

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
JULY 5, 2016 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on July 5, 2016 at 6:30 p.m. with Mayor Glenn Lewis presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Terry Cavnar
Councilman, Ward III

PRESENT: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis

ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Steve Eddy; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; Finance Director, Brooks Mitchell; City Attorney, Randy Brink; Community Development Director, Elizabeth Jones; Assistant Community Development Director, Gabe Sevigny; Emergency Management Director, Gayland Kitch; Fire Chief, Gary Bird; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings; Sergeant Jeremy Lewis; Public Works Director, Richard Sandefur; Risk Manager, Gary Benefield; Veolia Water Project Manager, Robert Pistole; and Purchasing Agent, Carol Folsom.

The digital audio recording malfunctioned and minutes were typed from a video recording.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JUNE 20, 2016.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$1,957,607.91.

Councilman Hamm moved to approve the Consent Docket in its entirety, second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 3 being:

CONSIDER AN APPEAL TO CONDEMNATION OF 808 NW 17TH STREET. APPLICATION BY HEATHER MOONEYHAM.

Elizabeth Jones, Community Development Director, stated that condemnation proceedings were initiated on January 27, 2016 with the posting of the property located at 808 NW 17th. Ms. Jones noted that the dilapidated property had been vacant since 2009. Various issues to the exterior of the home include: decay and penetrations in roof decking and shingles, disrepair of the front porch cover, deteriorated garage door panels, missing or broken windows on the front and east sides of the home, disrepair of rear garage door, and extreme wood rot throughout the exterior of the home. Staff has met numerous times over the past six months with the property owner, Heather Mooneyham, to discuss the necessary repairs; however, to date no work has been completed on the home. Ms. Jones believed that ample opportunity had been given to Ms. Mooneyham to begin the required repairs on the property who has yet to submit a timeline or plan of action. She noted that there have been 41 police calls to the residence since 2009 and 27 calls regarding various Code Enforcement violations. Staff believed the property was a health and safety concern to the neighborhood, and to children attending Kelley Elementary a few blocks away, and recommended that the property be condemned and demolished as soon as possible.

Property owner Heather Mooneyham addressed the City Council regarding the item. Ms. Mooneyham stated that the back door that Ms. Jones was referring to was replaced in late April with an insulated metal door. She indicated that she obtained a building permit and retained a builder who was out on holiday and would be back in the office on Tuesday, July 5, 2016. Ms. Mooneyham indicated that vagrants living next door have a methamphetamine business and have damaged the windows to her home. The damaged windows will be replaced. Ms. Mooneyham indicated that she has also been dealing with injuries sustained from an accident and currently had a cast on her arm. However, she stated that if the City Council would grant her additional time she would make the necessary repairs to the property as soon as possible.

Councilman Hamm asked if she responded to staff when notified of the need for the repairs. Ms. Mooneyham indicated that she did speak to staff about a timeline but the roofer she intended to retain was admitted to the hospital with a medical issue. She received assurances from the new roofer that the job would be completed. Mayor Lewis asked when she purchased the property and what happened to cause it to be in the current condition. Ms. Mooneyham stated that she purchased the home in 1979. She has two other homes located outside the city limits of Moore. When her mother became ill in 2004 she moved into one of those homes to care for her and be closer to her physicians. She has since sold the other properties and is now ready to repair her house and move back into it. Councilman Blair inquired whether the windows have been ordered. She indicated that the windows have been ordered and have an estimated delivery date of six to eight weeks.

Councilman Cavnar asked to see the contract with the roofer. Ms. Mooneyham supplied him with a contractor's estimate. Councilman Hamm asked if the home had been broken into or was being used as a drug house. Ms. Mooneyham denied that her property was being used as a drug house. She advised that the property owner next door to her passed away and her son was in prison. Ms. Mooneyham indicated that she had taken steps to become personal representative for the estate in order to remove the vagrants that have been staying in the house and manufacturing drugs there. The vagrants have children and animals living there with them and do not have access to water or gas.

Councilman Hamm requested an update on code enforcement violations. Gabe Sevigny, Assistant Community Development Director, indicated that there were violations on tall grass, some of which Ms. Mooneyham took care of and some that went through the abatement process. The property was recently posted for trash and the situation was resolved by the property owner. Mayor Lewis asked why the City did not go through the condemnation process earlier since the property had been vacant since 2009. Ms. Mooneyham felt that the home was not as bad as staff claimed. She advised that she had retained a structural engineer to inspect the home. Ms. Jones had provided Council with documentation in the

agenda packet which reflected that the engineer found the home to be structurally sound if the wall sheathing and roof decking were repaired and the sill plate properly anchored.

Councilman Cavnar stated that there were other necessary repairs that must be made in addition to the roof. Ms. Mooneyham stated that the contractor who was repairing the roof would take care of the other items. Steve Eddy, City Manager, noted that the contractor's estimate did not include the other repairs. Councilwoman Hunt asked how long Ms. Mooneyham needed to complete the necessary repairs to the home. Ms. Mooneyham estimated she would have them completed in approximately a month.

Mayor Lewis asked if there was anyone present who would like to speak on the item. No one came forward. Mayor Lewis asked if the home would be ready to inhabit within 90 days. Ms. Mooneyham felt that 90 days would be an accurate estimate. Mayor Lewis stated that he would like to grant the 90 day extension; however, if the items have not been repaired by that time he felt the City Council should deny the appeal to the condemnation and demolish the house without further discussion. Councilwoman Hunt cautioned that Ms. Mooneyham should not put additional money into the home if she cannot make the required repairs within the allotted time. Ms. Mooneyham stated that she understood and would have the items repaired to the required specifications. Councilman Cavnar commented that the repairs should be made to a standard equal to the neighborhood.

Councilman Hamm felt that the situation was unacceptable. The neighbors have kept their homes up and have been forced to live with the situation for years. Councilwoman Hunt suggested implementing timelines for specific repairs instead of waiting until the full 90 days. Councilwoman McKenzie reiterated that the entire list of items set out by staff needed to be addressed. Mr. Eddy felt that expectations and timelines should be made clear. Councilwoman Hunt suggested a 30 day time frame for completion of the roof and windows. Councilman Blair pointed out that the estimated delivery of the new windows was six to eight weeks. Ms. Mooneyham stated that in order to meet the one month deadline she would be forced to put new glass in the existing window frames. Councilwoman McKenzie stated that in the alternative she must have a signed contract in place for window replacement.

Councilwoman Hunt moved to table Agenda Item No. 3 for 30 days to verify repair/replacement of the roof and windows for the property located at 808 NW 17th and either set the item for immediate condemnation and demolition or set new repairs and deadlines with another 30 day extension, second by Councilman Blair. Motion carried by majority vote.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Lewis
Nays: Hamm

Agenda Item Number 4 being:

CONSIDER AN APPOINTMENT TO THE PLANNING COMMISSION TO FILL THE UNEXPIRED TERM OF DANIELLE MCKENZIE.

Councilman Hamm nominated Kenneth Jarema to fill an unexpired term on the Planning Commission. The seat was left vacant upon the recent appointment of Councilwoman McKenzie to the City Council. He stated that he always appreciates citizens' participation and interest in municipal government. Councilwoman Hunt commented that Mr. Jarema had certainly proven his dedication and interest by regularly attending the Planning Commission and City Council meetings. Councilwoman Hunt stated that all of the applicants were very qualified. Mayor Lewis expressed his appreciation to the other applicants for their interest and felt that other opportunities for them to serve would arise in the near future.

Councilman Hamm moved to appoint Kenneth Jarema to fill the unexpired term of Danielle McKenzie on the Planning Commission, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 5 being:

RECEIVE A PRESENTATION AND DISCUSS PROPOSED UPDATES TO THE CITY'S EXISTING SIGN CODE.

Elizabeth Jones, Community Development Director, stated that she was asked to look at the sign code after an incident occurred with an unregulated wall sign erected on leased retail space on the corner of 19th and Telephone Road. The very large banner type sign caused numerous complaint calls from existing business owners, developers, and real estate agents. Upon review it was determined that the entire sign code was years out of date and should be updated. A committee was formed which was comprised of Councilman Jason Blair, Planning Commissioner Gary Lunow, Commercial Developer Jason Fritts, Small Business Owner Nina Shuman, and Crystal Van Tuyle with Insignia Signs. The committee met three times over the past six months. They made comparisons with peer cities to see where the City's sign code might be deficient. The group discussions included items such as:

1. How would the new code handle banners?
2. Should political signs be more regulated?
3. Does the City need regulations for multi-tenant signs?
4. Does the City need a maximum square foot for digital signs?
5. Should small billboards be allowed on arterials?

Ms. Jones stated that the peer city reviews show that Moore was lacking in each category behind Norman and in several categories compared to Oklahoma City and Midwest City. They also looked at best practices or industry wide standards across the United States. The goal was to bring Moore up to best practice standards. Ms. Jones indicated that a summary of the proposed changes to the sign code was included in the agenda packet and included the following:

1. Exemptions:
 - Real Estate Signs – one per street frontage and must remove signs 7 days after rent or sale.
 - Construction Signs – one per street frontage and must remove signs 30 days after completion.
 - Political Signs – Exempt from permitting if they do not exceed 8 square feet.
2. Definitions:
 - Building Facade, freestanding sign, grand opening sign, electronic message center, I-35 Corridor, multi-tenant sign, portable sign, and wall sign.
3. Non-Accessory Signs:
 - Delete prohibition of flashing, intermittent or moving light(s)
 - Delete small billboard signs under 100 square feet
4. Accessory Signs:
 - Electronic Message Signs – Limit size to 25% of allowable sign area or 50% within I-35 Corridor

- Multi-Tenant Signs: new category within freestanding signs; can be used in lieu of an allowed freestanding sign with spacing requirements of 750 linear feet on the same lot or development, with maximum size requirement of 200 square feet or 300 square feet within I-35 Corridor
- Wall Signs: new category; maximum size of 2.5 square feet per 1 linear foot of front building façade and 1.5 square feet per 1 linear foot of side building façade; Any sign that fronts I-35 Corridor can be 5 square feet per 1 linear foot of building façade facing the I-35 Corridor; wall signs cannot be longer than 75% of the length of the building façade.
- Portable Signs: Ground signs only total size of 32 square feet double-sided. 1 portable sign allowed per business.

5. Temporary Signage - New Category

- Grand Opening: 2 allowed per business, limited to 32 square feet double-sided for a maximum of 30
- Other Temporary Signs: One allowed per business, limited to 9 square feet double-sided for a maximum of 30 days. Three temporary signs allowed per year.

6. Amortization:

- All portable and temporary signs shall come into compliance with the new ordinance within six months following the effective date.

Ms. Jones also showed examples of how proposed signage would look on a building in Moore compared to examples with Oklahoma City, Norman, and Midwest City requirements. She stated that 95% of the signs currently located in Moore would be allowed under the proposed sign code.

Mayor Lewis felt that the proposed ordinance would not allow some of the existing signs for certain big box retailers such as Wal-Mart and Target. Ms. Jones stated that they ran the numbers and all of the signs for the businesses mentioned would be allowed under the ordinance. Mayor Lewis commented that the City was pro-business and the ordinance would limit what a business can do. Councilman Hamm stated that Ms. Jones was simply doing what the City Council requested. He advised that he had received calls from a business owner who was frustrated that the City would allow those types of signs when large businesses spend large amounts of money to locate their business. They felt it set a negative precedent. Councilwoman Hunt stated that huge signs or banners deteriorate the look of the City. Although we want to be pro-business we also want to have a nice looking community. She agreed that an updated sign ordinance was necessary, although there may be a need to revise what was proposed if everyone was not in agreement. Councilman Blair stated that he had sat on the committee and believed that every effort was made to verify that everyone within the I-35 Corridor was in compliance with the proposed ordinance. Councilman Cavnar stated that he had received negative phone calls regarding the banner sign and did not feel the type and size of sign was appropriate. Mayor Lewis felt that the sign currently occupying the building was as big as the real estate banner sign that was previously erected. Steve Eddy, City Manager, advised that the current sign was not as large as the previous one, although it would not conform to the proposed ordinance. Councilman Blair thanked Ms. Jones for the work she did collecting all of the information. Mr. Eddy stated that the City's intent was not to harm the retail businesses located here, which is why the standards are more liberal in the I-35 Corridor.

Ms. Jones stated that the proposed ordinance was on the agenda for discussion and input, not for consideration. Mr. Eddy indicated that, except for the portable and temporary signs, all existing signs along the I-35 Corridor would be grandfathered in until the signs must be replaced and then they must comply with the new regulations. Councilman Blair stated that the committee agreed to include a clause allowing City management or staff to make minor exceptions or waive requirements under the ordinance if the request met the intent of the code and the character of the area.

Councilman Webb asked if the ordinance would limit the brightness from electronic signs to prevent light trespass into adjoining neighborhoods. Ms. Jones indicated that those types of issues are handled through complaints because it is difficult to write a code regulating the brightness of a sign by lumens without the ability to measure them.

Councilman Blair requested that the signs along I-35 be rechecked for compliance before the new sign ordinance was brought back for consideration at the next meeting. Several of the city council members expressed their appreciation for the hard work that was put in on the ordinance.

No action was taken on the item.

Agenda Item Number 6 being:

CONSIDER ORDINANCE NO. 823(16) AMENDING PART 12, CHAPTER 5, ARTICLE A, SECTION 12-502(D), (E) AND (F) PROVIDING REQUIREMENTS AND EXEMPTION FOR ELECTRONIC DATA SUBMISSION; AMENDING PART 12, CHAPTER 5, ARTICLE D, SECTION 12-531 BY ADDING REQUIREMENTS FOR SURVEY CONTROL NETWORK AND AMENDING SECTIONS 12-532, 12-536, 12-537(A), AND 12-583(D) BY ADDING REQUIREMENTS FOR ELECTRONIC DATA SUBMISSION; AMENDING PART 12, CHAPTER 5, ARTICLE J, SECTION 12-583 (D)(1) BY ADDING REQUIREMENTS FOR ELECTRONIC DATA SUBMISSION; AND AMENDING PART 12, CHAPTER 5, ARTICLE L(A) BY ADDING DEFINITIONS FOR "AS-BUILT PLAN" AND "CONSTRUCTION PLAN AND DRAWING"; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Elizabeth Jones, Community Development Director, stated that Agenda Items No. 6 and 7 were ordinances relating to the update the City's GIS data. A contract was approved several months ago to update the City's GIS data in response to Capacity, Management, Operation, and Maintenance ("CMOM") requirements for Veolia Water and CDBG-DR project requirements for the Department of Housing and Urban Development. Ordinance No. 823(16) would require engineers and developers to submit their As-Built plans in an AutoCAD or GIS digital format within 90 days after they file a plat or pull a building permit. The information could then be utilized to continually update the GIS data.

Steve Eddy, City Manager, indicated that the information was previously supplied in paper format but receiving the data in a digital format makes it much easier to update the GIS data.

Mayor Lewis asked if a builder could access GIS information online in order to determine where to tie into a water line. Ms. Jones confirmed that the information was available for access online.

Councilman Blair moved to approve Ordinance No. 823(16), second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 7 being:

CONSIDER ORDINANCE NO. 824(16) AMENDING PART 12, CHAPTER 5, ARTICLE D, SECTION 12-534 (C) AND (D)(3) BY REQUIRING MATERIALS SPECIFICATIONS FOR SANITARY SEWER, WATER, AND STORMWATER PIPES ON CONSTRUCTION PLANS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Elizabeth Jones, Community Development Director, stated that Ordinance No. 824(16) would require all construction plans and as built submitted to the City to include the materials used for sanitary sewer, water, or stormwater pipes in order to comply with Capacity, Management, Operation, and Maintenance ("CMOM") requirements.

Councilman Blair moved to approve Ordinance No. 824(16), second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 8 being:

CONSIDER ADOPTING RESOLUTION NO. 846(16) AUTHORIZING THE CITY MANAGER TO BE ADDED AS A SIGNATORY ON THE BANK ACCOUNT LOCATED AT COLUMBUS BANK AND TRUST OF GEORGIA.

Brooks Mitchell, Finance Director, advised that during the process of updating signature cards for various City bank accounts, it was determined that the signature card for the AFLAC account located at Columbus Bank and Trust of Georgia had not been updated since the account was opened in 1996. Mr. Mitchell stated that Resolution No. 846(16) authorized the addition of the City Manager as a signatory on the account.

Councilman Blair moved to adopt Resolution No. 846(16), second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
Nays: None

Agenda Item Number 9 being:

CONSIDER APPROVAL OF JOB DESCRIPTIONS CREATED DURING THE MARCH 2016 CLASSIFICATION AND COMPENSATION STUDY AND AUTHORIZE THE CITY MANAGER AND HUMAN RESOURCES DIRECTOR TO MODIFY JOB DESCRIPTIONS AS NECESSARY UP TO TWO PAY GRADES.

Gary Benefield, Risk Manager, stated that the proposed job descriptions were created during the March 2016 Classification and Compensation Study. The job descriptions were updated by the department heads and put in a new format. Mr. Benefield indicated the agenda also requested authorization for the City Manager and Human Resource Director to make minor modifications to job descriptions and approve a pay increase up to two pay grades when necessary.

Mayor Lewis asked for an example of a potential pay increase of two pay grades. Mr. Benefield stated that it would be an increase of 2.41% per pay grade. Anything above two pay grades would require City Council approval. Steve Eddy, City Manager, stated that if it was determined that there was a need to assign additional job duties to an existing employee, they could raise their salary up to two pay grades administratively.

Councilman Blair moved to approve job descriptions created during the March 2016 Classification and Compensation Study and authorize the City Manager and Human Resources Director to modify job descriptions as necessary up to two pay grades, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
 Nays: None

Agenda Item Number 10 being:

CONSIDER RESOLUTION NO. 845(16) ADOPTING THE 2016-2017 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN AND BUDGET AND AUTHORIZE SUBMITTAL TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Jared Jakubowski, Associate Planner/Grants Manager, advised that the City has been a Community Development Block Grant ("CDBG") Entitlement grantee since 2010. This is formula based federal grant program to provide basic housing and a suitable living environment to the low to medium income areas of the community. The City will receive \$305,790.50 for the CDBG 2016-2017 Program Year. On April 14, 2016 the advisory board held a public meeting to review the proposed projects and make a recommendation to the City Council. The proposed projects for consideration include:

City of Moore FY2016-2017 CDBG Funded Projects		
Project Name	Allocation	Goal
Infrastructure and Facilities		
Crestmoor Sewer Line	\$ 198,764.00	1 Infrastructure 380 Households or 570 Residents
Subtotal	\$ 198,764.00	570 Residents
Public Services (15 Percent Cap)		
Aging Services (Meals on Wheels)	\$ 19,188.50	22 Residents
Bethesda (Counseling for sexually abused children)	\$ 10,680.00	50 Residents
Moore Youth and Family Community-Based Counseling	\$ 8,000.00	20 Residents
Moore Youth and Family School-Based Counseling	\$ 8,000.00	40 Residents
Subtotal	\$ 45,868.50	132 Residents
Administration and Planning (20 Percent Cap)		
CDBG Administration	\$ 57,158.00	N/A
Metro Fair Housing	\$ 4,000.00	29 Residents
Subtotal	\$ 61,158.00	29 Residents
FY2016-2017 Grand Total	\$ 305,790.50	731 Residents

Councilman Hamm stated that he served on the CDBG Advisory Committee before his tenure on the City Council. He commented that he was appreciative of the grant monies and the financial assistance it enabled the City to offer to so many agencies.

Councilman Hamm moved to adopt Resolution No. 845(16) adopting the 2016-2017 Community Development Block Grant Action Plan and Budget and authorize submittal to the United States Department of Housing and Urban Development, second by Councilman Cavnar. Motion carried unanimously

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
 Nays: None

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:32 P.M.

Agenda Item Number 11 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JUNE 20, 2016.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$749,303.25.

Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Cavnar. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
Nays: None

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENE 7:33 P.M.

Agenda Item Number 12 being:

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JUNE 20, 2016.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$183,126.57.

Trustee Hamm moved to approve the consent docket in its entirety, second by Trustee Cavnar. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
Nays: None

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:34 P.M.

Agenda Item Number 13 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Pastor Joan Thomas, PO Box 311, stated that she was homeless and had an outreach ministry in Moore for the past year. Ms. Thomas expressed her concern regarding some things that had been happening in the community. One of the issues was the way staff at the Brand Senior Center handled some of the seniors. Pastor Thomas stated that she had also received concern from the staff about her discussions with the seniors. She felt that the staff should be more professional with the seniors and their families. Pastor Thomas said she had been threatened during her outreach ministry and was still waiting to hear from the Police Chief regarding the investigation. She mentioned that at the July 4th celebration a young

girl passed out from heat exhaustion. She happened to be there and attempted to provide assistance. Pastor Thomas thanked the City Council for prohibiting smoking in the park. She understood that some park employees were upset that she approached some smoker and indicated that there was a \$500 fine and that she had reported smoking in the restrooms. Pastor Thomas felt that signs should be posted prohibiting smoking at the park. She mentioned an incident where a child got into an unattended golf cart and ran into another child and an adult. Pastor Thomas stated that a police officer was there and able to help the child. She stated that she hoped her comments would make a difference in making the community better.

Randy Compton, 816 NW 17th, stated that several people were in attendance at the meeting to address the condemnation of property owned by Heather Mooneyham under Agenda Item No. 3. He stated that they were unable to hear the proceedings and did not know when the Mayor asked for comments or concerns. Councilman Hamm stated that the City Council indicated that certain repairs must be made to the property before the item was heard in 30 days. Ms. Jones stated that notice would be sent to individuals within 300 feet of the property of the meeting date.

Deresa Claybrook, 813 NW 17th, also stated that she wished to speak on Agenda Item No. 3 but was unable to hear when Mayor Lewis opened the floor for comments. Ms. Claybrook stated that she had pictures showing the decline of the property since 2010. She indicated that her main concern was the house's close proximity to Kelley Elementary. Ms. Claybrook stated that the residents were hopeful that the situation would be resolved when the item was reheard in 30 days.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Webb expressed his appreciation to City Manager Steve Eddy and Assistant City Manager Todd Jenson and staff for their hard work in putting together the July 4th celebration. He stated that he had read hundreds of comments on Twitter from people who enjoyed the festivities stating that it was their best July 4th experience ever.

Councilman Cavnar indicated that a constituent contacted him to inquire whether the City had an ordinance in place regulating drones due to privacy concerns. Randy Brink, City Attorney, stated that the Federal Aviation Administration ("FAA") had been working on regulations. Mr. Brink was waiting to see how they finalize the process before working on a proposed ordinance for the City. He felt that a determination needed to be made as to who has regulatory power. Gayland Kitch, Emergency Management Director, advised that the issue of drone usage would likely be similar to rules regarding radio communication regulation by the FCC, which would pre-empt anything passed locally. The FAA would also have regulations. Mr. Kitch indicated that a set of rules were released a week ago that covered commercial activity, which might also translate to hobbyists, which would go into effect the 1st of August requiring licensing and regulation. He stated that he had received several comments about drones at the July 4th celebration. He advised that most of those were drones owned and operated by the fireworks company.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Steve Eddy, City Manager, acknowledged the work of Assistant City Manager Todd Jenson and his crews regarding the successful 4th of July event. He also expressed appreciation to the Parks, Police, and Fire Departments for their participation and assistance.

Agenda Item Number 14 being:

EXECUTIVE SESSION:

- A) CONSIDER APPROVAL OF THE FISCAL YEAR 2016-2017 CONTRACT BETWEEN THE CITY OF MOORE AND THE FRATERNAL ORDER OF POLICE ("FOP") LODGE 131 AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(2).
- B) CONVENE INTO EXECUTIVE SESSION

Councilman Blair moved to convene to executive session, second by Councilman Cavnar. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
Nays: None

The City Council convened into executive session at 7:52 p.m.

- C) RECONVENE FROM EXECUTIVE SESSION

PRESENT: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
ABSENT: None

The City Council reconvened from executive session at 8:01 p.m.

- D) ACTION.

- A) CONSIDER APPROVAL OF THE FISCAL YEAR 2016-2017 CONTRACT BETWEEN THE CITY OF MOORE AND THE FRATERNAL ORDER OF POLICE ("FOP") LODGE 131 AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(2).

Councilman Webb moved to approve the FY 2016-2017 contract between the City of Moore and the Fraternal Order of Police Lodge 131 as authorized by 25 Okla. Stat. § 307(B)(2), second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
Nays: None

Mayor Lewis stated that the City Council supports the Moore Police Department 100% and he appreciated the good job that they do for the community.

Steve Eddy, City Manager, advised that each council member had a commemorative badge set from the Moore Fire Department that has their ward and initials on it. The badge commemorates the 100 year anniversary of the Moore Fire Department. Mr. Eddy stated that a celebration honoring the event would be held on July 7, 2016 at 6:30 p.m. at Station One. The City Council expressed their appreciation.

Agenda Item Number 15 being:

ADJOURNMENT

Councilman Cavnar moved to adjourn the City Council meeting, second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Cavnar, Webb, Hamm, Lewis
Nays: None

The City Council, Moore Public Works Authority, Moore Risk Management and Moore Economic Development Authority meetings were adjourned at 8:03 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

RECORDED BY:

CAROL FOLSOM, Purchasing Agent

FOR:

ADAM WEBB, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2016.

ATTEST:

BROOKS MITCHELL, City Clerk