

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
JANUARY 19, 2021 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on January 19, 2021 at 6:30 p.m. with Mayor Glenn Lewis presiding.

*Adam Webb
Councilman, Ward I*

*Danielle McKenzie
Councilwoman, Ward I*

*Melissa Hunt
Councilwoman, Ward II*

*Mark Hamm
Councilman, Ward II*

*Jason Blair
Councilman, Ward III*

*Louie Williams
Councilman, Ward III*

PRESENT: McKenzie, Blair, Hunt, Williams, Webb, Lewis
ABSENT: Hamm

STAFF MEMBERS PRESENT: Assistant City Manager, Jerry Ihler; City Attorney, Randy Brink; Assistant City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Finance Director, Betty Koehn; Fire Chief, Greg Herbster; Human Resources Director, Christine Jolly; Parks and Recreation Director, Sue Wood; PC Technician, Thomas Farrar; Police Chief Todd Gibson; Assistant Police Chief Blake Green; Sergeant Becky Miller; Project-Grants Manager (Capital Planning & Resiliency), Kahley Gilbert; Public Affairs Director, Deidre Ebrey; and Veolia Water Project Manager, Robert Pistole.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JANUARY 4, 2021.
- B) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD DECEMBER 1, 2020.
- C) ACCEPT A 10' TEMPORARY CONSTRUCTION EASEMENT FROM DONALD W. GOUGH AT 725 N. GALE AVENUE FOR THE KELLY CREEK SEWER PROJECT.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FO-2021 IN THE AMOUNT OF \$2,640,962.57.

Councilwoman McKenzie moved to approve the consent docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

Agenda Item Number 3 being:

CONSIDER APPROVAL OF ORDINANCE NO. 956(20) AMENDING PART 12, CHAPTER 3, ARTICLE C OF THE LAND DEVELOPMENT CODE BY ADDING SECTION 12-507 PROVIDING FOR THE CLOSING OF A PUBLIC EASEMENT LOCATED IN BLOCK 4 OF THE MINUTE SHOPPING CENTER, BEING SOUTH OF SW 6TH STREET AND EAST OF CLASSEN AVENUE.

Elizabeth Weitman, Community Development Director, stated that the subject site was located south of SW 6th Street and west of the I-35 Service Road. The applicant proposed developing the lot for construction of a bank. Ms. Weitman advised that an existing utility and drainage easement lying diagonally through the property must be relocated. She stated that because it was a platted easement the applicant must first close the easement by ordinance and then file a petition through District Court. Ms. Weitman indicated that since the drainage infrastructure would be rerouted and no other utilities were believed to be in the easement the City did not have any objections to the closure.

Councilwoman Hunt moved to approve Ordinance No. 956(20) amending Part 12, Chapter 3, Article C of the Land Development Code by adding Section 12-507 providing for the closing of a public easement located in Block 4 of the Minute Shopping Center, being south of SW 6th Street and east of Classen Avenue, second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

Agenda Item Number 4 being:

CONSIDER THE BUDGETED PURCHASE OF THREE 2021 HARLEY DAVIDSON POLICE MOTORCYCLES IN EXCHANGE FOR THE TRADE-IN OF THREE 2020 HARLEY DAVIDSON MOTORCYCLES PLUS \$10,842, WHICH REPRESENTS THE DIFFERENCE BETWEEN THE SELLING PRICE AND TRADE-IN ALLOWANCE PLUS PROCESSING FEES FOR THE MOTORCYCLES.

Police Chief Todd Gibson stated that the proposed item was a routine budgeted purchase that was unique to the City of Moore and Fort Thunder Harley-Davidson.

Councilman Blair moved to approve the budgeted purchase of three 2021 Harley Davidson Police Motorcycles in exchange for the trade-in of three 2020 Harley Davidson Motorcycles plus \$10,842, which represents the difference between the selling price and trade-in allowance plus processing fees for the motorcycles, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

Agenda Item Number 5 being:

CONSIDER APPROVAL OF AN AGREEMENT WITH FOOD AND SHELTER, INC. TO PROVIDE DEPOSIT ASSISTANCE AND/OR TEMPORARY SHELTER FOR HOMELESS RESIDENTS IN MOORE USING COMMUNITY DEVELOPMENT BLOCK GRANT-COVID-19 FUNDS.

Kahley Gilbert, Project-Grants Manager, advised that the plan for the additional round of CDBG-COVID funding contained a Rapid Re-Housing Program in the amount of \$20,000. The program would provide rent and utility deposits in addition to up to three months' rent for homeless individuals or families that make Moore their residence. Ms. Gilbert stated that the Moore Public Schools Homeless Liaison was instrumental in the creation of the program and would provide the majority of the referrals. She advised that the program would be administered by Food and Shelter, Inc. in Norman, Oklahoma because the organization was experienced in programs for the homeless, and was currently administering the program for Cleveland County with funds obtained through the Continuum of Care. She advised that their staff members were also familiar with available housing in Moore and could assist in locating affordable housing as well as link individuals and their families with other services beneficial to sustainability.

Ms. Gilbert noted that an error was found in the term of the contract located in Section II "Time of Performance". The term should begin on January 19, 2021 not 2020.

Councilman Williams moved to approve of an agreement with Food and Shelter, Inc. with the noted change to provide deposit assistance and/or temporary shelter for homeless residents in Moore using Community Development Block Grant-COVID-19 funds, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

Agenda Item Number 6 being:

CONSIDER ORDINANCE NO. 960(21) AMENDING PART 7, CHAPTER 2, SECTION 7-202(D)(1) ESTABLISHING THE LIMITS OF THE CITY MANAGER/TRUST MANAGER TO AUTHORIZE SETTLEMENT OF CERTAIN CLAIMS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Randy Brink, City Attorney, advised that Ordinance No. 960(21) would correct a transposition error in the "less than" and "more than" language on settlement authority limits previously authorized for the City Manager. Mr. Brink stated that currently the City Manager has settlement authority on non-health related claims less than \$5,000. Mr. Brink indicated that approval of the ordinance would reflect the limits being operated under currently.

Councilwoman McKenzie moved to approve Ordinance No. 960(21) amending Part 7, Chapter 2, Section 7-202(D)(1) establishing the limits of the City Manager/Trust Manager to authorize settlement of certain claims; providing for severability; and providing for a repealer, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT APPROXIMATELY 6:40 P.M.

Agenda Item Number 7 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JANUARY 4, 2021.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$1,074,762.20.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT APPROXIMATELY 6:41 P.M.

Agenda Item Number 8 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JANUARY 4, 2021.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$546,356.05.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH COUNCILMAN LOUIE WILLIAMS PRESIDING AT 6:42 P.M.

Agenda Item Number 9 being:

ROLL CALL

PRESENT: McKenzie, Blair, Hunt, Lewis, Webb, Williams
ABSENT: Hamm

Agenda Item Number 10 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD DECEMBER 21, 2020.

Trustee Blair moved to approve the consent docket in its entirety, second by Trustee McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Lewis, Webb, Williams
Nays: None
Absent: Hamm

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 6:43 P.M. WITH MAYOR GLENN LEWIS PRESIDING.

Agenda Item Number 11 being:

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Williams stated there was some confusion regarding the ONG franchise which would be on the ballot in March. He asked if a document could be developed in simple verbiage that would explain what was being proposed along with possible pros and cons for dissemination on the City's webpage and Cable Channel. He indicated that the intent would be to offer clarification on what was being proposed not state the City's position on the issue.

Councilwoman McKenzie felt the City had done an excellent job collecting tree limbs from the ice storm. However, she had a related conversation with a citizen who wished to address the City Council about the possibility of allowing the citizens to take tree limbs to an area with a wood chipper similar to what was being done by the City of Oklahoma City and the City of Norman. Councilman Williams indicated that the issue of tree limb disposal might be included in the proposed composting project.

Mayor Lewis noted that with the new Presidential administration there might be changes regarding how the City disposes of tree limbs. He felt it was possible that the U.S. would rejoin the Paris Climate Agreement which regulates emissions. If that happened it would effectively prohibit the burning of tree limbs. Councilwoman McKenzie stated that she had previously obtained information regarding how the City burned tree limbs. She felt it was being done as cleanly as possible by burning them at a higher temperature and utilizing curtains.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Jerry Ihler, Assistant City Manager, spoke in the absence of City Manager Brooks Mitchell. Mr. Ihler reminded the citizens that on January 22, 2021 the City would complete the second pass through the City for tree limb pick up from the ice storm. He asked citizens who still had limbs from the ice storm following the January 22, 2021 deadline to contact Public Works to schedule a pickup.

Agenda Item Number 12 being:

ADJOURNMENT

Councilman Blair moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

The City Council, Moore Public Works Authority, and the Moore Risk Management meetings were adjourned at 6:47 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

MELISSA HUNT, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2020.

ATTEST:

VANESSA KEMP, City Clerk