

PARKS BOARD MEETING-MINUTES

OCTOBER 4th, 2022

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**MINUTES OF A REGULAR MEETING
OF THE CITY OF MOORE PARKS BOARD
October 4th, 2022 -6:00 PM**

The Parks Board of the City of Moore met in regular session, 700 S. Broadway, Moore, Oklahoma on October 4th, 2022 at 6:00 p.m. with Chairman Jeff Arvin presiding. The following members were present:

Jeff Arvin	Robert Washington
Charles Payne	Kelley Mattocks

ABSENT: Janie Milum, Sid Porter, Eddie Vickers

STAFF MEMBERS PRESENT: Assistant Parks and Recreation Director, Whitney Wathen; Parks and Recreation Facility Maintenance Manager, Tanner McGuire; and Administrative Assistant, Rita Chadrick.

Agenda Item Number 1 being:

- ROLL CALL; (listed above).

Agenda Item Number 2 being:

RECEIVE AND APPROVE THE MINUTES FROM THE REGULAR MEETING HELD AUGUST 2nd, 2022

Board Member Mattocks motioned to approve the minutes from the regular meeting held August 2nd, 2022; second by Board Member Washington. Motion passed unanimously.

Ayes: Payne, Arvin, Mattocks, Washington

Nays: None

Absent: Milum, Porter, Vickers

Agenda Item Number 3 being:

NEW BUSINESS:

(A) CITIZENS TO BE HEARD

There were no citizens present to speak.

(B) ITEMS FROM THE PARK BOARD

Chairman Arvin asked if there are plans to add landscaping or build something on the big expanse south of the pond at Little River Park due to it being an eyesore. Whitney responded that there have been a number of thoughts such as making it into a butterfly garden or sanctuary, but it hasn't really been discussed yet because Little River Park has had a lot of development as of late and we're focusing on some of the other parks right now. He added that there are plans to continue improving Little River Park it and he would like to get some irrigation out there to help get the grass established.

Secretary Payne asked if the low water levels in the pond behind the dog park at Buck Thomas are causing any problems, noting that the pipes are starting to show. Whitney responded that he has not been made aware of any issues, but will continue to keep an eye on it.

Agenda Item Number 4 being:

REPORTS

A) END OF SUMMER PARKS AND CEMETERY MAINTENANCE MOWING AND SPECIAL PROJECTS REPORT PRESENTED BY TANNER MCGUIRE, PARKS AND RECREATION FACILITIES MAINTENANCE MANAGER

Tanner reported the following that took place between June-September 2022:

- Mowed 1,143.6 acres and 1,858.25 hours spent mowing between Parks Maintenance staff and contracted mowers.
- Twenty-one reported incidents and 23 reported accidents department-wide.
- Special accomplishments and conferences – two staff members became Certified Playground Safety Inspectors and one became a Certified Parks and Recreation Professional. Staff members also attended the National Maintenance Training Conference, Oklahoma Parks and Trails Summit, and National Recreation and Parks Association Conference.
- Special projects and events – the Farmers Market pillars and The Station train were repainted; Fairmoore Park Fitness Court was installed; the sidewalk at Buck Thomas football field was leveled off; new scoreboards and video boards were installed at Buck Thomas baseball field; a solar bench was installed on the north trail at Central Park; a new water pump was installed at Central Park pond; Moore Public Library held a trash cleanup day at Parmele Park; Girl Scout Troop 101 held a trash cleanup day at Little River Park; new signage was put up at Moore Cemetery.

Future special events and projects include an additional bay, a new concrete entrance and the installation of an automatic gate at the Park Maintenance Facility building; Veterans

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Park trail and park beautification project; The Station expansion; parking lot addition at Little River Park South; renovation of Buck Thomas baseball fields restroom facilities; softball field lights; baseball concessions shade structure; football sidewalk refurbishing; additional trash receptacles at all parks and replacing the polycarts at the parks with in-ground trash receptacles; new tile in restrooms at The Station; Pour In Place surfacing repairs at playgrounds; Oklahoma Recreation and Parks Society Conference in November and Southwest Parks Recreation Conference in February.

Board Member Mattocks asked if the landscaping is accomplished in-house or contracted out. Tanner responded that some areas are maintained by the Parks Maintenance staff and some are contracted out.

Secretary Payne noted that the company that mows Buck Thomas is doing a great job; they are very considerate and shut down their equipment and wait for walkers to pass.

**B) END OF SEASON AQUATIC REPORT PRESENTED BY MEGAN KAYS,
AQUATIC COORDINATOR**

This item is tabled.

Whitney also reported the following:

- 2,300 people attended the Fall Marketplace on Oct. 1 at the multi-purpose pavilion.
- Currently reconstructing the east-southeast side of Veterans Park channel; updating about 400 feet on the east side similar to what was done on the west side.
- The new cemetery ordinance is now in effect and being enforced. No items are allowed on the ground outside of the headstone; these items will be removed the first week of every month. Cleanup of the materials on the ground will not be advertised because it is stated in the rules. Any items on the headstone will not be touched; headstone cleaning will occur twice a year as usual.
- Youth Basketball League sign-ups end Oct. 11; there are 337 currently enrolled.
- Parks and Recreation is hosting the Senior Games table tennis tournament on 10/15 and volleyball tournament on 10/22.

Secretary Payne asked if information was sent out in the monthly utility bills to inform people about the new cemetery ordinance and if there has been a lot of pushback due to the ordinance. Whitney responded that there was a lot of notice pushed out through City Council; also, in addition to added signage on the grounds the rules signage has been updated to inform people. He added that there have been several calls today regarding the removal of items because they were removed yesterday.

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Agenda Item Number 5 being:

ADJOURNMENT

Board Member Washington motioned to adjourn the regular meeting of the Moore Parks Board; second by Secretary Payne. Motion passed unanimously.

Ayes: Arvin, Payne, Washington, Mattocks

Nays: None

Absent: Milum, Porter, Vickers

The Moore Parks Board meeting adjourned at 6:18 p.m.

RECORDED/TRANSCRIBED BY:

RITA CHADRICK, Parks and Recreation Administrative Assistant

FOR:

CHARLES PAYNE, Secretary

These minutes passed and approved as noted this _____ day of _____, 2022.