



VACANCY ANNOUNCEMENT

Job Title:	Summer Day Camp Specialist (multiple vacancies)
Closing Date:	Open until filled
Salary:	\$9.81/hour (first year) \$10.05/hour (second year) \$10.29/hour (third year)
Job Type:	Seasonal (no benefits)
Department:	Parks & Recreation/Recreation Center

JOB SUMMARY AND ESSENTIAL JOB FUNCTIONS

The Summer Day Camp Specialist is responsible for implementing core and non-core programs and experiences for children in a small group setting at the Moore Community Center, the Station at Central Park, and on field trips. The incumbent will be responsible for the general safety and the development, growth, and skill achievements of the participants in an assigned group. The Summer Day Camp Specialist will provide high-quality indoor/outdoor educational and recreational experiences that will focus on learning, fun, and team building.

***Applicants must be 16 years of age or older by their first day of employment**

Experience and Training Guidelines:

Experience or training:

No experience is required, however, any experience working with children in a summer day camp or other setting is preferred.

License or Certificate:

- First Aid, CPR/AED certification or the ability to obtain within first two weeks of employment is required.
- Possession of or ability to obtain a valid Oklahoma Driver's license may be required.

Selected applicant must pass a background investigation and drug screen, and may be required to submit a copy of driving record.

ALL APPLICANTS MUST COMPLETE A CITY OF MOORE APPLICATION

The application, along with information regarding duties, responsibilities, and qualifications can be found at: www.cityofmoore.com/departments/jobs

City of Moore is an Equal Opportunity Employer