

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
OCTOBER 6, 2025 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on October 6, 2025 at 6:30 p.m. with Mayor Mark Hamm presiding.

Adam Webb
Councilman, Ward I

Kathy Griffith
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Rob Clark
Councilman, Ward II

Sid Porter
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Assistant Community Development Director, Chad Denson; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Ryan Marler; Information Technology Director, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief Todd Gibson; Police Sergeant Kevin Stromski; Public Affairs Director/Assistant City Manager, Deidre Ebrey; and Public Works Director, Dennis Bothell.

The Pledge of Allegiance was led by Girl Scout Troop 798.

Mayor Hamm recognized Representative Jason Blair who was present at the meeting.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD SEPTEMBER 15, 2025.
- B) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD AUGUST 5, 2025.
- C) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD AUGUST 12, 2025.
- D) ACCEPT 6,495 SQ. FT. OF PERPETUAL UTILITY EASEMENT, FROM AEDIFICARE DOMOS MULTIS, LLC, FOR THE CONSTRUCTION OF THE NE 12TH STREET (I-35 TO EASTERN AVENUE) PROJECT.
- E) ACCEPT 2,969 SQ. FT. OF PERMANENT EASEMENT, FROM MOORE PUBLIC SCHOOL DISTRICT I-2, FOR THE CONSTRUCTION OF THE SE 19TH, BROADWAY, EASTERN AVENUE PROJECT, PARCEL 15.

- F) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$6,251,596.51.

Councilman Williams moved to approve Consent Docket Items A-F, second by Councilman Clark. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 3 being:

RECEIVE A REPORT FROM SELECT ACTUARIAL SERVICES AND ACCEPT THE ANNUAL ACTUARIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2025.

Brian Miller, Risk Manager, introduced Betsy Southworth with Select Actuarial Services who gave a short presentation on the results of the actuarial report.

Ms. Southworth advised that there are two objectives in obtaining an annual actuarial report each year. One is to obtain a reserve analysis associated with health benefits, workers compensation, and automobile or general liability exposures to estimate outstanding claims. The other objective is to perform a loss forecast, or a two-year projection of claims, for budgeting purposes. A summary of Ms. Southworth's presentation is included in the table below:

Program Summary

<i>Program</i>	<i>Reserves @6/30/25</i>	<i>Forecast 7/1/25-26</i>	<i>Forecast 7/1/26-27</i>
Health Benefits	\$918,000	\$6,904,000	\$7,178,000
Workers Compensation	\$1,249,000	\$486,000	\$492,000
Liability	\$107,500	\$108,000	\$114,000
Other <i>Open tort claims</i>	\$20,000		
Total	\$2,294,500	\$7,498,000	\$7,784,000

Councilman Clark moved to accept the annual Actuarial Report for fiscal year ending June 30, 2024, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 4 being:

RECEIVE A PRESENTATION FROM SUE WOOD, PARKS AND RECREATION DIRECTOR, REGARDING LANDSCAPING AND STAFFING.

Sue Wood, Parks and Recreation Director, gave a presentation regarding landscaping efforts. Ms. Wood stated that with the Parks Department being relatively small it can be challenging to dedicate the time needed to plant flowers, trim shrubs and trees, and weed and mulch flower beds. Other responsibilities include trash maintenance, sanitizing playgrounds, splash pads, and restrooms, mowing parks and medians, repairing equipment, fencing, and preparing for programs and special events. Ms. Wood stated that landscaping is a major project and covers park areas, medians, street corners, and spaces around park signs. She indicated that the Parks Department manages around 29 locations including the Old Town area around Broadway, City Hall, and entire parks such as Central and Veterans Parks. Landscaping must be balanced against the many other tasks that Park crews handle.

Last year staff requested a horticulturalist position; however, soon realized that one person cannot handle all the responsibilities. Contractors became the best solution. They also saw a need for more leadership in the form of an inspector position and a crew chief and the creation of three crews. A maintenance custodial crew for playgrounds, splash pads, and public restrooms, a mowing and trimming crew, and a crew assigned to Central Park. Without utilizing the contractors, it would take six additional employees to do the work. Ms. Wood stated that inspections need to be made quickly to confirm the work has been completed satisfactorily.

She advised that staff was proposing two position changes. The lead spray technician position that was previously held by an individual who recently retired be replaced by an inspector position. She also proposed that the horticulturist position be replaced with a crew chief to support the park supervisor in monitoring, guiding, and evaluating all the projects, including mowing, maintenance, and repair and sanitation. Ms. Wood felt that by continuing to utilize contractors whose expertise allows more work to be completed in less time, and with the two proposed position changes it would allow the parks department to improve their landscaping efforts.

No action was taken on the item.

Mayor Hamm suggested that in the future General Obligation bond projects include irrigation for landscaping to ensure trees survive until they become established.

Agenda Item Number 5 being:

CONSIDER THE FINAL PLAT OF RIVERSTONE, SECTION 1, LOCATED IN THE SE/4 OF SECTION 9, T10N, R3W, BEING NORTH OF NW 12TH STREET AND WEST OF SANTA FE AVENUE. APPLICATION BY NW 12TH PARTNERS, LLC/DAVIN METHVIN. (PLANNING COMMISSION RECOMMENDED APPROVAL 9-0). WARD 2.

Chad Denson, Assistant Community Development Director, advised that the subject site is located north of NW 12th Street and west of Santa Fe Avenue, and was originally zoned as a Planned Unit Development ("PUD") in 2003. The applicant is now proposing to develop detached single-family homes. Mr. Denson advised that a preliminary plat was approved on August 18, 2025 for 305 lots. The final plat is for Phase One of the development which includes 151 lots on 47 acres. He stated that public water would be extended from NW 12th Street to Odom Way. Sanitary sewer is provided by a trunk main in the PB Odom Santa Fe North addition to the west. Mr. Denson advised that storm water detention is required. This phase of development includes a detention pond on the east side of the development. A studied floodplain is located along the east side of the site. A limited number of lots are shown within the floodplain. The applicant will be required to comply with all FEMA requirements for development within the floodplain along with the 2021 detention criteria. Access will be provided by NW 12th Street and Odom Way. He added that the Odom Way access point is provided by a private bridge crossing the creek. The developer plans to utilize this bridge prior to the City's acceptance of the bridge. Therefore, it must be inspected to ensure it meets all safety standards, is in good condition, and is in compliance with the 2021 drainage criteria for bridge construction. Mr. Denson stated that if the bridge does not meet the

requirements, a new bridge must be constructed to provide access to Odom Way. The final plat contains 14 acres of planned common areas. Additionally, there is a 10' landscape buffer along NW 12th Street as required in the PUD.

Access will be provided to the existing subdivision using Odom Way and an entrance from NW 12th Street. He noted that the development is not anticipated to significantly increase traffic congestion on NW 12th. Mr. Denson advised that the application meets density and open space requirements of the Envision Moore 2040 Plan; therefore, an amendment to the plan is not required. Staff recommended approval of the item.

Councilman Webb moved to approve the Final Plat of Riverstone, Section 1, located in the SE/4 of Section 9, T10N, R3W, being north of NW 12th Street and west of Santa Fe Avenue, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 6 being:

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 2025 JOHN DEERE 317G COMPACT TRACK LOADER, JD LINK, AND EXTENDED WARRANTY, FOR THE PUBLIC UTILITY DEPARTMENT, IN THE AMOUNT OF \$63,750.00 USING SOURCEWELL CONTRACT NO. 082923-DAC.

Dennis Bothell, Public Works Director, stated that the proposed purchase of a budgeted track loader will be used in the public utilities division to maintain and repair public utilities, and will replace an older piece of equipment.

Councilwoman Hunt moved to authorizing the budgeted purchase of a 2025 John Deere 317G Compact Track Loader, JD Link, and Extended Warranty, for the Public Utility Department, in the amount of \$63,750.00 using Sourcewell Contract No. 082923-DAC, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 7 being:

CONSIDER APPROVING THE PURCHASE OF FOUR (4) BUDGETED TRAILERS FOR THE PUBLIC WORKS STREETS AND DRAINAGE DIVISION TO INCLUDE ONE DUMP BODY TRAILER FROM J & J TRAILERS IN THE AMOUNT OF \$10,550, TWO (2) MOWER TRAILERS FROM CUSTOM TRAILER SALES IN THE AMOUNT OF \$6,295 EACH, AND ONE HEAVY EQUIPMENT TILT DECK HAUL TRAILER FROM CUSTOM TRAILER SALES IN THE AMOUNT OF \$8,795 AS THE LOWEST QUOTES, IN THE TOTAL AMOUNT OF \$31,935.00.

Dennis Bothell, Public Works Director, advised that the proposed trailers are replacing trailers that are 20 and 30 years old, and are used to transport mowers and heavy equipment to mowing and work sites. Mr. Bothell indicated that the tilt trailer will be used to handle heavier equipment.

Councilwoman Hunt moved to approve the purchase of four (4) budgeted trailers for the Public Works Streets and Drainage Division to include one dump body trailer from J & J Trailers in the amount of \$10,550, two (2) mower

trailers from Custom Trailer Sales in the amount of \$6,295 each, and one heavy equipment tilt deck haul trailer from Custom Trailer Sales in the amount of \$8,795 as the lowest quotes, in the total amount of \$31,935.00, second by Councilman Porter. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 8 being:

CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH TAP ARCHITECTURE, LLC FOR THE SCOPE OF WORK THAT CONSISTS OF THE RENOVATION OF VERMEER SIGN SHOP FACILITY AND SUNSTATE STREETS & DRAINAGE FACILITY BREAKROOM IN THE AMOUNT OF \$24,800.00.

Dennis Bothell, Public Works Director, advised that the professional services agreement with TAP Architecture is for design of a renovation to the Sign Shop Facility located on Vermeer and the Streets and Drainage facility breakroom in the old Sunstate building.

Councilwoman Griffith moved to approve a professional services agreement with TAP Architecture, LLC for the scope of work that consists of the renovation of Vermeer Sign Shop Facility and Sunstate Streets & Drainage Facility Breakroom in the amount of \$24,800.00, second by Councilman Clark. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 9 being:

CONSIDER APPROVAL OF A CONTRACT WITH BULLSEYE FENCE COMPANY, INC. FOR THE BUDGETED INSTALLATION OF SLATS TO THE PERIMETER FENCE AROUND THE BUCK THOMAS PARK TENNIS COURTS IN THE AMOUNT OF \$14,700, AS THE LOWEST QUOTE.

Sue Wood, Parks and Recreation Director, stated that staff proposed installing slats around the perimeter of the tennis courts at Buck Thomas Park because they feel they are more durable than the mesh windbreaks that are currently there.

Councilwoman Hunt moved to approve a contract with Bullseye Fence Company, Inc. for the budgeted installation of slats to the perimeter fence around the Buck Thomas Park tennis courts in the amount of \$14,700, as the lowest quote, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 10 being:

CONSIDER APPROVAL OF A CONTRACT WITH WEED WARRIORS, INC. FOR THE FALL SPRAYING OF VARIOUS CITY-OWNED PROPERTIES, AS REFERENCED IN ATTACHED LIST AND MAPS, IN THE TOTAL AMOUNT OF \$21,204.00 AS THE LOWEST RESPONSIBLE QUOTE.

Sue Wood, Parks and Recreation Director, advised that the contract with Weed Warriors is for the spraying of various city owned properties. As previously mentioned, the lead spray technician recently retired and instead of hiring a second spray technician staff would propose contracting the work out.

Councilman Clark moved to approve a contract with Weed Warriors, Inc. for the fall spraying of various City-owned properties in the total amount of \$21,204.00 as the lowest responsible quote, second by Councilman Porter. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 11 being:

CONSIDER APPROVAL OF AN AGREEMENT WITH NORMAN REGIONAL HOSPITAL AUTHORITY D/B/A EMSSTAT FOR THE CITY OF MOORE TO PROVIDE DISPATCHING SERVICES FOR EMERGENCY MEDICAL CALLS.

Police Chief Gibson stated that the item is a routine contract agreement with Norman Regional Hospital for reimbursement to the City for dispatching ambulance services. He noted that there are no significant changes to the contract.

Councilman Webb moved to approve an agreement with Norman Regional Hospital Authority d/b/a EMSSTAT for the City of Moore to provide dispatching services for emergency medical calls, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 12 being:

DISCUSS AND CONSIDER APPROVAL OF THE PURCHASE OF ONE YEAR OF UNLIMITED CLOUD STORAGE FOR THE POLICE DEPARTMENT BODY AND IN-CAR CAMERA SYSTEMS FROM MOTOROLA SOLUTIONS IN THE AMOUNT OF \$78,210.00 USING NASPO CONTRACT #36882-NASPO MOBILE VIDEO OK-MA145-21-500.

Police Chief Gibson stated that last fiscal year the Police Department upgraded their body camera system, which had reached end of life, and decided to go with on-site storage through the City's IT department. It was determined that because this limited some of the capabilities of the technology that the cloud would be a better option since it expands the capacity of the high-definition video footage and expands technological advancements that the company offers in the cloud that they would not offer with on-site storage. Body camera footage could be obtained remotely while out in the field. This capability was not available under the old system. Another capability is AI redaction. Staff spends a lot of time redacting information on open records requests. This has artificial intelligence which will speed up the process while decreasing the workload on staff. It also provides an email portal to the district attorney's office for evidentiary purposes. This would allow the D.A. to access videos via email instead of putting it on a thumb drive and delivering it to them. Chief Gibson indicated that \$30,000 for on-site storage was included in this fiscal year's budget for IT. The remainder of the cost would be funded using asset forfeiture or drug seizure money. He requested approval of the item in the amount of \$78,210.

Councilman Williams asked if the cloud storage is through Motorola. Chief Gibson indicated that Motorola contracts with a larger company, so it is not a Motorola cloud. He stated that the company meets the Criminal Justice Information Services requirements by the FBI.

Councilman Porter asked how long the City must keep the videos. Chief Gibson stated that there are different retention rates, but the majority of the videos are kept for 90 days. If it is of evidentiary value it is kept for a lifetime. This would include things like an officer involved shooting or a homicide.

Councilman Webb moved to approve the purchase of one year of unlimited cloud storage for the Police Department body and in-car camera systems from Motorola Solutions in the amount of \$78,210.00 using NASPO Contract #36882-NASPO MOBILE VIDEO OK-MA145-21-500, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 13 being:

CONSIDER APPROVAL OF ADDENDUM NO. 2 WITH WSB (PREVIOUSLY EST, INC.) IN THE AMOUNT OF \$199,940 FOR ADDITIONAL SURVEYING, UTILITY LOCATION SERVICES AND DESIGN SERVICES AT THE INTERSECTION OF SE 19TH & TOWER/BROADWAY AND TO PROVIDE A MULTI-3-PHASE SEPARATE PROJECT WITH THE OPTION OF BIDDING EACH PHASE SEPARATELY, OR AS A WHOLE, WITH EACH PHASE BEING INDEPENDENT OF THE OTHER.

Mayor Hamm requested a motion to strike Agenda Item No. 13 from the agenda at the request of staff.

Councilwoman Griffith moved to strike Agenda Item No. 13 from the agenda, second by Councilman Clark. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 14 being:

CONSIDER, AND IF DEEMED APPROPRIATE, ACCEPT NOMINATIONS AND SELECT A MEMBER OF COUNCIL TO SERVE AS COUNCIL REPRESENTATIVE ON THE HEALTH BENEFIT COMMITTEE.

Councilwoman Hunt moved to appoint Sid Porter to serve as Council representative on the Health Benefits Committee, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 15 being:

CONSIDER ORDINANCE NO. 1067(25) AMENDING PART 10, CHAPTER 6, OFFENSES AGAINST PUBLIC AUTHORITY, OF THE MOORE MUNICIPAL CODE, BY ADDING SECTION 10-619 INTERFERING WITH A FIRST RESPONDER ENGAGED IN LAWFUL PERFORMANCE OF DUTIES; PROVIDING FOR A REPEALER; AND PROVIDING FOR SEVERABILITY.

Brian Miller, City Attorney, stated that this is a new provision to the City's ordinances which implements a fine up to \$500 for interfering with a first responder in performance of their duties. Mr. Miller indicated that the ordinance mirrors the language in the state statutes.

Councilman Webb moved to approve Ordinance No. 1067(25) amending Part 10, Chapter 6, Offenses Against Public Authority, of the Moore Municipal Code, by adding Section 10-619 Interfering with a First Responder Engaged in Lawful Performance of Duties; providing for a repealer; and providing for severability, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 16 being:

CONSIDER ORDINANCE NO. 1068(25) AMENDING PART 15, CHAPTER 14, SECTION 15-1403 OF THE MOORE MUNICIPAL CODE, BY REMOVING THE REQUIREMENT THAT A DRIVER'S LICENSE AND SECURITY VERIFICATION FORM BE PROVIDED AFTER A COLLISION, ONLY "IF AVAILABLE"; PROVIDING FOR A REPEALER; AND PROVIDING FOR SEVERABILITY.

Brian Miller, City Attorney, stated that currently the Code requires that an individual provide their driver's license and insurance verification after a collision "if available." The proposed amendment mirrors a change in state law which removes the language "if available."

Councilwoman Hunt moved to approve Ordinance No. 1068(25) amending Part 15, Chapter 14, Section 15-1403 of the Moore Municipal Code, by removing the requirement that a driver's license and security verification form be provided after a collision, only "if available"; providing for a repealer; and providing for severability, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 17 being:

CONSIDER PROPOSED CONTRACTS FOR A NEW PAYMENT PROCESSOR FOR CITY UTILITIES AND COURT PAYMENTS.

John Parker, Finance Director, stated that the City Council voted in July 2025 to accept a proposal from Paymentus for credit card payment processing services; however, staff was unable to negotiate a contract that was in the best interest of the City. Mr. Parker advised that a secondary proposal was received from Tyler Payments that was not in the top three that was brought to Council before. Tyler made some eliminations and some accommodations including no penalty for early withdrawal. It includes a one-year term while Paymentus proposed a five-year term and uses a batch interface process so the timing of the utility bills and payments would take place as often as we ran the batch process whether that is once per day or once per hour. Currently it operates on a real-time basis. If Council decides to go with Tyler Payments, it will continue to operate in the same fashion. There will be no training for the customer service representatives, and the customers will log in through the same portal that they do now so there would be no changes aside from the addition of the user fee. Staff would recommend entering into a contract with Tyler Payments. He stated that Tyler Payments submitted a contract outlining everything discussed.

Councilwoman Hunt asked how customers will know that they will be charged a credit card fee. Mr. Parker stated that advance notice will be put on the City's website and on the utility bills that a service fee will be charged on credit card payments. Once a contract is in place and an implementation time is determined notification to the customers can occur on the utility bill that includes a specific implementation date with a notice that there will be a 2.95% service charge with a minimum of \$1.50 on credit card payments and .50 cents for ACH or e-check payments. Councilwoman Hunt felt that notice should also be given online when signing on to the site.

Mayor Hamm asked if there was a savings to the City. Mr. Parker advised that the City has been absorbing all the fees. The savings would be in the neighborhood of \$1 million.

Councilwoman Hunt felt that a service fee on credit card payments is common practice; however, she felt the City should make people aware it is coming because it has not been a common practice for the City.

Councilwoman Hunt moved to approve a contract with Tyler Payments as payment processor for City utilities and court payments, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 18 being:

RECEIVE A PRESENTATION REGARDING FUNDING PROPOSALS FOR FUTURE CAPITAL PROJECTS.

Brooks Mitchell, City Manager, stated that there appears to be a general obligation bond fatigue across the City. This presentation is regarding how best to address that. Mr. Mitchell believed that it was important to look several years into the future as opposed to one year at a time or one particular project at a time. He stated that he wished to discuss a funding source for future capital projects.

He itemized current construction projects fully funded for design and construction costs through various G.O. bonds.

- NE 12th between Eastern and I-35
- NW 27th and Shields
- Telephone Road between SW 19th and SW 34th
- SW 34th between Little River and Eastern
- Broadway and Eastern Roundabout
- S. 19th at Tower/Broadway to Eastern
- S. Broadway between Eastern and Willow Pine
- Intersection of Santa Fe and SW 19th
- Telephone Road between SW 34th and south City Boundary

He then listed those projects that only have design funding:

- Main Street between Broadway and Eastern
- Eastern Avenue between NE 12th and NE 27th
- Eastern Avenue between Broadway and SW 34th
- NE 27th between Eastern and I-35
- NW 27th between I-35 and Shields

Mr. Mitchell stated that at some point a funding source must be determined for construction costs. He noted that the City has been awarded \$32.3 million in ACOG funds on seven projects. In order to submit

a project the City must have 60% engineered plans. He added that it also helps with the way ACOG scores the projects when awarding funds. Mr. Mitchell felt that it was also helpful to submit several projects to increase the chances of receiving funding.

Future projects with no funding source:

- NE 20th and Lincoln Avenue Drainage
- Ramblin Oaks Storm Sewer
- Public Safety Facility
- Widening to Four Lanes east of Bryant to Sunnyslane
 - NE 27th
 - NE 12th
 - SW 19th
 - SW 34th

Millage Rates:

- 2022 City of Moore 15.30, Total Cleveland County 123.70
- 2023 City of Moore 15.45, Total Cleveland County 121.88
- 2024 City of Moore 14.50, Total Cleveland County 121.31

Mr. Mitchell stated that the City Council said a number of years ago that they did not want the millage rate to go above 16.5 mills. Mr. Mitchell stated the City of Moore millage rate is about 12% of the total County rate which includes the schools and the County itself.

Proposed Funding Source for Future Projects:

- A one cent permanent sales tax. 90% will go toward funding all capital projects and 10% will go for Public Safety Operations and Equipment. This will be additional funding for Public Safety and will not replace current funding from the General Fund or the dedicated portion from the ½ cent sales tax. Due to inflation the current funding sources for Public Safety Operations and Equipment is becoming inadequate.
- A one cent sales tax will generate \$12 million annually.
- Over 30% of the sales tax is paid by non-residents.

Mr. Mitchell stated that sales tax is not as stable of a funding source as the G.O. bonds. However, it allows more flexibility, and parameters can be placed on a permanent sales tax. A permanent sales tax allows you to borrow against future revenues. A policy will be put in place to determine the net borrowing limit. He projected that over the next ten years the proposed sales tax would bring in \$108 million for the capital projects. If the sales tax is approved by the voters he would recommend paying interest only for the first year. This would increase the reserve fund to approximately \$10 million.

Mr. Mitchell indicated that a decision does not have to be made immediately. If Council is agreeable, he would like to develop the parameters to set into place. Such as, setting a total amount of gross borrowing based on a ten-year projection, and setting the expected cash reserve. This would determine the net borrowing which would allow more control over fluctuations in sales tax.

He stated that his expectation is the millage rate will drop approximately one mill over the next three years after which it will fall off more dramatically. This is based on the street projects that are funded by the G.O. bonds. That schedule will determine how fast the G.O. bonds can drop.

Advantages to the Proposed Sales Tax:

- Projects can begin sooner
- Sales Tax Notes are funded quicker than G.O. Bonds. It typically takes 3 months to fund a sales tax note; versus six months to close on a G.O. Bond.
- More flexibility without the millage rate ceiling.

Other Considerations:

- The ½ cent and ¼ cent sales tax are a fixture in the City's annual budget. There is no need to change the current allocations. It is time to make them permanent.
- ½ cent allocation - 70% residential streets, 20% public safety equipment, and 10% public safety operations.
- ¼ cent allocation – 75% parks, 25% public works.

The ½ cent sales tax brings in \$6 million a year and the ¼ cent sales tax brings in \$3 million a year.

Mr. Mitchell stated that he anticipates placing an item on the agenda for the first meeting in December to consider putting the item on the ballot in February 2026.

Councilman Webb felt that individuals living outside of the city limits and utilize our streets should participate in paying for them. He asked if there was a way to ensure the process continues through future councils or they would have to vote to reverse it. Mr. Mitchell felt that the City has a long-standing reputation for having a responsible council that is responsive to the needs and concerns of the public and will balance those decisions carefully. Councilman Webb suggested that something be put in writing. Mr. Mitchell suggesting setting a project policy approved by Council. Councilman Williams felt that with project costs varying it would be useful to have two revenue streams to choose from if necessary. Mayor Hamm asked what a realistic millage rate cap would be. Councilman Williams commented that the City can only control a percentage of the millage rate since the schools and the county may decide to have another G.O. Bond. Mr. Mitchell stated that the City of Moore is 12% of the total millage of Cleveland County.

Councilwoman Hunt stated that based on conversations she has had with constituents she felt they were in favor of a sales tax instead of increasing their property tax. She then asked if the citizens would have an opportunity to determine if they want a Public Safety Center or would the decision be made by the City Council. Mr. Mitchell stated that staff would propose the project. A series of Town Hall meetings would be scheduled to obtain feedback. Then the Council would determine to approve it or not. Mayor Hamm suggested holding a Study Session to discuss the issue in more detail and give citizens an opportunity to attend and ask questions. The Council stated that they wanted the proposed change to be made very clear to the public as to what would be happening.

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:44 P.M.

Agenda Item Number 19 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD SEPTEMBER 15, 2025.
- B) RATIFY ACTION OF CITY COUNCIL REGARDING ACCEPTANCE OF THE ANNUAL ACTUARIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2025.

- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$1,048,813.21.

Trustee Hunt moved to approve Consent Docket Items A-C, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:45 P.M.

Agenda Item Number 20 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD SEPTEMBER 15, 2025.
B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2025-2026 IN THE AMOUNT OF \$451,137.95.

Trustee Griffith to approve Consent Docket Items A-B, second by Trustee Porter. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR MARK HAMM PRESIDING AT 7:46 P.M.

Agenda Item Number 21 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizen comments.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Mayor Hamm announced that the Red Ribbon Parade will be held October 26, 2025 beginning at 1:00 p.m. He asked that any council member who wished to serve as a judge to contact him.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised that the Governor's office approved the charter changes that were passed by the voters. Mr. Mitchell stated that the renovations on the second floor are nearing completion. He stated that demolition of the Community Development department on the first floor will begin by the end of the week.

Agenda Item Number 22 being:

ADJOURNMENT

Councilwoman Griffith moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 7:47 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ADAM WEBB, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2025.

ATTEST:

VANESSA KEMP, City Clerk