

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
JANUARY 20, 2026 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma, January 20, 2026 at 6:30 p.m. with Vice-Mayor Kathy Griffith presiding.

*Adam Webb
Councilman, Ward I*

*Kathy Griffith
Councilwoman, Ward I*

*Melissa Hunt
Councilwoman, Ward II*

*Rob Clark
Councilman, Ward II*

*Sid Porter
Councilman, Ward III*

*Louie Williams
Councilman, Ward III*

PRESENT: Porter, Hunt, Williams, Webb, Clark, Griffith

ABSENT: Hamm

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Ryan Marlar; Human Resources Director, Christine Jolly; Parks & Recreation Director, Sue Wood; Information Technology Director, David Thompson; Assistant Police Chief Blake Green; ; Sergeant Kevin Stromski; Public Affairs Director/Assistant City Manager, Deidre Ebrey; Public Works Director, Dennis Bothell; Public Works Superintendent - Streets, Kevin Morren; and Veolia Water Project Manager, Robert Pistole.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JANUARY 5, 2026.
- B) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD DECEMBER 2, 2025.
- C) ACCEPT 2,003 SQ. FT. OF PERMANENT ROADWAY EASEMENT AND 300 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT FROM THE WOODS HOMEOWNERS ASSOCIATION, INC. FOR THE CONSTRUCTION OF THE SE 19TH STREET/EASTERN AVENUE/BROADWAY CONSTRUCTION PROJECT, PARCELS 12 AND 12.1.
- D) APPROVE A CONTRACT WITH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS ("ACOG") FOR THE FY 2026 UNIFIED PLANNING WORK PROGRAM.
- E) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$3,681,327.04.

Councilman Williams moved to approve Consent Docket Items A-E, second by Councilman Clark. Motion carried unanimously.

Ayes: Porter, Hunt, Williams, Webb, Clark, Griffith
Nays: None
Absent: Hamm

Agenda Item Number 3 being:

CONSIDER APPROVAL OF A LOT SPLIT LOCATED IN LOT 6, BLOCK 1 OF THE ARMSTRONG'S ADDITION TO MOORE, ALSO KNOWN AS 101 S. EASTERN AVENUE. APPLICATION BY TEN-28, LLC/MAQSOOD CHAUDHRY.

Elizabeth Weitman, Community Development Director, stated that the proposed lot split application was to split off the existing gas station at Main and Eastern into one lot with the existing strip center as a separate lot.

Councilman Webb moved to approve a lot split located in Lot 6, Block 1 of the Armstrong's Addition to Moore, also known as 101 S. Eastern Avenue, second by Councilman Porter. Motion carried unanimously.

Ayes: Porter, Hunt, Williams, Webb, Clark, Griffith
Nays: None
Absent: Hamm

Agenda Item Number 4 being:

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF ONE FEDERAL SIGNAL 508-128 OUTDOOR WARNING SIREN AND CONTROLLER WITH SOLAR POWER OPTION, POLE, FREIGHT, AND INSTALLATION FROM JOE GODDARD ENTERPRISES, LLC IN THE AMOUNT OF \$35,253.99, UTILIZING TIPS CONTRACT NO. 220105.

Gayland Kitch, Emergency Management Director, advised that the item was for the budgeted purchase of an outdoor storm siren that will be located along the far side of SE 19th Street to provide coverage for the new developments in the area.

Councilwoman Hunt moved to authorize the budgeted purchase of one Federal Signal 508-128 outdoor warning siren and controller with solar power option, pole, freight, and installation from Joe Goddard Enterprises, LLC in the amount of \$35,253.99, utilizing TIPS Contract No. 220105, second by Councilman Clark. Motion carried unanimously.

Ayes: Porter, Hunt, Williams, Webb, Clark, Griffith
Nays: None
Absent: Hamm

Agenda Item Number 5 being:

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 2026 BOBCAT MINI TRACK LOADER FOR THE STREETS AND DRAINAGE DIVISION FROM BOBCAT OF OKLAHOMA CITY IN THE AMOUNT OF \$29,674.60 USING NASPO CONSTRUCTION EQUIPMENT MASTER AGREEMENT NO. OK-SW-192-300.

Dennis Bothell, Public Works Director, stated that the item is to request authorization for the budgeted purchase of a mini excavator to be used for sidewalk repair

Councilman Williams moved to authorize the budgeted purchase of a 2026 Bobcat Mini Track Loader for the Streets and Drainage Division from Bobcat of Oklahoma City in the amount of \$29,674.60 using NASPO Construction Equipment Master Agreement No. OK-SW-192-300, second by Councilman Porter. Motion carried unanimously.

Ayes: Porter, Hunt, Williams, Webb, Clark, Griffith
Nays: None
Absent: Hamm

Agenda Item Number 6 being:

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF ONE ASPHALT COLD PLANER SKID STEER ATTACHMENT (\$26,950) AND ONE HYDRAULIC HAMMER ATTACHMENT (\$13,000) FOR THE STREETS AND DRAINAGE DIVISION FROM CL BOYD JOHN DEERE OF OKLAHOMA CITY IN THE TOTAL AMOUNT OF \$39,950 USING SOURCEWELL CONTRACT NO. 91515 JD NO. 011723-JDC.

Dennis Bothell, Public Works Director, stated that the proposed budgeted purchase is for two attachments for an existing John Deere Skid Steer used by the streets and drainage division. The attachments will allow them to shave off the asphalt where there may be bumps and a hydraulic hammer to break up the concrete or asphalt for replacement.

Councilman Webb moved to authorize the budgeted purchase of one Asphalt Cold Planer Skid Steer attachment (\$26,950) and one Hydraulic Hammer attachment (\$13,000) for the Streets and Drainage Division from CL Boyd John Deere of Oklahoma City in the total amount of \$39,950 using Sourcewell Contract No. 91515 JD No. 011723-JDC, second by Councilman Williams. Motion carried unanimously.

Ayes: Porter, Hunt, Williams, Webb, Clark, Griffith
Nays: None
Absent: Hamm

Agenda Item Number 7 being:

CONSIDER APPROVAL OF AN APPLICATION FOR STOP LOSS INSURANCE WITH HCC LIFE INSURANCE COMPANY, TO BE ADMINISTERED BY ASSURED BENEFITS ADMINISTRATORS, INC., EFFECTIVE JANUARY 1, 2026 THROUGH DECEMBER 31, 2026.

Christine Jolly, Human Resources Director, advised that Council previously approved an agreement effective January 1, 2025 with Tokio Marine HCC as the City's health insurance stop-loss carrier. When the City received HCC's renewal and alternative proposals for calendar year 2026, the benefits consultant at Gallagher recommended increasing the specific deductible in order to reduce premium costs and to place the City back toward an optimal risk range. Ms. Jolly stated that renewing with Tokio Marine HCC at our current deductible of \$135,000 would result in a premium increase of 24.76%; however, renewing at the higher deductible of \$165,000 would instead produce a premium decrease of 6.61%. Based on Gallagher's recommendation staff requests approval of the renewal application for stop-loss insurance with Tokio Marine HCC with a specific deductible of \$165,000. Ms. Jolly stated that Daniel Summers with Gallagher was in attendance to answer any questions.

Councilman Williams moved to approve an Application for Stop Loss Insurance with HCC Life Insurance Company, to be administered by Assured Benefits Administrators, Inc., effective January 1, 2026 through December 31, 2026, second by Councilman Clark. Motion carried unanimously.

Ayes: Porter, Hunt, Williams, Webb, Clark, Griffith
Nays: None
Absent: Hamm

Agenda Item Number 8 being:

CONSIDER APPROVING AN AGREEMENT WITH OLSSON, INC., IN THE AMOUNT OF \$405,000 FOR PROFESSIONAL ENGINEERING SERVICES FOR THE NE 27TH STREET AND POLE ROAD IMPROVEMENT PROJECT.

Jerry Ihler, Assistant City Manager, advised that the improvement project includes signalization at the intersection of NE 27th and Pole Road, left turn lanes along NE 27th, and a full depth reconstruction of Pole Road from NE 27th to ½ mile north. Mr. Ihler felt that since Olsson was already doing the design of 27th from I-35 east to Eastern Avenue it made sense to contract with them on this project.

Councilwoman Hunt moved to approve an Agreement with Olsson, Inc., in the amount of \$405,000 for professional engineering services for the NE 27th Street and Pole Road Improvement Project, second by Councilman Williams. Motion carried unanimously.

Ayes: Porter, Hunt, Williams, Webb, Clark, Griffith
Nays: None
Absent: Hamm

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:38 P.M.

Agenda Item Number 9 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JANUARY 5, 2026.
- B) RATIFY ACTION OF THE CITY COUNCIL REGARDING AN APPLICATION FOR STOP LOSS INSURANCE WITH HCC LIFE INSURANCE COMPANY, TO BE ADMINISTERED BY ASSURED BENEFITS ADMINISTRATORS, INC., EFFECTIVE JANUARY 1, 2026 THROUGH DECEMBER 31, 2026.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$1,126,148.72.

Trustee Clark moved to approve Consent Docket Item A-C, second by Trustee Williams. Motion carried unanimously.

Ayes: Porter, Hunt, Williams, Webb, Clark, Griffith
Nays: None
Absent: Hamm

Agenda Item Number 10 being:

CONSIDER AWARDING BID NO. 2026-004 "MOORE WWTP DIGESTOR BUILDING REMOVAL PROJECT" TO TOTAL DEMOLITION SERVICES IN THE AMOUNT OF \$424,213.00 AS THE LOWEST BEST RESPONSIVE BIDDER.

Jerry Ihler, Assistant City Manager, stated that a bid opening was held on January 6, 2026 for the Moore Wastewater Treatment Plan Digester Building Removal Project. Four bids were received with the lowest best responsive bid from Total Demolition Services in the amount of \$424,213. Mr. Ihler advised that the engineer's estimate for the project was \$625,000. He noted that Total Demolition has experience removing metal structures at several military bases and had removed a water tank for the City of Duncan.

Councilman Williams asked if there would be a disruption of service and how the project would be funded. Mr. Ihler indicated that precautions would be taken to prevent items from falling into the units and disrupting service. He advised that the project would be funded through an Oklahoma Water Resources Board loan.

Trustee Williams moved to award Bid No. 2026-004 "Moore WWTP Digester Building Removal Project" to Total Demolition Services in the amount of \$424,213.00 as the lowest best responsive bidder, second by Trustee Porter. Motion carried unanimously.

Ayes: Porter, Hunt, Williams, Webb, Clark, Griffith
Nays: None
Absent: Hamm

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:41 P.M.

Agenda Item Number 11 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JANUARY 5, 2026.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$522,286.61.

Trustee Hunt moved to approve Consent Docket Items A-B, second by Trustee Williams. Motion carried unanimously.

Ayes: Porter, Hunt, Williams, Webb, Clark, Griffith
Nays: None
Absent: Hamm

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED AT 6:41 P.M. WITH CHAIRWOMAN HUNT PRESIDING:

Agenda Item Number 12 being:

ROLL CALL

PRESENT: Griffith, Porter, Williams, Webb, Clark, Hunt
ABSENT: Hamm

Agenda Item Number 13 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD DECEMBER 15, 2025.

Trustee Williams moved to approve Consent Docket Item A, second by Trustee Webb. Motion carried unanimously.

Ayes: Griffith, Porter, Williams, Webb, Clark, Hunt
Nays: None
Absent: Hamm

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 6:42 P.M. WITH MAYOR MARK HAMM PRESIDING:

Agenda Item Number 14 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Russell McBee, 12241 Greenlea Chase W, Oklahoma City, Oklahoma, appeared before Council to express drainage concerns regarding a development being constructed in Moore to the north of his addition. Mr. McGee stated that no information was available on the City's website other than the development was pending. He indicated that he had spoken with Elizabeth Weitman, Community Development Director, and she answered his questions. Mr. McGee advised that the trees have been removed from the site and streets are already lined up so they assume they will have to wait and see if the development creates drainage problems for his area; however, he wanted to make sure the City Council knew about their concerns

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

There were no items from the City Council.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, announced that the OWRB approved the City's loan for repairs at the wastewater treatment plant. Mr. Mitchell advised that he attended a fundraising event at the Moore Police Advancement Center ("MPAC") on January 16, 2026 hosted by the Impact Foundation for the Moore Safety Town. He indicated that there appeared to be a lot of corporate interest.

Mr. Mitchell stated that the City's General Obligation Bond program has been in existence since 2009 and has funded all of the City's arterial roadway and drainage projects, as well as, seven residential streets and the construction of The Station and Animal Shelter. The Council previously set an internal limit of 16.5 mills.

Mr. Mitchell stated that all the bond drawdowns over the years have been made with the 16.5 millage cap in mind. The County Assessor’s assessment value for the City of Moore ultimately impacts the millage rate in addition to how much we choose to draw down. Because of the values the assessor comes up with we have ended up with lower millage rates than we might have had otherwise.

<u>Year</u>	<u>Millage Rate</u>
2022	15.30
2023	15.45
2024	14.50
2025	14.98

He stated that many of the bonds since 2009 have been paid off; however, some are still outstanding. Mr. Mitchell indicated that we have \$54 million in bonds to issue for street projects passed in 2024. Those projects are for Eastern Avenue, S. Broadway, Telephone Road, NW 27th and Shields, and some design projects. He advised that Telephone Road and Shields will be ready to start once the utility relocations are complete. Some of the other projects are on hold until the underpass project is finished.

If the City opts to increase sales tax and move away from G.O. bonds there needs to be a transition period of approximately one year. Based on projections the millage rate in future years will be:

<u>Year</u>	<u>Projected Millage Rate</u>
2026	16.40
2027	14.60
2028	12.70
2029	10.60
2030	8.40

Mr. Mitchell advised that he had discussions with Chris Gander, the City’s financial advisor, regarding what he believes the millage rates will be based on the average annual growth of our net assessed value:

<u>Year</u>		<u>Projected Annual Growth Rate</u>
2026-2030	Conservative Projection	5.50%
2021-2025	Last Four Years	6.96%
2001-2025	Past 24 Years	7.52%

Mr. Mitchell stated that if the growth rate for 2026 is 5.5% then we will end up at 16.4 mills. If it is more than that and hits the historical averages of the last four years or the last 24 years, it will be less than 16.4 mills. He indicated that they have mapped out how the bonds will be issued to make this happen with the County Assessor’s valuation as the only unknown. If the County Assessor comes back with the historical averages, the millage rates will be less than what he was presenting.

Mr. Mitchell advised that after the transition period of a year the millage rate will drop unless there is another G.O. bond election in the future. There isn’t one being considered if the sales tax passes so the millage rate will continue to go down to zero. Mr. Mitchell stated that he wished to bring the projection to Council’s attention and to answer any questions they may have.

Councilman Williams asked if the current bonds issued so far should pay off over a period of time. Mr. Mitchell stated that all the outstanding bonds, with the exception of one which has a shorter term, should pay off in eight years from the issue date. Councilman Williams felt that an agreed upon millage cap should be in place in the event the City determined it necessary to fund something utilizing GO bonds. Mr. Mitchell noted that in previous informal discussions it was suggested that the cap go down from 16.5 to 8 mills; however, the issue of a cap amount will be revisited. Councilman Williams asked for the percentage of the property tax that the City receives. Mr. Mitchell stated that there are four taxing

entities that receive a portion of the property tax. The entities are Moore Public Schools, Moore-Norman Technology Center, Cleveland County, and the City of Moore. The total millage rate is a little over 121 mills with Moore’s portion being 14.98 mills or 12%. He stated that the remaining 88% goes to the other entities.

The City Council thanked Mr. Mitchell for his presentation.

Agenda Item Number 15 being:

ADJOURNMENT

Councilwoman Hunt moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Hamm

The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 6:56 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ADAM WEBB, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2026.

ATTEST:

VANESSA KEMP, City Clerk