

MINUTES OF THE REGULAR MEETING OF OF THE MOORE URBAN RENEWAL AUTHORITY JULY 11, 2022 – 6:30 P.M.

The Moore Urban Renewal Authority met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on July 11, 2022 at 6:30 p.m. The meeting was chaired by Marlene Wood and Robert Clark.

Marlene Wood
Chairwoman

Robert Clark
Newly Elected Chairman

Aiden Street
Commissioner

William Jones
Commissioner

David Roberts
Commissioner

STAFF PRESENT: Brooks Mitchell, Executive Director; Vanessa Kemp, City Clerk

Agenda Item Number 1 being:

CALL TO ORDER

Chairwoman Wood called the meeting to order and asked the City Clerk to call the roll.

Agenda Item Number 2 being:

ROLL CALL

PRESENT: Jones, Clark, Street, Wood

ABSENT: Roberts

Agenda Item Number 3 being:

STATEMENT OF COMPLIANCE WITH THE OKLAHOMA OPEN MEETING ACT.

Brooks Mitchell, Executive Director, confirmed that the agenda was properly posted in accordance with the Open Meeting Act.

Agenda Item Number 4 being:

ELECTION OF OFFICERS FOR FISCAL YEAR BEGINNING JULY 1, 2022

Brooks Mitchell, Executive Director, stated that if the Commissioners wished to continue with the rotation developed last year the appointments would be Robert Clark as Chair, Aiden Street as Vice-Chair, and William Jones as Secretary.

Commissioner Clark moved to appoint Robert Clark as Chair, Aiden Street as Vice-Chair, and William Jones as Secretary, second by Commissioner Jones. Motion carried unanimously.

Ayes: Jones, Clark, Street, Wood
Nays: None
Absent: Roberts

Chairman Clark chaired the remainder of the meeting.

Agenda Item Number 5 being:

APPROVAL OF MINUTES FROM THE JUNE 13, 2022 MEETING

Commissioner Wood moved to approve minutes from the June 13, 2022 Meeting, second by Commissioner Street. Motion carried unanimously.

Ayes: Jones, Street, Wood, Clark
Nays: None
Absent: Roberts

Agenda Item Number 6 being:

DISCUSSION, CONSIDERATION, POSSIBLE ACTION TO APPROVE RESOLUTION NO. 17(22) APPROVING THE PURCHASE AGREEMENT WITH LANCE MICHAEL WHITWELL, A SINGLE PERSON, AND AUTHORIZING AND RATIFYING THE EXECUTION AND IMPLEMENTATION OF SUCH AGREEMENT, INCLUDING THE PAYMENT OF THE PURCHASE PRICE, CLEVELAND HEIGHTS URBAN RENEWAL PLAN

Brooks Mitchell, Executive Director, recommended approval of the purchase agreement with Mr. Whitwell for the purchase of two lots in the amount of \$7,065.

Commissioner Wood moved to approve Resolution No. 17(22) approving the Purchase Agreement with Lance Michael Whitwell, a single person, and authorizing and ratifying the execution and implementation of such Agreement, including the payment of the purchase price, Cleveland Heights Urban Renewal Plan, second by Commissioner Jones. Motion carried unanimously.

Ayes: Jones, Street, Wood, Clark
Nays: None
Absent: Roberts

Agenda Item Number 7 being:

DISCUSSION, CONSIDERATION, POSSIBLE ACTION TO APPROVE THE AGREEMENT FOR PROFESSIONAL SERVICES WITH ROBERT LIEBEL FOR APPRAISAL SERVICES NECESSARY AND APPROPRIATE TO THE IMPLEMENTATION OF THE CLEVELAND HEIGHTS URBAN RENEWAL PLAN

Brooks Mitchell, Executive Director, advised that he had been contacted by Mike Galier, the owner of four developed parcels within Cleveland Heights, who wished to negotiate on the sale of his properties. Mr. Mitchell indicated that the agenda item was for approval of a professional services contract with Robert Liebel for appraisal services on the properties since the original appraiser was unavailable.

Commissioner Wood moved to approve the Agreement for Professional Services with Robert Liebel for appraisal services necessary and appropriate to the implementation of the Cleveland Heights Urban Renewal Plan, second by Commissioner Street. Motion carried unanimously.

Ayes: Jones, Street, Wood, Clark
Nays: None
Absent: Roberts

Agenda Item Number 8 being:

DISCUSSION AND UPDATE ON ACQUISITION EFFORTS

Brooks Mitchell, Executive Director, stated that he anticipated additional purchase agreements would be ready for approval at the August meeting. Mr. Mitchell advised that negotiations were ongoing with a property owner that might be problematic. He added that there were some parcels that did not have clear title and might require utilization of the condemnation process.

Agenda Item Number 9 being:

DISCUSSION, CONSIDERATION, POSSIBLE ACTION TO ACCEPT ANNUAL REPORT AND TO AUTHORIZE THE EXECUTIVE DIRECTOR TO FILE SUCH ANNUAL REPORT WITH CITY COUNCIL

Brooks Mitchell, Executive Director, indicated that the Annual Report indicated that revenues exceeded expenditures by approximately \$600,000. Mr. Mitchell advised that the City budgeted \$200,000 to the Moore Urban Renewal Authority for FY 22-23; however, if negotiations with Mr. Galier was successful he could approach the Council with a request for additional funding.

Commissioner Jones moved to Accept Annual Report and to authorize the Executive Director to file such Annual Report with City Council, second by Commissioner Wood. Motion carried unanimously.

Ayes: Jones, Street, Wood, Clark
Nays: None
Absent: Roberts

Agenda Item Number 10 being:

ITEMS FROM THE EXECUTIVE DIRECTOR

There were no items from the Executive Director.

Agenda Item Number 11 being:

ADJOURNMENT

Commissioner Jones moved to adjourn the meeting of the Moore Urban Renewal Authority, second by Commissioner Street. Motion carried unanimously.

Ayes: Jones, Street, Wood, Clark
Nays: None
Absent: Roberts

The Moore Urban Renewal Authority meeting was adjourned at 6:43 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

WILLIAM JONES, Secretary

These minutes passed and approved as noted this ____ day of _____, 2022.

ATTEST:

VANESSA KEMP, City Clerk