

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
THE MOORE RISK MANAGEMENT BOARD  
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY  
DECEMBER 15, 2025 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma, December 15, 2025 at 6:30 p.m. with Mayor Mark Hamm presiding.

*Adam Webb*  
*Councilman, Ward I*

*Kathy Griffith*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Rob Clark*  
*Councilman, Ward II*

*Sid Porter*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: Porter, Hunt, Williams, Webb, Clark, Hamm  
ABSENT: Griffith

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Ryan Marlar; Human Resources Director, Christine Jolly; Parks & Recreation Director, Sue Wood; Information Technology Director, David Thompson; Police Chief Todd Gibson; Major Chris Maddocks; Police Officer, Alexa Sanders; Public Affairs Director/Assistant City Manager, Deidre Ebrey; Public Works Director, Dennis Bothell; and Veolia Water Project Manager, Robert Pistole.

The Pledge of Allegiance was led by Girl Scout Troop 798

Mayor Hamm presented Charles Thompson with a proclamation and a key to the City in recognition of his decades off service to the City of Moore as a former city councilmember, visionary home builder, successful local businessman, and generous philanthropist.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD DECEMBER 1, 2025.
- B) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD NOVEMBER 4, 2025.
- C) ACCEPT 448.68 SQ. FT. OF PERMANENT ROADWAY EASEMENT, AND 254.32 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT FROM RICHARD MONTGOMERY AND BETTY MONTGOMERY, HUSBAND AND WIFE, FOR THE CONSTRUCTION OF THE SW 27TH STREET AND SHIELDS BLVD. ROAD CONSTRUCTION PROJECT, PARCELS 1 AND 2.

- D) ACCEPT 3,306.16 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT FROM LORENTZ OIL & GAS, LLC, FOR THE CONSTRUCTION OF THE TELEPHONE ROAD (SW 19TH STREET TO SW 34TH STREET) CONSTRUCTION PROJECT, PARCEL 10.
- E) ACCEPT THE CITY'S SINGLE AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2025.
- F) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$5,725,459.20.

**Councilman Williams moved to approve Consent Docket Items A-F, second by Councilman Clark. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 3 being:**

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2026 MOORE YOUTH BASEBALL PROGRAM HELD AT BUCK THOMAS PARK.

Sue Wood, Parks and Recreation Director, stated that Agenda Items No. 3 through 5 are the 2026 Sports Association Agreements for the Moore Youth Baseball, Moore Youth Girls Softball, and Moore Football programs held at Buck Thomas Park. Ms. Wood indicated that each agreement includes the lease amount for use of the fields and provides information on concessions and liability. The term of the contract will be from January 1, 2026 through December 31, 2026.

**Councilman Williams moved to approve a Sports Association Agreement for the 2026 Moore Youth Baseball Program held at Buck Thomas Park, second by Councilman Porter. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 4 being:**

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2026 MOORE YOUTH GIRLS SOFTBALL PROGRAM HELD AT BUCK THOMAS PARK.

**Councilman Webb moved to approve a Sports Association Agreement for the 2026 Moore Youth Girls Softball Program held at Buck Thomas Park, second by Councilman Clark. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 5 being:**

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2026 MOORE FOOTBALL PROGRAM HELD AT BUCK THOMAS PARK.

**Councilman Williams moved to approve a Sports Association Agreement for the 2026 Moore Football Program held at Buck Thomas Park, second by Councilman Clark. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 6 being:**

CONSIDER APPROVAL OF A CONTRACT WITH BULLSEYE FENCE COMPANY, INC. FOR THE EXPANSION OF THE CENTRAL PARK MAINTENANCE YARD AT 700 S. BROADWAY IN THE TOTAL BUDGETED AMOUNT OF \$19,100.00.

Sue Wood, Parks and Recreation Director, stated that the proposed contract with Bullseye Fence Company is for the expansion of the Central Park Maintenance Yard to store and access large items such as the food truck, mowers, and trailers. Ms. Wood indicated that the existing fence will be moved to the north approximately 100'. The north and east fencing will be chain link and the west side will be composite to match the existing fencing.

**Councilman Clark moved to approve a contract with Bullseye Fence Company, Inc. for the expansion of the Central Park Maintenance Yard at 700 S. Broadway in the total budgeted amount of \$19,100.00, second by Councilman Porter. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 7 being:**

CONSIDER APPROVAL OF A CONTRACT WITH BULLSEYE FENCE COMPANY, INC. FOR THE EXPANSION OF THE PARK MAINTENANCE YARD AT BUCK THOMAS PARK IN THE TOTAL BUDGETED AMOUNT OF \$68,900.00.

Sue Wood, Parks and Recreation Director, advised that the item is to expand the Park Maintenance Yard at Buck Thomas Park to make room for trucks, dump trucks, trailers, woodchippers, and various sized mowers. The construction will include covered parking on the east side of the facility to protect the new equipment from inclement weather. Ms. Wood stated that the existing fence will be moved to the north approximately 100' and will be metal fencing to match the existing fencing. The project will include a 20' sliding gate on the west side to provide easy access and storage of the large equipment along with a 6' gate to use when storing golf carts. She added that gravel will be added to match the existing ground surface of the maintenance yard.

**Councilman Webb moved to approve a contract with Bullseye Fence Company, Inc. for the expansion of the Park Maintenance Yard at Buck Thomas Park in the total budgeted amount of \$68,900.00, second by Councilman Williams. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 8 being:**

CONSIDER APPROVAL OF A CONTRACT WITH LAUD STUDIO TO PREPARE A GUIDING PLAN FOR BUCK THOMAS PARK IN THE TOTAL AMOUNT OF \$42,000.

Sue Wood, Parks and Recreation Director, stated that the contract with Laud Studio is for preparation of a guiding plan to assess current amenities, identify future improvements and upgrades, and establish long-term development strategies to support the growth, functionality, and community use of Buck Thomas Park.

Councilman Williams asked Ms. Wood to define the purpose of a guiding plan. Ms. Wood indicated that the guiding plan is prepared prior to a master plan and gives options as to what can be included in the plan.

**Councilman Webb moved to approve a contract with Laud Studio to prepare a Guiding Plan for Buck Thomas Park in the total amount of \$42,000, second by Councilman Clark. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 9 being:**

CONSIDER APPROVAL OF A CONTRACT WITH TAP ARCHITECTURE TO DESIGN PROPOSED NEW PARKING AREAS AT THE STATION RECREATION CENTER, LOCATED AT 700 S. BROADWAY, IN THE TOTAL AMOUNT OF \$55,200.

Sue Wood, Parks and Recreation Director, stated that the item is for the replacement of a temporary parking lot with a new lot. The contract is for the preparation of design and construction documents for the budgeted north parking lot expansion.

**Councilwoman Hunt moved to approve a contract with TAP Architecture to design proposed new parking areas at the Station Recreation Center, located at 700 S. Broadway, in the total amount of \$55,200, second by Councilman Williams. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 10 being:**

CONSIDER APPROVAL OF A SEVEN (7) YEAR SOFTWARE AS A SERVICE ("SAAS") AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR PURCHASE OF THE TYLER TECHNOLOGIES' ENTERPRISE COMPUTER AIDED DISPATCH ("CAD") AND RECORDS MANAGEMENT SYSTEM ("RMS").

Police Chief Gibson stated that a presentation was given at the November 17, 2025 City Council meeting on the purchase of a Computer Aided Dispatch and Records Management System for the Police Department, Fire Department, and 911 Center. Chief Gibson requested approval of a seven-year software and services agreement with Tyler Technologies, including implementation services and required equipment. The modern technology, equipment, and support is needed to streamline dispatch services.

He indicated that Major Chris Maddocks, who worked with the consulting firm used to select Tyler Technologies, and two representatives from Tyler were also present to answer any questions.

Councilman Williams asked if the equipment would be housed at the Police Department. Chief Gibson indicated that the majority would be at the Police Department; however, because it is a multifaceted system, computers will be in the police cars, and some information will be stored on the cloud.

Councilwoman Hunt asked how the purchase will be funded. Chief Gibson stated that funding sources would include 911 funds and asset forfeiture or seizure funds. Councilman Clark confirmed that the cost for the system would include any necessary updates through the contract period. Mayor Hamm asked if the system went down after midnight on a holiday if there would be an individual to speak to directly who could get the system up and running. Greg Wandrei, Director of Public Safety for Tyler Technologies advised that Tyler Technologies provides 24-hour support 365 days a year for all their public safety customers and, regardless of when an issue may arise, staff will be available to assist. He added that this being a cloud solution, a dedicated team monitors the system on the City's behalf. Most of the time their staff discovers issues before the client is even aware of a problem and takes corrective action. Mr. Wandrei indicated that there is a service level schedule contained in the contract that states if for any reason the software is not available the City will be provided financial credit to ensure the system is kept up and running. Chief Gibson advised that several of the metro area law enforcement partners, including the cities of Norman, Edmond, and Midwest City, use the same system and have indicated that they are satisfied with the product and the support provided.

**Councilwoman Hunt moved to approve a seven (7) year Software as a Service ("SaaS") agreement with Tyler Technologies, Inc. for purchase of the Tyler Technologies' Enterprise Computer Aided Dispatch ("CAD") and Records Management System ("RMS"), second by Councilman Clark. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 11 being:**

CONSIDER APPROVAL OF TWO PART-TIME KENNEL TECHNICIANS FOR THE ANIMAL SHELTER.

Brooks Mitchell, City Manager, advised that the Animal Shelter will be open extended hours beginning in January 2026. After discussions with Public Works Director, Dennis Bothell, he felt it would be beneficial to hire two part-time positions to assist with staffing during the extended hours. Councilwoman Hunt asked if the hours could be adjusted if it was determined to be necessary. Mr. Mitchell indicated that the hours could be adjusted if needed.

**Councilwoman Hunt moved to approve two part-time kennel technicians for the Animal Shelter, second by Councilman Webb. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 12 being:**

CONSIDER AUTHORIZING THE PURCHASE OF EQUIPMENT FOR THE US DIGITAL DESIGN G2 FIRE STATION ALERTING SYSTEMS PROJECT IN THE AMOUNT OF \$124,952.91 USING NPPGOV CONTRACT NO. PS20350.

Fire Chief Marlar stated that the item is the continuation of a project approved by the City Council on April 7, 2025. He stated that the station alerting system is a method by which the dispatchers notify the firefighters of calls for service. The existing station controllers are analog, unreliable, and nearing end of life, necessitating the transition to a digital platform. However, when the equipment was being installed they found a variety of limiting factors across all fire stations which prevented a simple plug and play installation. Chief Marlar indicated that the purchase of equipment in the proposed item will resolve those configuration and component deficiencies and ensure the successful installation of the new digital alerting system.

Councilman Williams asked if the system would tie into the Tyler system. Chief Marlar stated that it would interface once Tyler is up and running.

**Councilman Williams moved to approve the purchase of equipment for the US Digital Design G2 Fire Station Alerting Systems project in the amount of \$124,952.91 using NPPGov Contract No. PS20350, second by Councilman Webb. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 13 being:**

CONSIDER AUTHORIZING THE FIRE DEPARTMENT TO SOLICIT BIDS FOR THE BUDGETED PURCHASE TO REPLACE ALL SELF-CONTAINED BREATHING APPARATUS (SCBA).

Fire Chief Marlar stated that Self-Contained Breathing Apparatus ("SCBA") provides firefighters with respiratory protection when combating a fire. Chief Marlar advised that the current SCBAs are due for replacement and requested authorization to solicit bids for the budgeted purchase.

**Councilman Clark moved to authorize the Fire Department to solicit bids for the budgeted purchase to replace all self-contained breathing apparatus (SCBA), second by Councilman Porter. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 14 being:**

CONSIDER DECLARING ONE (1) FIRE FLEET VEHICLE, MORE PARTICULARLY DESCRIBED IN EXHIBIT "A", AS SURPLUS AND AUTHORIZE SALE BY AUCTION.

Fire Chief Marlar stated that due to an unexpected transmission issue with this vehicle and its advanced age, it was determined in conjunction with the Public Works Director, Dennis Bothell, that the vehicle be sold at auction rather than repaired.

**Councilman Williams moved to declare one (1) fire fleet vehicle, more particularly described in Exhibit "A", as surplus and authorize sale by auction, second by Councilman Porter. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

Councilman Williams asked if there was a need for a replacement vehicle. Chief Marlar stated that the vehicle to be sold at auction is currently the backup auxiliary unit to the battalion chief's vehicle. It is a backup in reserve for when maintenance is being done to the front-line vehicle. He advised that they will take another vehicle in the fleet and outfit it with some lights and chevrons to serve as the backup unit. They will look at replacement in the future.

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:53 P.M.**

**Agenda Item Number 15 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD DECEMBER 1, 2025.
- B) ACCEPT THE CITY'S SINGLE AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2025.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$757,761.24.

**Trustee Williams moved to approve Consent Docket Item A-C, second by Trustee Porter. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 16 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH EAGLE CONSULTANTS, INC. IN THE AMOUNT OF \$156,350 FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DEMOLITION & DISPOSAL OF THE BELMAR LIFT STATION AND CONSTRUCTION OF THE BELMAR GRAVITY FLOW SEWER LINE PROJECT.

Jerry Ihler, Assistant City Manager, stated that the construction of the Southeast Lift Station will allow for the elimination of the Lift Station at the Belmar Golf Course. The project will include the removal of the lift station, the building structure, the wet well, and replacement of the sewer line with a gravity flow line. This will allow for the development of the southeast corner of Belmar. Mr. Ihler advised that Eagle Consultants designed the entire sewer system for southeast Moore and recommended using them for the demolition and disposal of the Belmar Lift Station and the design and construction of the Belmar Gravity Flow Sewer Line Project.

Councilman Williams asked if \$156,350 was for design services only. Mr. Ihler advised that it was the cost for the design and surveying of the project. The City will then solicit bids for demolition and construction services.

**Trustee Williams moved to approve an agreement with Eagle Consultants, Inc. in the amount of \$156,350 for professional engineering services for the Demolition & Disposal of the Belmar Lift Station and Construction of the Belmar Gravity Flow Sewer Line Project, second by Trustee Clark. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 17 being:**

APPROVE AN EXCESS PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY POLICY WITH RICHMOND NATIONAL INSURANCE COMPANY WITH A PREMIUM OF \$49,015.69 COVERING A POLICY LIMIT OF \$3,000,000 WITH A \$250,000 STOP-LOSS, WITH GLENN HARRIS AND ASSOCIATES AS AGENT.

Brian Miller, Risk Manager, stated that the item was for renewal of the City's Excess Public Officials and Employment Practices Liability insurance policy with Richmond National Insurance Company with a \$3 million policy limit and the same \$250,000 stop-loss amount. Mr. Miller indicated that the premium went up 2.9% to \$49,015.69 over last year.

**Trustee Webb moved to approve an Excess Public Officials and Employment Practices Liability policy with Richmond National Insurance Company with a premium of \$49,015.69 covering a policy limit of \$3,000,000 with a \$250,000 stop-loss, with Glenn Harris and Associates as agent, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 18 being:**

APPROVE AN EXCESS WORKERS COMPENSATION INSURANCE POLICY WITH MIDWEST EMPLOYERS CASUALTY, OPTION NO. 0259542, FOR A TWO (2) YEAR TERM WITH A PREMIUM OF \$167,199 PER YEAR COVERING A \$750,000 RETENTION FOR POLICE/FIRE AND A \$500,000 RETENTION FOR ALL OTHER CLASS CODES, WITH TOM BECKMAN FROM THE BECKMAN COMPANY AS AGENT.

Brian Miller, Risk Manager, stated that the item is for the renewal of the City's Excess Workers Compensation insurance policy with Midwest Employers Casualty. Mr. Miller indicated that the policy has the same retention of \$750,000 for Police and Fire and a \$500,000 retention for all other employees. The premium of \$167,199 per year is approximately an 8% increase over last year. He indicated that Tom Beckman was in attendance to answer any questions.

**Trustee Webb moved to approve an Excess Workers Compensation Insurance Policy with Midwest Employers Casualty, Option No. 0259542, for a two (2) year term with a premium of \$167,199 per year covering a \$750,000 retention for Police/Fire and a \$500,000 retention for all other class codes, with Tom Beckman from the Beckman Company as agent, second by Trustee Clark. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Agenda Item Number 19 being:**

CONSIDER APPROVAL OF A PROPERTY AND CONTENTS INSURANCE POLICY THROUGH OMAG FOR \$100 MILLION OF COVERAGE WITH A PREMIUM OF \$638,550, AN EXCESS PROPERTY AND CONTENTS INSURANCE POLICY THROUGH PEACHTREE WITH \$45 MILLION OF COVERAGE AND A PREMIUM OF \$105,000, AN EXCESS FLOOD INSURANCE POLICY THROUGH VOYAGER INDEMNITY INSURANCE COMPANY FOR \$4 MILLION OF COVERAGE AND A \$500,000 SUBLIMIT PER BUILDING WITH A PREMIUM

OF \$43,645, CYBER LIABILITY INSURANCE THROUGH UNDERWRITERS AT LLOYD'S WITH A PREMIUM OF \$49,750, AND PHYSICAL DAMAGE INSURANCE FOR THE CITY'S SANITATION TRUCKS, FIRE TRUCKS, AND MOBILE COMMAND UNIT THROUGH RLI WITH A PREMIUM OF \$189,353; THE TOTAL PREMIUM FOR ALL COVERAGES IS \$1,077,124.38, WITH RUSSELL HOLLINGSWORTH OF DILLINGHAM INSURANCE AS AGENT.

Brian Miller, Risk Manager, stated that the item is for the City's Property and Contents, Cyber Liability, and Physical Damage insurance policies.

Mr. Miller stated that the Cyber Liability coverage is the same as last year; however, the premium went down \$250 to \$49,750. The premium on the Physical Damage insurance policy on the City's sanitation trucks, fire trucks, and mobile command unit went down from \$198,000 to \$189,000. He noted that the reason for the decrease is that claims filed several years ago are beginning to roll off.

He advised that the Property and Contents coverage on the City's \$248 million in property, is insured with \$100 million in coverage with a premium of \$638,000. An Excess Property and Contents policy with \$45 million of coverage and a premium of \$105,000. These policies would cover a single event.

The City also has an Excess Flood Insurance policy which covers the Wastewater Treatment Plant, the Moore Public Library, and the new Fire Station with a premium of \$43,000. The total premium for all coverages is \$1,077,124.38 which is approximately a 7% increase over last year.

**Trustee Griffith moved to approve a Property and Contents Insurance Policy through OMAG for \$100 million of coverage with a premium of \$638,550, an Excess Property and Contents Insurance Policy through Peachtree with \$45 million of coverage and a premium of \$105,000, an Excess Flood Insurance Policy through Voyager Indemnity Insurance Company for \$4 million of coverage and a \$500,000 sublimit per building with a premium of \$43,645, Cyber Liability Insurance through Underwriters at Lloyd's with a premium of \$49,750, and Physical Damage insurance for the City's sanitation trucks, fire trucks, and mobile command unit through RLI with a premium of \$189,353; the total premium for all coverages is \$1,077,124.38, with Russell Hollingsworth of Dillingham Insurance as agent, second by Trustee Clark. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**Addendum Item Number 19.1 being:**

CONSIDER APPROVAL OF CONTRACT WITH VEOLIA WATER NORTH AMERICA-CENTRAL, LLC FOR OPERATION, MAINTENANCE, AND MANAGEMENT OF THE CITY'S WATER AND WASTEWATER SYSTEMS FOR A PERIOD OF TEN (10) YEARS.

Brooks Mitchell, City Manager, stated that legal counsel for the City and Veolia have worked together updating the contract on the operation, maintenance, and management of the City's water and wastewater systems to strengthen our defense in lawsuits. Councilman Williams asked how the contract is funded. Mr. Mitchell advised that an anticipated increase was included in the budgeted amount.

**Trustee Williams moved to approve a contract with Veolia Water North America-Central, LLC for operation, maintenance, and management of the City's water and wastewater systems for a period of ten (10) years, second by Trustee Clark. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:05 P.M.**

**Agenda Item Number 20 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD DECEMBER 1, 2025.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$331,902.95.

**Trustee Clark moved to approve Consent Docket Items A-B, second by Trustee Williams. Motion carried unanimously.**

Ayes: Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None  
Absent: Griffith

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED AT 7:05 P.M. WITH CHAIRWOMAN HUNT PRESIDING:**

**Agenda Item Number 21 being:**

ROLL CALL

PRESENT: Porter, Hamm, Williams, Webb, Clark, Hunt  
ABSENT: Griffith

**Agenda Item Number 22 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD NOVEMBER 17, 2025.

**Trustee Williams moved to approve Consent Docket Item A, second by Trustee Porter. Motion carried unanimously.**

Ayes: Porter, Hamm, Williams, Webb, Clark, Hunt  
Nays: None  
Absent: Griffith

**THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 7:06 P.M. WITH MAYOR MARK HAMM PRESIDING:**

**Agenda Item Number 23 being:**

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Porter wished the employees and citizens a Very Merry and Blessed Christmas. He expressed appreciation for those employees who must work during the holidays.

Councilman Clark recognized the Police and Fire Departments for their Shop with a Cop and Santa Express programs. He expressed his appreciation for their work in providing clothing and toys for families in need.

Councilman Porter added that he also appreciated the Police Department who work to provide coats to families in need.

Mayor Hamm thanked the Parks Department and those involved in the Christmas Spectacular event. He also expressed his appreciation to Old Town for organizing the Christmas Parade. He mentioned that he saw the street sweeper out at the 19<sup>th</sup> Street Underpass cleaning the sidewalk and gutter. He felt it shows that we take pride in our city. Mayor Hamm thanked Public Works Director Dennis Bothell for scheduling the cleaning. He also wished everyone present and the viewers at home a Very Merry Christmas. He stated that it was honor to work on the City Council and staff and appreciated the work that they do.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, also thanked the Police and Fire Departments for their efforts with Shop with a Cop and Santa Express. These events have been very successful and he appreciated their dedication each year in continuing to make them successful.

Mr. Mitchell advised that he received comments and questions about the proposed sales tax increase that he wished to address in a public meeting. There was a question about an annual audit. The City has an annual audit which was recently completed. The auditor gave the City an unmodified opinion, which is the opinion that you would want. The auditor indicated the City was in good shape financially. The audit and the annual budget is available on the Finance Department's page on the City's website. He wanted to clarify that one cent and 1% are interchangeable and mean the same thing. The current sales tax is 8.5%, which is divided as follows:

- State of Oklahoma 4.5%
  - City of Moore 3.875%
  - Cleveland County 0.125%
- TOTAL 8.5%

When you shop in Moore you pay 8.5% in sales tax; however, only 3.875% goes to the City of Moore.

Mr. Mitchell indicated that the City of Moore receives roughly 12% of the property tax that is collected. He gave an example of a house valued at \$200,000. In this example the property tax would be \$2,816 of which the City of Moore would receive approximately \$344.54.

He advised that construction money is not formally budgeted for some of the projects previously discussed because they are still in the design phase, the right-of-way is being acquired, and the utility relocations are not complete. When this is done ODOT will bid the project out. The City received a total of \$32 million in ACOG funds for the projects; therefore, we will work on ODOT's timetable. When ODOT bids the projects staff will request a budget amendment for our portion of the project from the City Council. Those projects will begin to move forward once the railroad underpass is complete.

All of the outstanding General Obligation Bonds issued over the past few years will be paid off between 2026 and 2037. He stated that the City will pay some off each year. If Council opted to issue a round of funding next year and the year after that, it would push the payoff to 2039.

Mr. Mitchell advised that a number of years ago the National Bureau of Economic Research did a white paper on the impact of a sales tax increase in the community and how it impacts shopping behaviors. The conclusion is that it has a short-term impact at most. Over the long-term an increase in sales tax does not impact the local sales in any community. As an example, Mr. Mitchell stated that in 2008 the first half-cent sales tax was passed in the City. The general fund portion of the sales tax continued to increase each year. So there didn't appear to be an impact on shopping in Moore. In 2013 the quarter cent sales tax was passed which resulted in no negative impact on shopping. Mr. Mitchell stated that a large retailer opened in Moore several years ago and they asked a competitor what that would mean for them. They advised that they experienced this situation before and in the first month sales decreased 15%, in the second month sales decreased 10%, the third month they decreased 5%, and by the fourth month they are back to normal. Mr. Mitchell felt this example validates the findings of the National Bureau of Economic Research in that these types of changes have short-term effects.

Mr. Mitchell stated that if the City moves to a sales tax model funding for our capital projects, the approval remains the same. An initial discussion item would be held at a City Council meeting. If approved the City would hold Town Hall meetings. There would be outreach before coming back to Council for a final vote before moving forward. He stated that we are proposing changing the method of funding, not the mechanics of the project.

He indicated that capital improvements projects discussed include streets, drainage, and a public safety facility. Other projects will be developed as time goes on. In 2025 the City issued 114 building permits and there are numerous development areas in the southeast part of the City indicating that the City is continuing to grow.

Mr. Mitchell expressed his appreciation for the forward thinking of the Council and their desire for the City to be well positioned over the next five to ten years. He felt that by thinking about the future and potential impacts to the City we can address changing conditions. He believes the proposal does this.

Councilwoman Hunt asked if he planned to hold three Town Hall meetings in January. Mr. Mitchell indicated Town Hall meetings would be held on January 26, 2026, January 27, 2026, and January 28, 2026. The times and locations will be available on the City's website. Councilwoman Hunt felt it was a great opportunity for the citizens to come and get their questions answered. Mr. Mitchell added that staff will be available in the afternoon to answer questions for people that might not be able to come in the evening.

Mr. Mitchell wished everyone a Merry Christmas.

Mayor Hamm stated that, since this was the last meeting for 2025, he wanted to wish everyone a Happy New Year.

**Agenda Item Number 24 being:**

ADJOURNMENT

**Councilman Williams moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm  
Nays: None  
Absent: Webb

**The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 7:11 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
ADAM WEBB, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk