

**The City of Moore
Moore, Oklahoma**



**RFP #1516-002
Professional Services
To complete a Phase 2 National Disaster Resiliency
Competition Application**



**Submit Proposals to:
Carol Folsom
Purchasing Agent
City Clerk's Office
Consultant: National Disaster Resiliency Competition Phase 2
City of Moore
301 N. Broadway, Suite 142
Moore, OK 73160-5130**

PUBLIC NOTICE

**REQUEST FOR
PROPOSALS**

By the City of Moore, Oklahoma
**FOR PROFESSIONAL SERVICES TO COMPLETE A
NATIONAL DISASTER RESILIENCY COMPETITION PHASE 2 APPLICATION FOR
MOORE, OKLAHOMA**

NOTICE IS HEREBY GIVEN that the City of Moore will accept sealed proposals for providing all professional services, labor, materials, and related incidentals necessary for the completion of a National Disaster Resiliency Competition (NDRC) Phase 2 Application for Moore, OK.

Proposals will be accepted until **3:00 pm CST on September 2nd, 2015** at which time the Proposals will be publicly opened.

Copies of the RFP will be posted to the City of Moore's City Bids website [click here](#) on **August 13th, 2015 at 12:00 PM.**

Questions regarding the RFP may be submitted in writing or by e-mail to:

Jared Jakubowski,
Grants Manager
City of Moore
301 N. Broadway
Moore, OK 73160-5130
jjakubowski@cityofmoore.com

Proposals are to be sealed and marked "Consultant: National Disaster Resiliency Competition Phase 2" and submitted to:

Carol Folsom
Purchasing Agent
City Clerk's Office
Consultant: National Disaster Resiliency Competition Phase 2
City of Moore
301 N. Broadway
Moore, OK 73160-5130

The City of Moore reserves the right to accept or reject any or all Proposals, or any part therefore; waive any minor defects, irregularities or informalities; and to decide not to award any contract; or, award a contract deemed to be in the best interests of the City of Moore.

Date of Publication: August 13, 2015 and August 20, 2015

SECTION 1. PROJECT SUMMARY

1) DESCRIPTION AND OBJECTIVES

The City of Moore (“City”) is seeking professional services relating to the completion of a National Disaster Resiliency Competition (NDRC) Phase 2 Application by October 27, 2015.

The City was hit by an F-5 Tornado on May 20th, 2013 and additional storms on May 31, 2013 which caused widespread devastation within the City. The City has received allocations totaling \$52.2 million in Community Development Block Grant Disaster Recovery (CDBG-DR) funds. As a result of the CDBG-DR allocations, the City was an eligible applicant for the NDRC Phase 1, and was chosen by the US Department of Housing and Urban Development to submit an NDRC Phase 2 application.

The City of Moore has assembled partners and eligible potential projects for the NDRC application as outlined in Attachment A: Proposed NDRC Scope.

The City is seeking professional services to prepare the NDRC Phase 2 application based on the published criteria contained in Federal Register Notices FR-5800-N-01; FR-5800-N-29 and FR-5800-N-29A2; and the applicable Community Development Block Grant (CDBG) laws and regulations. Funding for the competition is from the Community Development Block Grant Disaster Recovery appropriation provided by the Disaster Relief Appropriations Act, 2013 (PL 113-2).

Project Funding: Respondents should note that the Project will be funded with Community Development Block Grant Disaster Recovery (“CDBG-DR”) grants. Accordingly, the professional services contract will include specific grant requirements for Project expense reimbursement.

2) BACKGROUND INFORMATION

Disaster Events of May 20th through 31st, 2013

On May 20, 2013, the City of Moore experienced an EF5 tornado that cleared a path of destruction 17.5 miles long and up to 1.3 miles wide through the City from west to east. The tornado destroyed over 1,000 single family homes, 94 duplexes, 53 mobile homes, and affected 2 apartment complexes. In addition to housing, the City suffered major disruptions in economic activity and critical infrastructure. The damage and debris from the tornado affected water lines city wide. The City lost 7.5 million gallons of water, a day’s consumption, in 8 hours. Over the next week, 1,500 water meters had to be found and shut down manually to stop the leakage.

In the interim, the source of 80% of Moore’s water, the Draper Water Plant in southeastern Oklahoma City, went dark for 24 hours due to a storm caused power failure. Once Draper came back on line it took four days for Moore to restore water service system wide. On May 30th an additional storm brought wind, hail and torrential rain to the City, compounding an already difficult situation.

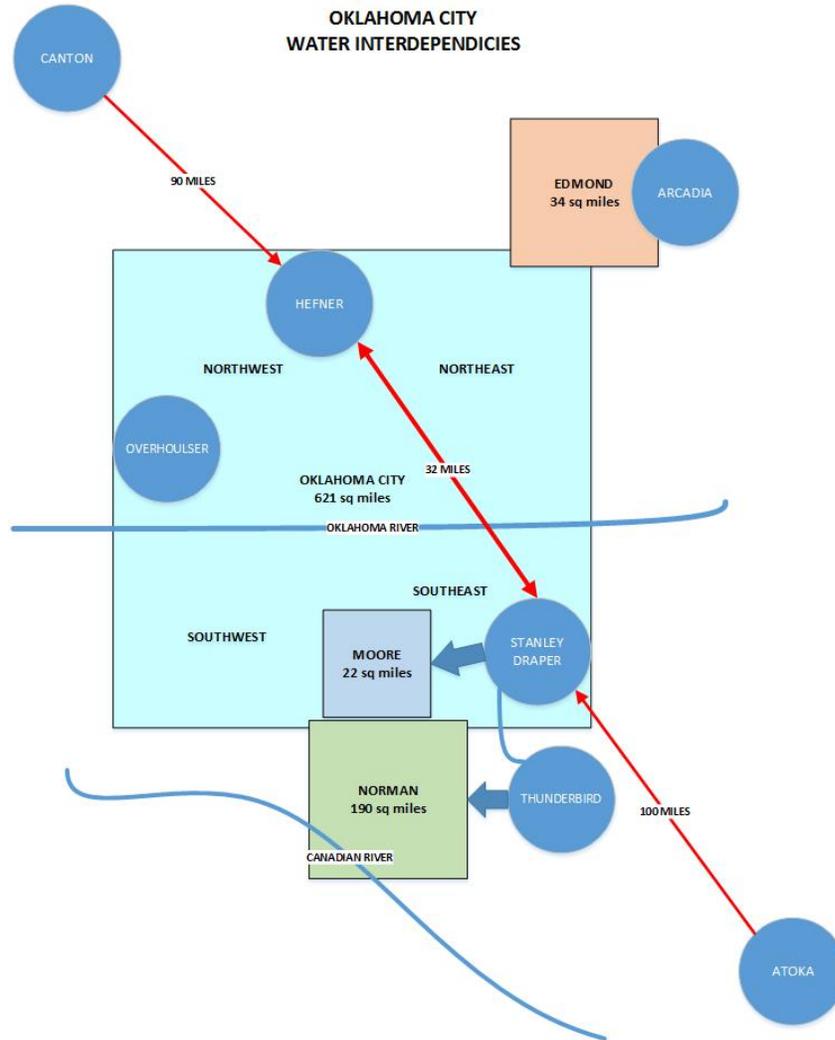
Phase 1 NDRC Proposal

The full NDRC Phase 1 proposal is located [here](#).

In summary, climate variability and change studies show five areas of concern for the City’s ecosystem with regard to its weather and climate risks. These areas of concern are 1) temperature variability and changes, 2) precipitation variability and changes, 3) severe storms and tornadoes, 4) evapotranspiration, and 5) soil moisture and surface runoff. These climate drivers have long been a concern in the region, and we know they will continue to stress the environment and people of the

City unless we take proactive steps to mitigate the impacts. Moore and its partners focused on this combined series of impacts to craft a four part plan to foster a culture of resiliency in the region.

Moore and its Partners proposed two initiatives and two projects focused on water and tornado resiliency. Each initiative or project ties directly back to the events of May 20th through 31st, 2013. Two projects are regional in nature, involving a vast water system spanning 222 miles from Canton Lake to Lake Atoka that is operated by Oklahoma City. The Vulnerability Assessment study area of Oklahoma, Cleveland, Canadian



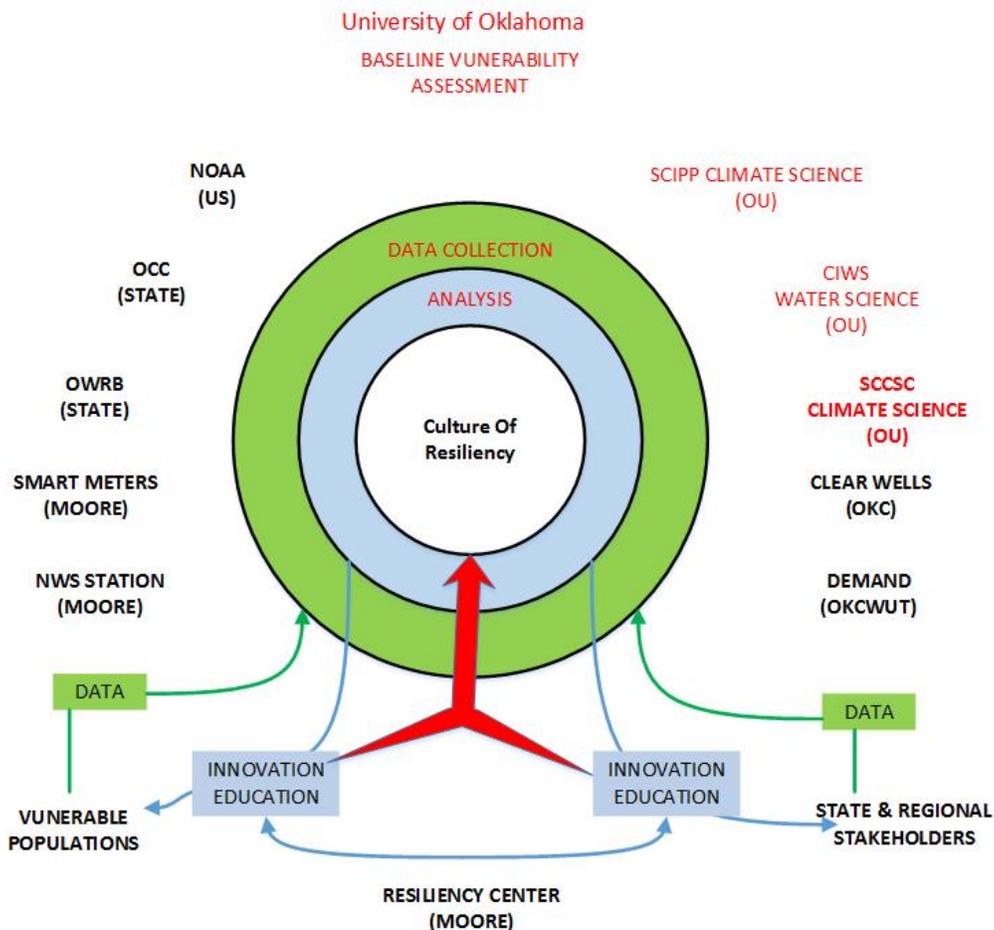
and Logan Counties

The first infrastructure project is a Smart Water Meter system, which can be shut off remotely, promote conservation, and reduce direct damages from undetected leaks in the system. The second infrastructure project is the second phase of a hardening of the Draper Water Plan through the replacement of damaged and leaking clear wells.

Phase 2 NDRC Proposal

The City’s Phase 2 proposal is grounded in building the social, educational and bricks mortar infrastructure to support a culture of resiliency into the future.

The relationship of the various elements of the City and its Partners efforts are summarized in the following diagram:



The four interlinked parts are:

Vulnerability Assessment:

Led by Oklahoma University (OU), the Vulnerability Assessment is designed to establish a baseline and provide a resiliency evaluative mechanism for a 600 square mile region encompassed by the Association of Central Oklahoma Governments (ACOG). The region includes Oklahoma, Cleveland, Canadian and Logan Counties. OU is currently working with the Rockefeller Foundation to establish a localized set of metrics for resiliency for the Assessment. The BCA for the assessment will be assigned to an engineering firm by the 15th of August. Earth Economics will provide technical assistance to the BCA.

Partners for the Vulnerability Assessment include: Oklahoma University; the South Central Climate Science Center (SCCSC); Southern Climate Impacts Planning Program (SCIPP); Oklahoma Water Survey (OKWS); the Oklahoma Water Resources Board (OWRB); and Oklahoma City. Additional supporters/stakeholders who may become partners include Oklahoma City Neighborhood Alliance (OKCNA), the Moore Community Coalition; NOAA, the National Weather Service, the Oklahoma Conservation Commission, and Adaptation International

Water and Tornado Resiliency Center:

Led by the City, the Water and Tornado Resiliency Center (the Center) is designed to provide the long term basis for a culture of resiliency by creating and sustaining data collection and analysis; the exchange of trends and outcomes in the context of the Vulnerability Assessment; outreach to vulnerable populations and state and regional stakeholders through public education; and a forum to spark innovation across the

spectrum of water and tornado resiliency.

The Center is a physical entity to be located in the Central Park in Moore. The Center will be maintained by and serve as a public library for the City. The Center will model water resiliency and tornado resiliency in construction by being hardened to withstand 135 mph winds; demonstrating water conservation; water resilient landscaping; and various LEED attributes.

The Center will include a National Weather Service station; a direct connection to the University of Oklahoma for educational and interactive presentations, space for public education and for meetings of lay persons, stakeholders, educators, and scientists.

The Center will work with the University of Oklahoma and the local public school systems to establish a curriculum for K-12 educational institutions in the areas of water and tornado resiliency.

The BCA for the Center will be assigned to an engineering firm by the 15th of August.

Partners for the Water and Tornado Resiliency Center include: Oklahoma University, the National Weather Service and the Moore Public Schools. Additional supporters/stakeholders who may become partners include Oklahoma City Public Schools; Norman Public Schools; NOAA; and KOCO-TV.

Smart Meters:

Led by the City, the Smart Meter infrastructure improvement entails replacing approximately 34,000 water meters in the City of Moore with Smart Water Meters. Smart Meters have a series of attributes which directly address long term drought by enabling conservation of existing water resources. Smart meters open the door to conservation pricing, permit the City to detect leakage on a meter by meter basis, and permit the City to shut down specific meters, groups of meters, sections of the City, or the entire system rapidly in the event of a future disaster. The BCA for the Smart Meters will be assigned to an engineering firm by the 15th of August.

Data from the Smart Meters will also be utilized to establish overall consumption rates, patterns of consumption and to assist City policy makers in formulating long term strategies for conservation. The resulting data will contribute to the Vulnerability Assessment thereby providing the opportunity for innovation and water resiliency education for communities in the region.

Clearwells:

Led by Oklahoma City (OKC), the replacement of clearwells will provide immediate conservation resiliency to the region by reducing leakage cause by the qualifying events and hardening a critical piece of the water system's infrastructure. The replacement of the clearwells is part of a larger systemic effort to harden the Draper Water Plant infrastructure against a series of potential disasters and the effects of long term drought. Already underway are upgrades to the electrical system at the plant including back-up hardened electrical generation to insure operations in the event of a future disaster. In addition, the Oklahoma City Water Utilities Trust is preparing to acquire an additional lake and the build a pipeline to increase the water supply available to the region. The BCA for the clearwells will handled by an engineering firm selected and managed by OKC.

Partners for the Clearwells include: Oklahoma City (OKC) and the Oklahoma City Water Utilities Trust. Additional supporters/stakeholders who may become partners include the suburban communities who obtain their water from OKC.

PREVIOUS PLANS AND STUDIES

[2010-2015 HUD Consolidated Plan](#) – City of Moore – August 2010

[Comprehensive Housing Market Analysis](#) - RKG Associates, Inc. - (December 2013)

[Infrastructure Recovery and Implementation Plan](#) – Cardinal Engineering - (January 2015)

[Moore Phase 1 NDRC Application](#) (March 2015)

3) RFP SCHEDULE

Timeframe Proposal and Review Process

Date (s) Activity (All times are Central Daylight Time)

August 13 th	RFP Release
August 20 th	Second Publication
August 24 th	Final Date to Submit Written Questions (10:00 AM)
August 25 th	Questions Responded To (5:00 PM)
August 28 th	Mandatory Pre-Proposal Phone Call (10:00am)
September 2 nd	RFP Responses due by (3:00 PM)
September 3 rd – 7 th	Internal review of RFP Responses Completed
September 8 th	Interviews
September 11-16	Negotiations with Consultants
September 17 th	Contract on Council Agenda
September 21 st	City Council approval

Mandatory Pre-proposal Phone Call

The phone call will be at 10:00am on Friday, August 28, 2015. The call in number is 323-920-0991 and the Attendee PIN is 410 0873#.

Proposal Submission-Time and Manner

Proposals will be accepted until 3:00 PM on September 2nd, 2015. Consultant Proposals submitted after that date and time shall not be considered. The ultimate responsibility for the delivery of the Proposal rests solely with the Consultant. The City shall make no exception to the submission deadline based upon postal or other delivery service delays, even when untimely delivery of the Proposal was no fault of the Consultant.

Proposals shall be sealed and marked “Consultant: National Disaster Resiliency Competition Phase 2” and delivered to:

Carol Folsom
Purchasing Agent
City Clerk’s Office
Consultant: National Disaster Resiliency Competition
City of Moore

**301 N. Broadway
Moore, OK 73160-5130**

1. Proposals sent by fax or e-mail transmission will not be accepted.
2. A total of ten (10) printed copies of the Proposal shall be submitted, consisting of nine (9) bound copies, plus one (1) unbound copy marked "original".
3. Proposals shall also be submitted in electronic format on a jump drive compatible with "Adobe Acrobat Reader," all spreadsheets and related information shall be compatible with "Adobe Acrobat Reader";
4. Proposals may not be modified, corrected, or withdrawn after the time fixed for the Proposal opening.
5. Any requests for modifications, corrections, or requests for withdrawal must be in writing, clearly identified, and must be delivered to the City. All requests must be received prior to the time fixed for opening of the bids.

4) INFORMATION

1. Consultants are requested to submit written concerns, questions, or defects in the RFP prior to, or at the time of, the Mandatory Pre-Proposal phone call on August 27th, 2015.
2. Addenda, if any, will be issued after the Mandatory Pre-proposal phone call.
3. In no event shall the Consultant submit any written concerns regarding ambiguities, questions, or defects after August 24th, 2015.
4. The City assumes no responsibility for the verbal statements or representations made by its officers, agents, or employees prior to the execution of any Contract, unless such representations are made in writing and specifically included as part of the RFP, as an Addendum, or subsequently included in any resulting contract.
5. Nor shall the City be liable for any conclusions or interpretations drawn by Consultant from the information supplied. No increase in the Contract Amount shall be made on the basis of Consultant's lack of knowledge or misunderstanding of the requirements of the Project and/or site conditions.
6. Any failure by the Consultant to obtain all the information it deems necessary to satisfy itself that it understands the scope of the Project shall not relieve Consultant, if awarded the contract, from complete performance of all Work for the amounts stated in its Proposal. Submission of a Proposal shall be deemed certification that Consultant has taken all steps necessary to become fully informed as to the nature and scope of the Work to be done, expectations, conditions, requirements, specifications, Contract Documents and the accuracy of estimates as to quantities of materials and labor. Failure to take such steps prior to submitting a Proposal will be at the Consultant's own risk and Consultant's failure to take such steps will not:
 - a. Secure relief on a plea of error or mistake;

- b. Excuse the successful Consultant, if awarded the contract,, from performance of the duties and obligations imposed under the terms of the Contract Documents;
- c. Serve as a basis for modifying the Contract in any way; or,
- d. Justify any request for additional compensation or time.

5) PROPOSAL FORMAT AND CONTENT OF PROPOSALS

1. Proposal information shall be presented, to the extent possible, in a manner corresponding to, and identified by, the section or subsection titles stated in this RFP. All blank spaces on any required form, attachment or certification must be completed in ink or type written.
2. To be considered complete, Proposals must address the questions raised, and provide a complete response to the information requested, in the various Sections of this RFP. Each Consultant must also submit the information stated in Exhibits listed below and, all Proposals shall include the following:
 - a. Letter of Intent reflecting the consultant's understanding of the project. Names and addresses of all firms involved in the project. Related projects on which each firm has performed comparable work during the last five years. Please indicate references for each project.
 - b. Names, addresses and responsibilities of key personnel participating in the project. Please include resumes for key personnel, including educational experience.
 - c. Clearly specify which personnel will work on various aspects of the project. Include designation of project principal and resiliency subject matter expert.
 - d. Project timeline, including an estimated date of completion for the project with a breakdown of the number of hours required per task and cost per task (Level of Effort and Cost Summary Matrix provided in List of Exhibits).
 - e. Provide hourly rates for all personnel involved in the project (4400 form provided in List of Exhibits).
 - f. A separate per site visit cost, including all estimated travel costs for each team member to travel to and from Moore for a two day consultation.
 - g. Names, addresses and telephone numbers of a minimum of three (3) references for similar projects.
 - h. Description of the consultant's approach to the project and a proposed work plan

6) EVALUATION CRITERIA AND SELECTION

The City shall be the sole and final judge of the merits of the Proposals submitted. The City urges respondents

- 1. Compliance with RFP Requirements:** Proposals must be made in strict accordance with the

instructions set forth in this RFP. Proposals shall be reviewed for completeness and compliance with the Proposal Requirements set forth in this RFP. The City shall have no obligation to review or consider, and reserve the right to reject, any Proposal that fails to satisfy or conform to any of the RFP requirements.

2. **Evaluation Categories and Factors:** The City will evaluate proposals. The City reserves the right to select the proposal that it deems to be in the best interest of the project. The selection of the Consultant will be based on the following criteria:
 - a. Consultant understanding and familiarity with the City’s needs, goals, objectives, the work involved and the nature of the proposed application.
 - b. Previous experience and capabilities in comparable projects.
 - c. The consultant’s technical experience with Community Development Block Grant Disaster Recovery and Disaster Resiliency.
 - d. Past record of performance on contracts with other governmental agencies, including such factors as control of costs, quality of work and ability to meet schedules.
 - e. Capacity of the consultant to perform work within the time limitations.
 - f. Qualifications of the individuals who will have direct involvement with the tasks of this project.

3. **Cost**
 - a. A draw schedule tied to specific benchmarks in the respondent’s approach and outline

Scoring Matrix

	Evaluation Criteria	Maximum Points
	Consultant understanding and familiarity with the City’s needs, goals, objectives, the work involved and the nature of the proposed application.	10
	Previous experience and capabilities in comparable projects.	10
	The consultant’s technical experience with Community Development Block Grant Disaster Recovery and Disaster Resiliency.	15
	Past record of performance on contracts with other governmental agencies, including such factors as control of costs, quality of work and ability to meet schedules.	15
	Capacity of the consultant to perform work within the time limitations	15
	Qualifications of the individuals who will have direct involvement with the tasks of this project.	15
	Cost	20
	Maximum Total Score: 100	
	Bonus of 5 points for MBE/WBE Registered Firm	

The City anticipates that the following Scope of Work will be completed between September 21st, 2015 and October 26th, 2015

SECTION 2. SCOPE OF WORK

Description

The Consultant will be responsible for completing the Phase 2 RFP, a draft for public comment, a final draft and a complete application for the National Disaster Resilience Competition (NDRC) between September 21st and October 23rd, 2015.

The completed application will meet all CDBG and NDRC requirements and represent the City's best effort to effectively compete in the Phase 2 of NDRC.

Project Management:

Project Management Schedule:

September 21 st :	Expected Contract Approval Date
September 22 nd :	Kick-off Conference Call – Distribution of Current Status
October 8 th :	Public Comment Draft to the City
October 12 th :	Public Comment Period Begins
October 23 rd :	Public Comment Period Ends
October 26 th :	Final Application Delivery
October 27 th :	Application Upload to HUD

The Consultant will be directly responsible to the City's Grants Manager

Task 1: Kick-off Call

A team consisting of City Staff, elected officials and key partners will work on all elements of the proposed Phase 2 NDRC application during the RFP period. By the expected date of contracting with the successful consultant the City will have completed additional consultations with partners and the public, framed or reframed activities proposed and updated the outline provided in this RFP. The City will provide the consultant with an updated proposed plan upon contract signing.

The kick-off Conference Call will provide the consultant the opportunity to ask questions of key members of the team, to seek clarifications of the proposal scope, or to address specific concerns.

Deliverables: None

Task 2: Public Comment Draft

The Consultant will prepare a draft of the overall NDRC proposal for public comment. The public comment draft must include all required elements necessary to meet CDBG and NDRC requirements.

Deliverables: Public Comment Draft by the close of business on October 8th, 2015

Task 3: Complete Application

The City will review the application and provide any comments, corrections, additions or deletions by close of business on October 15th, 2015

The Consultant will provide the City with a complete NDRC application package by the close of business on October 25th, 2015

Deliverables: Complete Application by the close of business on October 25th, 2015

LIST OF EXHIBITS

To be completed and attached to the Proposal Response:

- Exhibit C Non-Collusion Affidavit
- Exhibit D Certification Regarding Lobbying
- Exhibit E Certification Regarding Debarment, Suspension, and Other Responsibility
Matters
- Exhibit F Contractors Certificate
- Exhibit G Cost and Price Analysis

NON-COLLUSION AFFIDAVIT OF VENDOR

The following affidavit **MUST** accompany your response to this proposal.

COUNTY OF _____) SS.
STATE OF _____)

AFFIDAVIT

I, _____, declare under oath, under penalty of perjury, That
I am lawfully qualified and acting officer and/or agent of _____

(Firm's Name)

and that:

1. That the affiant has not been party to any collusion among proponents in restraint of freedom of competition by agreement to propose at a fixed price or to refrain from making a proposal; or with any official of the state or political subdivision of the State, including The City of Moore, as to quantity, quality, or price in the matter of the attached proposal, or any other terms of said prospective contract; or in any discussions between proponents and any official of the state, including the City of Moore, concerning the exchange of money or other thing of value for special consideration in the letting of a contract and,

2. _____, has not pled guilty to or been convicted of a
(Firm's Name)
felony charge for fraud, bribery, or corruption involving sale of real or personal property to any state or any political subdivision of a state.

2. That no person, firm, corporation subsidiary, parent, predecessor or other entity affiliated with or related to _____ has been convicted of a
(Firm's Name)
felony charge for fraud, bribery, or corruption relating to sale of real or personal property to any state or political subdivision of a state.

(Officer or Agent)

Subscribed and sworn to before me this _____ day of _____, _____.

(SEAL)

My Commission Expires

(Notary Public)

Exhibit D: Byrd Amendment Certification

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature	
Printed Name	
Position	
Date	

Exhibit E: Certification Regarding Debarment, Suspension, and Other Responsibility Matters

In accordance with 2 CFR Part 2424 and 24 CFR Parts 5, 6, et al (US Department of Housing and Urban Development: Implementation of OMB Guidance on Debarment and Suspension; Final Rule) the Respondent certifies, to the best of his or her knowledge and belief, that:

- (1) No employee of the Respondent who will materially participate in the Respondent's delivery of labor or work product under this RFP is currently suspended or debarred under the applicable laws or regulations in effect on the date of certification;
- (2) No sub-contractor, partner or other party who will materially participate in the Respondent's delivery of labor or work product under this RFP is currently suspended or debarred under the applicable laws or regulations in effect on the date of certification.
- (3) The undersigned Respondent shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature	
Printed Name	
Position	
Date	

Exhibit F:

Instructions: If the Respondent is a Minority Owned Business (MOB) or Women Owned Business (WOB) or qualifies as a Section 3 business, the Respondent completes Form F.1. If the Respondent intends to utilize a MOB/WOB or Section 3 business in the performance of the proposed contract, the respondent completes Form F.2

F.1: CERTIFICATION AS A MINORITY OWNED, WOMEN OWNED OR SECTION 3 BUSINESS

I, _____ certify that _____ is a Minority Owned, Women Owned or Section 3 Business.

Business Registered Name	
Business Registered Address 1	
Business Registered Address 2	
State of Registration	
Certificate or Registration Number	
Certifying Agency	

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. The City reserves the right to withdraw or terminate the proposed contract should the representation of fact be false.

Signature	
Printed Name	
Position	
Date	

F.2: STATEMENT OF INTENT OF MOB/WOB/SECTION 3 UTILIZATION

I, _____ certify that _____ will utilize Minority Owned Business (MOB) or Women Owned Business (WOB) as subcontractor(s), vendor(s), supplier(s), or professional service(s). The estimated **dollar value** of the amount that we plan to pay the MOB or WOB subcontractor(s), vendor(s), supplier(s), or professional service(s) is \$ _____

Description of Work	MOB Amount	WOB Amount	Section 3 Amount	Name of MOB/WOB/Section 3

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. The City reserves the right to withdraw or terminate the proposed contract should the representation of fact be false

Signature	
Printed Name	
Position	
Date	

