



**AGENDA FOR THE REGULAR MEETING
OF THE MOORE CITY COUNCIL
MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
JANUARY 4, 2021 – 6:30 P.M.
301 N. BROADWAY**

The City of Moore encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability (such as a hearing or speech disability) notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public meeting is encouraged to allow the City to make the necessary accommodations.

1) CALL TO ORDER

- A) Roll Call
- B) Pledge of Allegiance

2) CONSENT DOCKET:

- A) Approve the minutes of the regular City Council meeting held December 21, 2020. **Page 6**
- B) Receive the minutes of the regular Planning Commission meeting held November 10, 2020. **Page 21**
- C) Approve a new Job Description for Marketing Communications Manager in the Public Affairs Department, and approve placement in Pay Grade 117 of the City's salary table. **Page 28**
- D) Approve a new Job Description for an Aquatics Center Attendant for the Parks and Recreation Department which will combine the duties of Deck Attendant and Aquatics Cashier to provide better shift coverage during the summer aquatics season, and approve placement in Pay Grade 101 of the City's salary table. **Page 34**

- E) Approve a revised Job Description for Senior Building Inspector in the Community Development Department and approve placement in Pay Grade 110 of the City's salary table. **Page 39**
- F) Accept a Permanent Roadway Easement and Utility Easement from Terrill M. Cavnar and Rhonda J. Cavnar, Trustees of The Cavnar Family Revocable Trust dated October 21, 2013 (Parcels 13 and 13.1) and relocate a sign and mailbox for construction and maintenance of the SE 4th Street Railroad Underpass Project. **Page 46**
- G) Accept two 10' Temporary Workspace Easements and two 17' Permanent Roadway and Utility Easements from Warren Fishburn for construction and maintenance of the SE Sewer Force Main Improvements along the north side of Indian Hills Road. **Page 62**
- H) Approve a tenant relocation amount of \$40,000 for the relocation of the CPA firm, Michele L. Brenner & Company, PC, a displaced business currently located in the strip center on Parcel 2 for construction and maintenance of the SE 4th St. Railroad Underpass project. The Federal law requires payment for relocation under the, "*Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Uniform Act), as amended.*" **Page 74**
- I) Approve a relocation amount of \$192,950 for the relocation of the Tillison Cabinet Company, Inc., a displaced business currently located at 137 SE 4th St. for construction and maintenance of the SE 4th St. Railroad Underpass project. The Federal law requires payment for relocation under the, "*Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Uniform Act), as amended.*" **Page 80**
- J) Accept a 10' temporary construction easement from API OKC Properties, LLC at 701 N. Gale Ave., and Dru Watkins at 801 N. Gale Ave. for the Kelly Creek Sewer Project. **Page 96**
- K) Accept a 5' temporary construction easement from Dee R. Jones at 605 N Gale Ave. for the Kelly Creek Sewer Project. **Page 102**
- L) Approve and ratify claims and expenditures for FY 2020-2021 in the amount of \$4,951,957.35. **Page 108**

ACTION: _____

- 3) Consider the Final Plat for Edgewater, Section 3, located in the NE/4 of Section 30, T10N, R2W, being south of SE 19th Street and west of Sunnyleane Road. Application by R & R Development, LLC/Rocky Clark. (Planning Commission recommended approval 6-0). Ward 1. Community Development **Page 149**

ACTION: _____

- 4) Consider approval of a lot split at 2409 Regency Place. Application by Charles Hopkins. Community Development **Page 155**

ACTION: _____

5) Receive Annual Report on the 2020 Stormwater Quality Program. Community Development **Page 156**

ACTION: _____

6) Authorize staff to solicit Request for Qualifications for the Lake Thunderbird TMDL Compliance Plan. Community Development

ACTION: _____

7) Consider approval of an Amendment to the Teladoc Services Agreement, effective January 1, 2021, changing the cost for services from \$4.25 per employee per month to \$5.50 per employee per month. Human Resources

ACTION: _____

8) Consider approval of a modification to the City's Personnel Policy and Procedures Manual modifying the sick leave buyback procedures. Legal **Page 159**

ACTION: _____

9) Consider approval of a modification to the City's Personnel Policy and Procedures Manual adding a "Clear Desk" policy for employees that deal with confidential matters. Legal **Page 163**

ACTION: _____

10) Consider Resolution No. 981(21) adopting the Schedule of Fees and Charges and repealing all prior inconsistent fees. Legal **Page 165**

ACTION: _____

11) Consider adopting Resolution No. 982(21) authorizing the City Attorney to institute eminent domain proceedings for condemnation and declaring the necessity for acquiring properties for roadway and drainage improvements for the SE 4th Street Railroad Underpass Improvement Project No. 33025(04). Management **Page 215**

ACTION: _____

12) Consider authorizing the budgeted purchase of a Toro 5900 Groundmaster 16' Batwing Mower in the amount of \$105,375 and a Ventrac 4500Y Tractor Slope Mower in the amount of \$35,906 from Professional Turf Products using State Contract No. SW190. Parks and Recreation **Page 221**

ACTION: _____

13) Consider authorizing staff to solicit competitive bids for updated fitness equipment for The Station. Parks and Recreation

ACTION: _____

14) Consider approval of a revised calculation related to the sales tax rebate for BleuCiel. Finance **Page 225**

ACTION: _____

RECESS THE CITY COUNCIL MEETING AND CONVENE THE MOORE PUBLIC WORKS AUTHORITY MEETING.

15) CONSENT DOCKET:

- A) Receive and approve the minutes of the regular Moore Public Works Authority meeting held December 21, 2020.
- B) Ratify action of City Council regarding approval of an Amendment to the Teladoc Service Agreement effective January 1, 2021.
- C) Approve and ratify claims and expenditures for FY 2020-2021 in the amount of \$847,606.31. **Page 226**

ACTION: _____

16) Consider approval of an Amendment to the Healthcare Highways Services Agreement effective January 1, 2021, changing the fee for services performed outside of Oklahoma from \$0.00 to 25% of savings. Human Resources **Page 234**

ACTION: _____

RECESS THE MOORE PUBLIC WORKS AUTHORITY MEETING AND CONVENE THE MOORE RISK MANAGEMENT MEETING:

17) CONSENT DOCKET:

- A) Accept the minutes of the regular Moore Risk Management meeting held December 21, 2020.
- B) Approve and ratify claims and expenditures for FY 2020-2021 in the amount of \$613,898.27. **Page 236**

ACTION: _____

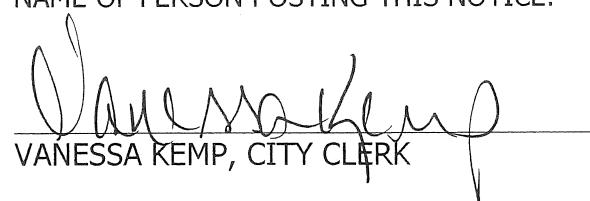
**RECESS THE MOORE RISK MANAGEMENT MEETING AND
RECONVENE THE CITY COUNCIL MEETING.**

18) NEW BUSINESS:

- A) Citizens' forum for items not on the agenda.
- B) Items from the City Council/Trustees.
- C) Items from the City/Trust Manager.

19) ADJOURNMENT

POSTED THIS 29 DAY OF December, 2019 AT 4:00 A.M./P.M. ON THE BULLETIN BOARD OF CITY HALL, LOCATED AT 301 NORTH BROADWAY, MOORE, OKLAHOMA. NAME OF PERSON POSTING THIS NOTICE.



VANESSA KEMP, CITY CLERK