

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
DECEMBER 7, 2020 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on December 7, 2020 at 6:30 p.m. with Vice-Mayor Mark Hamm presiding.

*Adam Webb*  
*Councilman, Ward I*

*Danielle McKenzie*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
ABSENT: Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Randy Brink; Assistant City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Director of Public Affairs, Deidre Ebrey; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Parks & Recreation Director, Sue Wood; Police Chief, Todd Gibson; Assistant Police Chief Blake Green; Police Sergeant Becky Miller; Project-Grants Manager (Capital Planning & Resiliency), Kahley Gilbert; Public Works Director, Richard Sandefur; and Veolia Water Project Manager, Robert Pistole.

**Agenda Item Number 2 being:**

**CONSENT DOCKET:**

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD NOVEMBER 16, 2020.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD OCTOBER 13, 2020.
- C) ACCEPT A 5' TEMPORARY CONSTRUCTION EASEMENT FROM SHANNA AND CHRISTIAN ENGLAND LOCATED AT 713 N. GALE, RON AND SANDRA PATTERSON AT 744 N. GALE, SUSAN KING AT 752 N. JANEWAY, KIMBERLY CUSACK AT 736 N. JANEWAY, GILBERT AND JAN OWENS AT 732 N. JANEWAY, AND JAY SYRUS AT 613 N. GALE FOR THE KELLY CREEK SEWER RELOCATION PROJECT.
- D) ACCEPT A 20' TEMPORARY CONSTRUCTION EASEMENT FROM DEBORAH MARTIN LOCATED AT 721 N. GALE FOR THE KELLY CREEK SEWER RELOCATION PROJECT.
- E) DECLARE CITY VEHICLES LISTED IN EXHIBIT "A" AS SURPLUS AND AUTHORIZE THE SALE OR DISPOSAL OF SAID PROPERTY.

- F) APPROVE THE ISSUANCE OF A \$50 CHRISTMAS STIPEND TO EMPLOYEES PER COUNCIL RESOLUTION.
- G) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$2,891,702.29.

**Councilman Williams moved to approve the Consent Docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**THE CITY COUNCIL MEETING WAS RECESSED AND A PUBLIC HEARING CONVENED AT 6:32 P.M.**

**Agenda Item Number 3 being:**

CONDUCT A PUBLIC HEARING TO RECEIVE CITIZEN INPUT AND COMMENTS REGARDING THE 2019 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER).

Kahley Gilbert, Capital Planning & Resiliency Project-Grants Manager, advised that a Consolidated Annual Performance Evaluation Report (CAPER) was submitted to HUD at the end of each program year. The 2019 program ended in September 2020. Ms. Gilbert stated that the grant award in the amount of \$321,959 benefitted 333 residents and was used to fund home-delivered meals for seniors, counseling for abused children, rent and utility assistance for low-income households, and a sewer line rehabilitation project along Kelly Creek. Ms. Gilbert noted there was no remaining funds to be rolled over into the next program year.

Vice-Mayor asked if anyone present wished to speak on the item. Finding no one the Public Hearing was closed.

**THE PUBLIC HEARING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 6:34 P.M.**

**Agenda Item Number 4 being:**

CONSIDER APPROVAL OF THE 2019 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) AND ADOPT RESOLUTION NO. 977(20) SUBMITTING SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD).

**Councilman Williams moved to approve the 2019 Consolidated Annual Performance Evaluation Report (CAPER) and adopt Resolution No. 977(20) submitting said report to the U.S. Department of Housing and Urban Development (HUD), second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 5 being:**

DISCUSS AND CONSIDER RESOLUTION NO. 978(20) ADOPTING THE SECOND SUBSTANTIAL AMENDMENT OF THE 2019 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN; AND AUTHORIZE THE MAYOR TO SUBMIT THE PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Kahley Gilbert, Capital Planning & Resiliency Project-Grants Manager, stated that on September 11, 2020 HUD allocated to the City additional funding in the amount of \$294,687 in response to the Coronavirus. The CDBG Advisory Committee met with various organizations and recommended that the following programs receive funding.

FUNDING RECOMMENDATIONS	
Home-delivered meals for seniors	\$34,720
Healthy Living Backpacks through Moore Faith Medical Clinic	23,620
Internet Connectivity – Moore Public Schools	41,834
Oklahoma Regional Food Bank	100,000
Rapid Re-Housing Program	20,000
Rental/Mortgage/Utility Assistance	15,000
Administration	58,937

**Councilman Blair moved to approve Resolution No. 978(20) adopting the second Substantial Amendment of the 2019 Community Development Block Grant Action Plan; and authorize the Mayor to submit the plan to the U.S. Department of Housing and Urban Development, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 6 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH AGING SERVICES TO PROVIDE HOME DELIVERED MEALS TO HOMEBOUND SENIOR ADULTS IN MOORE USING COMMUNITY DEVELOPMENT BLOCK COVID-19 FUNDS.

Kahley Gilbert, Capital Planning & Resiliency Project-Grants Manager, advised that Agenda Items No. 6 and 7 were agreements with the local organizations for the programs identified for funding in Agenda Item No. 5.

**Councilman Williams moved to approve an agreement with Aging Services to provide home delivered meals to homebound senior adults in Moore using Community Development Block COVID-19 funds, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 7 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH MOORE FAITH MEDICAL CLINIC TO PROVIDE FREE MEDICAL EQUIPMENT TO LOW INCOME RESIDENTS OF MOORE USING COMMUNITY DEVELOPMENT BLOCK COVID-19 FUNDS.

**Councilwoman Hunt moved to approve an agreement with Moore Faith Medical Clinic to provide free medical equipment to low income residents of Moore using Community Development Block COVID-19 funds, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 8 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH THE MOORE PUBLIC SCHOOLS FOUNDATION TO PROVIDE INTERNET CONNECTIVITY TO LOW INCOME STUDENTS IN MOORE USING COMMUNITY DEVELOPMENT BLOCK GRANT COVID-19 FUNDS.

Brooks Mitchell, City Manager, asked that the item be tabled at the request of the Moore Public Schools.

**Councilwoman Hunt moved to table Agenda Item No. 8, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 9 being:**

DISCUSS AND CONSIDER RESOLUTION NO. 976(20) ADOPTING THE SUBSTANTIAL AMENDMENT OF THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN; AND AUTHORIZE THE MAYOR TO SUBMIT THE PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Kahley Gilbert, Capital Planning & Resiliency Project-Grants Manager, stated that in October 2020 the City received notification from the Department of Housing and Urban Development that the City did not receive the correct allocation for the 2020 Program Year. Ms. Gilbert advised that the correct allocation amount of \$340,733 reflected a decrease of \$51. Adoption of Resolution No. 976(20) would amend the Substantial Amendment to the 2020 CDBG Action Plan to include the corrected allocation amount.

The amendment also included the addition of a Christmas assistance program offered to low income families by a local non-profit agency, The Sharing Tree. Ms. Gilbert advised that due to the pandemic there had been a significant increase in the number of families in need of assistance. She stated that the Sharing Tree provides warm clothing, toys and books for qualifying families. However, they typically collect toys through a toy drive held in conjunction with the Bank of Oklahoma. She noted that since the bank lobbies have been closed they have been unable to hold the toy drive. Ms. Gilbert stated that the proposed agreement with The Sharing Tree would be considered under Agenda Item No. 10.

**Councilman Williams moved to approve Resolution No. 976(20) adopting the Substantial Amendment of the 2020 Community Development Block Grant Action Plan; and authorize the Mayor to submit the plan to the U.S. Department of Housing and Urban Development, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 10 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH THE SHARING TREE TO PROVIDE CHRISTMAS ASSISTANCE FOR LOW INCOME FAMILIES IN MOORE USING COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUNDS.

**Councilwoman Hunt moved to approve an agreement with the Sharing Tree to provide Christmas assistance for low income families in Moore using Community Development Block Grant Entitlement funds, second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 11 being:**

CONSIDER AWARDING A CONTRACT TO M & M WRECKING IN THE AMOUNT OF \$8,690 FOR THE DEMOLITION AND CLEAN-UP OF CONDEMNED PROPERTY LOCATED AT 2116 S. BRIARCLIFF DRIVE.

Elizabeth Weitman, Community Development Director, stated that the subject property located at 2116 S. Briarcliff Drive had been condemned. The property was posted for condemnation on September 22, 2020 due to it being an unsafe environment from exposed electrical wiring, missing structural supports from outdoor overhangs, missing shingles with exposed decking, and broken windows throughout the home. Ms. Weitman advised that an administrative hearing was held on October 5, 2020. She stated that the property owner, who lived out-of-state was notified of the situation. However, despite repeated efforts staff was unable to communicate with the property owner. She stated that occupants living in the home established a timeline for repairs but were never able to meet the timelines. Ms. Weitman stated that City Code and State law regulations were followed regarding the condemnation process. Three quotes were obtained for demolition of the site. The low quote was from M & M Wrecking in the amount of \$8,690. She advised that demolition of the site would take place immediately upon approval. Ms. Weitman noted that the cost for demolition was higher than anticipated due to the amount of items that must be removed from the property and because the home was located on a zero lot line requiring extra measures be taken to ensure debris did not fall onto the neighboring property. She stated that the complaint was made by a neighbor after the occupants placed a tarp on the roof to cover the holes and secured it with random objects such as tires and paint cans. Strong winds blew the items onto the neighboring property causing minor damage.

Vice-Mayor Hamm confirmed that a lien would be placed on the property for the cost of condemnation which must be paid if the property was ever sold. He then opened the floor for comments. After finding there was no one to speak he asked for a motion.

**Councilwoman McKenzie moved to award a contract to M & M Wrecking in the amount of \$8,690 for the demolition and clean-up of condemned property located at 2116 S. Briarcliff Drive, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 12 being:**

DISCUSS REZONING APPLICATION NO. RZ-1000, LOCATED IN THE SW/4 OF SECTION 1, T10N, R3W, BEING NORTH OF NE 27TH STREET AND EAST OF EASTERN AVENUE, FROM C-3 GENERAL COMMERCIAL DISTRICT TO R-1 SINGLE FAMILY DWELLING DISTRICT; AND APPROVE ORDINANCE NO. 954(20). APPLICATION BY PREMIUM LAND, LLC/TABER LEBLANC. (PLANNING COMMISSION RECOMMENDED APPROVAL 7-1). WARD 2.

Elizabeth Weitman, Community Development Director, advised that Agenda Items No. 12 and 13 were companion items. Ms. Weitman stated that the subject property located north of NE 33<sup>rd</sup> Street and east of Eastern Avenue was rezoned to C-3 with The Waters Addition and had since remained vacant. The applicant proposed constructing five single-family homes on 1.5 acres. In order to develop the land for residential use the property must be rezoned from C-3 to R-1. Ms. Weitman stated that utilities were available to serve the site, stormwater detention was included in The Waters development, and no floodplain was located on the property. Access would be provided from NE 33<sup>rd</sup> Street with no access proposed from Eastern Avenue.

Ms. Weitman stated that the Envision Moore 2040 Plan designated the area as Urban Residential. She indicated that the proposed application met the intent of this land use designation. She noted that during the zoning and platting of The Waters Addition in 2016 the placement of a commercial lot adjacent to Eastern Avenue was seen as a transitional buffer to the homes in the addition. Since that time the BNSF Logistics Center to the west of the site was rezoned as a PUD. The tract was seen as a transitional buffer to the homes further east. By extending the homes up to Eastern Avenue there are possibilities for land use conflicts; however, the BNSF PUD did include significant buffering. Among other things, this included a 50' bermed buffer that sits beyond the right-of-way. Ms. Weitman advised that staff recommended approval of the application and the companion Final Plat. She noted that concerns were expressed at the Planning Commission that the proposed on-street parking would create traffic hazards on NE 33<sup>rd</sup> Street.

**Councilwoman Hunt moved to approve Rezoning Application No. RZ-1000, located in the SW/4 of Section 1, T10N, R3W, being north of NE 27th Street and east of Eastern Avenue, from C-3 General Commercial District to R-1 Single Family Dwelling District; and approve Ordinance No. 954(20), second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 13 being:**

CONSIDER THE FINAL PLAT OF THE WATERS, PHASE IV, A REPLAT OF LOT 1, BLOCK 9 OF THE WATERS PHASE 1, LOCATED IN THE SW/4 OF SECTION 1, T10N, R3W, BEING NORTH OF NE 27TH STREET AND EAST OF EASTERN AVENUE. APPLICATION BY PREMIUM LAND, LLC/TABER LEBLANC. (PLANNING COMMISSION RECOMMENDED APPROVAL 6-2). WARD 2.

**Councilwoman Hunt moved to approve the Final Plat of The Waters, Phase IV, a Replat of Lot 1, Block 9 of the Waters Phase 1, located in the SW/4 of Section 1, T10N, R3W, being north of NE 27th Street and east of Eastern Avenue, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 14 being:**

CONSIDER REZONING APPLICATION NO. RZ-1001, LOCATED IN THE NE/4 OF SECTION 10, T10N, R3W, BEING SOUTH OF NW 27TH STREET AND EAST OF JANEWAY AVENUE, FROM C-5 AUTOMOTIVE AND COMMERCIAL RECREATION DISTRICT TO I-1 LIGHT INDUSTRIAL DISTRICT; AND APPROVE ORDINANCE NO. 955(20). APPLICATION BY MJH PROPERTIES, LLC/MALCOLM HALL. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject property, also known as 700 Vermeer Drive, was located east of Janeway Avenue and south of Vermeer Drive. Ms. Weitman advised that the property had been developed with one existing building. The applicant wished to utilize the site for light industrial uses requiring the proposed I-1 zoning. She stated that public water and sewer would serve the site with access provided by Vermeer Drive. Storm water detention would not be required since no new development was being proposed.

Ms. Weitman advised that the Envision Moore 2040 Plan designated the site as Light Industrial. She stated that the application was in compliance with the Plan; therefore, staff recommended approval of the item.

Councilman Williams asked if there would be any modifications made to the building. Ms. Weitman stated that potential tenants for the property would fall under the I-1 category. Since the building would be suitable for those types of uses she did not believe the applicant was planning any modifications.

**Councilman Blair approved Rezoning Application No. RZ-1001, located in the NE/4 of Section 10, T10N, R3W, being south of NW 27th Street and east of Janeway Avenue, from C-5 Automotive and Commercial Recreation District to I-1 Light Industrial District; and approve Ordinance No. 955(20), second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 15 being:**

CONSIDER AUTHORIZING THE PURCHASE OF NINE (9) TASER 7 CONDUCTED ENERGY DEVICES IN THE AMOUNT OF \$24,764.32 FROM AXON ENTERPRISE AS A SOLE SOURCE PROVIDER.

Chief Gibson stated that the budgeted purchase of nine Tasers was part of the Police Department's annual replacement of nonfunctioning and outdated inventory. Councilman Williams asked why there were two different cartridges. Chief Gibson stated that the new Taser 7 makes two cartridges available for immediate deployment instead of requiring the reloading of a second cartridge.

**Councilman Blair moved to authorize the purchase of nine (9) Taser 7 conducted energy devices in the amount of \$24,764.32 from Axon Enterprise as a sole source provider, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 16 being:**

CONSIDER AWARDING BID NO. 2021-002 FOR REMOVAL OF THE EXISTING ROOF AND INSTALLATION OF A NEW ROOF ON THE BRAND SENIOR CENTER TO HERITAGE HILLS COMMERCIAL SERVICES, LLC IN THE AMOUNT OF \$80,100.00.

Sue Wood, Parks and Recreation Director, stated that the item was for the budgeted replacement of the existing roof at the Brand Senior Center. Ms. Wood recommended awarding the project to Heritage Hills Commercial Services in the amount of \$80,100 as the low bidder.

**Councilman Williams moved to award Bid No. 2021-002 for removal of the existing roof and installation of a new roof on the Brand Senior Center to Heritage Hills Commercial Services, LLC in the amount of \$80,100.00, second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:55 P.M.**

**Agenda Item Number 17 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD NOVEMBER 16, 2020.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$721,676.66.

**Trustee Williams to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:56 P.M.**

**Agenda Item Number 18 being:**

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD NOVEMBER 16, 2020.
- B) APPROVE PAYMENT OF A WORKERS' COMPENSATION SETTLEMENT IN THE AMOUNT OF \$25,000.00 FOR CBR CLAIM NO. 2050000670 TO SCOTT LANCE AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- C) APPROVE PAYMENT OF A WORKERS' COMPENSATION SETTLEMENT IN THE AMOUNT OF \$28,000.00 FOR CBR CLAIM NO. 2050000805 TO JASON SMITH AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$421,713.03.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:57 P.M.**

**Agenda Item Number 19 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Vice-Mayor Hamm stated that he participated in the Christmas Spectacular held on December 5, 2020 at The Station. He expressed appreciation to the Parks Department and the other City crews that worked on the event.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

1. At the request of Brooks Mitchell, City Manager, Chief Gibson introduced Blake Green who would serve as the new Assistant Chief.
2. Mr. Mitchell announced that City offices would be closed on Christmas Eve.
3. Mr. Mitchell advised that the City received an award letter on the 34<sup>th</sup> Street roadway project between Telephone Road and Santa Fe from the Oklahoma Asphalt Association. Mr. Mitchell commended Lead Construction Inspector Cliff Miller and Assistant City Manager Jerry Ihler for their efforts on the project.
4. Approximately 100 people attended the Tree Lighting Ceremony held at The Station on December 4, 2020. The Christmas Spectacular event was also well attended on December 5, 2020. He congratulated the Parks Department for their efforts in finding ways to safely hold events during the pandemic.

5. Advised that the first round of tree limb pickups was 40% complete. It was estimated to take an additional two to three weeks to complete the first round, with the second round to follow. Councilwoman McKenzie asked how the City would address trees with hanging limbs located in the City's rights-of-way. Mr. Mitchell advised that trees in the rights-of-way would be addressed by the City. Councilman Williams asked if the City would contact private businesses regarding broken tree limbs on their site. Mr. Mitchell indicated City staff would reach out to businesses to determine if they have a plan to clean up their property. Councilwoman McKenzie asked who was performing the pickup. Mr. Mitchell stated that Silver Star Construction was the lead contractor on the job and they had subcontracted the project out to Midwest Wrecking and possibly other companies. City crews were also participating in the project.

**Agenda Item Number 20 being:**

ADJOURNMENT

**Councilman Williams moved to adjourn the City Council meeting, second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 6:57 p.m.**

TRANSCRIBED BY:

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RHONDA BAXTER, Executive Assistant

FOR:

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MELISSA HUNT, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

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VANESSA KEMP, City Clerk