

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
THE MOORE RISK MANAGEMENT BOARD  
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY  
MARCH 2, 2026 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma, March 2, 2026 at 6:30 p.m. with Mayor Mark Hamm presiding.

*Adam Webb*  
*Councilman, Ward I*

*Kathy Griffith*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Rob Clark*  
*Councilman, Ward II*

*Sid Porter*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: Griffith, Porter, Hunt, Williams, Clark, Hamm

ABSENT: Webb

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Ryan Marlar; Human Resources Director, Christine Jolly; Parks & Recreation Director, Sue Wood; Information Technology Director, David Thompson; Assistant Police Chief Blake Green; Sergeant Kevin Stromski; Public Affairs Director/Assistant City Manager, Deidre Ebrey; Public Works Director, Dennis Bothell; and Veolia Water Project Manager, Robert Pistole.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD FEBRUARY 17, 2026.
- B) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD FEBRUARY 2, 2026.
- C) RECEIVE AND APPROVE THE MINUTES OF THE SPECIAL WORK STUDY SESSION HELD JANUARY 20, 2026.
- D) ACCEPT 750 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT, FROM BRIAN KYLE HOMES, INC., FOR THE CONSTRUCTION OF THE SW 19<sup>TH</sup> & SANTA FE ROAD CONSTRUCTION PROJECT, PARCEL 10.
- E) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$8,135,194.00.

**Councilman Williams moved to approve Consent Docket Items A-E, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 3 being:**

CONSIDER ADOPTION OF RESOLUTION NO. 132(26) APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE MOORE PUBLIC WORKS AUTHORITY IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$24,290,000 TO BE EVIDENCED BY THE AUTHORITY'S CLEAN WATER SRF PROMISSORY NOTE TO THE OKLAHOMA WATER RESOURCES BOARD; APPROVING ACTIONS TAKEN BY THE AUTHORITY IN CONNECTION THEREWITH; APPROVING AND AUTHORIZING THE EXECUTION OF A SALES TAX AGREEMENT.

Brooks Mitchell, City Manager, stated that there are two items on the agenda in reference to loan documents for the Oklahoma Water Resources Board loan to fund work being done at the Wastewater Treatment Plant. Mr. Mitchell advised that the sales tax agreement is a standard agreement that the City has utilized on these types of loans in the past. He advised that Terry Hawkins, bond counsel, and Chris Gander, financial advisor, were available to answer any questions.

Mayor Hamm requested a brief update on the work being done at the plant. Mr. Mitchell indicated that the work involved roof replacement on two of the buildings due to structural stability concerns from corrosion, and some additional odor control measures. Councilman Williams confirmed that the work was for a full roof replacement. Councilman Clark asked when the roofs were last replaced. Mr. Mitchell estimated that the roofs were newly installed in 2012 and have not been replaced since that time.

**Councilman Williams moved to adopt Resolution No. 132(26) approving the incurrence of indebtedness by The Moore Public Works Authority in the aggregate principal amount not to exceed \$24,290,000 to be evidenced by the Authority's Clean Water SRF Promissory Note to the Oklahoma Water Resources Board; approving actions taken by the Authority in connection therewith; approving and authorizing the execution of a Sales Tax Agreement. second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 4 being:**

CONSIDER APPROVAL OF THE FINAL PLAT FOR MILUM HOLDINGS – REDBUD MOORE, LOCATED IN THE SW/4 OF SECTION 28, T10N, R2W, BEING NORTH OF SE 34TH STREET AND EAST OF SOONER ROAD. APPLICATION BY REDBUD DERMATOLOGY/CHRIS MILUM.

Elizabeth Weitman, Community Development Director, advised that the subject property, located north of SE 34<sup>th</sup> Street and east of Sooner Road, is zoned C-1 as a Planned Unit Development. Ms. Weitman stated that the applicant proposed utilizing the property as a specialty veterinary clinic with no boarding or daycare services. To prepare the site for development a final plat is required.

She advised that public water is available to serve the site. Since public sewer is not available a private septic system is required. She stated that no floodplain is located on the property and onsite detention will be required. Access will be provided by Sooner Road. Since Sooner Road is an ODOT highway all curb cuts must be approved by them.

Ms. Weitman advised that the approved PUD for the site includes the following amenities:

- Development is limited to one veterinary clinic.
- No overnight boarding or daycare services are allowed.
- The site is limited to one building not to exceed 3,400 square feet in size and one story in height.
- All signs must be limited to a maximum height of six feet, not exceed 40 square feet in area, and match the architecture of the building.
- An additional eight evergreen trees will be provided in the rear landscape buffer.

Ms. Weitman stated that the Envision Moore 2040 Plan designated the area as neighborhood commercial. She stated that staff reviewed the application as to its conformance with the intent of the Plan. With the land being designated as neighborhood commercial and the PUD amenities meeting the goals and policies of the plan, an amendment is necessary and staff recommended approval of the plat.

**Councilwoman Griffith moved to approve the Final Plat for Milum Holdings – Redbud Moore, located in the SW/4 of Section 28, T10N, R2W, being north of SE 34th Street and east of Sooner Road, second by Councilman Clark. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 5 being:**

RECEIVE A PRESENTATION FROM DENNIS BOTHELL, PUBLIC WORKS DIRECTOR, REGARDING ANIMAL SHELTER UPDATES.

Dennis Bothell, Public Works Director, advised that he would be providing an update on Animal Shelter changes implemented during the last few months:

- Increased operating hours from 35 hours per week to 43 hours per week in order to enhance public access to the facility.
- Actively seeking applications and scheduling interviews for March 5, 2026 for the Animal Shelter Superintendent position.
- A new animal control officer was hired last week.
- Added and filled an administrative specialist position which aids in the upkeep of records, maintains medical stock inventory and control, answers incoming calls and directs patrons to the appropriate staff, greet clients as they enter the facility, and gives direction as needed.
- Added and filled two part-time kennel technicians. One for the mornings and one for the afternoon hours. This will provide flexibility to the full-time staff by covering vacations, sick leave, and other administrative absences when needed.

**VETERINARIAN SERVICES:**

- New volunteer services will be provided by Dr. Abraham Aviles with County Line Veterinary Services in Blanchard, Oklahoma. He started within the past two months doing rounds twice a week to check on the animals and instructing staff on what to do.
- Dr. Scott Floyd and his staff at Silverleaf Veterinary Hospital have been a valuable resource since 2016 and is the main veterinarian that we use.
- Dr. Kristi Scroggins with the Scroggins Animal Hospital has provided services to the Moore Animal Shelter for more than 20 years.

- Dr. Bryan Wright with Capstone Veterinary Care serves on the Veterinarian Board and owns a few clinics in the area. Dr. Wright and his staff provide supplemental care when appointments get too backed up or if the City needs specialty orthopedic services and advice.

Mr. Bothell advised that accounts have been established with all Moore veterinarians.

#### VOLUNTEER PROGRAMS:

- Moore Pawsabilities is a local 501(c)3 non-profit that provides funds for shelter needs, animal care, and surgeries, and has supported the Moore Animal Shelter for years.
- The contract for the Foster Care Program has been rewritten to facilitate a more robust program in getting more dogs into foster care.
- A Shelter Swap Program is a new program that was just started. The program focuses on long-term resident dogs who have been in the care of the Animal for an extended period of time without adoption interest. Through the program the City can partner with other municipalities or reputable nonprofit shelters to exchange select long-term resident dogs that are behaviorally and medically appropriate for transfer. The goal is to provide a change in environment, audience, and visibility.
- There are approximately 30 rescue organizations on their list of contacts for a Rescue Program. Some of the contacts are breed specific. Of those 30 programs, 12 have pulled from the Moore Animal Shelter in the past year. Logistics are difficult and needs to be automated as much as possible. He is working to get those online instead of making contact by phone. A staff member was added to network with Oklahoma Rescues ("ORN"). Her job is to contact rescues about taking animals that have not been adopted.

#### TRAINING:

- The City was using a part of the ShelterPro software program. Staff was not fully trained on how to input the data correctly. Some of the time stamps were not editable and there are times the records must be updated later. Each of the kennel staff has been issued iPads that tie directly into the ShelterPro Program and can be used to make real time notes on every animal they come into contact with. It allows for real time animal intake processing. One of the first things the new administrative specialist will do each day is make sure all of the records have been entered correctly and are in the system.
- Obtained additional Oklahoma Bureau of Narcotics certifications on two of the animal control officers to ensure redundancies for critical operations.
- Continuing education through on-line courses with Colorado State University, Maddies Fund, and the Oklahoma Animal Control Association. Some of the classes will be mandatory.
- Mr. Bothell is requesting to send two people to Salt Lake City for in-person training at the Best Friends Conference to be held in April 2026. He may also request to send employees to the next conference in May 2026.

#### STANDARD OPERATING PROCEDURES REVIEW AND UPDATES:

- The Animal Control Officer Standard Operating Procedures was updated from 2016 with current ordinances, best practices, and current policies and procedures. It is scheduled for release this month.
- Updated the Moore Animal Welfare and Adoption Center Manual of Standard Operating Procedures and updated it with current ordinances, best practices, and current policy and procedures. This document is being reviewed by the Legal Department and the Animal Control Committee and is anticipated for release in April 2026.

#### SOFTWARE AND TECHNOLOGY:

- Moving from analog records to digital records with ShelterPro 2 Software. Staff training is ongoing.
- AirTable is an on-line support program that is new and coming soon. The Norman Animal Shelter is assisting him in putting together a database. This time takes time to set up with online volunteer program registration, online rescue active list onboarding, and online foster care applications
- City website at [www.cityofmoore.com](http://www.cityofmoore.com) has been moved to the front page with updated links to the Stray/Found and Available for Adoption databases making it easier to access the site with postings of animals for adoption. ShelterPro will update the site in real time by removing animals that have been adopted and will place animals on the site brought into the shelter as Stray/Found.
- Animal Shelter social media is maintained by Public Affairs. Two animal shelter staff added to assist in keeping it current. One new volunteer photographer will take pictures for posting on the site. They are also researching other social media avenues for advertising.

Mr. Bothell indicated that the budget process has begun for next fiscal year. He noted that he will be asking for upgrades in equipment the veterinarians need and to add more money for veterinarian services.

#### DISCUSSION AND QUESTIONS:

Councilwoman Hunt asked if the ShelterPro software will track the reason for euthanasias. Mr. Bothell indicated that previously no reason was given; however, there will be a reason listed for euthanasias from now on. She also commented that numbers in the past have been less than desirable. Looking at the numbers for January/February there were 194 animals that were collected with 15 euthanized which is a much better number. Mr. Bothell noted that some of those were court ordered. She stated that she appreciated the changes that were being made and all of Mr. Bothell's hard work.

Mayor Hamm asked when an animal is brought in if it is assigned a case number and if it can be tracked by that number the entire time it is there. Mr. Bothell stated that the system automatically assigns a case identification number at intake with strict notetaking occurring while the animal is there. Mayor Hamm requested a copy of the Standard Operating Procedures for the Council prior to them going live. He also asked if the current volunteers will be asked to go through the new procedure or if they will be grandfathered in. Mr. Bothell advised that those individuals who have been doing everything correctly will be grandfathered. Mayor Hamm applauded the updates and changes that Mr. Bothell is implementing and thanked him for his work.

Councilman Clark inquired about who was giving the software training to the employees. Mr. Bothell advised that he is a computer programmer and he has been studying the software in the evenings and weekends so he can learn every aspect of the program. He said they have already held some training classes but there is a lot to learn because it is a very robust program. Councilman Clark asked if customer assistance was available. Mr. Bothell indicated that the subscription was just updated and the City can call them anytime for assistance. They also offer a very good online help option for each area of the program.

Councilwoman Hunt commented that Oklahoma City has a transfer portal and when they have dogs that are unadoptable or need medical attention that is beyond what the shelter can do, they can put information on the transfer site where approved rescues can tag it and say they will come and get the animal. Mr. Bothell indicated that the new program he mentioned earlier called AirTable will have that capability. He is working with Kelly at the City of Norman to implement the program.

INDIVIDUALS TO SPEAK:

Stephanie Adams-Hawkins, 603 Jean Marie Drive, Norman, Oklahoma 73069 stated that she applied for the Animal Control Superintendent position. She has worked for City of Norman Animal Welfare and was a zookeeper at the Oklahoma City Zoo and the Oklahoma Primate Sanctuary. She now works in behavior and training. She noted that there have been a lot of comments on forums asking why people are coming to Moore from other cities to speak at a council meeting. She stated it was because Moore is a critical cog in the animal welfare system in Oklahoma. She stated that Oklahoma is suffering through an animal overpopulation crisis and it is going to take all of the local communities working together to overcome. She stated that she was excited to listen to Mr. Bothell's presentation and thought it was really encouraging to see the City finding corrective measures and changing best practices to make the changes everyone was asking for. She noted that most municipal shelters can only serve their own residents who find animals in their city. When people come to a shelter and find they aren't taking animals they either dump the animals out of desperation or try to drop the animal off at another shelter. People who are attending the council meeting are asking Moore to pick up the slack in this area. She requested that the City make an effort to find the right person to be the superintendent who can take redirection and can move forward with the changes that are already happening. She felt the City had a unique opportunity to go from criticism to leaders in Oklahoma. She stated that she was excited to see the process unfold and offered any of the resources at her disposal.

Becca Bean, 1116 Caddell Lane, Norman, Oklahoma 73069, stated that she sat on the Animal Shelter oversight committee in Norman. Ms. Bean commented that they are grateful for the positive changes being made and felt it was very clear that Mr. Bothell was working incredibly hard to make corrections to the basic standard practices in modern animal sheltering at the Moore Animal Shelter. Ms. Bean stated it was wonderful that euthanasia rates were going down, but felt it was also really important to ask how long the stay in the shelter is for these animals. Warehousing animals in order to keep them alive without a plan for them is not humane, it is just public management of the numbers and it is unsustainable. The trickledown effect from shelters that are not taking animals is very real. Someone needs to be in the superintendent's position that is qualified. Ms. Bean requested that the individual chosen for the job be the most qualified applicant. She offered her services as a resource.

Dr. David Biles, (veterinary office address: 111 N. Mercedes, Norman, Oklahoma), 24430 End of Trail Avenue, Purcell, Oklahoma 73080, was appearing before Council to speak about the medical management of the shelter. He sat on the Board with Becca Bean at the Norman Animal Shelter. He took an oath when he graduated from vet school to do no harm. He understands there is a problem with overcrowding but believed a lot of the animals were adoptable and we should not give up on them. He applauds the City for the euthanasia statistics getting better. The Oklahoma State Board of Veterinary Medicine requires good recordkeeping. He felt that the City utilizing a digital system that will get us in the right direction. He specifically suggested that the City keep good records of controlled substances. He felt that having several veterinarians was fine if they each had access to the software program and the training so they can input data regarding their exams, rounds, and treatment of the animals. He said they are all here for the animals and they want to make sure they have proper care and get adopted. He felt that social media was a great way to get animals adopted and foster programs are awesome if run correctly.

Heather Boss, 3400 Elmo Way, Moore, Oklahoma 73160, stated that they previously heard extensive updates regarding the improvements at the Moore Animal Shelter including expanded operating hours and increased community partnerships. Ms. Boss said that was great to hear and believed that progress should be recognized when it is being made. She expressed her appreciation to the City for listening to the citizens and for making that progress. She felt that selecting a superintendent in the coming days will ultimately determine whether these improvements become permanent standards or just temporary responses to public concern. People want to know the qualifications guiding the candidate selections so they can be assured that the best qualified applicant is chosen through an open and competitive process.

The City of Moore has clearly begun investing in training, staffing, and improving systems and now is the time the leadership selection reflects the same commitment to transparency and long-term success.

Charis Ward, 1206 Belford Avenue, Nichols Hills, Oklahoma, stated that she is an attorney and offices at 6608 N. Western Avenue, No. 193, Oklahoma City, Oklahoma 73116. Ms. Ward stated that on September 11, 2025 at 9:00 a.m. there was an interim study at the State Capital on pet overpopulation. She stated that the recording of that meeting is available to listen to at any time. Ms. Ward felt like a lot of improvements were being made and the City Council is being mindful of its stewardship and responsibilities, but she wanted to echo the sentiments of everyone that spoke before her to say that getting the right person in this role is crucial for the residents' continued faith and belief in its government. Ms. Ward stated that she was happy to be a resource if one is needed. She noted that House Bill 4335 is a pending in front of the legislature. It is a preemption bill that would take away some municipal rules and effectiveness with regards to animals. She encouraged the City to research the bill.

Mayor Hamm stated that part of the responsibility of being a pet owner is taking on the care of the pet for the term of its life. There are other instances where a person has to surrender a pet and the City wants to be responsive to that, care for those animals as well as we can, and to try and find them a home. He stated that the Animal Shelter staff has been in attendance at the past few meetings and it likely overwhelming with all of the changes taking place. Mayor Hamm wanted to recognize their efforts in implementing changes while caring for the animals that are there. He also thanked everyone for their comments and stated that the City Council is happy to receive emails, texts, and phone calls. He recommended caution when reading something on social media since it isn't always accurate.. He suggested reaching out to the Council, City Manager, or the Public Works Director for clarification. Councilwoman Hunt encouraged everyone to spay or neuter their pet.

No action was taken on the item.

**Agenda Item Number 6 being:**

CONSIDER ADOPTION OF RESOLUTION NO. 129(26) PROVIDING FOR A 25-CENT LANDFILL COLLECTION FEE IN THE WATER BILL AND ADDING A BOND FOR INTERFERING WITH FIRST RESPONDER IN THE SCHEDULE OF FEES FOR COURT AND POLICE; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR APPEALED; AND REPEALING PRIOR INCONSISTENT FEES

Brian Miller, City Attorney, stated that Resolution No. 129(26) adopts the proposed changes to the fee schedule by adding a bond for a previously approved ordinance which prohibits interference with a first responder, and adding a .25 cent landfill collection fee that has been on the water bills for some time. Mr. Miller felt that since it was an itemized fee on the water bill it should be included in the Fee Schedule.

**Councilman Williams moved to adopt Resolution No. 129(26) providing for a 25-cent landfill collection fee in the water bill and adding a bond for interfering with First Responder in the Schedule of Fees for Court and Police; effective upon approval and remaining in effect until modified, amended or appealed; and repealing prior inconsistent fees, second by Councilman Porter. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 7 being:**

CONSIDER RESOLUTION NO. 130(26) ADOPTING THE SCHEDULE OF FEES AND CHARGES; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED, OR REPEALED; AND REPEALING ANY PRIOR INCONSISTENT FEES.

Brian Miller, City Attorney, stated that Resolution No. 130(26) incorporates the changes approved under Agenda Item No. 6 and adopts the new Fee Schedule in its entirety.

**Councilman Williams moved to approve Resolution No. 130(26) adopting the Schedule of Fees and Charges; effective upon approval and remaining in effect until modified, amended, or repealed; and repealing any prior inconsistent fees, second by Councilman Clark. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 8 being:**

CONSIDER ORDINANCE NO. 1076(26) AMENDING PART 8, CHAPTER 6, SECTION 8-603 BY REMOVING THE REQUIREMENT OF A PERMIT TO OPERATE A MOBILE TEMPORARY FOOD SERVICE AND PROVIDING CONDITIONS FOR FOOD TRUCK OPERATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Brian Miller, City Attorney, stated that Ordinance No. 1076(26) amends the Food Truck Ordinance by incorporating changes in State law which occurred in November 2025. The law provides that the fire and life safety inspections for food trucks will be handled by the Oklahoma State Fire Marshall, and other state agencies, instead of the municipality. The ordinance states that the City will ensure the decals that are issued by the state agencies are properly posted on the food trucks. The City will enforce zoning, land use, and special events permits. The ordinance also states that the City will report any unsafe conditions to the State Fire Marshall's office.

**Councilwoman Griffith moved to approve Ordinance No. 1076(26) amending Part 8, Chapter 6, Section 8-603 by removing the requirement of a permit to operate a mobile temporary food service and providing conditions for food truck operations; providing for severability; and providing for a repealer, second by Councilman Porter. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 9 being:**

CONSIDER MODIFYING THE PERSONNEL POLICY AND PROCEDURES MANUAL BY PROVIDING A TUITION REIMBURSEMENT PROGRAM FOR FIREFIGHTERS PARTICIPATING IN THE DEPARTMENT'S PARAMEDICINE PROGRAM AND ADD CLARIFYING LANGUAGE AS TO HOW PAID ADMINISTRATIVE LEAVE IS TO BE CALCULATED IN A STANDARD WORK WEEK IN THE EVENT OF A CITY OR DEPARTMENT CLOSING DUE TO INCLEMENT WEATHER OR OTHER UNFORESEEN CONDITIONS.

Brian Miller, City Attorney, advised that he was recommending two changes to the City's Personnel Policies and Procedures manual. The first change adds clarifying language on how employees will submit

their time when City Hall or a department closes for inclement weather. The other change is the implementation of a Tuition Reimbursement Program for firefighters pursuing a paramedic program. They would receive a partial reimbursement while they are attending classes and receive the full reimbursement when they complete the program and become certified.

Councilwoman Hunt asked if they currently receive any type of tuition reimbursement. Fire Chief Ryan Marlar indicated that they receive a 50% to 60% reimbursement depending on the grade received. They would like to have paramedics riding on the engines and would like to offer tuition reimbursement as incentive. Councilman Williams asked if there was anything currently in the manual regarding tuition reimbursement. Chief Marlar indicated that there is something in the policy that focuses on college tuition; however, becoming a paramedic can be accomplished through technology schools. Mr. Miller added that he used the term program rather than degree because of that distinction. Councilman Clark if they would receive the same certification regardless of where they attend school. Chief Marlar stated that they would be nationally certified regardless of where they go to school.

**Councilman Clark moved to modify the Personnel Policy and Procedures Manual by providing a Tuition Reimbursement Program for firefighters participating in the department's Paramedicine Program and add clarifying language as to how paid administrative leave is to be calculated in a standard work week in the event of a City or department closing due to inclement weather or other unforeseen conditions, second by Councilman Porter. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 10 being:**

CONSIDER APPROVAL OF A CONTRACT WITH S & S STAFFING D/B/A HIREGO TO PROVIDE STAFFING FOR PARKS AND CEMETERY MAINTENANCE.

Sue Wood, Parks and Recreation Director, stated that the proposed contract with HireGo is for the annual budgeted use of temporary staffing during the spring and summer months for the Parks crew.

**Councilwoman Hunt moved to approve a contract with S & S Staffing d/b/a HireGo to provide staffing for Parks and Cemetery Maintenance, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 11 being:**

CONSIDER APPROVAL OF A NEW JOB DESCRIPTION FOR A PARKS & CEMETERY CREW CHIEF IN THE PARKS & CEMETERY DIVISION OF THE PARKS AND RECREATION DEPARTMENT, AND ASSIGN IT TO PAY GRADE 110 OF THE SALARY TABLE APPROVED BY CITY COUNCIL ON JUNE 20, 2016. THIS POSITION WAS NOT BUDGETED FOR IN FY 25-26, HOWEVER THE DEPARTMENT DOES HAVE SUFFICIENT PAYROLL SAVINGS TO FILL IT FOR THE REMAINDER OF THE FISCAL YEAR.

Christine Jolly, Human Resources Director, stated that the Parks and Recreation Department is requesting approval of the submitted draft for a new job description for Parks and Cemetery Crew Chief. The job

description will more accurately reflect the job duties to be performed. Ms. Jolly stated that the position should be assigned to pay grade 110 of the pay scale for the most accurate placement based on duties, responsibilities, and accountabilities as assigned.

**Councilman Williams moved to approve approval a new job description for a Parks & Cemetery Crew Chief in the Parks & Cemetery Division of the Parks and Recreation Department, and assign it to Pay Grade 110 of the salary table approved by City Council on June 20, 2016. This position was not budgeted for in FY 25-26, however the Department does have sufficient payroll savings to fill it for the remainder of the fiscal year, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 12 being:**

CONSIDER DECLARING ONE (1) FIRE APPARATUS, MORE PARTICULARLY DESCRIBED IN EXHIBIT "A" AS SURPLUS AND AUTHORIZE SALE BY AUCTION.

Chief Marlar advised that the Fire Department is requesting that an 18-year old fire engine with approximately 130,000 miles on it be declared as surplus. He indicated that the engine has served for several years as a reserve apparatus. In order to remain in service, it will require a costly repair. Staff would recommend selling the engine at auction rather than repairing it.

Councilman Williams asked if the City has another reserve engine. Chief Marlar advised that there would be three remaining reserve apparatus if this one goes to auction. He added that a new one will be coming this summer as a replacement.

**Councilwoman Griffith moved to declare one (1) fire apparatus, more particularly described in Exhibit "A" as surplus and authorize sale by auction, second by Councilman Porter. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 13 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF SELF-CONTAINED BREATHING APPARATUS ("SCBA") EQUIPMENT FOR THE FIRE DEPARTMENT, INCLUDING 65 SCBA UNITS, 145 CYLINDERS, 95 FACEPIECES, AND ASSOCIATED ACCESSORIES, FROM CASCO INDUSTRIES INC. IN THE AMOUNT OF \$657,546.00, AS THE LOWEST RESPONSIVE QUOTE, PLUS FITTINGS, ADAPTERS, AND SPARE PARTS AT \$21,900.00 FOR A TOTAL OF \$679,446.00.

Chief Marlar advised that the current Self-Contained Breathing Apparatus equipment is no longer being manufactured or supported making the replacement necessary. At the present time there are three major SCBA manufacturers on the market, Drager, MSA, and Scott. Over the course of several weeks each of the units were tested by the different crews who came up with quantitative data. Based on wear trials, performance, comfort, and usability the MSA system came in as top rated by the Fire Department personnel. Through the competitive RFP process the MSA system from Casco Industries came in as the lowest overall cost. He noted that this price is below state contract pricing by \$113,594.

Mayor Hamm asked when the SCBAs will be delivered. Chief Marlar advised that the backpacks and the main components should come in soon. It will take around three months for each of the cylinders to have the logo and numbering added. Councilman Clark asked if the company will provide service on the air packs. Chief Marlar stated that they will provide service; however, the current air packs have been maintained in-house by technicians and they anticipate educating more individuals as technicians to maintain these in-house.

**Councilwoman Hunt moved to authorize the budgeted purchase of Self-Contained Breathing Apparatus ("SCBA") equipment for the Fire Department, including 65 SCBA units, 145 cylinders, 95 facepieces, and associated accessories, from Casco Industries Inc. in the amount of \$657,546.00, as the lowest responsive quote, plus fittings, adapters, and spare parts at \$21,900.00 for a total of \$679,446.00, second by Councilman Clark. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 14 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF (8) SETS OF MORNING PRIDE STRUCTURAL FIREFIGHTING BUNKER GEAR FROM MUNICIPAL EMERGENCY SERVICES ("MES") IN THE AMOUNT OF \$33,400.00 UTILIZING SOURCEWELL ACCOUNT NO. 91515, CONTRACT NO. 010424-MES.

Chief Marlar advised that the budgeted purchase is for the scheduled replacement of structural firefighting gear which is defined under service life conditions as needing to come out of service after ten years.

**Councilwoman Griffith moved to authorize the budgeted purchase of (8) sets of Morning Pride structural firefighting bunker gear from Municipal Emergency Services ("MES") in the amount of \$33,400.00 utilizing SourceWell Account No. 91515, Contract No. 010424-MES, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:44 P.M.**

**Agenda Item Number 15 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD FEBRUARY 17, 2026.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$643,786.64.

**Trustee Hunt moved to approve Consent Docket Item A-B, second by Trustee Williams. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 16 being:**

CONSIDER ADOPTION OF RESOLUTION NO. 273(26) AUTHORIZING A LOAN FROM THE OKLAHOMA WATER RESOURCES BOARD IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$24,290,000; APPROVING THE ISSUANCE OF A CLEAN WATER SRF PROMISSORY NOTE IN SAID PRINCIPAL AMOUNT TO BE SECURED BY A PLEDGE OF UTILITY AND SALES TAX REVENUES AND LEASEHOLD INTEREST OF THE AUTHORITY IN UTILITY SYSTEMS AND PROPERTIES; DESIGNATING A LOCAL TRUSTEE; APPROVING AND AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL NOTE INDENTURE, LOAN AGREEMENT, SALES TAX AGREEMENT, AND RELATED LOAN DOCUMENTS, CERTIFICATES, AND AGREEMENTS; APPROVING VARIOUS COVENANTS AND REPRESENTATIONS; APPROVING AND AUTHORIZING PAYMENT OF FEES AND EXPENSES; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

Brooks Mitchell, City Manager, advised that this item is a companion to Agenda Item No. 3.

**Trustee Williams moved to adopt Resolution No. 273(26) authorizing a loan from the Oklahoma Water Resources Board in the aggregate principal amount not to exceed \$24,290,000; approving the issuance of a Clean Water SRF Promissory Note in said principal amount to be secured by a pledge of Utility and Sales Tax Revenues and leasehold interest of the Authority in utility systems and properties; designating a Local Trustee; approving and authorizing the execution of a Supplemental Note Indenture, Loan Agreement, Sales Tax Agreement, and related loan documents, certificates, and agreements; approving various covenants and representations; approving and authorizing payment of fees and expenses; and containing other provisions relating thereto, second by Trustee Clark. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**Agenda Item Number 17 being:**

CONSIDER RESOLUTION NO. 272(26) ADOPTING THE SCHEDULE OF FEES AND CHARGES; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED, OR REPEALED; AND REPEALING ANY PRIOR INCONSISTENT FEES.

Brian Miller, City Attorney, stated that the item is a companion to Agenda Item No. 7.

**Trustee Griffith moved to approve Resolution No. 272(26) adopting the Schedule of Fees and Charges; effective upon approval and remaining in effect until modified, amended, or repealed; and repealing any prior inconsistent fees, second by Trustee Porter. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:46 P.M.**

**Agenda Item Number 18 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD FEBRUARY 17, 2026.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$173,880.99.

**Trustee Clark moved to approve Consent Docket Items A-B, second by Trustee Williams. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 7:46 P.M. WITH MAYOR MARK HAMM PRESIDING:**

**Agenda Item Number 14 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilwoman Griffith thanked the Moore Police Department for hosting the "Let's Taco Bout It" event at Tacologia. She stated that there has been some interest in individuals wanting to volunteer with the City of Moore. Councilwoman Griffith advised that the Police Department, Moore Public Library, and the Animal Shelter have volunteer programs. She encouraged those interested to contact the department directly for information. Councilwoman Griffith thanked those individuals for wanting to be involved.

Councilman Porter thanked Public Works Director Dennis Bothell, City Manager Brooks Mitchell, and the Animal Shelter staff for all their hard work on the updates. He stated that the new policies will be given to the new superintendent to carry out. He stated that he appreciated the comments and citizen input. The employees working at the Shelter are stuck in the middle and still have a job to do no matter what the tone of the comments they receive. He had confidence that everyone was on the right track and everything will work out.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, indicated that he met with June Myers with Moore Pawsabilities and Shelley Waugh last Friday. He appreciated their input, concern for the Animal Shelter, and their willness to continue working together.

Brooks Mitchell, City Manager, gave a short presentation on the Sales Tax Proposition. Mr. Mitchell stated that some of the projects had design funding, while other projects did not have design funding and were thought to be a future project. He advised that the purpose of the presentation is to talk about the future and what could be paid for by sales tax.

FUNDING FOR FUTURE PROJECTS

Main Street between Broadway and Eastern	6.5 million
Eastern Avenue between NE 12 <sup>th</sup> and NE 27 <sup>th</sup>	19.5 million
Eastern Avenue between Broadway and SW 34 <sup>th</sup>	5.2 million
NE 27 <sup>th</sup> between Eastern and I-35	16.3 million
NW 27 <sup>th</sup> between I-35 and Shields	7.8 million
NE 27 <sup>th</sup> between Eastern and Bryant	21.6 million
NE 12 <sup>th</sup> between Bryant and Sunnyslane	21.1 million
SE 19 <sup>th</sup> between Eastern and Bryant	21.0 million
SE 19 <sup>th</sup> between Bryant and Sunnyslane	22.2 million
SE 34 <sup>th</sup> between Broadway and Bryant	7.2 million
SE 34 <sup>th</sup> between Bryant and Sunnyslane	22.8 million
SE 34 <sup>th</sup> between Sunnyslane and Sooner Road	22.2 million
TOTAL FUNDING	\$193.4 million

Two drainage projects on NE 20<sup>th</sup> and Lincoln and Ramblin Oaks have been discussed which are estimated to cost \$20 million along with a public safety facility project. It is conceivable that within the next ten to twenty years the City would be coming back to the Council for permission to place on the ballot roughly \$250 million of infrastructure projects. Citizens have expressed concern about the millage rate and property taxes. This is what the sales tax is designed to pay for. Other projects may occur due to unforeseen weather events and a potential park project that could come from the Buck Thomas study that is happening now. Projects such as these can be funded using the proposed one cent sales tax.

Mayor Hamm stated that the City's website is up to date with information. He encouraged residents to review the information or contact the Council or City Manager's office for questions. He stated that the City wants to make sure accurate information is available to the voters. He verified that the City Manager did not anticipate needing to go to the voters for a G.O. bond in the foreseeable future if the sales tax proposition passes, and property taxes should decrease as the General Obligation bond debt is paid off. Councilwoman Hunt stated that she has heard comments from citizens who want to know what happens if the sales tax increase passes and five years down the road when some of the council members are off the Council would the City try to pass a G.O. bond. She stated that Council set a limit on the millage rate ten years ago and they have kept it at that level. This Council is committed to that and hopes future Council's will too. Mr. Mitchell added that because any G.O. bond proposition would have to go before the voters the Council can't arbitrarily decide to go back to funding projects through G.O. bonds. He noted that they looked into adding the reduced property tax language to the proposition, but because of the electioneering statute the City was unable to do that. Mayor Hamm mentioned that when a G.O. bond project is passed the debt is carried by the property owners within the City. If the sales tax proposition passes, the debt will be paid by people shopping here. It is estimated that around 30% of the sales tax revenue comes from people living outside of Moore. He added that the projects being proposed are basic

things such as infrastructure that needs to be done to operate as we continue to grow. Mayor Hamm cautioned that some information on social media is not accurate and asked that individuals please call or look at the website to get accurate information

**Agenda Item Number 20 being:**

ADJOURNMENT

**Councilman Williams moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Hamm

**The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 7:58 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
ADAM WEBB, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk