

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
DECEMBER 6, 2021 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on December 6, 2021 at 6:30 p.m. with Mayor Glenn Lewis presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Blair, Hunt, Williams, Hamm, Lewis
ABSENT: McKenzie, Webb

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; Assistant City Attorney, Brian Miller; City Attorney, Randy Brink; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief, Todd Gibson; Police Lieutenant Kyle Hill; Project-Grants Manager (Capital Planning & Resiliency), Kahley Gilbert; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD NOVEMBER 15, 2021.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD OCTOBER 12, 2021.
- C) RATIFY ACTION OF THE MOORE PUBLIC WORKS AUTHORITY MADE NOVEMBER 15, 2021 REGARDING APPROVAL OF RESOLUTION NO. 256(21) ADOPTING ROLL-OFF/COMPACTOR RATES FOR COMMERCIAL UTILITY CUSTOMERS ALONG WITH CLARIFYING LANGUAGE.
- D) APPROVE THE ISSUANCE OF A \$75 CHRISTMAS STIPEND TO EMPLOYEES PER COUNCIL RESOLUTION.
- E) ACCEPT PUBLIC WATER, SEWER, PAVING AND DRAINAGE IMPROVEMENTS TO SERVE THE BROADMOORE HEIGHTS, SECTION 1 ADDITION, BEING SOUTH OF SW 19TH STREET AND WEST OF BRYANT AVE. APPLICATION BY PREMIUM LAND DEVELOPMENT, LLC/TABER LEBLANC.

- F) ACCEPT 438 SQ. FT. OF PUBLIC RIGHT-OF-WAY AND UTILITY EASEMENT FROM THE DICKEY SMITH TRUST LOCATED AT THE WEST END OF THE SE 5TH STREET CUL-DE-SAC WEST OF TOWER DRIVE PROVIDING SCHOOL BUS AND DELIVERY ACCESS FOR MOORE PUBLIC SCHOOLS AS PART OF THE SE 4TH STREET RAILROAD UNDERPASS PROJECT.
- G) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$4,975,304.14.

Mayor Lewis noted that at his request the amount of the Christmas stipend for employees was increased on the agenda from \$50 to \$75. This was done due to an increase in the cost of living and because he felt it would be a good way for the City Council to show their appreciation to the employees for the work they do for the City.

Councilman Williams moved to approve the Consent Docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 3 being:

CONSIDER ADOPTION OF A RESOLUTION NO. 10(21) PERTAINING TO THE GENERAL OBLIGATION BONDS OF 2022, APPROVED BY A MAJORITY OF THE QUALIFIED VOTERS AT AN ELECTION HELD ON NOVEMBER 9, 2021, FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR, FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW.

Brooks Mitchell, City Manager, advised that Resolution No. 10(21) pertained to the first installment of bonds for the new animal shelter and residential street projects that were approved at the November 9, 2021 bond election. Mr. Mitchell stated that the amount of the issuance was \$5.4 million. He indicated that staff would appear before Council in July 2022 to request a second round of funding. Mr. Mitchell stated that Terry Hawkins and Chris Gander, the City's bond counsel and financial advisor, were in attendance to answer any questions.

Councilman Blair moved to adopt Resolution No. 10(21) pertaining to the General Obligation Bonds of 2022, approved by a majority of the qualified voters at an election held on November 9, 2021, fixing the amount of Bonds to mature each year, fixing the time and place the Bonds are to be sold and authorizing the Clerk to give notice of said sale as required by law, second by Councilman Hamm. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 4 being:

CONSIDER AUTHORIZING STAFF TO SOLICIT BIDS FOR JANITORIAL SERVICES FOR THE STATION RECREATION AND AQUATIC CENTER.

Sue Wood, Parks and Recreation Director, requested authorization to solicit bids for janitorial services since the current company's services were unsatisfactory.

Councilwoman Hunt moved to authorize staff to solicit bids for janitorial services for The Station Recreation and Aquatic Center, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 5 being:

CONSIDER APPROVAL OF A PROFESSIONAL SERVICES CONTRACT WITH CIVIL AND ENVIRONMENTAL CONSULTANTS, INC. FOR ON-CALL ENGINEERING SERVICES.

Elizabeth Weitman, Community Development Director, stated that staff utilizes on-call engineering services with ADG for subdivision plan review, and other small projects such as street or drainage projects, and with Meshek and Associates for drainage. Ms. Weitman noted that the engineer with ADG that worked with the City was recently hired by Civil and Environmental Consultants, Inc. ("CEC"). Because he has knowledge of the new drainage regulations and the City's practices and procedures staff requested continuing that relationship by entering into a contract with CEC.

Councilman Blair asked if staff would recommend keeping the current contract for on-call engineering services. Ms. Weitman felt that maintaining both contracts would be beneficial.

Councilman Blair moved to approve Professional Services contact with Civil and Environmental Consultants, Inc. for on-call engineering services, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 6 being:

DISCUSS POTENTIAL UPDATES TO THE EXISTING LANDSCAPING REGULATIONS FOUND IN PART 12, CHAPTER 4, ARTICLE G OF THE MOORE LAND DEVELOPMENT CODE.

Elizabeth Weitman, Community Development Director, advised that Council requested that staff review the current landscaping regulations adopted in 2000. Ms. Weitman stated that the landscaping code was compared with seven metro cities along with communities in Texas and Kansas. She stated that different communities have vastly different requirements making comparison difficult. For example, Overland Park, Kansas' landscape requirements are at the discretion of their landscape architect, Oklahoma City utilizes a point system, and Edmond uses plant units. Ms. Weitman advised that Moore requires more tree and shrubs than almost all other comparison cities but felt there was room for improvement. Therefore, she recommended the following changes to the landscaping regulations:

1. Setting a minimum tree/shrub mix to promote species diversity and add interest. This would also protect landscaping investment by minimizing the risk of total loss due to disease of a specific species.
2. Increase open space requirement to at least 10% of the land area and require more open space in the front yard versus the back yard.

3. Consider side-yard open space requirements to break up the parking lot and provide more planting opportunities.
4. Provide incentives for irrigation and/or low impact development.
5. Implementation of an annual landscaping compliance inspection allowing for an 80-90% survival rate.

Ms. Weitman requested input from the City Council on how to proceed. She advised that if it was Council's desire to move forward with the proposed changes she would prepare an ordinance implementing the changes for consideration at a future meeting.

Councilman Hamm asked if she anticipated any objection from developers or retailers. Ms. Weitman stated that in general she did not feel there would be any strong objection to the changes. She stated that most metropolitan cities have similar requirements.

Councilman Williams asked if the proposed updates to the landscaping regulations were for commercial businesses only. Ms. Weitman stated that was correct and that the City does not currently have residential landscaping regulations. Some of the council members voiced their agreement with the proposed changes.

No action was taken on the item.

Agenda Item Number 7 being:

CONSIDER REZONING APPLICATION NO. RZ-1014, LOCATED IN THE NE/4 OF SECTION 12, T10N, R3W, BEING NORTH OF NE 12TH STREET AND WEST OF BRYANT AVENUE, FROM A-1 RURAL AGRICULTURAL DISTRICT TO A-2/PUD SUBURBAN AGRICULTURAL DISTRICT AS A PLANNED UNIT DEVELOPMENT; AND APPROVE ORDINANCE NO. 980(21). APPLICATION BY HAIRY PAW INN/DAVID BOX. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject site was located north of NE 12th Street and west of Bryant Avenue. The property was zoned A-1 and was the current location of the Hairy Paw Inn, a pet boarding facility. The applicant proposed constructing a new building to the east of the existing building to house additional indoor dog kennels and to establish an outdoor play area with limited hours. Because the current dog kennel operation was "grandfathered in" a rezoning would be required prior to the approval of any substantial improvements. The applicant proposed a PUD to allow for indoor overnight boarding with an outdoor yard for periodic play time between the hours of 7:00 a.m. and 9:00 p.m. Ms. Weitman advised that public water was available to the site from N. Bryant Avenue and a private septic system would be utilized. Access would be provided by N. Bryant Avenue through existing drives. She added that no floodplain was located on the site.

Ms. Weitman stated that the site was located in a largely agricultural area with a single-family home owned by the applicant and an undeveloped portion of Buck Thomas Park located to the north, another single-family home also owned by the applicants to the south, the Lost Creek Addition to the east, and Buck Thomas Park to the west. She advised that the applicant would utilize a Planned Unit Development in exchange for amenities that would not otherwise be required. The revised PUD proposal included the following amenities:

1. Play yard to be located a minimum of 100' to the west of Bryant Avenue and will expand behind the lot at 1705 N. Bryant.
2. A 70% brick or masonry requirement on all buildings to reduce sound reverberation.
3. Landscaping requirement of 10 trees and 20 shrubs on the developed portions of the property.
4. Limited outdoor play time between the hours of 7 am and 9 pm.

She stated the site was designated as an Urban Residential Land Use. Since the application was agricultural in nature an amendment to the Plan would not be required. The application was reviewed and found to be in conformance with the intent of the Plan.

Ms. Weitman advised that the applicant held a neighborhood meeting on August 4, 2021 with approximately 3 to 4 residents in attendance. She stated that two were in favor of the application and one was gathering additional information. She indicated that several individuals spoke in favor of the item at the Planning Commission Meeting with no one appearing in opposition. She added that several letters of support were included in the agenda packet from residents of Lost Creek, customers of the facility, and the Chamber of Commerce. Additionally a sound engineer visited the site and determined that because of the noise from Buck Thomas Park and traffic along Bryant Avenue he did not anticipate any adverse effects to the area concerning noise.

Cooper Hall, attorney at law, appeared on behalf of the applicants Wendy and Chuck Musgrove. Mr. Hall advised that the Musgrove's operate with 50 dogs and a play area 40' from Bryant Avenue. The application proposed moving the play area over 100' from Bryant Avenue and at least 200' from Lost Creek. He felt his clients were providing additional brick to help aesthetically and to assist in mitigating sound. Mr. Hall commented that they were proposing the same use but in a better form.

Councilwoman Hunt asked how many dogs would be boarded at the location if the application were approved. Mr. Hall estimated they could board around 80 to 90 dogs.

Tammy Evans, 2100 NE 18th, appeared in opposition to the item. Ms. Evans stated that she first spoke in opposition to the facility in 2014. She still believed it to be a noise nuisance to her and several of her neighbors and would negatively affect the value of her property. Ms. Evans requested that the item be tabled so that she can provide audio of the noise from inside her home. She stated it would also give her neighbors an opportunity to come to a meeting and offer their objection to the item. She commented that she was unable to attend the rescheduled Planning Commission meeting.

Cody Clark, 2213 NE 15th, stated that he was a resident of Lost Creek and was unaware of a neighborhood meeting being held. Mr. Clark spoke in opposition to the item. He felt that the sound engineer did not take into consideration that the noise level would change based on the size and number of additional dogs. Mr. Clark felt there would be safety concerns with the children playing nearby in the park. He stated his intent to hire an attorney to obtain an injunction if the item was approved. Mr. Clark estimated 40 residents were opposed to the application. He felt that at a minimum the item should be tabled and the applicant be asked to bring copies of noise surveys, engineering drawings, and information on how they plan to mitigate health and safety and sound issues. Councilwoman Hunt asked if the applicant had provided the information that the City would normally require in this situation. Ms. Weitman indicated that they did and that the application was reviewed in detail at the Planning Commission. Councilman Hamm stated that he was unaware of the meeting. Ms. Weitman stated that residents within 300' of the site were notified of the meeting, along with the Planning Commissioners, and City Manager.

Kim Carrel, 2112 NE 15th, spoke in support of the application. Ms. Carrel advised that she had submitted a letter of recommendation and did not hear any barking dogs from the business.

Lowell Bynum, 5708 SE 83rd, OKC, appeared as an Ambassador for the Chamber of Commerce and as a customer of the business. Mr. Bynum felt that pushing the building further away from the street would assist with the noise issues and was pleased that the business would bring additional revenue to the City.

Councilman Hamm stated that he would like to table the item until he has the opportunity to look at the facility and determine the noise level. He also would like to see if any noise complaints had been issued regarding the business and if the Police or Fire departments have any concerns.

Councilman Hamm moved to table Agenda Item No. 7, second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Mr. Hall asked if the item would be placed on a specific agenda. Councilwoman Hunt suggested placing the item on the January 3, 2022 agenda due to the holidays. Everyone appeared to be agreeable to that date.

Agenda Item Number 8 being:

CONSIDER THE FINAL PLAT OF SENDERA LAKES, SECTION 4, LOCATED IN THE NW/4 OF SECTION 34, T10N, R3W, BEING SOUTH OF SW 34TH STREET AND EAST OF SANTA FE AVENUE. APPLICATION BY ODOM NORTHWEST, LLC. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 3.

Elizabeth Weitman, Community Development Director, advised that the final plat for Sendera Lakes, Section 4 located south of SW 34th and east of Santa Fe Avenue consisted of 67 residential lots on approximately 19.44 acres. Ms. Weitman stated that no FEMA floodplain was identified in this section of the addition. Ms. Weitman stated that detention for the development was provided in previous phases; however Meshek, would review the plat against the current drainage criteria to ensure compliance in this section of the development. Access would be provided from SW 40th Street, SW 41st Terrace, and Durango Lakes Drive at platted in Sendera Lakes Addition, Sections 2 and 3.

Ms. Weitman stated that the Envision Moore 2040 Plan designated the area as Urban Residential. The application was reviewed and found to be in compliance with the plan; therefore, staff recommended approval of the item.

Councilman Blair moved to approve the Final Plat of Sendera Lakes, Section 4, located in the NW/4 of Section 34, T10N, R3W, being south of SW 34th Street and east of Santa Fe Avenue, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 9 being:

CONSIDER THE FINAL PLAT OF MOORE TO COME, SECTION 1, LOCATED IN THE SW/4 OF SECTION 10, T10N, R3W, BEING SOUTH OF NW 27TH STREET AND WEST OF JANEWAY AVENUE. APPLICATION BY MOORE TO COME, LLC/BOB LABAR. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject site was located north of NW 24th Street on the west side of Janeway Avenue. The applicant proposed developing the property for eight commercial buildings including an existing commercial building located on the southeast corner of

the site. She indicated that the final plat consisted of two lots on .75 acres. Public water and sewer would be extended to serve the site. Stormwater detention was required and would be provided in the southeast corner of the property. No FEMA designated floodplain was located on the site. Ms. Weitman stated that access would be provided from Janeway Avenue and NW 24th Streets with the individual buildings accessed through private access drives. She noted that the existing building would keep the current parking and access configuration.

Ms. Weitman advised that the Envision Moore 2040 Plan designated the area as Employment Mixed Use. The application was reviewed and found to be in conformance with the plan; therefore, staff recommended approval of the item.

Councilman Hamm moved to approve the Final Plat of Moore to Come, Section 1, located in the SW/4 of Section 10, T10N, R3W, being south of NW 27th Street and west of Janeway Avenue, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 10 being:

CONSIDER THE FINAL PLAT OF MADISON GARDENS ADDITION, LOCATED IN THE NE/4 OF SECTION 12, T10N, R3W, BEING SOUTH OF NE 27TH STREET AND WEST OF BRYANT AVENUE. APPLICATION BY MSG LIVING TRUST/MIKE GALIER. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject site was located south of NE 27th Street and west of Bryant Avenue and was rezoned to R-1 in April 2021. Ms. Weitman advised that the applicant proposed development of a single-family residential subdivision on approximately 16.29 acres. She indicated that the final plat for the first phase of the development would include 7 residential lots and one common area on 2.8 acres. Public water and sewer were available to the site. Ms. Weitman stated that stormwater detention was required. The overall development included a detention pond on the west side of the site which the applicant intended to improve on the second phase of the development. A temporary detention pond for the 2.8 acres would be required with this phase of construction. Ms. Weitman stated that a FEMA designated floodplain and floodway was located to the east of the first phase of the development. Therefore, a flood study and Corps of Engineers 404 Determination must be provided with the second phase of the development. Access would be provided by NE 27th Street. The addition would be gated with private streets. A temporary turn-around for fire and emergency service access was required.

Ms. Weitman advised that the Plan shows a greenway trail through the FEMA floodplain located on the site. When fully developed the trail was intended to give access from NE 27th Street to Buck Thomas Park; however, the applicant requested that the greenway trail not be extended through the property since it was a private gated subdivision. Ms. Weitman advised that the final plat currently shows the greenway trail as a 10' pedestrian easement located between the Signal Ridge Addition and the subject site. Staff recommended that the pedestrian easement be removed since it was unclear how the easement would be utilized if contained in the backyards of individual lots. Ms. Weitman advised that the Planning Commission discussed the issue at length and reiterated their desire for a trail connection at this location. It was recommended that the applicant provide a preliminary trail plan with the second phase by utilizing a 30' strip of vacant land located to the east of the site.

The Envision Moore 2040 Plan designated the area as Urban Residential. The application was reviewed and found it to be in conformance with the plan. Staff recommended approval of the item.

Councilman Williams moved to approve the Final Plat of Madison Gardens Addition, located in the NE/4 of Section 12, T10N, R3W, being south of NE 27th Street and west of Bryant Avenue, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 11 being:

CONSIDER RESOLUTION NO. 6(21) ADOPTING THE SCHEDULE OF FEES AND CHARGES; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

Betty Koehn, Finance Director, stated that Resolution No. 6(21) would update the Schedule of Fees and Charges to include the adoption of the roll-off compactor rates for commercial utility customers and any clarifying language approved by Council on November 15, 2021.

Councilman Williams moved to adopt Resolution No. 6(21) adopting the Schedule of Fees and Charges; effective upon approval and remaining in effect until modified, amended or repealed; and repealing prior inconsistent fees, second by Councilman Blair. Motion. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 12 being:

CONSIDER APPROVAL OF RESOLUTION NO. 11(21) AMENDING THE ACCOUNTING MANUAL BY INCREASING APPROVAL AND THRESHOLD LIMITS, APPROVED BY COUNCIL THROUGH ORDINANCE NO. 991(21) AND ADDING ADDITIONAL LANGUAGE TO CLARIFY PURCHASES UTILIZING FEDERAL FUNDS; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED.

Betty Koehn, Finance Director, stated Resolution 11(21) would amend the Accounting Manual to incorporate changes to the purchasing ordinance passed by Council on October 18, 2021 and to add additional language to clarify purchases utilizing federal funds.

Councilman Williams moved to approve Resolution No. 11(21) amending the Accounting Manual by increasing approval and threshold limits, approved by Council through Ordinance No. 991(21) and adding additional language to clarify purchases utilizing federal funds; effective upon approval and remaining in effect until modified, amended or repealed, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 13 being:

CONSIDER APPROVAL OF THE 2020 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) AND ADOPT RESOLUTION NO. 7(21) SUBMITTING SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD).

Kahley Gilbert, Project-Grants Manager (Capital Planning & Resiliency), requested approval of the 2020 Consolidated Annual Performance and Evaluation Report ("CAPER") for program year ended September 2021. Ms. Gilbert advised that the City was awarded \$340,733 in program funds for the following projects:

1. Home-delivered meals for seniors
2. Counseling for sexually abused children
3. Youth counseling
4. Forensic interviews for children
5. Christmas assistance for low-income families
6. Sewer line rehab project along Kelly Creek

Ms. Gilbert stated that 370 total residents benefitted from the funding. She advised that \$50,938.58 in remaining funds would be rolled into next year's infrastructure project determined to be sewer line replacements in the Armstrong Addition.

Councilman Williams moved to approve the 2020 Consolidated Annual Performance and Evaluation Report (CAPER) and adopt Resolution No. 7(21) submitting said report to the U.S. Department of Housing and Urban Development (HUD), second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 14 being:

CONSIDER RESOLUTION NO. 8(21) ADOPTING A SUBSTANTIAL AMENDMENT TO THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN; AND AUTHORIZE THE MAYOR TO SUBMIT THE AMENDED PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Kahley Gilbert, Project-Grants Manager (Capital Planning & Resiliency), advised that the item was submitted for inclusion on the agenda with an error in the language. Ms. Gilbert asked that Council make a motion to amend the language changing the year of the Community Development Block Grant Action Plan from 2020 to 2021.

Councilwoman Hunt moved to amend the language for Agenda Item No. 14 changing the year of the Community Development Block Grant Action Plan from 2020 to 2021, second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Councilman Williams moved to adopt Resolution No. 8(21) adopting a substantial amendment to the 2021 Community Development Block Grant Action Plan; and authorize the Mayor to submit the amended plan to the U.S. Department of Housing and Urban Development, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 15 being:

CONSIDER APPROVAL OF AN ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE CITY OF MOORE, ASSURED BENEFITS ADMINISTRATORS, INC., AND UNITEDHEALTHCARE (ALSO CALLED UMR OR UNITED), CHANGING THE PROVIDER NETWORK FOR THE CITY'S HEALTH INSURANCE FROM HEALTHCARE HIGHWAYS TO UNITED, EFFECTIVE JANUARY 1, 2021.

Christine Jolly, Human Resources Director, advised that Healthcare Highways was the current health care provider network for the City. In January 2021 the City expanded the healthcare network outside of Oklahoma through a partner service called Private Healthcare Systems. Since that time the City's healthcare consultants, Gallagher Consulting, made a recommendation that the City move to an expanded provider network that would allow significantly more access to local providers along with an increase in national providers for the City's members.

Ms. Jolly advised that the Health Benefits Committee met on November 5, 2021 and the voting members voted unanimously to recommend the change in the City's provider network to United Healthcare. She stated that some of the benefits of the change would include retaining current contracts with Teledoc, the Surgery Center of Oklahoma, and Health Check Screening, along with continued administration of the network by Assured Benefits Administrators. She indicated that no increases in costs to the City or to the members was anticipated. She stated that Daniel Summers with Gallagher Consulting was in attendance to answer any questions.

Councilwoman Hunt moved to amend the agenda item language to change the effective date of the Administrative Services Agreement with Assured Benefits Administrators, Inc. and Unitedhealthcare from January 1, 2021 to January 1, 2022, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Councilman Williams moved to approve an Administrative Services Agreement between the City of Moore, Assured Benefits Administrators, Inc., and UnitedHealthcare (also called UMR or United), changing the provider network for the City's health insurance from Healthcare Highways to United, effective January 1, 2022, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 16 being:

CONSIDER RESOLUTION NO. 9(21) CONCERNING BRIDGE INSPECTION RESPONSIBILITY BY LOCAL GOVERNMENT FOR COMPLIANCE WITH NATIONAL BRIDGE INSPECTION STANDARDS.

Tony Mensah, Public Works Director, stated that Resolution No. 9(21) related to the selection of a consultant for bridge safety inspections to determine the health of the City's bridges. Mr. Mensah indicated that the Oklahoma Department of Transportation submitted six firms for consideration. Staff interviewed three firms and was recommending Burgess and Niple, Inc. The term of the proposed contract would be from April 1, 2022 through March 31, 2024.

Councilman Williams moved adopt Resolution No. 9(21) concerning bridge inspection responsibility by local government for compliance with National Bridge Inspection Standards, second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Agenda Item Number 17 being:

RECEIVE A PRESENTATION ON PHASE II OF THE I-35 CORRIDOR STUDY.

Deidre Ebrey, Public Affairs, Director, indicated that representations from the Oklahoma Department of Transportation, Jason Boomer and Daniel Wynn, would be making the presentation regarding Phase II of the I-35 Corridor Study.

Mr. Boomer shared a website that was part of a public involvement effort for the I-35 Corridor Study occurring in Moore and Norman in order to obtain public input on three alternatives. He indicated that the information could be obtained as a link from the City of Moore's webpage. An interactive map would reflect the current alignment and a new alignment for each of the three options. Mr. Boomer indicated that feedback could be given through the comment button at the bottom of the page or through the fifth station where a Download Comment Form or a Leave a Comment options were available. For assistance navigating through the website individuals may click the Help button at the bottom of the page for contact information.

Mayor Lewis asked what the purpose was for performing the I-35 Corridor Study. Daniel Wynn indicated that ODOT was looking at three frontage road options for functionality and additional capacity on I-35. He stated that they hope to come back with another public meeting in the spring of 2022 to finalize what they are consideration for the frontage roads. Councilwoman Hunt asked when the deadline was for public comments. Mr. Wynn stated that they first requested comments around November 18, 2021 and anticipated closing comments on December 10, 2021. He indicated that all of the presentation materials would still be available on line and would certainly be interested in reading further comments.

No action was taken on the item.

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING CONVENEED.

Agenda Item Number 18 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD NOVEMBER 15, 2021.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$1,046,142.92.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb
Out: Blair

Agenda Item Number 19 being:

CONSIDER APPROVAL OF EXCESS PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY POLICY WITH HUDSON INSURANCE COMPANY IN THE AMOUNT OF \$40,130, WHICH IS AN \$800 INCREASE OVER LAST YEAR, WITH GLENN HARRIS AND ASSOCIATES AS AGENT.

Brian Miller, Risk Manager, advised that the agenda item was for renewal of the City's Excess Public Officials and Employment Practices Liability policy. Mr. Miller stated that this year the premium amount increased from \$39,330 to \$40,130 for the same coverage. He indicated that staff recommended approval of the item and noted that the agent Dan Kramer with Glenn Harris and Associates was in attendance to answer any questions.

Trustee Hunt moved to approve approval of Excess Public Officials and Employment Practices Liability policy with Hudson Insurance Company in the amount of \$40,130, which is an \$800 increase over last year, with Glenn Harris and Associates as agent, second by Trustee Williams. Motion carried unanimously.

Ayes: Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb
Out: Blair

Agenda Item Number 20 being:

CONSIDER APPROVAL OF AN ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE MOORE PUBLIC WORKS AUTHORITY, ASSURED BENEFITS ADMINISTRATORS, INC. INC., AND UNITEDHEALTHCARE (ALSO CALLED UMR OR UNITED), CHANGING THE PROVIDER NETWORK FOR THE CITY'S HEALTH INSURANCE FROM HEALTHCARE HIGHWAYS TO UNITED EFFECTIVE JANUARY 1, 2021.

Councilwoman Hunt moved to amend the language for Agenda Item No. 20 changing the year of the Community Development Block Grant Action Plan from 2021 to 2022, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

Trustee Blair moved to approve an Administrative Services Agreement between the Moore Public Works Authority, Assured Benefits Administrators, Inc. Inc., and UnitedHealthcare (also called UMR or United), changing the provider network for the City's health insurance from Healthcare Highways to United effective January 1, 2022, second by Trustee Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:56 P.M.

Agenda Item Number 21 being:

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD NOVEMBER 15, 2021.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$355,657.91.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Absent: McKenzie, Webb

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 7:57 P.M.

Agenda Item Number 22 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm commented that the Christmas Spectacular event was held December 4, 2021 and was well attended.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised Council of the following items:

- Bob Dillon with Dillon and Associates would be in attendance at the December 20, 2021 meeting to give a presentation regarding the City's audit.
- Congratulated the Parks Department on the tree lighting ceremony held on December 3, 2021 and the Christmas Spectacular event held on December 4, 2021.
- Announced that Shop with a Cop would be held December 11, 2021 at 8:00 p.m.
- Welcomed the new Assistant Emergency Management Director, Kevin Smith.

Agenda Item Number 23 being:

ADJOURNMENT

Councilman Blair moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Hamm, Lewis
Nays: None

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 8:00 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

MELISSA HUNT, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2021.

ATTEST:

VANESSA KEMP, City Clerk