

City of Moore, Oklahoma

Substantial Amendment to the Community Development Block Grant (CDBG) 2019 Action Plan

For public comment April 28, 2020 through May 4, 2020

City of Moore, Capital Planning and Resiliency

The City of Moore was allocated \$200,472 in federal funding under the Coronavirus Aid, Relief & Economic Security Act (CARES) to assist with efforts to prepare, prevent and respond to the growing effects of this public health and economic crisis. President Trump signed this Public Law 116-136 on March 27, 2020 and immediately requested that grantees begin the process to assist and support the local pandemic response. The City of Moore has utilized community partners, stakeholders, private for-profit, non-profit sectors, local health authorities and citizens to survey needs affiliated with the pandemic. Although not every need can be addressed with these funds, the City of Moore along with our community service providers have developed a plan that prioritizes the unique needs of low- and moderate-income persons being affected by the crisis.

Policies, procedures, oversight and reporting remains a requirement for these federal funds. Federal regulations including income eligibility with supporting documentation applies to the use of these funds. Stakeholders assisting with the distribution of assistance using these funds must have policies, procedures and tracking systems in place to ensure prevention in the duplication of benefit to prevent fraud, waste, and abuse by ensuring the most vulnerable individuals and families receive services. Data collection and reporting of all beneficiaries is an essential part of the process to prove the need and to ensure compliance. Source documentation includes demographic information, income disclosure and/or documentation supporting circumstantial need. This funding is not an on-going assistance program. Alternative services and assistance is recommended for needs that exist beyond this funding award. An agreement between the City of Moore and the selected subrecipients will ensure compliance.

The City of Moore will submit the final substantial plan amendment, SF-424, SF-424D and the certifications at 24 CFR 91.225(a) and (b) or 24 CFR 91.325(a) and (b) to the Department of Housing and Urban Development after a 5-day comment period has expired and a virtual public hearing is held. The comment period begins April 28, 2020 and expires on May 4, 2020. The virtual public hearing will be held during the regularly scheduled city council meeting on May 4, 2020 at 6:30pm

Funding was made available to address other needs under the CARES Act to assist health care, airlines, corporate and small businesses. Priorities were determined and based on need as well as access to other funding sources. CDBG-CV funds are not recommended to respond to groups that are addressed under other relief fund allocations or those that have access to resources specifically designated for those efforts. The City of Moore will utilize their CDBG-CV allocation to address the unserved or underserved needs identified by the community and stakeholders.

The City of Moore identified the following needs: rental/mortgage assistance, utility assistance, grocery assistance, prescription assistance, senior meals assistance, and medical supply assistance. The City recommends allocating the funds as follows.

Funding Recommendations

Rental/Mortgage/Utility Assistance \$75,000

The Central Oklahoma Community Action Agency will provide a rental/mortgage/utility assistance program for Moore households with annual income less than 80% of area median income. Income verification will be documented as well as the household size, race/ethnicity of the household, and head of household. A duplication of benefits policy and procedure will be implemented. Participants of the program will receive assistance no more than three months in a twelve month period. Participants will be eligible for both utility and rental/mortgage assistance in the same month.

Home Delivered Meals for Seniors \$29,243.65

Aging Services, Inc. has had a substantial increase in the amount of seniors receiving home delivered meals since the beginning of March 2020. Because of the closing of congregate meal sites and the shelter in place orders, more seniors are now relying on home delivered meals. Moore has 51 new seniors receiving home delivered meals since the closing of the senior center. Normally, meals are delivered five times a week, however, due to the current situation, meals are now being delivered every day of the week. The City of Moore recommends allocating these funds for 51 new seniors now receiving home delivered meals 7 days a week and for PPE for staff and volunteers who prepare and deliver the meals each day.

Grocery Assistance \$66,030.00

The Moore Food Resource Center provides groceries for low income households. In the last month, there has been a 25% increase in the amount of families served. It is anticipated the amount served will increase for the next 4 to 5 months then begin to decrease due to the economy opening and functioning fully. If the need continues to increase 25% for the next few months, the Food Resource Center could be serving up to 1,200 families in the next month or two. The City of Moore recommends allocating funds to supplement the increase of services.

Medical Supplies \$1,000.00

The Moore Faith Medical Clinic services low income individuals who are in need of medical and mental health services. They provide free services for individuals who do not have adequate resources. They are in need of masks, sanitizer, and other PPE for health care volunteers that serve in the clinic. The City of Moore recommends allocating funds for medical supplies for this free clinic.

Administration \$29,198.35

The administration of the grant includes program delivery costs for all programs and employee payroll.