

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
JANUARY 4, 2016 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on January 4, 2016 at 6:30 p.m. with Mayor Glenn Lewis presiding.

*David Roberts*  
*Councilman, Ward I*

*Unfilled Position*  
*Councilman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Terry Cavnar*  
*Councilman, Ward III*

PRESENT: Hunt, Cavnar, Roberts, Hamm, Lewis  
ABSENT: Blair

STAFF MEMBERS PRESENT: City Manager, Steve Eddy; Assistant City Manager, Stan Drake; Assistant City Manager, Todd Jenson; Finance Director, Brooks Mitchell; City Attorney, Randy Brink; Community Development Director, Elizabeth Jones; Economic Development Director, Deidre Ebrey; Emergency Management Director, Gayland Kitch; Fire Chief, Gary Bird; Manager of Information Technology, David Thompson; Police Chief, Jerry Stillings; Lieutenant Kyle Dudley; Public Works Director, Richard Sandefur; Risk Manager, Gary Benefield; Veolia Water Project Manager, Robert Pistole; and Purchasing Agent, Carol Folsom.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD DECEMBER 21, 2015.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD NOVEMBER 10, 2015.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$4,309,542.17.

**Councilman Hamm moved to approve the consent docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**Agenda Item Number 3 being:**

CONSIDER MOORE VISION 20/20 COMPREHENSIVE PLAN AMENDMENT NO. 52, LOCATED IN THE S/2 OF SECTION 26, T10N, R3W, BEING SOUTH OF SW 27<sup>TH</sup> STREET AND EAST OF INTERSTATE 35, FROM MEDIUM COMMERCIAL DISTRICT TO HIGH DENSITY RESIDENTIAL. APPLICATION BY CASE AND ASSOCIATES/SCOTT CASE. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 3.

Elizabeth Jones, Community Development Director, stated that that Agenda Items No. 3 and 4 were companion items. Ms. Jones advised that the vacant site was located north of SW 34<sup>th</sup> Street and east of I-35. The applicant proposed extending the existing Mission Pointe Apartments with 262 units on approximately 13 acres. She noted that the High Density Apartment Complex would require an amendment to the comprehensive plan. Ms. Jones stated that public water and sewer would be extended from the existing Mission Pointe Apartment site. Storm water detention would be required. She added that access would be provided from the I-35 Service Road, where a commercial collector road was planned for extension to SW 34<sup>th</sup> Street with future developments.

Ms. Jones stated that the Moore Vision 20/20 recommended the use of a Planned Unit Development for high density residential projects. By utilizing a PUD the City may relax certain density requirements in exchange for amenities that would not otherwise be required. The PUD proposal included the following amenities:

1. Varied architectural elements, including projecting gable-ends, varied rooflines, private balconies, and craftsman detailing.
2. 66 single-car garages.
3. Enhanced landscaping with a minimum of 124 trees and 140 shrubs.
4. Common areas to include a 1,700 square foot clubhouse and swimming pool with approximately 8-acres of green space to be used as recreation areas.
5. A 136-foot setback from the east property line for any 3-story buildings to buffer apartments from the BNSF Railroad and the existing Lake Woods Addition to the east, including sight-proof fencing and deleting windows on the east side of the buildings located furthest to the east.

Ms. Jones noted a change to the PUD design statement to delete a brick column along the southeast property line that would be replaced with a berm to add additional buffering from the commercial property and the railroad.

The proposal meets the basic intent of the comprehensive plan. Ms. Jones advised that the application seeks to provide a quality multi-family residential apartment community to help address the City's need for high end rental housing. Staff recommended approval of the items.

Councilman Hamm questioned how the construction of a bridge at SE 34<sup>th</sup> Street would impact the traffic congestion already in existence at this location. Ms. Jones indicated that a traffic study was performed during the first phase of the apartment project which concluded that there would not be a significant impact to the traffic at this location.

Citizens to Speak:

Jessica White, 628 SW 27<sup>th</sup>, spoke in opposition to the construction of the new apartment complex stating her concern that rapid growth of the community has resulted in overcrowding in the school system. Ms. White expressed her opinion that the school system was already burdened by the increased population since there was no cap on class size. She stated that although her comments appear to be more appropriately addressed to the School Board; increasing the population size by approving items such as this would negatively affect the existing overcrowding problem. Ms. White stated that some individuals

believe more residents translates into more property taxes to benefit the school. She did not believe that some of the problems with the school system were due to a lack of funding. She anticipated another redistricting would likely occur and did not feel it was fair to the children. Ms. White stated that another major concern was with the traffic. She estimated with the addition of approximately 200 apartments it would result in an equal number of cars added to the already heavily congested service road. The safety of the children at play is another concern due to the highly trafficked neighborhood surrounding the area which was being used as a shortcut. She was strongly opposed to the addition of apartments to the area and asked the City Council to consider her concerns before making a decision on the item.

Councilman Roberts stated that in his experience he found that apartment complexes have no real impact on the school district. Ms. White commented that the added traffic was a concern with no real solution. Councilman Roberts commented that the 34<sup>th</sup> Street Bridge was in the design stage with an anticipated start date of early next year. He suggested that Ms. White address the School Board members regarding the overcrowding issues. Councilman Roberts indicated that population in a specific demographic area is researched prior to a retailer coming to the City. He stated that while it is always appropriate for citizens to address the City Council with their concerns, and he was by no means discounting them, he did not agree with her concerns.

Councilman Hamm commented that the developers were very receptive to the homeowners and City Council during Phase I of the construction. They even redesigned their plans to address concerns and believed that they were responsible developers. He understood Ms. White's concerns; however, the applicant owns the property and has done everything asked of them. He did not feel it was right to deny their application since they met all zoning and building requirements, and he has not heard similar complaints from other individuals.

Councilwoman Hunt recommended that Ms. White also contact her state legislator. Ms. White indicated that she has contacted them but none of them have responded. She also stated that she would address the School Board but did not feel they could address her concerns. Ms. White thanked the City Council for their time.

**Councilman Hamm moved to approve Moore Vision 20/20 Comprehensive Plan Amendment No. 52, located in the S/2 of Section 26, T10N, R3W, being south of SW 27<sup>th</sup> Street and east of Interstate 35, from Medium Commercial District to High Density Residential, second by Councilman Roberts. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**Agenda Item Number 4 being:**

CONSIDER REZONING APPLICATION NO. RZ-932, LOCATED IN THE S/2 OF SECTION 26, T10N, R3W, BEING SOUTH OF SW 27<sup>TH</sup> STREET AND EAST OF INTERSTATE 35, FROM C-3 GENERAL COMMERCIAL DISTRICT TO R-4/PUD MULTIPLE FAMILY DISTRICT/PLANNED UNIT DEVELOPMENT; AND APPROVE ORDINANCE NO. 810(16). APPLICATION BY CASE AND ASSOCIATES/SCOTT CASE. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 3.

**Councilman Hamm moved to approve Rezoning Application No. RZ-932, located in the S/2 of Section 26, T10N, R3W, being south of SW 27<sup>th</sup> Street and east of Interstate 35, from C-3 General Commercial District to R-4/PUD**

**Multiple Family District/Planned Unit Development; and approve Ordinance No. 810(16), second by Councilman Roberts. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**Agenda Item Number 5 being:**

CONSIDER REZONING APPLICATION NO. RZ-933, LOCATED IN THE SW/4 OF SECTION 15, T10N, R3W, BEING NORTH OF SW 4TH STREET AND EAST OF SANTA FE AVENUE, FROM R-2 TWO-FAMILY DWELLING DISTRICT TO C-3 GENERAL COMMERCIAL DISTRICT; AND APPROVE ORDINANCE NO. 811(16). APPLICATION BY REVIVAL FOR CHRIST CLUB, INC./RYAN COLLEY. (PLANNING COMMISSION RECOMMENDED APPROVAL 9-0). WARD 3.

Elizabeth Jones, Community Development Director, stated that the subject site consisted of approximately 4-acres containing a church and dinner theatre located north of SW 4<sup>th</sup> Street and east of Santa Fe Avenue. The applicant proposed redeveloping a portion of the property for commercial use such as a commercial gymnasium. Ms. Jones advised that public water and sewer were available to serve the site, and access would be provided from SW 4<sup>th</sup> Street. She noted that a comprehensive plan amendment would not be required since the plan identifies the area as Medium Commercial, and the existing use of a dinner theatre and church and the proposed use of a gym, are considered Medium Commercial in nature. The application also conforms to similar uses in the area; therefore, staff recommended approval of the item.

**Councilman Cavnar moved to approve Rezoning Application No. RZ-933, located in the SW/4 of Section 15, T10N, R3W, being north of SW 4th Street and east of Santa Fe Avenue, from R-2 Two-Family Dwelling District to C-3 General Commercial District; and approve Ordinance No. 811(16), second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**Agenda Item Number 6 being:**

CONSIDER MOORE VISION 20/20 COMPREHENSIVE PLAN AMENDMENT NO. 51, LOCATED IN THE SW/4 OF SECTION 1, T10N, R3W, BEING NORTH OF NE 27<sup>TH</sup> STREET AND EAST OF EASTERN AVENUE, FROM PARK RECREATION AND HEAVY COMMERCIAL TO MEDIUM DENSITY RESIDENTIAL, MEDIUM COMMERCIAL AND LOW DENSITY RESIDENTIAL. APPLICATION BY MEEK DEVELOPMENT, LLC/TONY MEEK. (PLANNING COMMISSION RECOMMENDED DENIAL 5-4). WARD 2.

Elizabeth Jones, Community Development Director, advised that Agenda Items No. 6, 7 and 8 were companion items regarding the subject site located north of NE 27<sup>th</sup> Street and east of Eastern Avenue. Ms. Jones stated that the west half of the property contained the Lakeside Golf Course, while the east half remained vacant. The applicant proposed developing the site as a residential subdivision with 80 R-2 duplex residential units and 283 R-1 single-family residential lots, and two C-3 Medium Commercial lots which would front Eastern Avenue.

Ms. Jones advised that a 12-inch public water line was located along N. Eastern Avenue, and an 8-inch sanitary sewer line was located to the south in Gabriel's Crossing Addition. Due to the size of the

proposed development, multiple connections to water and sewer and a dual-sourced looped water feed would be required. She advised that access would be obtained from Eastern Avenue, which was recently widened to a four-lane roadway to increase traffic capacity. Ms. Jones stated that on-site detention must also be provided. No flood plain was located on the property. Ms. Jones stated that the applicant provided a preliminary drainage analysis which confirmed the proposed development was detaining storm water runoff that maintained the historical undeveloped storm water runoff rate. A capacity analysis of the drainage improvements was also required to help further ensure the proposed development would not have a negative impact downstream. Ms. Jones advised that the comprehensive plan calls for the west side of the subject site to be parkland due to the pre-existing Lakeside Golf Course.

The applicant proposed a Comprehensive Plan Amendment to Low Density Residential, Medium Density Residential, and Medium Commercial. The preliminary plat included 40 duplex lots, which equates to 80 duplex units, and 283 single-family lots. Six common areas were to be used for drainage purposes. Ms. Jones advised that a 50-foot gas line easement on the south boundary of the development would be incorporated into the lots, with a small portion which abuts Bradford Court being reserved as a common area. She noted that the area was in transition from rural large-acre land use to a more densely urbanized development. The applicant proposed a rezoning of the underutilized golf course and an undeveloped tract of land to Low Density Residential, Medium Density Residential, and Medium Commercial to keep with the development trends within the area. Staff recommended approval of Agenda Items No. 6, 7 and 8.

Ms. Jones stated that the item was previously tabled from the November 10, 2015 Planning Commission meeting after residents from surrounding acreage properties and Gabriel's Crossing expressed concerns over a variety of issues including increased densities in the R-1 and R-2 development, concerns over the C-5 Heavy Commercial zoning originally proposed for Eastern Avenue, drainage concerns, and the lack of buffering techniques. The item was tabled to December 8, 2015 to give the applicant time to address some of the concerns. Ultimately, the applicant amended the application from C-5 Heavy Commercial to C-3 Medium Commercial. He also took the 50-foot gas line easement along the south boundary to Bradford Court and turned it into a common area to create a buffer between the two developments. Ms. Jones advised that if the item was approved, the engineering firm Meshek and Associates would review the drainage plans in an effort to address drainage concerns. She stated that the Planning Commission voted to deny the item 5 to 4 at the December 8, 2015 meeting due to drainage concerns and incompatible densities.

Mayor Lewis asked if there was information available on the drainage issue. Ms. Jones advised that the applicant was asked to present a preliminary drainage analysis. This document was presented to the City's engineer who concurred that they would be releasing less than the historical rate on the undeveloped property. She noted that moving forward staff would propose submitting all drainage plans for future development to Meshek and Associates for their review since they are considered one of the best drainage engineers in the State of Oklahoma.

Councilwoman Hunt stated that the comprehensive plan listed the commercial property as Heavy Commercial. Ms. Jones indicated that this was correct and was the reason for the original application for C-5, but based on citizen concerns they amended their application request to C-3.

Citizens to Speak:

Gary Johnson, 3232 N. Eastern, expressed his concerns about adequate buffering between his home and the commercial development and drainage concerns. Mr. Johnson indicated that properties to the north drain downhill directly toward his house. If drainage is blocked it will cause his home to flood. Steve Eddy, City Manager, indicated that the drainage work performed so far by the engineers was preliminary. There would be a detailed drainage study required at each phase of the development. The City's engineers

would review the study and determine whether it meets the City codes regarding drainage. Mr. Eddy indicated that the City was aware of existing drainage problems and put a lot of money into correcting some of the issues. He stated that the City will make sure that whatever development occurs meets the City's drainage requirements. Mr. Johnson asked what his recourse would be if a future homeowner directly behind his property blocks the drainage. Mr. Eddy stated that he should contact the City if an issue such as that occurred.

Councilman Cavnar stressed that the City continue monitoring the construction closely to ensure there is not a drainage problem.

Elmer Percival, 3300 N. Eastern, indicated that he owned land on the west side of the proposed development. He also owns land at 3600 N. Eastern, and land on the north side where he lives. He stated that the State of Oklahoma will be doing construction on I-35 and I-240 and route all of the traffic to Eastern and Shields. He stated that he did not want the duplexes by his property to lower property values. He felt that the property was being overdeveloped and the additional traffic brought to the area with the construction would make it even more difficult to access Eastern.

Richard Percival, 3300 N. Eastern, stated that their concerns were discussed over the October, November and December Planning Commission meetings. Mr. Percival estimated that there would be over 850 additional cars attempting to access the property. He also discussed drainage and flooding concerns. Mr. Percival asked if Meshek and Associates had reviewed the plans for the development. Mr. Eddy indicated that they have not yet reviewed the plans since detailed studies are not required for submittal at the preliminary plat stage. He added that once the development was conceptually approved the study would be reviewed before development. Mr. Percival also asked if the wastewater treatment plant would be able to handle the additional wastewater. Councilman Roberts asked for the capacity of the new wastewater treatment plant. Mr. Eddy stated that the stated capacity is 9 MGD and was designed to handle a significant amount of growth.

Janice Reid, 2400 SE 94<sup>th</sup>, stated that she submitted a letter to the Planning Commission and the City Council. She stated that there are acreages with larger homes in the area and because of this they would like to see larger lots on the perimeter of the property and smaller homes toward the center of the development. Ms. Reid indicated that most of the property in the area was zoned agricultural and small homes on small lots would hurt their property values. She stated that she was not opposed to the construction just the size of the homes being proposed. Ms. Reid advised that her home was 4,100 square feet and the house across the street from her was 5,000 square feet. Councilman Roberts asked what size homes were planned for the development. Applicant, Tony Meek, indicated that they have a minimum square footage of 1,800 with an average lot price of \$40,000. They anticipate the average square footage would be around 2,000 with an average home price of around \$250,000. Councilwoman Hunt asked what plans they had for the duplexes. Mr. Meek indicated that the duplexes would be used as senior housing for individuals 55 years and older. Councilman Cavnar asked if the duplexes were for sale or rent. Mr. Meek advised that the duplexes would be rental property. Mr. Eddy asked what would be included in Phase 1 of the development. Mr. Meek stated that Phase I of the proposed four phases would begin on the southeast side developing north and coming back down the west side to finish out the duplexes. Councilwoman Hunt asked if there was a tenant in mind for the commercial portion of the development. Mr. Meek indicated that there was no specific plans for the site. He stated that their biggest endeavor was the houses and they would not do anything that would not compliment the neighborhood or decrease property values.

Mr. Eddy stated that construction plans are open for public inspection and the residents are welcome to look at them.

**Councilman Hamm moved to approve Moore Vision 20/20 Comprehensive Plan Amendment No. 51, located in the SW/4 of Section 1, T10N, R3W, being north of NE 27<sup>th</sup> Street and east of Eastern Avenue, from Park Recreation and Heavy Commercial to Medium Density Residential, Medium Commercial and Low Density Residential, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**Agenda Item Number 7 being:**

CONSIDER REZONING APPLICATION NO. RZ-930, LOCATED IN THE SW/4 OF SECTION 1, T10N, R3W, BEING NORTH OF NE 27<sup>TH</sup> STREET AND EAST OF EASTERN AVENUE, FROM A-2 SUBURBAN AGRICULTURAL DISTRICT AND A-1 RURAL AGRICULTURAL DISTRICT TO R-2 TWO-FAMILY DWELLING DISTRICT, R-1 SINGLE-FAMILY DWELLING DISTRICT AND C-3 GENERAL COMMERCIAL DISTRICT; AND APPROVE ORDINANCE NO. 803(15). APPLICATION BY MEEK DEVELOPMENT, LLC/TONY MEEK. (PLANNING COMMISSION RECOMMENDED DENIAL 5-4). WARD 2.

**Councilman Hamm moved to approve Rezoning Application No. RZ-930, located in the SW/4 of Section 1, T10N, R3W, being north of NE 27<sup>th</sup> Street and east of Eastern Avenue, from A-2 Suburban Agricultural District and A-1 Rural Agricultural District to R-2 Two-Family Dwelling District, R-1 Single-Family Dwelling District and C-3 General Commercial District; and approve Ordinance No. 803(15), second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**Agenda Item Number 8 being:**

CONSIDER THE PRELIMINARY PLAT OF THE WATERS, LOCATED IN THE SW/4 OF SECTION 1, T10N, R3W, BEING NORTH OF NE 27<sup>TH</sup> STREET AND EAST OF EASTERN AVENUE. APPLICATION BY MEEK DEVELOPMENT, LLC/TONY MEEK. (PLANNING COMMISSION RECOMMENDED DENIAL 5-4). WARD 2.

**Councilman Hamm moved to approve the preliminary plat of The Waters, located in the SW/4 of Section 1, T10N, R3W, being north of NE 27<sup>th</sup> Street and east of Eastern Avenue, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**Agenda Item Number 9 being:**

RECEIVE A PRESENTATION REGARDING THE PROPOSED SW 17<sup>TH</sup> & JANEWAY REDEVELOPMENT PROJECT.

Elizabeth Jones, Community Development Director, stated that the City Council previously approved a contract with Butzer and Associates for preparation of a master plan that would be used for the redevelopment of the Royal Park mobile home park previously located at SW 17<sup>th</sup> and Janeway. Ms. Jones advised that the master plan would be paid for using HUD CDBG-DR funds. She stated that contract issues caused a delay with the consultant; therefore, Anthony McDermid with TAP Architecture would now be spearheading the project. Ms. Jones asked Mr. McDermid to give a brief overview of what the project would involve. Mr. McDermid advised that the redevelopment area was located west of Telephone Road and SW 19<sup>th</sup> Street. A planning process would occur in the next six to seven months involving the City Council, the community, a steering committee, approved stakeholders, and an oversight committee. Elizabeth Jones, Community Development Director, stated the master planning requirements included the replacement of 200 lost housing units as a requirement of HUD, the addition of a connector street at SW 17<sup>th</sup> and Max Morgan Blvd. and Telephone Road, and a dynamic public space and amenities.

Mr. McDermid gave a timeline of the entire project. He stated that HUD requires that lease up occur by the end of September 2019. Various steps were set out representing the planning process and when they anticipate each step occurring. He discussed the engineering, RFP process for Master Developer, design review, design construction documents, and construction with a six month lease out period ending by the deadline of September 2019. A spreadsheet that was presented to the City Council included 11 major tasks that are further split into subtasks. Milestone dates for public meetings were recently established. Some of the dates coincide with City Council Meetings where presentations would be made and items presented for approval. A slide identified consultants working on each phase of the project and the responsibilities they are assigned. Meshek and Associates was listed as Prime with TAP Architecture acting as Contract Manager. Mr. McDermid stated that the City Council would be kept updated regularly and given opportunities to contribute toward the project. He indicated that his hope was that the project would become a poster child for development within the region.

Steve Eddy, City Manager, felt that the project would go a long way toward healing the area following the tornado.

There was no action taken on the item.

**Agenda Item Number 10 being:**

CONSIDER AWARDING BID NO. 1516-006 "PURCHASE AND INSTALLATION OF FENCING AT CENTRAL PARK" TO SUPERIOR FENCE CONSTRUCTION, INC. IN THE AMOUNT OF \$63,260.

Todd Jenson, Assistant City Manager, advised that the proposed fence installation would act as a buffer between Central Park and the railroad. The fencing requested in the bid specifications was the same fencing used by the Moore Public Schools to place around some of their playgrounds. The City has also used similar fencing at the Public Works Administration Building and the Public Safety Center. Mr. Jenson stated that the bid solicitation resulted in 13 responses. The low bid from Blue Sage Services was subsequently withdrawn without specifying a reason. He advised that the second lowest bid was from Superior Fence Construction, Inc., a local company that has performed work for the City in the past and did a good job. Mr. Jenson stated that the price difference between the bid from Blue Sage Services and Superior Fence was \$735. Staff would recommend awarding the bid to Superior Fence Construction in the amount of \$63,620.

Mayor Lewis asked where the fence would be erected and the height of the fence. Mr. Jenson indicated that the five-foot fence would be installed along the east side of the property between the parking lot and railroad property extending from the north end of the parking lot past the Farmer's Market to the south.

**Councilman Roberts moved to award awarding Bid No. 1516-006 "Purchase and Installation of Fencing at Central Park" to Superior Fence Construction, Inc. in the amount of \$63,260, second by Councilman Cavnar. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:39 P.M.**

**Agenda Item Number 11 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD DECEMBER 21, 2015.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$1,082,974.58.

**Trustee Hunt moved to approve the consent docket in its entirety, second by Trustee Cavnar. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**Agenda Item Number 12 being:**

APPROVE AN AGREEMENT WITH JOHANSON CONSULTING, INC. D/B/A JOHANSON L GROUP, PRINCIPALS OF DBSQUARED, LLC TO PROVIDE A CLASSIFICATION AND COMPENSATION STUDY AND A SOFTWARE LICENSE AND SUPPORT AGREEMENT FOR NON-UNION EMPLOYEES.

Gary Benefield, Human Resources Director, advised that the City submitted an RFP for a Classification and Compensation Study and received three proposals. Staff recommended awarding the RFP to Johanson Consulting who provided the best overall proposal. The cost of the proposal was \$39,000 including two years of software support. The agreement also provided for optional annual updates, market updates, and consulting fees for future services. Staff recommended approval of the agreement. Mr. Benefield advised that the last salary survey was prepared in 2008.

**Trustee Cavnar moved to approve an agreement with Johanson Consulting, Inc. d/b/a Johanson I Group, Principals of DBSquared, LLC to provide a Classification and Compensation Study and a Software License and Support Agreement for Non-Union Employees, second by Trustee Roberts. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENE 7:41 P.M.**

**Agenda Item Number 13 being:**

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD DECEMBER 21, 2015.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2015-2016 IN THE AMOUNT OF \$320,531.45.

**Trustee Hamm moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:42 P.M.**

**Agenda Item Number 14 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm stated that he had an opportunity to tour Central Park. He commented that construction was proceeding and he was looking forward to the opening sometime this spring or summer. He commented that he was also excited about the new restaurants and businesses coming to Moore.

Mayor Lewis commented that he was running for re-election and stated that being on the City Council was not an individual sport but was a team effort and he appreciated the work that the Council, City Manager, and staff has done. He added that there were other council members who would also be running for re-election.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Steve Eddy, City Manager, advised the City Council of the following items:

- Gayland Kitch, Emergency Management Director, asked him to announce that the City would be hosting Community Emergency Response Training ("CERT") classes to train individuals what to do in the event of an emergency. Interested parties can obtain information on the City's website at [www.cityofmoore.com](http://www.cityofmoore.com) or by contacting the Emergency Management Department at 793-5062.
- Announced street construction throughout the Plaza Towers Addition. He asked for patience from the drivers attempting to access the area. Staff has been in communication with Moore Public Schools with updates regarding the street projects.

- The Moore Fire Department's Santa Express Program was able to help 522 children. He expressed appreciation to the firefighters, businesses, and individuals who worked to make the program a success.
- Assistant City Manager Stan Drake and Community Development Director Elizabeth Jones toured the property at 3104 Twin Circle in regard to a condemnation and demolition appeal. It appears that electrical work, gas, and plumbing work have been performed; however, the house renovations are not complete. Mayor Lewis asked about implementing a fine for each day the property owner was in violation. Elizabeth Jones, Community Development Director, indicated that she would research the issue and determine if there were existing codes that would allow fines to be assessed.

**Agenda Item Number 15 being:**

ADJOURNMENT

**Councilman Cavnar moved to adjourn the City Council meeting, second by Councilman Hamm. Motion carried unanimously.**

Ayes: Hunt, Cavnar, Roberts, Hamm, Lewis  
Nays: None  
Absent: Blair

**The City Council, Moore Public Works Authority, Moore Risk Management and Moore Economic Development Authority meetings were adjourned at 7:48 p.m.**

TRANSCRIBED BY:

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RHONDA BAXTER, Executive Assistant

RECORDED BY:

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CAROL FOLSOM, Purchasing Agent

FOR:

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DAVID ROBERTS, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
BROOKS MITCHELL, City Clerk