

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
AUGUST 2, 2021 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on August 2, 2021 at 6:30 p.m. with Mayor Glenn Lewis presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Hunt, Webb, Hamm, Williams, Lewis
ABSENT: McKenzie, Blair

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; Assistant City Attorney, Brian Miller; City Attorney, Randy Brink; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief Greg Herbster; Manager of Information Technology, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief, Todd Gibson; Police Sergeant Rebecca Miller; Public Affairs Director, Deidre Ebrey; Veolia Water Project Manager, Robert Pistole; and Public Works Director, Tony Mensah.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JULY 19, 2021.
- B) APPROVE THE THIRD YEAR OF FOUR-YEAR CONTRACT WITH ARBITRAGE COMPLIANCE SPECIALIST TO REVIEW ARBITRAGE COMPLIANCE REQUIREMENTS RELATED TO CITY BONDS/NOTES.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$632,619.85 AND APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$7,845,651.00.

Councilwoman Hunt moved to approve the Consent Docket in its entirety, second by Councilman Williams. Motion carried unanimously.

Ayes: Hunt, Webb, Hamm, Williams, Lewis
Nays: None
Absent: McKenzie, Blair

Agenda Item Number 3 being:

CONSIDER REZONING APPLICATION NO. RZ-1013, LOCATED IN THE NW/4 OF SECTION 13, T10N, R3W, BEING SOUTH OF NE 12TH STREET AND EAST OF EASTERN AVENUE, FROM C-3 GENERAL COMMERCIAL DISTRICT TO R-1/PUD SINGLE-FAMILY DWELLING DISTRICT AS A PLANNED UNIT DEVELOPMENT; AND APPROVE ORDINANCE NO. 979(21). APPLICATION BY NOBLE REF, LLC/JAKE SCHOEFFLER. (PLANNING COMMISSION RECOMMENDED APPROVAL 6-0). WARD 1.

Elizabeth Weitman, Community Development Director, stated that the subject site was located south of NW 12th Street and east of Eastern Avenue. The applicant proposed rezoning the vacant property from C-3 General Commercial District to R-1 Single-Family District as a Planned Unit Development ("PUD") for construction of five single-story homes with two-car garages and reduced lot widths.

Ms. Weitman advised that public utilities were available to serve the site. She stated that stormwater detention would not be required since the development was under one acre in size. Access would be provided from N. Silverleaf Drive. She indicated that no floodplain or floodway was located on the property, however, offsite drainage coming from the Silverleaf Shopping Center to the west could impact the property; therefore a drainage report would be required prior to construction. She noted that the development would also be required to comply with the new drainage regulations.

Ms. Weitman stated that the applicant was utilizing a Planned Unit Development (PUD) because the development proposal deviated from City Code in reduced lot size and a 20' front yard setback. She noted that City Code required a 55' wide lot and 6,000 square feet per lot for single-family homes, this application proposed smaller lots ranging from 52' wide to 76' wide and a minimum square footage of 5,876 square feet. Ms. Weitman stated that by utilizing a PUD the City could relax certain requirements in exchange for amenities that would not otherwise be required. The revised PUD proposal included the following amenities:

- 70% masonry requirement;
- 2-car garages on all homes;
- Personalized landscaping plan for each lot to include 1-2 trees per lot and 4-7 shrubs per lot.

The Envision Moore 2040 Plan designated the property as Community Commercial. Land uses allowed in Community Commercial include a mixture of commercial and residential land uses. Ms. Weitman stated that the application was reviewed and found to be in general compliance with the plan.

Ms. Weitman noted that the item was tabled at the June 2021 Planning Commission to allow the applicant an opportunity to address concerns expressed from residents in the area. Their concerns included a loss of privacy and higher densities, single-car garages, lack of sidewalks, and the design of the homes not being in character of the existing neighborhood. The applicant revised his proposal by redesigning the homes to be one-story, removing two lots, allowing a new average lot width of 60' with some less than 55'. The single-car garages were revised to two-car garages, a 5' sidewalk for Silverleaf Drive was included, and the masonry requirement was increased to 70%. Ms. Weitman advised that the revised application was more in-line with the existing neighborhood. She stated that staff recommended approval of the item.

Mayor Lewis asked for the square footage of the homes. Ms. Weitman indicated they would be between 1,600 and 1,700 square feet. Councilwoman Hunt questioned if the neighborhood was satisfied with the revisions to the application. Ms. Weitman stated that a lot of the neighbors commended the applicant for addressing their concerns; however, there appeared to be some lingering concern about development of a lot that had been vacant for so long.

Councilman Webb moved to approve Rezoning Application No. RZ-1013, located in the NW/4 of Section 13, T10N, R3W, being south of NE 12th Street and east of Eastern Avenue, from C-3 General Commercial District to R-1/PUD Single-Family Dwelling District as a Planned Unit Development; and approve Ordinance No. 979(21), second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Hunt, Webb, Hamm, Williams, Lewis
Nays: None
Absent: McKenzie, Blair

Agenda Item Number 4 being:

CONSIDER ORDINANCE NO. 982(21) AMENDING CHAPTER 4, PART 8 "HEALTH AND NUISANCES" BY AMENDING SECTION 8-418 "TRUCK PARKING RESTRICTED IN RESIDENTIAL SUBDIVISIONS" BY FURTHER DEFINING THE DEFINITION OF "TRUCK" TO CORRECT A CONFLICT IN THE ORDINANCES; PROVIDING FOR A REPEALER; AND PROVIDING FOR SEVERABILITY.

Brian Miller, Assistant City Manager, stated that Ordinance No. 982(21) would amend the definition of a truck for purposes of Chapter 4. Mr. Miller indicated that the Police Department noted that there was a possibility someone could be in violation of the ordinance yet be compliance with Section 8-417 of the Code. He stated that Ordinance No. 982(21) would eliminate that conflict.

Councilman Hamm moved to approve Ordinance No. 982(21) amending Chapter 4, Part 8 "Health and Nuisances" by amending Section 8-418 "Truck Parking Restricted in Residential Subdivisions" by further defining the definition of "Truck" to correct a conflict in the ordinances; providing for a repealer; and providing for severability, second by Councilman Williams. Motion carried unanimously.

Ayes: Hunt, Webb, Hamm, Williams, Lewis
Nays: None
Absent: McKenzie, Blair

Agenda Item Number 5 being:

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 2022 FORD F-350 CREW CAB CHASSIS FOR THE STREET DEPARTMENT IN THE AMOUNT OF \$36,234.00 FROM BILL KNIGHT FORD USING STATE CONTRACT NO. SW035.

Tony Mensah, Public Works Director, stated that the item was for the budgeted purchase of a Ford F-350 to replace a 2004 Ford F-250. The vehicle would be used to transport a crew and to pull a trailer used to transport mowers.

Councilman Webb moved to authorize the budgeted purchase of a 2022 Ford F-350 Crew Cab chassis for the Street Department in the amount of \$36,234.00 from Bill Knight Ford using State Contract No. SW035, second by Councilman Williams. Motion carried unanimously.

Ayes: Hunt, Webb, Hamm, Williams, Lewis
Nays: None
Absent: McKenzie, Blair

Agenda Item Number 6 being:

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 2022 FORD F-250 EXTENDED CAB TRUCK FOR THE STREET DEPARTMENT IN THE AMOUNT OF \$28,769.00 FROM BILL KNIGHT FORD USING STATE CONTRACT NO. SW035.

Tony Mensah, Public Works Director, stated that the item was for the budgeted purchase of a Ford F-250 to replace a 2002 Ford F-250.

Councilman Webb moved to authorizing the budgeted purchase of a 2022 Ford F-250 Extended Cab truck for the Street Department in the amount of \$28,769.00 from Bill Knight Ford using State Contract No. SW035, second by Councilman Hamm. Motion carried unanimously.

Ayes: Hunt, Webb, Hamm, Williams, Lewis
Nays: None
Absent: McKenzie, Blair

Agenda Item Number 7 being:

CONSIDER AUTHORIZING THE PURCHASE AND SETUP OF LIGHTING EQUIPMENT FROM HOLIDAY TECHNOLOGIES IN THE AMOUNT OF \$49,396.00, AS THE LOWEST AND MOST RESPONSIVE QUOTE, FOR THE 2021-2022 PARKS AND RECREATION DEPARTMENT HOLIDAY LIGHT SHOW.

Sue Wood, Parks and Recreation Director, stated that the Parks and Recreation Department proposed a new Holiday Light Show for The Station. Ms. Wood indicated that the front of The Station would have a 30 minute computerized light show for people to park and enjoy. She advised that Holiday Technologies was the only company able to supply a program designed for The Station.

Councilman Hamm asked if the program could be changed. Ms. Wood advised that the City would own the equipment allowing staff to change the programming. Councilman Williams confirmed it was a budgeted item.

Councilman Williams moved to authorize the purchase and setup of lighting equipment from Holiday Technologies in the amount of \$49,396.00, as the lowest and most responsive quote, for the 2021-2022 Parks and Recreation Department Holiday Light Show, second by Councilman Webb. Motion carried unanimously.

Ayes: Hunt, Webb, Hamm, Williams, Lewis
Nays: None
Absent: McKenzie, Blair

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:41 P.M.

Agenda Item Number 8 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JULY 19, 2021.

- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$530,250.97 AND APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$369,553.49.

Trustee Hunt to approve the consent docket in its entirety, second by Trustee Williams. Motion carried unanimously.

Ayes: Hunt, Webb, Hamm, Williams, Lewis
Nays: None
Absent: McKenzie, Blair

Agenda Item Number 9 being:

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 2021 COMPLETE VACTOR PACKAGE, CHASSIS AND BODY, IN THE TOTAL AMOUNT OF \$438,904.00 FROM J & R EQUIPMENT USING STATE CONTRACT NO. SW193 FOR PUBLIC UTILITIES TO BE USED BY VEOLIA WATER.

Tony Mensah, Public Works Director, stated that the proposed vactor truck was a combination sewer cleaner with a hydrostatic driven vacuum system that would be utilized by Veolia Water to clean sewer lines. Mr. Mensah confirmed for Councilman Williams that the new vactor truck would be used to replace an older model.

Councilman Williams moved to authorize the budgeted purchase of a 2021 complete Vactor package, chassis and body, in the total amount of \$438,904.00 from J & R Equipment using State Contract No. SW193 for Public Utilities to be used by Veolia Water, second by Councilman Webb. Motion carried unanimously.

Ayes: Hunt, Webb, Hamm, Williams, Lewis
Nays: None
Absent: McKenzie, Blair

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:44 P.M.

Agenda Item Number 10 being:

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JULY 19, 2021.
B) APPROVE PAYMENT OF A WORKER'S COMPENSATION SETTLEMENT IN THE AMOUNT OF \$15,000 FOR CBR NO. 2050000911 TO TORY VERNON; AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
C) APPROVE PAYMENT OF A WORKER'S COMPENSATION SETTLEMENT IN THE AMOUNT OF \$31,500 FOR CBR NO. 2050000858 TO TORY VERNON; AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$276,356.88.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Webb. Motion carried unanimously.

Ayes: Hunt, Webb, Hamm, Williams, Lewis
Nays: None
Absent: McKenzie, Blair

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 6:45 P.M.

Agenda Item Number 11 being:

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Mayor Lewis commented that he was glad to be back in attendance at the meetings.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised the City Council of the following items:

1. National Night Out to be held August 3, 2021 from 7 pm to 9 pm in the Warren Theater parking lot with 83 organizations signed up to participate.
2. The Street Department would be moving to Fire Station 2 during the renovation of the Public Works facility.

Agenda Item Number 12 being:

ADJOURNMENT

Councilman Williams moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Hunt, Webb, Hamm, Williams, Lewis
Nays: None
Absent: McKenzie, Blair

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 6:47 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

MELISSA HUNT, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2021.

ATTEST:

VANESSA KEMP, City Clerk