

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
THE MOORE RISK MANAGEMENT BOARD  
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY  
JANUARY 19, 2016 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on January 19, 2016 at 6:30 p.m. with Mayor Glenn Lewis presiding.

*David Roberts*  
*Councilman, Ward I*

*Unfilled Position*  
*Councilman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Terry Cavnar*  
*Councilman, Ward III*

PRESENT: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis  
ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Steve Eddy; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; City Attorney, Randy Brink; Finance Director, Brooks Mitchell; Assistant Planner/Grants Manager, Jared Jakubowski; Community Development Director, Elizabeth Jones; Emergency Management Director, Gayland Kitch; Fire Chief, Gary Bird; Human Resources/Risk Management Director, Gary Benefield; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings; Sergeant Troy Fullbright; Public Works Director, Richard Sandefur; Veolia Water Project Manager, Robert Pistole; and Purchasing Agent, Carol Folsom.

**Agenda Item Number 2 being:**

**CONSENT DOCKET:**

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JANUARY 4, 2016.
- B) RECEIVE THE MINUTES OF THE REGULAR PARK BOARD MEETINGS HELD DECEMBER 1, 2015.
- C) ACCEPT A 20-FOOT SANITARY SEWER EASEMENT LOCATED IN THE SE 1/4 OF SECTION 18, T10N, R2W, BEING NORTH OF SE 4<sup>TH</sup> STREET AND WEST OF SUNNYLANE ROAD.
- D) ACCEPT A 3-FOOT DRAINAGE EASEMENT LOCATED ON LOT 5 OF THE JANEWAY DISTRIBUTION CENTER ADDITION, BEING EAST OF JANEWAY AVENUE AND SOUTH OF VERMEER DRIVE.
- E) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$1,495,469.69.

**Councilman Blair moved to approve the consent docket in its entirety, second by Councilman Hamm. Motion carried unanimously.**

Ayes:                   Blair, Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays:                   None

**Agenda Item Number 3 being:**

CONSIDER ACTION, RECEIVE BIDS, AND CONSIDER FOR APPROVAL OR REJECTION, RESOLUTION NO. 838(16) AWARDING \$2,805,000 CITY OF MOORE, OKLAHOMA GENERAL OBLIGATION BONDS OF 2016 TO BIDDER WHOSE BID IS DETERMINED TO OFFER THE LOWEST INTEREST COST.

Steve Eddy, City Manager, advised that Chris Gander with BOSC, who is the City's financial advisor, would be addressing the City Council regarding the item.

Mr. Gander stated that the resolution setting the date, time and place of the General Obligation Bond sale was set at the December 7, 2015 City Council meeting. The bonds were opened at 2:00 p.m. on January 19, 2016. The results of the opening were presented to the City Council for their consideration. Mr. Gander indicated that there were three bidders. He noted that two of the banks had a lead bidder and a bank in which they bid in conjunction. For instance, Country Club Bank bid in association with First United Bank and Trust. Mr. Gander explained that a lead bank actively trades bonds and would likely take most of the bonds into their portfolio, but will partner with a local bank who wants to show their support for the community. The Baker Group bid in conjunction with Republic Bank which is another local bank. The bid from UMB Bank was bid alone.

He stated that Country Club Bank in conjunction with First United Bank and Trust had the lowest bid with an average interest rate of 1.89173%. The second lowest bid with UMB Bank was 1.93766% followed by the bid from the Baker Group with Republic Bank at 1.99026%. Mr. Gander stated that the bids were close and competitive. He recommended awarding the bid to the lowest bidder, Country Club Bank in conjunction with First United Bank and Trust.

**Councilman Roberts moved to adopt Resolution No. 838(16) awarding \$2,805,000 City of Moore, Oklahoma General Obligation Bonds of 2016 to Country Club Bank in conjunction with First United Bank and Trust in the amount of 1.89173%, second by Councilman Cavnar. Motion carried by majority vote.**

Ayes:                   Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays:                   None  
Abstentions:           Blair

**Agenda Item Number 4 being:**

CONSIDER ACTION, APPROVAL OR REJECTION, OF RESOLUTION NO. 839(16) PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS OF 2016 IN THE SUM OF \$2,805,000 BY THE CITY OF MOORE, OKLAHOMA AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE ON NOVEMBER 6, 2012; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING LEVY OF AN ANNUAL TAX FOR PAYMENT OF PRINCIPAL AND INTEREST ON SAME; DESIGNATING BONDS AS "QUALIFIED TAX-EXEMPT OBLIGATIONS"; AND FIXING OTHER DETAILS OF THE ISSUE.

Terry Hawkins with Phillips Murrah, who is the City's bond counsel, advised that this is the fourth bond issuance from the General Obligation Bond election of November 6, 2012. Mr. Hawkins stated that he anticipated getting the transcript to the Attorney General by January 21, 2016 which would make funds available around the end of February for continued work on the parks and recreation projects.

Mayor Lewis asked when staff anticipate The Station at Central Park opening. Steve Eddy, City Manager, advised of delays due to weather and vandalism; however, he indicated an estimated opening date of April 1, 2016.

**Councilman Roberts moved to adopt Resolution No. 839(16) providing for the issuance of General Obligation Bonds of 2016 in the sum of \$2,805,000 by the City of Moore, Oklahoma authorized at an election duly called and held for such purpose on November 6, 2012; prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for payment of principal and interest on same; designating Bonds as "Qualified Tax-Exempt Obligations"; and fixing other details of the issue, second by Councilman Cavnar. Motion carried by majority vote.**

Ayes:                   Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays:                   None  
Abstentions:           Blair

**Agenda Item Number 5 being:**

CONSIDER AUTHORIZING STAFF TO SOLICIT BIDS FOR CODE ENFORCEMENT NUISANCE ABATEMENTS/CONTRACTORS.

Elizabeth Jones, Community Development Director, stated that the City typically bids out the Code Enforcement nuisance abatement contract every two years in order to get the most competitive rates. Ms. Jones advised that around 500 properties were abated each year. She noted that the current abatement contractor had been with the City for the past several years, with his last contract renewed in 2015. Ms. Jones recommended bidding out the contract in 2016 in order to ensure the best possible rate.

**Councilman Blair moved to authorize staff to solicit bids for Code Enforcement Nuisance Abatements/Contractors, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes:                   Blair, Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays:                   None

**Agenda Item Number 6 being:**

CONSIDER APPROVAL OF THE PURCHASE OF A WARRANTY/UPGRADE OF SCBA EQUIPMENT FROM NAFECO IN THE AMOUNT OF \$74,283, AND DECLARE NAFECO AS A SOLE SOURCE VENDOR.

Fire Chief Gary Bird stated that the purchase of SCBA equipment was a budgeted item. The agenda item was for replacement of the existing equipment that the City typically purchases from Sperian Survivair. Chief Bird advised that Honeywell Corporation recently purchased Sperian Survivair and was offering a one-time upgrade at a nominal cost. The upgrade must occur through NAFECO, as the original dealer, in order to receive the cost break. Chief Bird indicated that the upgrade would bring the City up to the 2013 standards.

**Councilman Cavnar moved to approve the purchase of a warranty/upgrade of SCBA equipment from NAFECO in the amount of \$74,283 and declare NAFECO as a sole source vendor, second by Councilman Blair. Motion carried unanimously.**

Ayes:                   Blair, Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays:                   None

**Agenda Item Number 7 being:**

CONSIDER AWARDING BID NO. 1516-07 "CONSTRUCTION SERVICES ASBESTOS REMOVAL FOR ROYAL PARK DEVELOPMENT TRACT" TO AMX ENVIRONMENTAL IN THE AMOUNT OF \$45,712.

Jared Jakubowski, Grants Manager, stated that the City recently purchased the former Royal Rock Mobile Home Park property. Mr. Jakubowski advised that the four remaining structures on the site have been found to contain asbestos. Bids were solicited for mediation of the asbestos and the City received five competitive responses. Staff recommended awarding the bid to AMX Environmental in the amount of \$45,712. He indicated that if Council awarded the bid the anticipated start date for the project would be January 25, 2016 and would take approximately two to three weeks to complete.

**Councilman Cavnar moved to award Bid No. 1516-07 "Construction Services Asbestos Removal for Royal Park Development Tract" to AMX Environmental in the amount of \$45,712, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes:                   Blair, Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays:                   None

**Addendum Item Number 7.1 being:**

CONSIDER APPROVAL OF AUDIT REPORT FOR YEAR ENDED JUNE 30, 2015.

Steve Eddy, City Manager, advised that Bob Dillon with Dillon and Associates was retained to perform the audit report for year ended June 30, 2015 and would be presenting his findings to the City Council. Mr. Dillon indicated that after reviewing the financial statements for the City his firm issued an unmodified opinion, which indicated they did not find any material misstatements in the documents presented.

**Councilman Roberts moved to accept the audit report for year ended June 30, 2015, second by Councilman Blair. Motion carried unanimously.**

Ayes:                   Blair, Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays:                   None

Mr. Dillon thanked City Manager Steve Eddy, Finance Director Brooks Mitchell, and his staff for their assistance during the auditing process.

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:45 P.M.**

**Agenda Item Number 8 being:**

**CONSENT DOCKET:**

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JANUARY 4, 2016.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$172,425.92.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:46 P.M.**

**Agenda Item Number 9 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JANUARY 4, 2016.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$311,429.65. PAGE 125

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Roberts. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH CHAIRMAN TERRY CAVNAR PRESIDING AT 6:47 P.M.**

**Agenda Item Number 10 being:**

ROLL CALL

PRESENT: Blair, Hunt, Lewis, Roberts, Hamm, Cavnar  
ABSENT: None

**Agenda Item Number 11 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD DECEMBER 21, 2015.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Lewis, Roberts, Hamm, Cavnar  
Nays: None

**Agenda Item Number 12 being:**

DIRECTOR'S REPORT

Deidre Ebrey, Economic Development Director, stated that interest from retailers was continuing; however, negotiations are becoming more intense as land becomes more limited. Ms. Ebrey advised that Holiday Inn Express, Hampton Inn and Suites, and Comfort Inn and Suites are currently under construction. Several neighborhood centers are under construction. She stated that McDonald's will be going in at 4<sup>th</sup> and Eastern. Ms. Ebrey advised that Hideaway was hiring management positions in anticipation of opening in the spring. She stated that there has been interest in the property located next to Dick's Sporting Goods. 7-Eleven and On-Cue construction was moving forward. Ms. Ebrey noted that the 7-Eleven Corporation held a dedication ceremony in which they donated a piece of art to the community. Ms. Ebrey indicated that the U.S. Census website stated that educational services, health care, and social assistance are the industries in which the majority of the workforce earn their income. She noted that number two is retail trade and number three is public administration.

Chairman Cavnar asked what was under construction east of the previous LA Fitness site off 19<sup>th</sup> Street. Ms. Ebrey stated that it would be an At Home store with over 100,000 square feet of retail space.

**THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:57 P.M.**

**Agenda Item Number 13 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm stated that the History of Moore Committee has been meeting. They are currently working on a website that will contain historical information and which will allow citizen input.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

There were no items from the City/Trust Manager.

**Agenda Item Number 14 being:**

ADJOURNMENT

**Councilman Cavnar moved to adjourn the City Council meeting, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**The City Council, Moore Public Works Authority, and the Moore Risk Management meetings were adjourned at 6:59 p.m.**

TRANSCRIBED BY:

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RHONDA BAXTER, Executive Assistant

RECORDED BY:

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CAROL FOLSOM, Purchasing Agent

FOR:

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DAVID ROBERTS, MPWA Secretary

FOR:

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JASON BLAIR, MEDA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

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BROOKS MITCHELL, City Clerk