Number 9 being:**

CITIZENS TO BE HEARD

There were no citizens to be heard.

**Agenda Item Number 10 being:**

ADJOURNMENT

**Commissioner Jones moved to adjourn the meeting of the Moore Urban Renewal Authority, second by Commissioner Griffith. Motion carried unanimously.**

Ayes: Street, Griffith, Wood, Jones, Clark  
Nays: None

**The Moore Urban Renewal Authority meeting was adjourned at 6:39 p.m.**

TRANSCRIBED BY:

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RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
MARLENE WOOD, Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk