

**MINUTES OF A REGULAR MEETING
OF THE CITY OF MOORE PARKS BOARD
November 7th, 2023 -6:00 PM**

The Parks Board of the City of Moore met in regular session, 301 N Broadway, Moore, Oklahoma on November 7th, 2023 at 6:00 p.m. with Chairman Sid Porter presiding. The following members were present:

Charles Payne
Janie Milum
Eddie Vickers

Sid Porter
Kelley Mattocks

ABSENT: Robert Washington

STAFF MEMBERS PRESENT: Parks and Recreation Director, Sue Wood; and Administrative Assistant, Rita Chadrick.

Agenda Item Number 1 being:

- ROLL CALL; (listed above).

Agenda Item Number 2 being:

RECEIVE AND APPROVE THE MINUTES FROM THE REGULAR MEETING HELD OCTOBER 3rd, 2023

Vice Chairman Payne motioned to approve the minutes from the regular meeting held October 3rd, 2023; second by Secretary Mattocks. Motion passed unanimously.

Ayes: Payne, Porter, Milum, Mattocks, Vickers

Nays: None

Absent: Washington

Agenda Item Number 3 being:

MOORE YOUTH BASEBALL ANNUAL REPORT

President of the Moore Youth Baseball Association, Lindsay Purser, reported that the spring league, from March through June, had a total of 1,031 kids, split into nine age divisions, for a total of 76 teams. Had 12 tournaments; four cancelled due to weather. Fall league, from August through October, had 673 kids split into nine age divisions for a total of 48 teams. Had nine tournaments; one cancelled.

MYBA took over Courage League this year, an all-abilities league for the surrounding metro area. Had six teams in the spring with a total of 89 and seven teams in the fall with 92 participants ranging in age from 4-38 years old. Games were held on Tuesday nights on adaptive 10U-11U fields; volunteers help the players. MYBA also purchased a new mower and hired a new groundskeeper; they're also in the process of purchasing a new drag for the spring 2024 season.

Chairman Porter commented that it was a good year for them financially and they have a good start for next season with \$20,000; he also asked if they have an auditor that does their reports.

Lindsay responded that they have an accountant, Jerry Saxon, that she sends reports to every Monday morning. They weren't able to have October's numbers in the report due to the season just finishing but will get it to Sue to pass on to the Board.

Board Member Milum asked why MYBA has not filed an IRS 990 since 2020 and if they are submitting the required monthly reports to the Parks Department. Lindsay responded that she will get back to Board Member Milum on the IRS 990 as she is not sure about it due to just taking over as president of MYBA; she also said that she didn't know she was supposed to be submitting monthly reports to the Parks Department. Board Member Milum responded that under "Bookkeeping" in the agreement with the City that Lindsay signed it states what MYBA is supposed to be doing as far as reports are concerned and she assumed that Lindsay would know that.

Chairman Porter asked if the board needs to do anything about the missing IRS reports and the monthly reports.

Parks and Recreation Director, Sue Wood, responded that MYBA should be working on getting those documents now and submitting them to her.

Lindsay added that the transition to president has been kind of crazy; her mother-in-law passed away right after they took over and trying to figure everything out has been a sticky situation but she'll make sure that all documents are submitted.

Matt Purser, Tournament Director for MYBA, stated that part of the problem is that the lease agreement is signed by the former president and when board members change not all information gets relayed from president to president. Another problem is finding people that want to get involved and be involved for the right reasons; it always seems like the next person that takes over is always pushing the other people out because they didn't like what was done previously.

Vice Chairman Payne asked if their accountant takes care of filing paperwork to the IRS and asked what UIC fees are. He also asked about the Treasurer's Fee on the report since

they are paying an accountant. Board Member Vickers asked about the \$12,800 City lease fee and the \$4,042.89 rent or lease fees on the report. Secretary Mattocks asked if the MYBA board is all-volunteer as she noticed on the report that the previous president was paid \$2,000.

Lindsay responded that UIC fees are Umpire in Charge fees but the amount on the report is incorrect as they combined Umpire in Charge fees and regular umpire fees into one instead of separating them. She explained that they used to have a treasurer who was paid, but when things changed she went away so they don't have a treasurer anymore. She stated that she is unsure of what the \$4,042.89 rent or lease fees are; the \$12,800 City lease fee is payment for both 2022 and 2023 since they did not pay the fee in 2022. She added that the board had agreed to pay the previous president \$500 per month but noted that she herself did not receive that pay when she became president.

Board Member Vickers asked if participants in their league can attend MYBA board meetings and call for a vote; for example, if someone does something incorrectly and noted that people have said they don't know when the meetings are held. He added that when he was president of MYBA they would train the vice president to be the next president so there is continuity, but it seems like MYBA now doesn't do a good job of this.

Lindsay responded that meetings are listed on their website and as long as they're in good standing with the league she doesn't see why they couldn't call for a vote if needed. She added that her hope is to train someone to be the next president once they figure things out.

Chairman Porter stated that the agreements for every sports association should be checked to make sure all associations are in compliance with their agreements. He asked when the new contract is due to be signed and whether a vote was needed at this time and thanked Lindsay for her report.

Sue responded that the contract would be signed in February and a vote is not needed at this time.

Agenda Item Number 4 being:

UPDATING PARKS BOARD DUTIES AND RESPONSIBILITIES

Sue stated that with Jeff Arvin's resignation creating a vacancy on the board she noticed that there is no set standard as to how a new Parks Board member is appointed. Some questions she had include: Should there be an interview process for the board; if there is an interview process which member should be on the interview committee; should the preferred candidate then be interviewed by the City Council; after the interview process is completed by the City Council should the candidate then be appointed by the City

Council. She added that it was suggested to have a representative from the Brand Senior Center as a member of the Parks Board since the Council on Aging no longer meets at the center; however, there are questions that need to be asked and if there is a "Senior" Park Board member what would the process be for choosing that member. She stated that the City Manager suggested the Parks Board develop a committee to determine the answers to these questions and discuss ways of possibly doing this.

Board Member Vickers suggested the seniors from the Brand Senior Center form another group and have a representative from that group come and discuss anything with the Parks Board as other organizations do.

Board Member Milum stated that there is no consistency as to how a person is appointed to the Parks Board; when she applied to serve on the board she had to make a presentation in front of the City Council as did Secretary Mattocks. Board Member Vickers stated that he was approached to be on the board because he was a part of MYBA at the time and would be able to continue to help kids as a member of the Parks Board.

Chairman Porter asked if the City Council appoints new members to all of the boards or just the Parks Board and suggested meeting with the City Manager to discuss a consistent way to appoint someone to the board instead of it just being political or requiring a person from a specific ward.

Sue responded that the City Council developed an interview committee for the Planning Commission board and suggested the Parks Board interview applicants for its vacant position then recommend whomever they select to the City Council's interview committee. She added that the vacancy for Jeff Arvin's position was posted for more than eight weeks but only one person applied; she suggested tabling this and having a discussion with the City Manager for more guidance.

Vice Chairman Payne asked if each City Council member is attached to a specific board and if that Council member sits in on that board's meeting. Chairman Porter responded that it was that way when Parks Board first started.

Board Member Vickers noted that by 2027 all of the existing Parks Board members will have been or will be replaced due to new term limits and the City Council needs to look at that as people aren't beating down doors to apply for the Parks Board.

Vice Chairman Payne motioned to table the updating of Park Board responsibilities; second by Board Member Milum.

Ayes: Payne, Porter, Milum, Mattocks, Vickers

Nays: None

Absent: Washington

Agenda Item Number 5 being:

NEW BUSINESS:

(A) CITIZENS TO BE HEARD

There were no citizens present to be heard.

(B) ITEMS FROM THE PARK BOARD

Board Member Milum stated that the Aging Services Chili Cook-off was a huge success and more than \$1,500 was made between chili sales and the silent auction. She thanked the Parks Department for their help in setting up the venue, the wrestlers from Moore High School who helped during the event, and everyone who participated and added that it was pretty competitive and they are already working on planning next year's event.

Secretary Mattocks spoke about concerns she had regarding complaints on Facebook about Moore Youth Football tournaments being held recently in inclement weather; she noted that some of the feedback came from members of their own organization and their board.

Sue responded that it was very cold and rainy the weekend the tournaments were held but the association's new president said it would've been difficult to cancel since it was for breast cancer awareness and there were many teams that came from all over to play; coaches had also let their teams know prior to the tournament that there could be a possibility of bad weather. Sue stated she talked to the president about the complaints and in the future he will cancel tournaments when the weather is that cold.

Agenda Item Number 6 being:

REPORTS

Sue reported that 300 people attended the Halloween Dance at MCC on Oct. 27; she also drove the Parks Department's new train during the Red Ribbon Parade the next day. Kasey Dean, Special Events Coordinator, is putting up holiday decorations at the Station and working on the Christmas Spectacular scheduled for December 1.

Vice Chairman Payne asked what the plans are as far as using the new train. Secretary Mattocks asked when the light show outside the Station will start and if there would be fireworks at the Christmas Spectacular this year.

Sue responded that the train will be used at special events like the Fourth of July. The light show will start the day after Thanksgiving and there will be fireworks at the Christmas Spectacular this year; it was cancelled last year due to an accident.

Agenda Item Number 6-1 being:

ELECTIONS

Board Member Milum motioned to keep current officers as is with Sid Porter as Chairman, Charles Payne as Vice Chairman, and Kelley Mattocks as Secretary; second by Vice Chairman Payne.

Ayes: Payne, Mattocks, Porter, Milum, Vickers

Nays: None

Absent: Washington

Agenda Item Number 7 being:

ADJOURNMENT

Board Member Milum motioned to adjourn the regular meeting of the Moore Parks Board; second by Board Member Vickers. Motion passed unanimously.

Ayes: Payne, Mattocks, Porter, Milum, Vickers

Nays: None

Absent: Washington

The Moore Parks Board meeting adjourned at 6:51 p.m.

RECORDED/TRANSCRIBED BY:

RITA CHADRICK, Parks and Recreation Administrative Assistant

FOR:

KELLEY MATTOCKS, Secretary

These minutes passed and approved as noted this ____ day of _____, 2023.