

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
JUNE 17, 2024 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on June 17, 2024 at 6:30 p.m. with Mayor Mark Hamm presiding.

Adam Webb
Councilman, Ward I

Kathy Griffith
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Rob Clark
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Griffith, Blair, Hunt, Williams, Clark, Hamm

ABSENT: Webb

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Information Technology Director, David Thompson; Assistant Parks and Recreation Director, Whitney Wathen; Assistant Police Chief Blake Green; Sergeant Becky Miller; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JUNE 3, 2024.
- B) APPROVE RENEWAL OF AN INTERLOCAL AGREEMENT FOR FY 24-25 WITH THE BOARD OF COUNTY COMMISSIONERS FOR CLEVELAND COUNTY FOR GRADING, DRAINAGE, AND HARD SURFACING OF CERTAIN STREETS WITHIN THE CITY.
- C) APPROVE A MEMORANDUM AGREEMENT FOR FY 24-25 WITH THE OKLAHOMA WATER RESOURCES BOARD AND THE U.S. GEOLOGICAL SURVEY FOR STREAM GAUGING AND AUTHORIZE PAYMENT IN THE AMOUNT OF \$6,900.
- D) ACCEPT PUBLIC WATER IMPROVEMENTS TO SERVE THE CITY OF MOORE ANIMAL SHELTER LOCATED AT 3500 S. I-35 SERVICE ROAD.
- E) ACCEPT PUBLIC WATER IMPROVEMENTS TO SERVE QUIKTRIP NO. 7011 ADDITION LOCATED AT 300 NW 27TH STREET.

- F) ACCEPT 1,875 SQ. FT. OF PERPETUAL UTILITY EASEMENT FROM STEPHEN KAY INVESTMENT PROPERTIES, LLC FOR CONSTRUCTION AND MAINTENANCE OF THE SE 4TH STREET RAILROAD UNDERPASS PROJECT.
- G) APPROVE RENEWAL OF AN AGREEMENT FOR FY 24-25 WITH SIGNAL SYSTEM MANAGEMENT, INC. IN THE AMOUNT OF \$17,520 TO MAINTAIN COMMUNICATIONS AND MONITOR TRAFFIC SIGNAL OPERATIONS AT VARIOUS INTERSECTIONS WITHIN THE CITY.
- H) APPROVE A JOB TITLE CHANGE OF A POSITION IN THE PARKS AND RECREATION DEPARTMENT, FROM RECREATION SPECIALIST TO RECREATION ATTENDANT TO MORE APPROPRIATELY DESCRIBE THE DUTIES ASSIGNED WITH NO CHANGE TO THE PAY GRADE ASSIGNED.
- I) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$2,585,209.88.

Councilman Griffith moved to approve the Consent Docket Items No. A-I, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 3 being:

RECEIVE A REPORT ON THE PUBLIC TRANSIT FEASIBILITY STUDY AND DISCUSS IMPLEMENTATION ALTERNATIVES.


Elizabeth Weitman, Community Development Director, advised that the Public Transit Feasibility Study has been underway for some time. Public input was received through various public meetings and an analysis was conducted to determine all public transit alternatives available to the City. Ms. Weitman indicated that staff would like input from the City Council regarding their top alternatives. She introduced Shawn Strate with Olsson and Associates who would update Council on the process and the options available to the City.

Shawn Strate, Project Manager with Olsson and Associates stated that the feasibility study included determining the need for public transportation, the level of need, the options available to the City, and how to go about implementing the options. A market analysis along with demographic and economic information of the residents was obtained. A Stakeholder Committee comprised of approximately 12 individuals helped them understand the needs and challenges of public transit within Moore. Public meetings were held and citizen surveys were obtained.

Concept alternatives, criteria to evaluate options, development of plan with cost estimates and selecting specific alternatives for a more detailed level of analysis. Implementation levels. Organizational Plan, operational plan, and funding plan to determine who to organize, operate, and fund the selected services. Steps to integrate into a regional transit system.

Senior Transportation – Existing services provided by the Brand Senior Center & Council on Aging that services approximately 10-15 riders per day. One exiting vehicle funded through Federal 5310 Program and one driver funded by the City. Additional needs include the ability to travel to locations outside of Moore, primarily medical trips to Norman, which cannot be provided consistently with current resources.

General Public Transportation Community Survey:



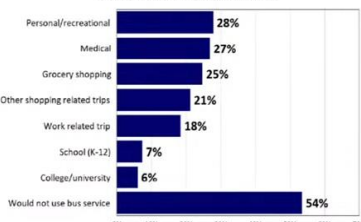
Summary of Needs

General Public Transportation

- Community Survey:
 - Interest in using for wide variety of trips.
 - Most support for “serving low-income, disabled, or senior populations with few other transportation options.”
 - 62% “Very Important” or “Somewhat Important” for the City to support and fund public transportation.
- Access to employment along SW 19th Street corridor.
- Social services: Youth & Family Services, Food & Resource Center, etc.
- Overcoming walkability and safety challenges.

Q4. For what trip purpose would you be interested in using transit service?

by percentage of respondents (multiple choices could be selected)




Trip Purpose	Percentage
Personal/recreational	28%
Medical	27%
Grocery shopping	25%
Other shopping related trips	21%
Work related trip	18%
School (K-12)	7%
College/university	6%
Would not use bus service	54%

Mr. Strate stated that most of the interest was in providing public transportation to seniors, low-income, or disabled populations that might not have other transportation options available to them. Mr. Strate stated that 62% surveyed stated that it was “Very Important” or “Somewhat Important” for the City to support and fund public transportation in some form. Comments that were heard over and over had to do with access to employment along the SW 19th Street corridor, Youth & Family Services, and the Food & Resource Center. He indicated that public transportation might help overcome walkability and safety challenges.


ALTERNATIVES & COST ESTIMATES:

Mr. Strate advised that quotes have not been obtained at this point. Figures obtained when EMBARK services were being discussed previously were utilized and adjusted for inflation. Some of the other estimates were taken from other communities that had a similar service.



Alternatives & Cost Estimates

- Expand EMBARK Route 40: **\$443k/yr.**
 - Extension of existing OKC route into Moore.
- Expand EMBARK Route 24: **\$124k/yr.**
 - One stop on OKC-Norman express route
- On-Demand Micro Transit: **\$392k/yr.**
 - Citywide or Smaller Zone (two vehicles)
- Flex Route
 - One bus (hourly, one-way service): **\$230k/yr**
 - Two buses (30-minute one-way, or hourly bi-directional): **\$460k/yr.**



Mr. Strate indicated that the first few options involve extending EMBARK services that are close to the City. EMBARK Route 40 clips the northwest part of Moore. It has a fairly high level of service running every 30 minutes from 6:00 a.m. to 7:00 p.m. and hourly on weekends. This option cannot be extended through the entire City.

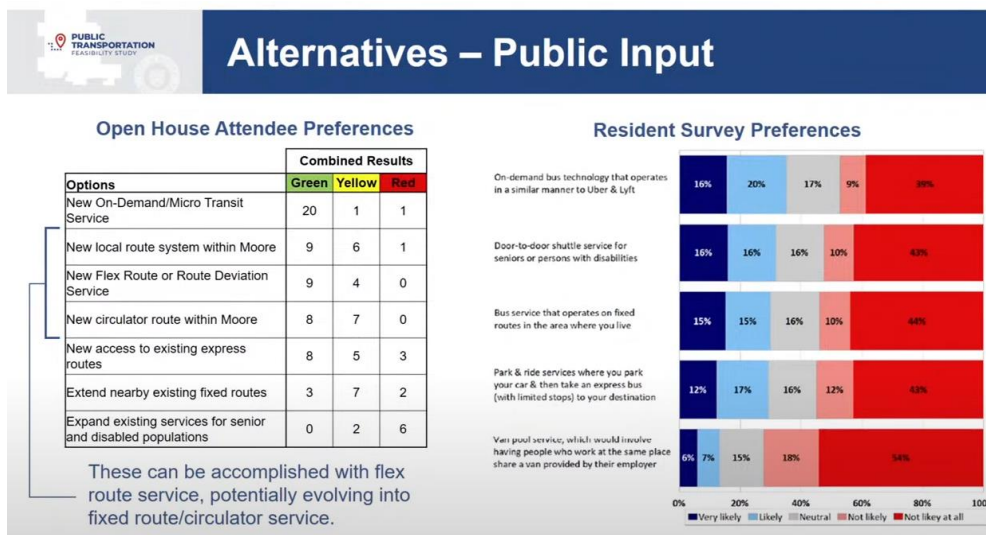
The second option, EMBARK Route 24, is an existing express route that runs on I-35 from downtown Oklahoma City to Norman with one stop along the route. This option is cheaper because it runs every 2 hours with less extensive hours and only one stop in the City.

On-Demand Micro Transit is a taxi based service that would have a public subsidy to make it cheaper to use compared to a regular taxi service.

Flex Route offers two options for a bus route.

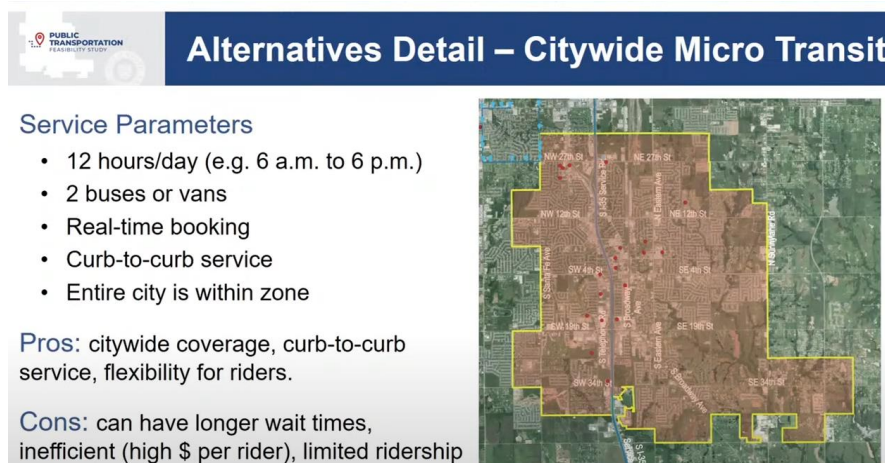
Mr. Strate indicated that there are multiple prices available for the different options depending on the provider and negotiations on the number of vehicles and services provided.

ALTERNATIVES – PUBLIC INPUT:



The On-demand Micro Transit was the most popular option in the survey and in the public meetings because you can book a trip similar to booking an Uber or Lyft, it covers a large area, and you can get a curb-to-curb trip.

ALTERNATIVES DETAIL – CITYWIDE MICRO TRANSIT:



MICRO TRANSIT ZONE OPTION:

PUBLIC TRANSPORTATION FEASIBILITY STUDY

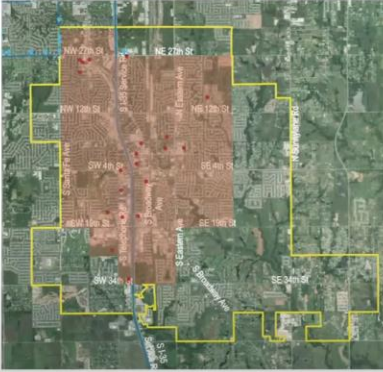
Alternatives Detail – Micro Transit Zone

Service Parameters

- 12 hours/day (e.g. 6 a.m. to 6 p.m.)
- 2 buses
- Real-time booking
- Curb-to-curb service
- Zone based on areas of high demand
- Could also be two smaller zones

Pros: similar to citywide, but may have less wait time, & more targeted to need

Cons: partial coverage, inefficient (high \$ per rider), limited ridership



ALTERNATIVES DETAIL – FLEX ROUTE:

PUBLIC TRANSPORTATION FEASIBILITY STUDY


Alternatives Detail – Flex Route

Service Parameters

- 12 hours/day (e.g. 6 a.m. to 6 p.m.)
- Defined route with marked stops
- Bus can flex up to ¼-mile upon request
- Route built to serve key destinations
- Route is attainable by one bus within one hour, including layover & recovery time

Pros: consistent schedule, service visibility, higher ridership potential, lower \$ per rider.

Cons: less flexibility for riders, partial city coverage, challenging pedestrian infrastructure




IMPLEMENTATION EXAMPLE: ON-DEMAND SCENARIO:

Mr. Strate advised that he talked to the City of Norman regarding their new service called Norman On-Demand. This option offers a range of services. The City can hire drivers, purchase buses, build a facility to house the buses, and operate the service completely. The opposite end of the spectrum is to hire a vendor as a turn-key service. There are many other options between.

RECOMMENDATION:

Mr. Strate indicated their initial recommendation would be to utilize a vendor-operated, turn-key, On-Demand Service. It would be less of an expense than purchasing the vehicles and hiring drivers. It would also be a way to pilot a transportation service and would provide a great source of information in determining the needs for services and the routes most individuals would take. The data could be used to determine what type of service would be best utilized by the community. The City could make changes to the hours of operation and the number of vehicles in coordination with the vendor.

IMPLEMENTATION EXAMPLE: ON-DEMAND SCENARIO FINANCIAL PLAN:



Implementation Example: On-Demand Scenario


Financial Plan

- Federal: grant opportunities, primarily for capital costs (vehicles, facilities)
- State: Public Transit Revolving Fund, portion allocated to OKC region
 - Set-aside for startup funding
- Regional: Coordination with EMBARK on 5307 and STRF allocations
- Local: Any option requires local match for ongoing operations

There are state and federal grant opportunities but they require local funding.

IMPLEMENTATION EXAMPLE: ON-DEMAND SCENARIO

This example shows the expansion of the Senior Transportation Program and citywide on-demand services



Implementation Example: On-Demand Scenario

Financial Plan – Estimated Costs

Transit Expenses	Phase 1				
	Year 1	Year 2	Year 3	Year 4	Year 5
Moore Council on Aging Service	\$163,200	\$168,096	\$173,139	\$178,333	\$183,683
On-Demand Microtransit Service	\$491,680	\$403,430	\$415,533	\$427,999	\$440,839
Oversight/Marketing	\$50,000	\$51,500	\$53,045	\$54,636	\$56,275
Total Transit Expenses	\$704,880	\$623,026	\$641,717	\$660,969	\$680,798

Transit Revenues	Phase 1				
	Year 1	Year 2	Year 3	Year 4	Year 5
Farebox	\$53,453	\$55,397	\$57,059	\$58,770	\$60,534
City of Moore	\$166,306	\$172,355	\$177,525	\$182,851	\$188,337
State Funding ^a	\$125,276	\$22,340	\$23,011	\$23,701	\$24,412
Federal Funding	\$359,846	\$372,935	\$384,123	\$395,646	\$407,516
Total Transit Revenues	\$704,880	\$623,026	\$641,717	\$660,969	\$680,798

^{*} Other capital costs include improved bus stops, bus wraps, potential hardware/software.
^a Reflects STRF for startup costs in first year

Assumptions:

- Includes expansion of Senior Transportation program AND new citywide on-demand.
- City, State, Federal, and Farebox revenue percentages are based on other Oklahoma transit providers (large and small urban, non-tribal).
- State Transit Revolving Fund used for Year 1 startup costs.
- Costs are adjusted for 3% annual inflation.

Mr. Strate stated that the next steps would be to:

- Obtain Council direction on the different options.
- Integrate it and finalize the Feasibility Study.
- Funding discussions with regional and state partners: ODOT/ACOG
- Senior Center costs and budgeting.
- Additional stakeholder coordination for funding and marketing/outreach support.
- Submit grant applications for funding.
- Develop and submit RFP to select qualified turn-key service vendors.

Questions:

Councilman Clark asked if there was additional data on the number of people from the Brand Senior Center that would utilize the service if it was made available. Mr. Strate stated that the information can be obtained through a survey of the seniors that attend the Brand Senior Center.

Councilman Blair asked about the contribution necessary by the City to implement an On-Demand service. In the example given for Year 1 the City's contribution would be approximately \$166,306 in addition to the revenue from fares and state and federal funding. Councilwoman Hunt confirmed that the estimated costs were for the expansion of the Senior Transportation Program and a new citywide On-Demand service. Mr. Strate stated that costs estimates were provided for both services; however, the City doesn't necessarily have to provide both services.

Mayor Hamm asked if the vehicle used in the On-Demand Program would be a van or a bus. Mr. Strate advised that most communities utilize a van of some sort. There are private companies that provide this type of service. The City would release an RFP that would define the service. Interested companies would submit a bid with a cost estimate and details of the service.

Mr. Strate stated that Year 1 costs for the state is quite a bit higher than the following years due to startup costs. There is a State Public Transit Revolving Fund where a portion is allocated to the Oklahoma City region as a set-aside for startup funding. However, if the startup funding is used there is an expectation of local funding to continue operations.

Brooks Mitchell, City Manager, stated that the report would be taken under advisement and Council would have further discussion regarding how to proceed. Councilman Williams felt that with a fair percentage of seniors living within the City, and with proper marketing of the availability of a transportation service, he believed the need would rise. He stated his opinion that the need was there, it was a matter of determining what On-Demand services would be needed.

The Council thanked Mr. Strate for his presentation. Councilman Williams requested that a copy of the presentation be submitted to the City Council.

No action was taken on the item.

Agenda Item Number 4 being:

CONSIDER ORDINANCE NO. 1054(24) AMENDING PART 12, CHAPTER 4, ARTICLE F, SECTION 12-437 "VIOLATION OF PERMIT REQUIREMENTS; PENALTY" BY ESTABLISHING PENALTIES AND APPEALS PROCESS FOR ZONING CODE VIOLATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Elizabeth Weitman, Community Development Director, advised that approval of Ordinance No. 1054(24) would allow the City to revoke a Certificate of Occupancy for businesses who are not in compliance with the zoning code on items such as parking, fencing, and landscaping requirements. The ordinance includes a ten-day notice of the violation. A hearing will be held before the Building Official, Community Development Director, and City Attorney, or their designees, where a timeline for compliance would be worked out with the property owner. If terms cannot be reached an appeal of the decision can be made to the City Council. Ms. Weitman noted that a revocation of the Certificate of Occupancy allows the City to turn off water, electricity, or to pursue other legal action.

Councilman Williams asked how often this situation occurs. Ms. Weitman gave a brief overview of staff's efforts in obtaining compliance with the landscaping regulations. Currently 55 out of 180 businesses that were notified of noncompliance and indicated they have no plans to comply, are still thinking about it, or working to get into compliance. She noted that the notice did not mention any repercussions for non-

compliance. It was simply notifying the property owner that they are in violation of a specific area of the landscaping regulations and asking them to come into compliance. Ms. Weitman stated that extensions can be granted due to unforeseen circumstances.

Councilwoman Hunt stated that staff needs to have a way to enforcement the requirements in an ordinance. Councilman Blair suggested having the property owners appear before Council before a Certificate of Occupancy is revoked. Councilman Williams asked how it would affect the City if several businesses are told their occupancy permit is revoked as a result of implementing some improvements. Mayor Hamm asked why some businesses were refusing to comply. Ms. Weitman stated that some property owners located in an industrialized area do not see the need for additional landscaping. Councilwoman Hunt stated that if to the City wants to beautify the City and have ordinances setting specific standards, businesses should held to that standard. Several council members indicated that before a business can no longer operate for noncompliance they should appear before the City Council. Ms. Weitman was asked to revise the ordinance and bring it back for consideration.

Councilman Blair moved to table Agenda Item No. 4, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 5 being:

CONSIDER ESTABLISHING AN INTERVIEW COMMITTEE FOR CONSIDERATION OF APPLICANTS TO FILL THREE PLANNING COMMISSION VACANCIES.

Councilman Blair moved to appoint Adam Webb, Louie Williams, and Rob Clark to serve on an Interview Committee to fill three Planning Commission vacancies, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 6 being:

CONSIDER APPROVAL OF AN AGREEMENT IN THE AMOUNT OF \$90,815.17 WITH MESHEK AND ASSOCIATES FOR ENGINEERING SERVICES FOR THE BANK STABILIZATION OF THE NORTH FORK RIVER CHANNEL EMBANKMENT BEGINNING EAST OF THE E. HILLS CROSSING TO A POINT APPROXIMATELY 500' DOWNSTREAM TO BE ADDRESSED AS THE WOODBINE CIRCLE BANK STABILIZATION PROJECT.

Jerry Ihler, Assistant City Manager, advised that the embankment of the channel located behind the homes on Woodbine Circle is being washed away. The agenda item is for consideration of an agreement with Meshek and Association to provide engineering services to address the erosion and bank stabilization of the North Fork River Channel. The agreement would include engineering plans, surveying, a geotechnical report, bidding and construction, hydrology and hydraulics, and obtaining a 404 Corp of Engineer Permit.

Councilman Williams asked for an estimated cost for the project. Mr. Ihler estimated it would be close to \$1 million.

Councilwoman Hunt moved to approve an agreement in the amount of \$90,815.17 with Meshek and Associates for engineering services for the bank stabilization of the North Fork River channel embankment beginning east of the E. Hills crossing to a point approximately 500' downstream to be addressed as the Woodbine Circle Bank Stabilization Project, second by Councilman Clark. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 7 being:

CONSIDER APPROVAL OF AN AGREEMENT IN THE AMOUNT OF \$67,823.60 FOR PROJECT MANAGEMENT AND PHASE 1 - CONCEPTUAL DESIGN WITH MESHEK AND ASSOCIATES FOR ENGINEERING SERVICES FOR THE DESIGN OF A DETENTION POND NORTH OF NE 3RD STREET BETWEEN EASTERN AVENUE AND TURNER AVENUE TO BE ADDRESSED AS THE NE 3RD STREET DETENTION POND PROJECT.

Jerry Ihler, Assistant City Manager, advised that there is land available north of NE 3rd Street that is owned by the First Church of God. The property will not be easy to develop and could be used as a detention pond. The area between Eastern Avenue and Turner Avenue has a history of flooding. Mr. Ihler stated that the proposed agreement with Meshek and Associates would include Phase I of the NE 3rd Street Detention Pond Project to include conceptual engineering design, hydrology and hydraulics and allow for application of the Corp of Engineers 404 Permit.

Councilman Williams moved to approve an agreement in the amount of \$67,823.60 for Project Management and Phase 1 - Conceptual Design with Meshek and Associates for engineering services for the design of a detention pond north of NE 3rd Street between Eastern Avenue and Turner Avenue to be addressed as the NE 3rd Street Detention Pond Project, second by Councilman Clark. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 8 being:

CONSIDER AWARDING A CONTRACT FOR BID NO. 2025-001 "PUBLIC WORKS MAINTENANCE CONTRACTOR" TO SILVER STAR CONSTRUCTION COMPANY AS THE LOWEST MOST RESPONSIBLE BIDDER.

Jerry Ihler, Assistant City Manager, stated that the ten-year Silver Star Construction contract for Public Works Maintenance would expire at the end of the current fiscal year. The City solicited bids for a public works maintenance contractor and received only one response. Mr. Ihler felt this was because no other company can provide the same level of services, which includes road maintenance and construction, drainage maintenance and construction, snow removal, ice removal, and debris cleanup following tornados. Mr. Ihler advised that the contract included a 4.4% increase. He stated that the City has had a long partnership with Silver Star and recommended approval of the item.

Councilman Williams asked for the term of the contract. Mr. Ihler stated that the proposed ten-year contract is broken up into two five-year terms. The contract would be brought back annually for renewal since it contains an allowable increase based on the Consumer Price Index.

Steve Shawn with Silver Star Construction stated that it was his privilege and honor for his company to operate within and represent the City of Moore. He stated that the level of trust that has been exhibited means a lot to him. Mr. Shawn advised that he sold his company to his 300 employees, many of whom reside in the City of Moore. Mr. Shawn stated that he founded his company 45 years ago with one 1969 dump truck in Moore Oklahoma. He advised that Silver Star will be available for calls 24 hours a day 7 days a week. He introduced the new Project Manager, Jason Shawn.

Councilwoman Hunt thanked Mr. Shawn for the work Silver Star Construction does for the City. Mayor Hamm commented that Silver Star Construction provided an invaluable service to the City by removing debris in three months following the 2013 tornado.

Councilwoman Hunt moved to approve awarding a contract for Bid No. 2025-001 "Public Works Maintenance Contractor" to Silver Star Construction Company as the lowest most responsible bidder, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 9 being:

CONSIDER ENTERING INTO A MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT WITH THE STATE OF OKLAHOMA DEPARTMENT OF TRANSPORTATION FINANCING A NOT-TO-EXCEED ACOG STBG ESTIMATED COST OF \$6,657,920 AND THE CITY FINANCING AN ESTIMATED COST OF \$1,664,480 FOR THE S. TELEPHONE ROAD RECONSTRUCTION FROM SW 19TH STREET TO SW 34TH STREET PROJECT, IN MOORE, PROJECT NO. STP-214B(169)AG AND STATE JOB NO. 36864(04); AND AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENT.

Jerry Ihler, Assistant City Manager, stated that the proposed agreement with the Oklahoma Department of Transportation was for one of the 2023 G.O. Bond Projects. The City was awarded \$6.66 million in ACOG funding for the S. Telephone Reconstruction from SW 19th to SW 34th. Mr. Ihler noted that ACOG will not pay for the 5th lane in the widening of the roadway estimated to cost \$720,000 but will pay for 80% of the remainder of the project. Therefore, with the City's 20% portion of the project and the \$720,000 that ACOG will not pay, the City's total responsibility is estimated to be \$2.4 million.

Councilman Williams moved to approve enter into a Maintenance, Financing, and Right-of-Way Agreement with the State of Oklahoma Department of Transportation financing a not-to-exceed ACOG STBG estimated cost of \$6,657,920 and the City financing an estimated cost of \$1,664,480 for the S. Telephone Road Reconstruction from SW 19th Street to SW 34th Street Project, in Moore, Project No. STP-214B(169)AG and State Job No. 36864(04); and authorize the Mayor to execute the agreement, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Blair

Agenda Item Number 10 being:

CONSIDER ENTERING INTO A MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT WITH THE STATE OF OKLAHOMA DEPARTMENT OF TRANSPORTATION FINANCING A NOT-TO-EXCEED ACOG STBG ESTIMATED COST OF \$3,883,372 AND THE CITY FINANCING AN ESTIMATED COST OF \$970,843 FOR THE NW 27TH STREET – SHIELDS BLVD./JANEWAY AVENUE INTERSECTION IMPROVEMENTS IN MOORE, PROJECT NO. STP-214B(171)AG AND STATE JOB NO. 36869(04); AND AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENT.

Jerry Ihler, Assistant City Manager, advised that the City will receive ACOG funding on 80% of the cost of the 2023 G.O. Bond project for an intersection improvement project located on NW 27th Street and Shields Blvd./Janeway Avenue. The City will be responsible for the remaining 20%. Ms. Ihler stated noted ODOT was willing to pay for the additional two left turn lanes.

Councilwoman Griffith moved to approve entering into a Maintenance, Financing, and Right-of-Way Agreement with the State of Oklahoma Department of Transportation financing a not-to-exceed ACOG STBG estimated cost of \$3,883,372 and the City financing an estimated cost of \$970,843 for the NW 27th Street – Shields Blvd./Janeway Avenue Intersection Improvements in Moore, Project No. STP-214B(171)AG and State Job No. 36869(04); and authorize the Mayor to execute the agreement, second by Councilman Clark. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 11 being:

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF SECURITY CAMERAS FOR THE AQUATICS, LITTLE RIVER PARK, APPLE VALLEY PARK, AND ARBOR GARDEN PARK IN THE AMOUNT OF \$54,868.32 FROM SHOTROK LLC USING STATE CONTRACT NO. SW1048.

David Thompson, Information Technology Director, stated that Agenda Items No. 11, 12 and 13 are companion items related to the purchase of security cameras, DVRs and related equipment. Mr. Thompson advised that there are currently around 252 cameras throughout 18 buildings and 8 parks. Item No. 11 is for new cameras at the Aquatics Center and the addition of cameras at the Little River, Apple Valley and Arbor Garden Parks in the budgeted amount of \$54,868.32.

Agenda Item No. 12 is for budgeted replacement DVRs, switches, and networking equipment funded through grant monies from the State and Local Cybersecurity Grant Program through the Oklahoma Office of Homeland Security for FY 24-25.

Agenda Item No. 13 is for the purchase of replacement cameras approved by Council for FY 24-25. He noted that the grant does not cover the cost of security cameras.

Councilwoman Hunt moved to authorize the budgeted purchase of security cameras for the Aquatics, Little River Park, Apple Valley Park, and Arbor Garden Park in the amount of \$54,868.32 from Shotrok LLC using State Contract No. SW1048, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 12 being:

CONSIDER AUTHORIZING THE 2024-2025 BUDGET YEAR PURCHASE OF SECURITY CAMERA SERVERS AND NETWORKING IN THE AMOUNT OF \$632,345.96 FROM SHOTROK LLC USING STATE CONTRACT NO. SW1048, TO BE PURCHASED USING FUNDS FROM THE STATE AND LOCAL CYBERSECURITY GRANT PROGRAM THROUGH THE OKLAHOMA OFFICE OF HOMELAND SECURITY.

Councilman Blair moved to approve authorizing the 2024-2025 budget year purchase of security camera servers and networking in the amount of \$632,345.96 from Shotrok LLC using State Contract No. SW1048, to be purchased using funds from the State and Local Cybersecurity Grant Program through the Oklahoma Office of Homeland Security, second by Councilwoman Griffith, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 13 being:

CONSIDER AUTHORIZING THE 2024-2025 BUDGET YEAR PURCHASE OF SECURITY CAMERAS \$349,051.27 FROM SHOTROK LLC USING STATE CONTRACT NO. SW1048.

Councilwoman Griffith moved to authorize the 2024-2025 budget year purchase of security cameras \$349,051.27 from Shotrok LLC using State Contract No. SW1048, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 14 being:

CONSIDER AUTHORIZING THE 2024-2025 BUDGET YEAR PURCHASE OF ARCTIC WOLF SECURITY OPERATIONS IN THE AMOUNT OF \$253,122.42 FROM CHICKASAW TELECOM USING STATE CONTRACT NO. SW1022C, TO BE PURCHASED USING FUNDS FROM THE STATE AND LOCAL CYBERSECURITY GRANT PROGRAM THROUGH THE OKLAHOMA OFFICE OF HOMELAND SECURITY.

David Thompson, Information Technology Director, stated that the agenda item was for approval of a two-year contract with Chickasaw Telecom for managed security services. Chickasaw will monitor the City's network systems and isolate any problems. This round-the-clock service will allow them to respond quickly to any detected threat. Mr. Thompson stated that the contract would be funded using grant monies from the State and Local Cybersecurity Grant Program through the Oklahoma Office of Homeland Security.

Councilman Blair moved to authorize the 2024-2025 budget year purchase of Arctic Wolf Security Operations in the amount of \$253,122.42 from Chickasaw Telecom using State Contract No. SW1022C, to be purchased using funds from the State and Local Cybersecurity Grant Program through the Oklahoma Office

of Homeland Security, second by Councilman Clark. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 15 being:

CONSIDER APPROVAL OF A CONTRACT WITH JACKSON MECHANICAL SERVICES, INC., WHO SUBMITTED THE LOWEST QUOTE FOR HVAC ENERGY EFFICIENCY UPGRADES TO MOORE CITY HALL AND TO THE MOORE PUBLIC LIBRARY, IN THE TOTAL AMOUNT OF \$109,558 USING ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT FUNDS.

Tony Mensah, Public Works Director, stated that the proposed contract with Jackson Mechanical Services, Inc. is for the replacement of the boilers at City Hall and the Moore Public Library in the amount of \$109,558. The boilers are approximately 37 to 38 years old and will be replaced with something more energy efficient. Mr. Mensah advised that the cost would be funded using Energy Efficiency and Conservation Block Grant funds.

Councilman Williams moved to approve a contract with Jackson Mechanical Services, Inc., who submitted the lowest quote for HVAC energy efficiency upgrades to Moore City Hall and to the Moore Public Library, in the total amount of \$109,558 using Energy Efficiency and Conservation Block Grant funds, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 16 being:

CONSIDER APPROVAL OF A NEW JOB DESCRIPTION FOR ADMINISTRATIVE CLERK-PLANNING IN THE COMMUNITY DEVELOPMENT DEPARTMENT TO BE EFFECTIVE JULY 1, 2024, AND ASSIGN IT TO PAY GRADE 107 OF THE SALARY TABLE APPROVED BY CITY COUNCIL ON JUNE 20, 2016 AND IN ACCORDANCE WITH THE BUDGET APPROVED BY CITY COUNCIL FOR FISCAL YEAR 24-25.

Christine Jolly, Human Resources Director, stated that the Community Development Department is requesting approval of a new job description for Administrative Clerk-Planning. Job duties include responding to public inquiries, providing forms and documents to new applicants and accepting completed permits and applications for processing, performing administrative reviews for minor development, interpreting and explaining maps, plats, codes and ordinances for the public. Staff recommended approval of the job description and placement in Pay Grade 107 of the salary table.

Councilman Williams moved to approve a new job description for Administrative Clerk-Planning in the Community Development Department to be effective July 1, 2024, and assign it to Pay Grade 107 of the salary table approved by City Council on June 20, 2016 and in accordance with the budget approved by City Council for Fiscal Year 24-25, second by Councilman Clark. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 17 being:

CONSIDER, AND IF DEEMED APPROPRIATE, ACCEPT NOMINATIONS AND ELECT A VICE-MAYOR.

Councilwoman Hunt moved to approve appoint Louie Williams as Vice-Mayor, second by Councilwoman Griffith. Motion carried by majority vote.

Ayes: Griffith, Blair, Hunt, Clark, Hamm
Nays: None
Abstention: Williams
Absent: Webb

Mayor Hamm expressed his appreciation to Melissa Hunt for her recent service as Vice-Mayor.

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:32 P.M.

Agenda Item Number 18 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JUNE 3, 2024.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$1,058,908.27.

Trustee Hunt moved to approve Consent Docket Items No. A through B, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 19 being:

CONSIDER, AND IF DEEMED APPROPRIATE, ACCEPT NOMINATIONS AND ELECT A VICE-CHAIR OF THE TRUST.

Trustee Williams moved to appoint Kathy Griffith as Vice-Chair of the Trust, second by Trustee Clark. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 20 being:

CONSIDER, AND IF DEEMED APPROPRIATE, ACCEPT NOMINATIONS AND ELECT A SECRETARY OF THE TRUST.

Trustee Hunt moved to appoint Rob Clark as Secretary of the Trust, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 21 being:

CONSIDER THE DESIGNATION AND/OR APPOINTMENT OF VANESSA KEMP, THE CITY CLERK OF THE CITY, TO SERVE AS AN ASSISTANT SECRETARY (NON-VOTING) OF THE AUTHORITY, FOR THE PURPOSE OF EXECUTING ANY AND ALL DOCUMENTS PERTAINING TO AUTHORITY BUSINESS, UPON APPROVAL BY THE AUTHORITY.

Trustee Blair moved to appoint Vanessa Kemp, the City Clerk of the City, to serve as an Assistant Secretary (non-voting) of the Authority, for the purpose of executing any and all documents pertaining to Authority business, upon approval by the Authority as Vice-Chair of the Trust, second by Trustee Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:35 P.M.

Agenda Item Number 22 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JUNE 3, 2024.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$113,510.68.

Trustee Williams moved to approve Consent Docket Items A through B, second by Trustee Clark. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 23 being:

CONSIDER, AND IF DEEMED APPROPRIATE, ACCEPT NOMINATIONS AND ELECT A VICE-CHAIR OF THE MOORE RISK MANAGEMENT BOARD.

Trustee Williams moved to appoint Adam Webb as Vice-Chair of the Moore Risk Management Board, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 24 being:

CONSIDER, AND IF DEEMED APPROPRIATE, ACCEPT NOMINATIONS AND ELECT A SECRETARY OF THE MOORE RISK MANAGEMENT BOARD.

Trustee Williams moved to appoint Melissa Hunt as Secretary of the Moore Risk Management Board, second by Trustee Blair. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED AT 7:37 P.M. WITH CHAIRWOMAN HUNT PRESIDING:

Agenda Item Number 25 being:

ROLL CALL

PRESENT: Griffith, Blair, Hamm, Williams, Clark, Hunt
ABSENT: Webb

Agenda Item Number 26 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD MAY 20, 2024.

Trustee Williams moved to approve Consent Docket Item A, second by Trustee Clark. Motion carried unanimously.

Ayes: Griffith, Blair, Hamm, Williams, Clark, Hunt
Nays: None
Absent: Webb

Agenda Item Number 27 being:

CONSIDER ADOPTION OF RESOLUTION NO. 27(24) AUTHORIZING EMPLOYMENT OF FINANCIAL ADVISOR, AUTHORITY COUNSEL AND BOND COUNSEL TO ASSIST IN PREPARATION OF FINANCING DOCUMENTS PERTAINING TO VARIOUS MUNICIPAL CAPITAL IMPROVEMENTS; AUTHORIZING FINANCIAL ADVISOR TO OBTAIN BIDS FROM INTERESTED FINANCIAL INSTITUTIONS FOR SAID FINANCING; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Brooks Mitchell, City Manager, advised that Resolution No. 27(24) would authorize the employment of a financial advisor and authority and bond counsel to acquire property in and adjacent to Cleveland Heights, an additional fire engine, expansion of Station One, a study of a public safety facility, and improvements to City Hall.

Trustee Clark moved to adopt Resolution No. 27(24) authorizing employment of Financial Advisor, Authority Counsel and Bond Counsel to assist in preparation of financing documents pertaining to various municipal capital improvements; authorizing Financial Advisor to obtain bids from interested financial institutions for said financing; and containing other provisions related thereto, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Hamm, Clark, Williams, Hunt
Nays: None
Absent: Webb

Agenda Item Number 28 being:

CONSIDER, AND IF DEEMED APPROPRIATE, ACCEPT NOMINATIONS AND ELECT A CHAIR OF THE MOORE ECONOMIC DEVELOPMENT AUTHORITY.

Trustee Williams moved to appoint Kathy Griffith as Chair of the Moore Economic Development Authority, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Hamm, Clark, Williams, Hunt
Nays: None
Absent: Webb

Agenda Item Number 29 being:

CONSIDER, AND IF DEEMED APPROPRIATE, ACCEPT NOMINATIONS AND ELECT A VICE-CHAIR OF THE MOORE ECONOMIC DEVELOPMENT AUTHORITY

Trustee Clark moved to appoint Louie Williams as Vice-Chair of the Moore Economic Development Authority, second by Trustee Hamm. Motion carried unanimously.

Ayes: Griffith, Blair, Hamm, Clark, Williams, Hunt
Nays: None
Absent: Webb

Agenda Item Number 30 being:

CONSIDER AND IF DEEMED APPROPRIATE ACCEPT NOMINATIONS AND ELECT A SECRETARY OF THE AUTHORITY.

Trustee Williams moved to appoint Rob Clark as Secretary of the Moore Economic Development Authority, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Hamm, Clark, Williams, Hunt
Nays: None
Absent: Webb

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 7:40 P.M. WITH MAYOR MARK HAMM PRESIDING:

Agenda Item Number 31 being:

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Tom Poyser, 4217 Farm Road, suggested that the City see if the Veterans Administration can purchase a van for the veterans living in Moore to utilize for appointments, hospitalization, and emergency needs. He came from a City twice the size of Moore. He stated that they obtained a full-sized VA van that was parked at the senior citizens facility and didn't require reservations.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilwoman Hunt stated that it was nice to be able to drive down Eastern Avenue with the recent opening of the roadway following construction.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, encouraged everyone to get out and vote in the June 18, 2024 election.

Agenda Item Number 32 being:

EXECUTIVE SESSION:

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, TAKE POSSIBLE ACTION REGARDING PENDING CLAIM BY ALLAHGEHOVAH JONES AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE, AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

B) CONVENE INTO EXECUTIVE SESSION

Councilman Williams moved to convene into executive session, second by Councilman Clark. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm

Nays: None

Absent: Webb

The City Council convened into executive session at 7:43 p.m.

C) RECONVENE FROM EXECUTIVE SESSION

PRESENT: Griffith, Blair, Hunt, Williams, Clark, Hamm

ABSENT: Webb

The City Council reconvened from executive session at 7:48 p.m.

D) ACTION

- A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, TAKE POSSIBLE ACTION REGARDING PENDING CLAIM BY ALLAHGEHOVAH JONES AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE, AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

Councilwoman Hunt moved to authorize legal counsel and staff to take action as directed in Executive Session regarding pending claim by Allahgehovah Jones against the City of Moore, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

Agenda Item Number 33 being:

ADJOURNMENT

Councilman Blair moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Hunt, Williams, Clark, Hamm
Nays: None
Absent: Webb

The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 7:49 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

KATHY GRIFFITH, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2024.

ATTEST:

VANESSA KEMP, City Clerk