

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
MARCH 3, 2025 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on March 3, 2025 at 6:30 p.m. with Mayor Mark Hamm presiding.

*Adam Webb*  
*Councilman, Ward I*

*Kathy Griffith*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Rob Clark*  
*Councilman, Ward II*

*Sid Porter*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Finance Director, John Parker; Fire Chief Ryan Marler; Human Resource Director, Christine Jolly; Information Technology Director, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief Todd Gibson; Project-Grants Manager, Kahley Gilbert; and Veolia Water Project Manager, Robert Pistole.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD FEBRUARY 19, 2025.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD DECEMBER 10, 2024.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2024-2025 IN THE AMOUNT OF \$7,800,815.02.

**Councilman Williams moved to approve Consent Docket Items A-C, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**Agenda Item Number 3 being:**

CONSIDER REZONING APPLICATION NO. RZ-1048, LOCATED IN THE SW/4 OF SECTION 29, T10N, R2W, BEING NORTH OF SE 34TH STREET AND EAST OF SUNNYLANE ROAD FROM A-1 RURAL AGRICULTURAL DISTRICT TO A-2 SUBURBAN AGRICULTURAL DISTRICT; AND APPROVE ORDINANCE NO. 34(25). APPLICATION BY DARREN SHANE DAVIDSON. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-1). WARD 1.

Lauren Purcell, Associate Planner, advised that Agenda Items No. 3 and 4 are companion items. Ms. Purcell stated that the subject site is located north of SE 34<sup>th</sup> Street and east of Sunnyslane Road. It is currently zoned A-1 Rural Agricultural District and is being developed with a residential home on the east side of the lot. The applicant is proposing to rezone the property to A-2 Suburban Agricultural District to allow for a lot split with each lot being approximately 2.5 acres in size. A residential home is planned for the newly created lot to the west.

Public water and sewer do not currently serve the site. The applicant is proposing access to the newly created lot from Windmill Road in the Falls Addition to Davidson Drive, a rural private road easement at the southern end of the existing lot, with an additional private access easement that runs east to west to access the newly created lot to the west.

Ms. Purcell noted that emergency access is currently insufficient at this location. Seiter Lane to the north of the site provides emergency access but does not extend to the lots. Direct access to the subject properties will require fire access road improvements, gate modifications, and trimming of landscaping along Davidson Drive. She advised that the applicant is aware of what is required and is willing to comply.

Ms. Purcell stated that because the application only seeks to change the zoning district from A-1 to A-2 to allow for a lot split and construction of a single-family home, an amendment to the comprehensive plan is not necessary. Due to access to the subject site being a concern, staff recommends approval contingent upon the following:

- Construction and inspection personnel must use Windmill Road as access to Davidson Drive.
- Seiter Lane may be used for emergency services only.
- The applicant provides fire access along Davidson Drive that meets fire construction standards, including improvements to the gate at Davidson Drive and Windmill Drive. The applicant will also trim the trees along Davidson Drive to provide access to Fire personnel and equipment.

Mayor Hamm asked if anyone wished to speak on the item. Finding no one, he asked for a motion.

**Councilwoman Griffith moved to approve Rezoning Application No. RZ-1048, located in the SW/4 of Section 29, T10N, R2W, being north of SE 34th Street and east of Sunnyslane Road from A-1 Rural Agricultural District to A-2 Suburban Agricultural District; and approve Ordinance No. 34(25), second by Councilman Porter. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**Agenda Item Number 4 being:**

CONSIDER APPROVAL OF A LOT SPLIT LOCATED IN THE SW/4 OF SECTION 29, T10N, R2W, BEING NORTH OF SE 34TH STREET AND EAST OF SUNNYLANE ROAD. APPLICATION BY DARREN SHANE DAVIDSON.

**Councilwoman Griffith moved to approve a lot split located in the SW/4 of Section 29, To10N, R2W, being north of SE 34th Street and east of Sunnyslane Road. Application by Darren Shane Davidson, second by Councilman Clark. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**Agenda Item Number 5 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY FOR THE FUNDING OF A NEW GRAPPLE TRUCK.

Kahley Gilbert, Project-Grants Manager, advised that the City was awarded a grant in the amount of \$305,172.76 through the Oklahoma Department of Environmental Quality for the replacement of a 2009 diesel fueled grapple truck with a 2026 CNG fueled grapple truck. Ms. Gilbert stated that the grant will pay 100% of the cost with the stipulation that the retired vehicle be scrapped.

**Councilwoman Hunt moved to approve an agreement with the Oklahoma Department of Environmental Quality for the funding of a new grapple truck, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**Agenda Item Number 6 being:**

CONSIDER AUTHORIZING THE CITY MANAGER TO NEGOTIATE A CONTRACT WITH TAP ARCHITECTURE AND RDG ARCHITECTURE FOR A NEW PUBLIC SAFETY FACILITY.

Brooks Mitchell, City Manager, stated that a committee was appointed to review proposals on the design of a new Public Safety Facility. After interviews were held the committee recommended negotiating a contract with Tap and RDG.

**Councilman Webb moved to authorize the City Manager to negotiate a contract with TAP Architecture and RDG Architecture for a new Public Safety Facility, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**Agenda Item Number 7 being:**

CONSIDER DECLARING A VOLVO EW180E GPE WHEEL EXCAVATOR IN PUBLIC WORKS AS SURPLUS AND AUTHORIZE THE SALE TO CLEVELAND COUNTY IN THE AMOUNT OF \$215,000; AND UTILIZE THE FUNDS TO PURCHASE A VOLVO ECR145FL5 CRAWLER EXCAVATOR FROM G.W. VAN KEPPEL COMPANY IN THE AMOUNT OF \$256,000 USING THE SOURCEWELL COOPERATIVE PURCHASING CONTRACT NO. 011723-VCE.

Jerry Ihler, Assistant City Manager, advised that a rubber tire excavator is used to dig trenches close to the roadway, replace pipe underneath driveways, and to mow tall grass along drainage channels. However, since most of the mowing along the rights-of-way is contracted and since the excavator has

rubber tires it doesn't do as well as a tracked excavator. Therefore, staff would request the equipment be declared as surplus and authorize its sale to Cleveland County. The money from the sale would be applied toward the purchase of a new smaller tracked excavator.

Councilman Williams asked about funding availability for the additional \$41,000 needed to purchase the smaller excavator. Mr. Ihler indicated that the money was available, and a budget amendment would be prepared for approval by Council.

**Councilman Williams moved to declare a Volvo EW180E GPE Wheel Excavator in Public Works as surplus and authorize the sale to Cleveland County in the amount of \$215,000; and utilize the funds to purchase a Volvo ECR145FL5 Crawler Excavator from G.W. Van Keppel Company in the amount of \$256,000 using the Sourcewell Cooperative Purchasing Contract No. 011723-VCE, second by Councilman Clark. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**Agenda Item Number 8 being:**

CONSIDER ORDINANCE NO. 1064(25) BY ADDING SECTION 211 OF PART 7, CHAPTER 2, FINANCE AND TAXATION CODE OF THE CITY OF MOORE FOR THE SALE OF SURPLUS EXCAVATOR; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Brian Miller, City Attorney, advised that the Charter requires passage of an ordinance when the City sells any personal or real property valued at more than \$25,000. Ordinance No. 1064(25) was for the sale of the excavator declared as surplus under Agenda Item No. 7.

**Councilman Williams moved to approve Ordinance No. 1064(25) by adding Section 211 of Part 7, Chapter 2, Finance and Taxation Code of the City of Moore for the sale of surplus excavator; providing for severability; and providing for a repealer, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:41 P.M.**

**Agenda Item Number 9 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD FEBRUARY 19, 2025.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2024-2025 IN THE AMOUNT OF \$938,968.18.

**Trustee Griffith moved to approve Consent Docket Items A and B, second by Trustee Clark. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:42 P.M.**

**Agenda Item Number 10 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD FEBRUARY 19, 2025.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2024-2025 IN THE AMOUNT OF \$368,291.72.

**Trustee Clark to approve Consent Docket Items No. A and B, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR MARK HAMM PRESIDING AT 6:43 P.M.**

**Agenda Item Number 11 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Mayor Hamm welcomed a local Boy Scout troop to the meeting.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, welcomed Chief Ryan Marlar to the City Council meeting. Mr. Mitchell advised that this was the first meeting Chief Marlar attended as the new Fire Chief. Mayor Hamm congratulated Chief Marlar on his recent promotion.

Mr. Mitchell stated that budget meetings with the department heads will begin next week.

**Agenda Item Number 12 being:**

EXECUTIVE SESSION:

- A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, TAKE POSSIBLE ACTION REGARDING PENDING LITIGATION STYLED CITY OF MOORE V. DONNA BOX ET AL., CASE NO. CV-2021-272 AND AUTHORIZE LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

B) CONVENE INTO EXECUTIVE SESSION

**Councilman Williams moved to convene into executive session, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**The City Council convened into executive session at 6:44 p.m.**

C) RECONVENE FROM EXECUTIVE SESSION

PRESENT: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
ABSENT: None

**The City Council reconvened from executive session at 6:58 p.m.**

D) ACTION

- A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, TAKE POSSIBLE ACTION REGARDING PENDING LITIGATION STYLED CITY OF MOORE V. DONNA BOX ET AL., CASE NO. CV-2021-272 AND AUTHORIZE LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

**Councilwoman Hunt moved to authorize staff to take action as directed in executive session regarding pending litigation styled City of Moore v. Donna Box, et al., Case No. CV-2021-272, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**Agenda Item Number 13 being:**

ADJOURNMENT

**Councilman Williams moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm  
Nays: None

**The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 6:59 p.m.**

TRANSCRIBED BY:

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RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
ROB CLARK, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk