

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
SEPTEMBER 7, 2021 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on September 7, 2021 at 6:30 p.m. with Vice-Mayor Louie Williams presiding.

*Adam Webb*  
*Councilman, Ward I*

*Danielle McKenzie*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
ABSENT: Blair

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; Assistant City Attorney, Brian Miller; City Attorney, Randy Brink; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief Greg Herbster; Manager of Information Technology, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief, Todd Gibson; Police Sergeant Rebecca Miller; Public Affairs Director, Deidre Ebrey; Veolia Water Project Manager, Robert Pistole; and Public Works Director, Tony Mensah.

(A portion of the audio recording of the Council Meeting was not available for transcription. Discussion of the items was obtained from the video recording).

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD AUGUST 16, 2021.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD JUNE 8, 2021.
- C) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD JULY 13, 2021.
- D) DECLARE A SEIZED 2007 FORD MUSTANG (VIN 1ZVFT82H875245013) POLICE UNIT NO. 07-280 THAT WAS USED IN THE DETECTIVES DIVISION AS SURPLUS AND RETURN IT TO THE DISTRICT ATTORNEY'S OFFICE.

- E) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$112,242.87 AND APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$2,976,262.96.

**Councilwoman McKenzie moved to approve the Consent Docket in its entirety, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 3 being:**

CONSIDER THE PRELIMINARY PLAT OF MOORE TO COME, LOCATED IN THE NW/4 OF SECTION 10, T10N, R3W, BEING NORTH OF NW 24<sup>TH</sup> STREET AND WEST OF JANEWAY AVENUE. APPLICATION BY SOMETHING FUNNY, LLC/BOB LABAR. (PLANNING COMMISSION RECOMMENDED APPROVAL 9-0). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject site was located north of NW 24<sup>th</sup> Street and west of Janeway Avenue and contained one existing commercial building on the southeast corner of the site. The applicant proposed developing the property with seven additional commercial buildings with shared access drives and parking. Ms. Weitman advised that the preliminary plat consisted of 8 lots on 2.6 acres. Public water and sewer must be extended from NW 24<sup>th</sup> Street to serve the site. She stated that no FEMA floodplain was located on the property. Access would be provided from Janeway Avenue and NW 24<sup>th</sup> Street. Individual buildings would be accessed through a private access drive, except for the existing building located on the southeast corner of the property, which would keep the existing parking and access configuration.

Ms. Weitman advised that the Envision Moore 2040 Plan designated the area as Employment Mixed Use Development for office and flex uses. She stated that the application was reviewed and found to be in conformance with the intent of the Plan. Staff recommended approval of the item.

**Councilman Hamm moved to approve Preliminary Plat of Moore to Come, located in the NW/4 of Section 10, T10N, R3W, being north of NW 24<sup>th</sup> Street and west of Janeway Avenue, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 4 being:**

CONSIDER REZONING APPLICATION NO. RZ-1015, LOCATED IN THE SE/4 OF SECTION 3, T10N, R3W, BEING NORTH OF NW 27<sup>TH</sup> STREET AND EAST OF N. SHIELDS BLVD., FROM C-5/PU AUTOMOTIVE AND COMMERCIAL RECREATION DISTRICT/WITH A PERMISSIVE USE FOR AUTOMOTIVE SALES TO C-5/PU AUTOMOTIVE AND COMMERCIAL RECREATION DISTRICT/WITH A PERMISSIVE USE FOR AUTOMOTIVE AND EQUIPMENT STORAGE AS A WRECKER SERVICE; AND APPROVE ORDINANCE NO. 984(21).

Elizabeth Weitman, Community Development Director, stated that the subject site, addressed as 2864 N. Shields Blvd., was located north of NW 27<sup>th</sup> Street and east of N. Shields Blvd. Ms. Weitman advised that the applicant proposed rezoning the property from C-5 with a permissive use for Automotive Sales and

Rentals Light to C-5 with permissive use for Automotive and Equipment Storage. The site was previously used as a car lot. The applicant intended to use the existing building with the parking lot for a wrecker service and impound yard. She stated that public utilities were available to the site and access would be provided from N. Shields Blvd. through existing drives. Ms. Weitman stated that no floodplain was located on the site. She indicated that the property, located in the Shields Corridor, was surrounded by C-5 zoning on all sides, the site was not adjacent to any residential property, and there were two existing wrecking services on Shields Blvd.

Ms. Weitman advised that the Envision 2040 Plan designated the site as Transitional Commerce which allowed for light industrial and heavy commercial uses. Staff reviewed the application and found it to be in conformance with the intent of the Plan. She indicated that if the application was approved it should be contingent upon the site proof fencing being in compliance with regulations contained in Section 12-396 of the Moore City Code, and that all wrecked and non-operative vehicles must be kept behind the sight proof fencing.

Vice-Mayor Williams asked if the entire property would be fenced. Ms. Weitman advised that it was her understanding that no additional fencing would be erected. She noted that the current fencing was not in compliance with fencing regulations. If the item were approved an occupancy permit would not be issued until the fencing was brought into compliance. Councilwoman Hunt asked what concerns the Planning Commissioners had that voted against the rezoning. Ms. Weitman advised that their concerns focused on the general state of wrecker services within the City. Council asked if the applicant was in attendance. Ms. Weitman stated that the applicant was notified of the meeting but did not appear to be present. Vice-Mayor Williams expressed concern about the property being maintained properly if fencing would not be erected around the entire site. Ms. Weitman advised that she planned to present proposed updates to the Wrecker Ordinance at the September 20, 2021 City Council Meeting. Because the applicant was not in attendance at the meeting, and Council voiced their desire to review the proposed changes before considering the application, a motion was made to table the item.

**Councilman Hamm moved to table Agenda Item No. 4, second by Councilman Webb. Motion carried by majority vote.**

Ayes: McKenzie, Lewis, Webb, Hamm, Williams  
Nays: Hunt  
Absent: Blair

**Agenda Item Number 5 being:**

CONSIDER APPROVAL OF ORDINANCE NO. 985(21) AMENDING PART 12, CHAPTER 6, ARTICLE C, SECTION 12-683 OF THE MOORE CITY CODE, BY INCREASING THE ALLOWABLE SIZE OF ELECTRONIC MESSAGE CENTER SIGNS AND ESTABLISHING A MINIMUM SETBACK DISTANCE BETWEEN ELECTRONIC MESSAGE CENTER SIGNS LOCATED WITHIN THE I-35 CORRIDOR.

Elizabeth Weitman, Community Development Director, stated that the proposed ordinance would increase the allowable square footage of electronic signs located within the I-35 Corridor from 150 square feet per side to 250 square feet per side. It would also establish a minimum spacing requirement of 1,000 square feet between any electronic signs located in the corridor that were more than 150 square feet. She stated that the intent was to have a variety of sign sizes. Ms. Weitman advised that there would be no planning repercussions from approval of the ordinance, it would merely be an aesthetic decision that the Council could make.

Councilman Hamm stated that he was not in support of the proposed ordinance because he felt increasing the allowable square footage of signs would not enhance the corridor.

**Councilman Webb moved to approve Ordinance No. 985(21) amending Part 12, Chapter 6, Article C, Section 12-683 of the Moore City Code, by increasing the allowable size of electronic message center signs and establishing a minimum setback distance between electronic message center signs located within the I-35 Corridor, second by Councilwoman McKenzie. Motion carried by majority vote.**

Ayes: McKenzie, Hunt, Lewis, Webb, Williams  
Nays: Hamm  
Absent: Blair

**Agenda Item Number 6 being:**

CONSIDER APPROVAL OF A WEED AND TRASH ABATEMENT SERVICES CONTRACT WITH FCO GREAT LANDSCAPING.

Elizabeth Weitman, Community Development Director, stated that the City utilizes two abatement contractors. However, one of the companies, Miller Outdoor Services, have been unresponsive to the City's work orders over the past several months creating a backlog of yards for abatement. She indicated that an employee of Miller Outdoor Services recently started their own business, known as FCO Great Landscaping, and requested to be put on the abatement contractor list. Ms. Weitman stated that FCO provided the necessary insurance documentation, their equipment was inspected and met the City's requirements, and FCO agreed to the City's set pricing for the abatements. Staff recommended approval of a contract with FCO Great Landscaping with the understanding that Miller Outdoor Services would no longer be used. She noted that the abatement contract would be rebid next spring.

**Councilman Webb moved to approve a weed and trash abatement services contract with FCO Great Landscaping, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 7 being:**

CONSIDER AWARDING BID NO. 2021-014 "2022 FPS FLAMELESS POTHOLE PATCHER TRUCK BODY" TO BERGKAMP INC. IN THE AMOUNT OF \$146,442.00 AS THE LOW BIDDER.

Tony Mensah, Public Works Director, advised that the purchase of a cab and chassis for a pothole truck was approved by the City Council at the July 19, 2021 City Council Meeting. Bids were solicited for the truck body with the low bid from Bergkamp, Inc. in the amount of \$146,442.

**Councilman Webb moved to awarding Bid No. 2021-014 "2022 FPS Flameless Pothole Patcher Truck Body" to Bergkamp Inc. in the amount of \$146,442.00 as the low bidder, second by Councilman Hamm. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 8 being:**

DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, APPOINT BLAINE NICE AS ATTORNEY TO REPRESENT JEREMY LEWIS, MOORE POLICE DEPARTMENT, IN MALIK SHAKUR V. CITY OF MOORE, ET AL., UNITED STATES DISTRICT COURT, CIV-21-0758-J PURSUANT TO 11 OKLA. STAT. § 23-101.

Randy Brink, City Attorney, stated that charges were filed against Malik Shakur in Cleveland County for breach of guardianship or fiduciary duty. Mr. Brink advised that approximately one to two years later the charges were dismissed. Mr. Shakur has since brought a litany of claims against the named individuals and would be representing himself in the matter. Mr. Brink indicated that Sergeant Jeremy Lewis was requesting legal representation in the case. Mr. Brink noted that Sergeant Lewis had not been sued in his personal capacity, and his only involvement in the matter was when he confirmed with a local news agency that charges had been filed. Mr. Brink advised that the City filed a Motion to Dismiss and was awaiting a decision.

**Mayor Lewis moved to approve appointing Blaine Nice as attorney to represent Jeremy Lewis, Moore Police Department, in Malik Shakur v. City of Moore, et al., United States District Court, CIV-21-0758-J pursuant to 11 Okla. Stat. § 23-101, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 9 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 2022 FORD F-350 SUPER CAB TO SUPPORT AN ANIMAL TRANSPORT BODY FOR THE ANIMAL WELFARE DEPARTMENT IN THE AMOUNT OF \$36,720.00 FROM BILL KNIGHT FORD USING STATE CONTRACT NO. SW035.

Tony Mensah, Public Works Director, advised that the item was for purchase of a cab and chassis for an Animal Welfare Transport Body in the amount of \$36,720 utilizing the state contract price. Mr. Mensah stated that staff intends to request purchase of the truck body at the September 20, 2021 City Council Meeting.

**Councilwoman Hunt moved to authorize the budgeted purchase of a 2022 Ford F-350 Super Cab to support an animal transport body for the Animal Welfare Department in the amount of \$36,720.00 from Bill Knight Ford using State Contract No. SW035, second by Councilman Hamm. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 10 being:**

CONSIDER ACCEPTANCE OF THE LOWEST QUOTE BY KB ELECTRIC IN THE AMOUNT OF \$49,100 FOR THE BUDGETED PURCHASE AND INSTALLATION OF A MUSCO LED LIGHT STRUCTURE SYSTEM TO REPLACE THE ATHLETIC FIELD LIGHTING AT THE BUCK THOMAS PARK SOFTBALL COMPLEX.

Sue Wood, Parks and Recreation Director, advised that the proposed purchase was to resolve neighborhood complaints regarding the lighting at the Buck Thomas Park softball complex.

**Councilman Webb moved to accept the lowest quote by KB Electric in the amount of \$49,100 for the budgeted purchase and installation of a Musco LED Light Structure System to replace the athletic field lighting at the Buck Thomas Park Softball Complex, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 11 being:**

CONSIDER ADOPTION OF RESOLUTION NO. 1(21) APPROVING AMENDMENTS TO THE AGREEMENT CREATING THE 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS MADE BY THE 9-1-1 ACOG BOARD OF DIRECTORS ON JUNE 24, 2021.

Brooks Mitchell, City Manager, advised that Resolution No. 1(21) states that the weighted average voting calculations for the 9-1-1 ACOG Board Members would be based on ESRI population numbers.

**Councilman Hamm moved to adopt Resolution No. 1(21) approving Amendments to the Agreement creating the 9-1-1 Association of Central Oklahoma Governments made by the 9-1-1 ACOG Board of Directors on June 24, 2021, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 12 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF EXECUTIME TIME AND ATTENDANCE/SCHEDULING SOFTWARE FOR THE FINANCIAL ACCOUNTING SYSTEM IN THE AMOUNT OF \$105,284 FROM TYLER TECHNOLOGIES AS A SOLE SOURCE PROVIDER.

Betty Koehn, Finance Director, stated that the Executime software was another module available from Tyler Technologies that integrates with the Munis software system. Ms. Koehn felt that there were several payroll and scheduling features that would benefit the City.

**Councilman Webb moved to authorize the budgeted purchase of Executime time and attendance/scheduling software for the financial accounting system in the amount of \$105,284 from Tyler Technologies as a sole source provider, second by Mayor Lewis. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 13 being:**

CONSIDER APPROVAL OF AN INTERLOCAL COOPERATIVE AGREEMENT BETWEEN THE CITY OF OKLAHOMA CITY AND THE CITY OF MOORE FOR THE DESIGN AND CONSTRUCTION OF SW 149<sup>TH</sup> STREET TO A FOUR-LANE URBAN ARTERIAL FROM SANTA FE AVENUE TO WESTERN AVENUE.

Jerry Ihler, Assistant City Manager, stated that the Interlocal Agreement proposed by the City of Oklahoma City was for the widening of SW 149<sup>th</sup> Street from Santa Fe Avenue to Western Avenue from two-lanes to four-lanes. Mr. Ihler stated a small portion of the project was located in Moore. He advised that the City of Moore's share would be \$15,000 for design and \$180,000 for construction of the project. The funding source for the project would be General Fund Contingency for FY 22. Mr. Ihler stated that the City of Oklahoma City anticipated bidding the project sometime in the spring of 2022.

**Councilwoman McKenzie moved to approve an Interlocal Cooperative Agreement between the City of Oklahoma City and the City of Moore for the design and construction of SW 149<sup>th</sup> Street to a four-lane urban arterial from Santa Fe Avenue to Western Avenue, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 14 being:**

CONSIDER AWARDED A CONTRACT TO CALM CONSTRUCTION IN THE AMOUNT OF \$300,000 FOR BID NO. 2200-001 "MOORE PARKS STORAGE BUILDING, BUCK THOMAS PARK".

Jerry Ihler, Assistant City Manager, advised that the City received three bids for construction of a storage building for the Parks and Recreation Department to be located at Buck Thomas Park. Mr. Ihler stated that the lowest responsive bid was received from Calm Construction in the amount of \$300,000. The facility would consist of one equipment bay, two small offices, bathrooms, and a breakroom. He stated that the funding source would be the ¼ cent sales tax. The anticipated completion date was 180 days.

**Councilman Webb moved to award a contract to Calm Construction in the amount of \$300,000 for Bid No. 2200-001 "Moore Parks Storage Building, Buck Thomas Park", second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 15 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH TRAFFIC ENGINEERING CONSULTANTS, INC. ("TEC") IN THE AMOUNT OF \$25,000 FOR PROFESSIONAL TRANSPORTATION ENGINEERING SERVICES FOR STRIPING PLANS ALONG SW 19<sup>TH</sup> STREET FROM SANTA FE AVENUE TO EASTERN AVENUE.

Jerry Ihler, Assistant City Manager, stated that last year ACOG recommended award of \$325,000 for striping of the 19<sup>th</sup> Street Corridor from Santa Fe to Eastern Avenue. The proposed agreement with Traffic

Engineering Consultants, Inc. in the amount of \$25,000 was for preparation of the plans for the project. Mr. Ihler advised that the funding source for the project was Street Improvement Fund for FY 22.

**Councilwoman McKenzie moved to approve an agreement with Traffic Engineering Consultants, Inc. ("TEC") in the amount of \$25,000 for professional transportation engineering services for Striping Plans along SW 19<sup>th</sup> Street from Santa Fe Avenue to Eastern Avenue, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 16 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH FREESE AND NICHOLS IN THE AMOUNT OF \$244,500 FOR PROFESSIONAL ENGINEERING SERVICES FOR COMPLETION OF A WATER MASTER PLAN FOR THE CITY OF MOORE'S WATER SYSTEM.

Jerry Ihler, Assistant City Manager, stated that the proposed agreement with Freese and Nichols was for preparation of a calibrated water system model, and a short-term and long-term water capital improvement plan, as part of a Water Master Plan in the total amount of \$244,500. He indicated that the funding source for the project would be the 1/8 cent sales tax.

**Councilwoman Hunt moved to approve an agreement with Freese and Nichols in the amount of \$244,500 for professional engineering services for completion of a Water Master Plan for the City of Moore's water system, second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 17 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF TWO 2022 FORD F-250 SUPERCAB TRUCKS IN THE TOTAL AMOUNT OF \$67,473.71 FROM BILL KNIGHT FORD USING STATE CONTRACT NO. SW035.

Sue Wood, Parks and Recreation Director, stated that staff opted not to purchase a lift gate for the two 2022 Ford F-250 trucks being proposed. The corrected dollar amount for the purchase would be \$64,498.

**Councilwoman McKenzie moved to amend the agenda language to change the total cost of the budgeted purchase of two 2022 Ford F-250 Supercab trucks from \$67,473.71 to \$64,498, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair



**Councilwoman McKenzie moved to authorize the budgeted purchase of two 2022 Ford F-250 Supercab trucks in the total amount of \$64,498 from Bill Knight Ford using State Contract No. SW035, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 18 being:**

CONSIDER APPROVAL OF BUDGET SUPPLEMENTS FOR FY 21-22 FOR PRIOR YEAR PURCHASE ORDER CARRYOVERS AS FOLLOWS: MPWA SINKING FUND - \$9,894,345.18; STREET BOND IMPROVEMENTS - \$3,714,539.28; MOORE PUBLIC WORKS AUTHORITY - \$1,047,216.02; GENERAL FUND - \$1,128,620.86; SPECIAL REVENUE FUND - \$1,873,665.78; 1/8 CENT SALES TAX WATER SYSTEM IMPROVEMENTS; \$282,125.00; 1/2 CENT SALES TAX PUBLIC SAFETY EQUIPMENT/RESIDENTIAL STREETS - \$167,335.06; 1/4 CENT PARKS/PUBLIC WORKS FACILITY - \$373,846.36; CDBG-DR GRANT - \$2,165,906.30.

Betty Koehn, Finance Director, requested authorization to roll the open FY 21 purchase orders into the new fiscal year.

**Councilman Hamm moved to approve budget supplements for FY 21-22 for prior year purchase order carryovers as follows: MPWA Sinking Fund - \$9,894,345.18; Street Bond Improvements - \$3,714,539.28; Moore Public Works Authority - \$1,047,216.02; General Fund - \$1,128,620.86; Special Revenue Fund - \$1,873,665.78; 1/8 Cent Sales Tax Water System Improvements; \$282,125.00; 1/2 Cent Sales Tax Public Safety Equipment/Residential Streets - \$167,335.06; 1/4 Cent Parks/Public Works Facility - \$373,846.36; CDBG-DR Grant - \$2,165,906.30, second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 19 being:**

CONSIDER AUTHORIZING THE UNBUDGETED PURCHASE OF AMMUNITION IN THE AMOUNT OF \$26,640 FROM STATE CONTRACT PROVIDER PRECISION DELTA.

(The audio recording of the meeting began.)

Chief Todd Gibson advised that the Police Department anticipated pricing on the new state contract for ammunition to increase by 300% to 350%. Chief Gibson requested authorization to purchase two years of ammunition in advance by leveraging state seizure monies. Vice-Mayor Williams asked if \$26,640 represented two years' worth of ammunition. Chief Gibson indicated that the amount proposed would cover one year.

**Councilman Hamm moved to authorize the unbudgeted purchase of ammunition in the amount of \$26,640 from State contract provider Precision Delta, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 20 being:**

CONSIDER APPROVAL OF AN INTERLOCAL AGREEMENT WITH THE OKLAHOMA BUREAU OF NARCOTICS ("OBN") IN SUPPORT OF A STATE WIDE DRUG TASK FORCE.

Chief Todd Gibson advised that the Oklahoma Bureau of Narcotics ("OBN") was in need of a Chinese speaking officer to serve on a state wide drug task force. Chief Gibson advised that Moore was the only police department within the State of Oklahoma who had a Chinese speaking officer. OBN would like to utilize the officer on a Drug Task Force and would reimburse the City for the cost of the officer's salary and benefits allowing the City to fill his position. OBN would also provide the officer with a vehicle and other necessary equipment. Councilwoman McKenzie asked how long the officer would be assisting OBN. Chief Gibson felt it would be depend on the need to mitigate criminal activity. Councilman Hamm asked if the officer in question would be reassigned to OBN immediately or after a replacement was found for his position. Chief Gibson anticipated the officer would be reassigned prior to replacement; however, he noted that five police officers would be completing field training by October 1, 2021.

**Mayor Lewis moved to approve an Interlocal Agreement with the Oklahoma Bureau of Narcotics in support of a state wide Drug Task Force, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:19 P.M.**

**Agenda Item Number 21 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD AUGUST 16, 2021.
- B) RATIFY ACTION OF CITY COUNCIL ON AUGUST 16, 2021 REGARDING APPROVAL OF A NEW JOB DESCRIPTION FOR ANIMAL SHELTER ASSISTANT AND PLACEMENT IN PAY GRADE 104 OF THE CITY'S SALARY TABLE.
- C) RATIFY ACTION OF CITY COUNCIL ON APPROVAL OF BUDGET SUPPLEMENTS FOR FY 21-22 FOR PRIOR YEAR PURCHASE ORDER CARRYOVERS.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$183,492.04 AND APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$1,199,763.61.

**Trustee McKenzie moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 22 being:**

CONSIDER AUTHORIZING THE PURCHASE OF 702 POLYCARTS FROM SIERRA CONTAINER GROUP AT A TOTAL COST OF \$44,202.10 AS THE LOWEST RESPONSIBLE QUOTE.

Tony Mensah, Public Works Director, stated that the City has contracts with two vendors for the purchase of polycarts; however, due to delivery issues there would be a wait time of at least 12 weeks on a recent order. Because the stock of polycarts was so low staff obtained quotes from other companies. Mr. Mensah recommended acceptance of a quote from Sierra Container Group as the lowest most responsible quote, since their delivery time would be approximately two weeks and the polycarts were made of a stronger material.

**Councilwoman McKenzie moved to approve the purchase of 702 polycarts from Sierra Container Group at a total cost of \$44,202.10 as the lowest responsible quote, second by Councilman Hamm. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 23 being:**

CONSIDER ADOPTING RESOLUTION NO. 253(21) INCREASING THE COST OF GARAGE SALE SIGNS FROM \$2.00 TO \$4.00 PER SIGN.

Betty Koehn, Finance Director, advised that the cost of garage sale signs have increased to more than what the City is charging for them. Ms. Koehn stated that the 30% increase was due to the cost of resin used to produce the signs and the additional delivery costs for sign stakes. Staff would propose increasing the cost of garage sale signs from \$2.00 to \$4.00 to cover the increased costs.

**Mayor Lewis moved to adopt Resolution No. 253(21) increasing the cost of garage sale signs from \$2.00 to \$4.00 per sign, second by Councilman Hamm. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 24 being:**

CONSIDER ADOPTING RESOLUTION NO. 254(21) INCREASING THE RENTER DEPOSIT FOR WATER, SEWER AND GARBAGE FROM \$100.00 TO \$150.00.

Betty Koehn, Finance Director, requested an increase in the renter deposit from \$100 to \$150. Ms. Koehn advised that past practice has been to require a two month deposit from rental customers due to the fluid nature of the rental market. The average utility bill for this market was between \$60 and \$75 per month. Upon a request to cancel service the deposit would be applied to the final bill and any remaining balance refunded to the customer.

**Councilwoman McKenzie moved to adopt Resolution No. 254(21) increasing the Renter Deposit for water, sewer and garbage from \$100.00 to \$150.00, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**Agenda Item Number 25 being:**

CONSIDER RESOLUTION NO. 255(21) ADOPTING A NEW SCHEDULE OF FEES AND CHARGES AND REPEALING ALL OTHER RESOLUTIONS PERTAINING TO THE SCHEDULE OF FEES AND CHARGES.

Betty Koehn, Finance Director, advised that the new Schedule of Fees and Charges would include the garage sale sign increase and the renter deposit increase approved under Agenda Items No. 23 and 24. It would also include a \$1.00 increase approved at the August 16, 2021 meeting for storm damage cleanup.

**Councilman Webb moved to adopt resolution No. 255(21) adopting a new Schedule of Fees and Charges and repealing all other resolutions pertaining to the Schedule of Fees and Charges, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:26 P.M.**

**Agenda Item Number 26 being:**

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD AUGUST 16, 2021.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$647,880.78.

**Trustee Webb moved to approve the consent docket in its entirety, second by Trustee Hamm. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 7:27 P.M.**

**Agenda Item Number 27 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm advised that November was National Library Card Month and asked for book recommendations from the City Council.

Councilman Webb asked what the City does to assist employees that suffer from mental health issues. Brooks Mitchell, City Manager, advised that counseling services were available through Moore Risk Management.

Councilwoman McKenzie advised that she received several complaints about dogs at Central Park that were not on a leash and appeared aggressive. Councilwoman Hunt indicated that she received complaints about dogs that are coming from nearby neighborhoods. They asked if Animal Control could check into the situation for a possible solution.

Councilwoman McKenzie indicated that some incidents occurred at the Moore War Football Game and commended the Police Department for controlling the situation and keeping everyone calm.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised the City Council of the following items:

1. Reconstruction of Eastern Avenue between 19<sup>th</sup> and 34<sup>th</sup> was complete.
2. Advised that both he and Assistant City Manager Jerry Ihler would be attending the OML Conference in Oklahoma City September 8-9, 2021 but would be available by phone if needed.

**Agenda Item Number 28 being:**

ADJOURNMENT

**Councilwoman Hunt moved to adjourn the City Council meeting, second by Councilman Hamm. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Lewis, Webb, Hamm, Williams  
Nays: None  
Absent: Blair

**The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 7:33 p.m.**

TRANSCRIBED BY:

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RHONDA BAXTER, Executive Assistant

FOR:

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MELISSA HUNT, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2021.

ATTEST:

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VANESSA KEMP, City Clerk