

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
SEPTEMBER 5, 2023 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on September 5, 2023 at 6:30 p.m. with Vice-Mayor Mark Hamm presiding.

*Adam Webb*  
*Councilman, Ward I*

*Kathy Griffith*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: Griffith, Blair, Hunt, Williams, Hamm  
ABSENT: Webb, Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Brian Miller; Assistant City Attorney, Rebecca Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Information Technology Director, David Thompson; Lead Building Inspector, Mark Earls; Parks and Recreation Director, Sue Wood; Police Chief Todd Gibson; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD AUGUST 21, 2023.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD JULY 11, 2023.
- C) ACCEPT THE MOORE URBAN RENEWAL AUTHORITY ANNUAL REPORT WITH FINANCIAL STATEMENT.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$223,353.82 AND APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$4,598,023.17.

**Councilwoman Hunt moved to approve the Consent Docket in its entirety, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**Agenda Item Number 3 being:**

CONSIDER THE FINAL PLAT OF SILVER LEAF COURTS, LOCATED IN THE NW/4 OF SECTION 13, T10N, R3W, BEING SOUTH OF NE 12TH STREET AND EAST OF EASTERN AVENUE. APPLICATION BY NOBEL REH, LLC/JAKE SHOEFLER. (PLANNING COMMISSION RECOMMENDED APPROVAL 7-0). WARD 1.

Elizabeth Weitman, Community Development Director, advised that the subject site is located south of NE 12<sup>th</sup> Street and west of Silver Leaf Drive. Ms. Weitman advised that the applicant proposed a single-family residential development on approximately .77 acres with five dwelling units. She stated that public water and sewer were available to the site. Because the site is under one acre in size stormwater detention would not be required and no identified FEMA floodplain is located on the property. Ms. Weitman noted that there is offsite drainage coming from the Silverleaf Shopping Center to the west. She advised that drainage plans were submitted and approved which divides the water into two flumes before taking it to outlet on N. Silver Leaf Drive. Access to the property will be provided by N. Silverleaf Drive.

Ms. Weitman stated that the property was rezoned to R-1 Single-Family Residential as a Planned Unit Development on August 2, 2021. The PUD included the following amenities:

- 70% masonry on exterior facade
- Two-car garages for each house
- Personalized landscaping plan to include one to two trees and four to seven shrubs per lot.

Ms. Weitman advised that the Envision Moore 2040 Plan designated the area as Community Commercial. The application was reviewed and found to be in conformance with the Plan. She advised that the Final Plat was found to be in general conformance with the Preliminary Plat and the approved PUD; therefore, staff recommended approval of the item.

**Councilman Williams moved to approve the Final Plat of Silver Leaf Courts, located in the NW/4 of Section 13, T10N, R3W, being south of NE 12th Street and east of Eastern Avenue, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**Agenda Item Number 4 being:**

CONSIDER APPROVAL OF THE 2023 CITY OF MOORE STANDARDS AND SPECIFICATIONS TO BE USED FOR INFRASTRUCTURE DEVELOPMENT WITHIN THE CITY.

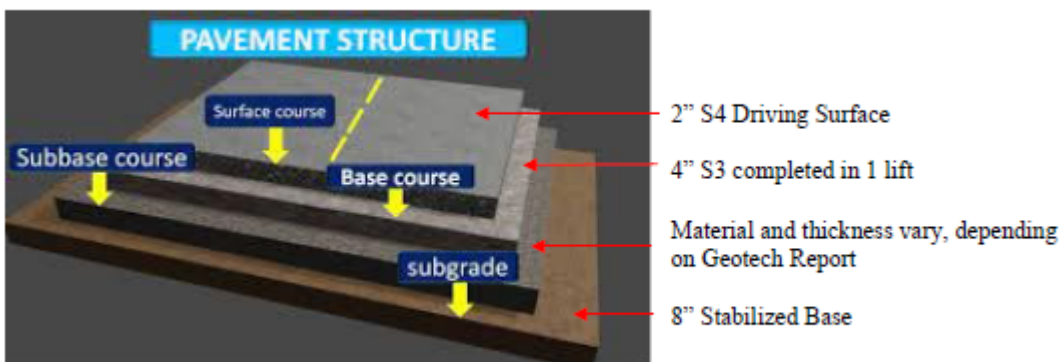
Elizabeth Weitman, Community Development Director, stated that in 2020 the City contracted with ADG and other engineering and technical firms to assist in the development of standards and specifications to be used for infrastructure development. Ms. Weitman advised that the City currently does not have standards and specifications for public improvements which creates problems for developers and contractors.

She advised that the City's current construction details were adopted in 2008 and have not been updated since that time. The proposed standards and specifications were modeled after the City of Oklahoma City and most of it reflects what the City currently requires. Ms. Weitman noted that each page had been reviewed with the appropriate department.

Ms. Weitman referenced a memo that was sent to the City Council with the changes that included items such as the addition of a tracer wire to assist with water line location and the use of mega lugs at all fittings for water connections to reduce the chance of separation. She noted some more substantial changes regarding roadway construction which may cause developer concern:

- GO Technical Reports required on all paving projects. This would include an investment of several thousand dollars for a GO Technical Engineer to take a soil sample and design a roadway section specifically for the soil conditions. This becomes important with unique soil conditions potentially causing failure of the roadway.
- Recycled asphalt not allowed on driving surfaces with asphalt paving. Ms. Weitman advised that ODOT allows up to 25% recycled asphalt in the asphalt mixture. However, the geotechnical engineer felt recycled asphalt plays a large part in the transverse cracking occurring on some roadways because it doesn't bind well enough. Therefore, it is recommended that no recycled asphalt be allowed on driving surfaces with asphalt paving. Recycled asphalt would only be allowed as a base material under concrete streets. Mr. Weitman noted that if the item is approved Moore would likely be the only City in the metro area that doesn't allow recycled asphalt paving; however, Norman, Oklahoma City, and Edmond have reduced their allowed percentage of recycled asphalt to 15% since they are also experiencing issues with transverse cracking.
- Increasing the thickness of roadway section by 2" at the stabilized base or subgrade. Instead of the current requirement of 6" it would be a requirement of 8". The subbase course would be a material and thickness based upon on the geotechnical report findings. There would be a 4" lift of the base course and a 2" lift of the surface course or driving surface.

Proposed Residential Asphalt Road Construction:



Proposed Residential Asphalt Road Construction

#### CONSTRUCTION STANDARD DETAILS UPDATE (LAST ADOPTED IN 2008)

Ms. Weitman addressed issues in the proposal:

- Cul-de-sac bulbs to be of concrete construction to eliminate "pushing" of asphalt into driveways.
- Include new Old Town Street Standards that include current practices for bicycle lanes and on-street parking options.
- Bring standards up to date with current ADA handicap ramp designs.

Ms. Weitman indicated that another issue which might interest developers was the discussions regarding right-of-way ("ROW") widths. Staff proposed increasing the right-of-way width between 120' to 130' from the current width of 100'. Ms. Weitman advised that in the past five to ten years the Corporation Commission has allowed around ten separate utilities to locate within the ROW. It is anticipated that

number will grow as technology changes. She added that in the future additional driving lanes and turn lanes will become necessary to accommodate increased traffic and for street amenities such as 10' multi-use trails, trees, benches, and the possibility of a public art program. Ms. Weitman noted that in order to score high enough to receive ACOG grant funding all projects must include sidewalks, trails, and streetscape amenities.

Ms. Weitman stated that she gave a short overview of the extremely large volume of information that had been given to Council. She advised that Council may decide to consider the item at this time. However, since some of the issues will affect development Council might prefer to postpone a vote until a later meeting when they have had time to meet with staff for more detailed information or to discuss specific concerns.

Councilwoman Hunt asked what factors determine whether there is a 120' or 130' right-of-way. Ms. Weitman indicated that staff's ideal would be 130'; however, the decision was up to the City Council on what width between 120' and 130' was determined to be adequate. Councilman Williams confirmed that the recommendations for ROW were for arterial roadways. Vice-Mayor Hamm expressed his appreciation for staff's forward thinking on the issues.

**Councilman Williams moved to table Agenda Item No. 4 to a future meeting, second by Councilman Blair. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

Councilman Williams thanked Elizabeth Weitman and Jerry Ihler, along with any other staff members, for the time and effort put into the project.

**Agenda Item Number 5 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 2024 FORD F-550 CREW CAB 4WD FOR THE FIRE DEPARTMENT FROM BILL KNIGHT FORD IN THE AMOUNT OF \$72,771 USING STATE CONTRACT NO. SW035.

Fire Chief Herbster stated that the agenda item was for authorization to purchase a chassis for a Ford F-550 for use at Fire Station No. 2. He advised that once the chassis is on order staff will bid out the box. Chief Herbster was asked what the vehicle would be used for. He stated that it will be a rescue squad outfitted with all of the pertinent equipment except for hoses, water, and ladders. The vehicle will help reduce the wear and tear on other fire apparatus.

**Councilwoman Hunt moved to authorize the budgeted purchase of a 2024 Ford F-550 Crew Cab 4WD for the Fire Department from Bill Knight Ford in the amount of \$72,771 using State Contract No. SW035, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**Agenda Item Number 6 being:**

CONSIDER APPROVAL OF THE PRELIMINARY DESIGN REPORT FOR THE PHILLIPS 66 PARK TO BE LOCATED AT SE 12<sup>TH</sup> AND WHISPERING OAKS ROAD.

Sue Wood, Parks and Recreation Director, advised that the proposed park would be a natural resource park due to restrictions placed on the land. Ms. Wood stated that the park will have different varieties of grasses, trees, flowers, sidewalk for a walking trail, lighting, and a relatively small parking area.

**Councilwoman Griffith moved to approve the Preliminary Design Report for the Phillips 66 Park to be located at SE 12th and Whispering Oaks Road, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**Agenda Item Number 7 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A TRACKED 60" REMOTE-OPERATED ROTARY MOWER FROM KINLOCH EQUIPMENT & SUPPLY IN THE AMOUNT OF \$64,550.00 USING STATE CONTRACT NO. SW0500.

Tony Mensah, Public Works Director, stated that the proposed remote-controlled mower will allow employees to safely mow steep slopes up to 50 degrees. Councilman Williams asked where the mower would be utilized. Mr. Mensah indicated that it would primarily be used in maintaining the drainage ditches.

**Councilman Williams moved to authorize the budgeted purchase of a Tracked 60" Remote-Operated Rotary Mower from Kinloch Equipment & Supply in the amount of \$64,550.00 using State Contract No. SW0500, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**Agenda Item Number 8 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A BRINE PRODUCTION SYSTEM WITH APPURTENANT INSTALLATION KITS, CONTROL PANEL, AND ACCESSORIES FROM DULTMEIER SALES IN THE AMOUNT OF \$81,450.00 USING STATE CONTRACT NO. SW0455.

Tony Mensah, Public Works Director, indicated that Agenda Items No. 8 and 9 are companion items relating to the pretreatment of streets before snow and ice conditions. Mr. Mensah indicated that the brine prevents ice from sticking to the streets and allows for better and more efficient removal of the snow and ice after a storm.

**Councilman Blair moved to authorize the budgeted purchase of a Brine Production System with appurtenant installation kits, control panel, and accessories from Dultmeier Sales in the amount of \$81,450.00 using State Contract No. SW0455, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**Agenda Item Number 9 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 1,800-GALLON BRINE APPLICATION SYSTEM (SPRAYER) AND A 2 IN PLUMB KIT FOR DEICE TANK W/EDUCTOR FROM DULTMEIER SALES IN THE AMOUNT OF \$24,100.00 USING STATE CONTRACT NO. SW0455.

**Councilman Williams moved to authorize the budgeted purchase of a 1,800-gallon Brine Application System (Sprayer) and a 2 IN Plumb Kit for Deice Tank W/Eductor from Dultmeier Sales in the amount of \$24,100.00 using State Contract No. SW0455, second by Councilman Blair. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**Agenda Item Number 10 being:**

APPROVE THE PURCHASE OF ONE (1) TRUNARC PORTABLE DRUG SCANNING SYSTEM AND RELATED ACCESSORIES FROM THERMO SCIENTIFIC PORTABLE ANALYTICAL INSTRUMENTS INC. IN THE AMOUNT OF \$29,751.86 USING GSA CONTRACT NO. GS-07F-6099R.

Police Chief Gibson stated that the proposed purchase of a portable drug scanning system was a safety item for the police officers in identifying narcotics. Chief Gibson indicated that when identifying drugs such as fentanyl, methamphetamine, or heroine a sample must be taken and placed into a testing kit creating contamination or absorption issues. This new technology device allows analysis of the substance to get a presumptive from the package and does not require the officers to touch it.

**Councilman Williams moved to authorize the purchase of one (1) Trunarc Portable Drug Scanning System and related accessories from Thermo Scientific Portable Analytical Instruments Inc. in the amount of \$29,751.86 using GSA Contract No. GS-07F-6099R, second by Councilman Blair. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**Agenda Item Number 11 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF THREE (3) MAVIC 3 THERMAL DRONES AND TWO (2) MATRICE 30T DRONES WITH LIVE STREAMING AND FLIGHT TRACKER SOFTWARE FROM GENERAL PACIFIC, INC. D/B/A GENPAC DRONES IN THE AMOUNT OF \$65,798 AS THE LOWEST MOST RESPONSIVE QUOTE.

Police Chief Gibson stated that drones are revolutionizing law enforcement by assisting in locating wanted individuals for criminal violations, finding children, and missing persons, to name a few. Chief Gibson indicated that the purchase would enhance drone capabilities with longer flight time and the ability to fly in inclement weather. The drones would provide air support during critical incidents or tactical operations without the need to utilize Oklahoma City's helicopter.

Councilman Williams confirmed that the drones have night time capabilities. Vice-Mayor Hamm asked who would operate the drones. Chief Gibson stated that the officers who pilot the drones are FAA certified as

107 operators requiring a class and a test. The drones can be flown for law enforcement purposes only and the operators have authorization and certification to fly within the City limits of Moore with restricted areas being Tinker AFB and Max Westheimer Airport.

**Councilwoman Hunt moved to authorize the budgeted purchase of three (3) Mavic 3 Thermal drones and two (2) Matrice 30T drones with live streaming and flight tracker software from General Pacific, Inc. d/b/a GenPac Drones in the amount of \$65,798 as the lowest most responsive quote, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**Addendum Item Number 11.1 being:**

CONSIDER AN APPEAL OF AN ADMINISTRATIVE ORDER CONDEMNING PROPERTY LOCATED AT 2873 WOODLAWN DRIVE. APPLICATION BY ROBERT GROSHON, JR., ATTORNEY FOR HOMEOWNERS OLIE AND DILWYN DUREE.

Elizabeth Weitman, Community Development Director, stated that the agenda item is an appeal to an administrative order condemning property located at 2873 Woodlawn Drive. This is following several months of negotiation between staff, the homeowners, and their representative regarding the condition of the subject property. Ms. Weitman advised that on May 10, 2023 staff received a complaint that initiated an investigation on the property which resulted in the inspectors concerns being reported to the Building Official and Lead Building Inspector. At the first administrative hearing held May 30, 2023 a structural engineer's report was ordered to determine the extent of the damages. The structural engineer's report was presented at the second administrative hearing held June 15, 2023 and was found to be insufficient. At that time it was noted that a third-party structural engineer would be hired by the City to look at the property and determine the extent of the damage. On August 4, 2023 an experienced structural engineer was secured that works around Moore and the Oklahoma City area. The engineer visited the property on August 7, 2023, August 8, 2023 and August 14, 2023 and performed inspections around and underneath the property to look at the structural members and the crawl space along with some limited interior inspections. Ms. Weitman stated that the City Council was provided with the structural engineer's report which notes significant structural damage. The report was emailed to the homeowner's attorney on August 23, 2023. On August 29, 2023 the last administrative hearing was held. Based on the extent of the damages found in the report City staff had no recourse but to condemn the property since it was found to be uninhabitable. Although the homeowners are currently living in the home, staff cannot say it is safe for human occupancy and the homeowners were advised to move out.

Ms. Weitman stated that over the past 20 years this is the most concerning house that she has seen. City staff has a duty to ensure safe buildings and those living there are relatively safe from imminent failure. These decisions are difficult; however, the issues with the property are not cosmetic but are structural deficiencies. She highlighted some of those deficiencies:

- Roof is deteriorated and support beams connecting the roof to the concrete on the porch are loose and move.
- Missing stem wall is fully missing in places which is what the framing sits on. Without a stem wall there is no support.
- Substantial terminate damage throughout the home. One area is on the sill plate which attaches the wall structure and stem wall. Without anchoring it is vulnerable to updraft winds picking up and moving the house.
- South wall bowing out significantly and contains termite damage.

- Vertical crack where the house is separating. Unknown if it is caused by a foundation issue or the structural members failing and allowing the house to be pulled apart.
- Loose columns on back patio structure.
- Foundation and piers missing or unlevelled. This supports the floor joists.

Ms. Weitman advised that after the City declared the house uninhabitable and condemned the property the property owner exercised their right to appeal the decision. The appeal is what is being considered by Council at this time.

Ms. Weitman noted that a news story ran on Channel 4 which generated interest in the issue. As a result one or more contractors have expressed an interest in donating their time and services to assist with the repair of the home. City staff believes the first step would be to complete a full assessment of the condition of the house and obtain a detailed scope of work by a qualified contractor. Parts of the house were limited for inspection by what could be seen. It is possible that some of the structural elements might need to be exposed to determine the exact scope of the needed repairs. Ms. Weitman stated that she had emailed the property owner's representative and spoke with an interested contractor with Triton Foundation Repair who agreed to meet with City staff on September 12, 2023 at 9:30 a.m. to discuss the scope of work findings and agree on a timeline for repairs. Ms. Weitman noted that repairs should include any structural issues discovered during the onsite assessment. Staff believes it is important to complete the repairs by winter since straight line winds and wet snows can put additional stress on the home creating additional deterioration.

Councilwoman Griffith asked how it is the City's responsibility to protect private citizens from the failure of their own home. Ms. Weitman stated it is one of the functions of City government which is why there is an Inspections Division. Building permits are required for every structure built and inspections are made to ensure the structure meets building code. This is done for the safety of the residents who might not be well versed in construction and may not recognize what is unsafe. Councilwoman Griffith asked if the homeowners have insurance and what would their insurance pay out if the City demolishes the property. Ms. Weitman stated that the property owners are in attendance and available to address any questions.

Robert Groshon, Jr., attorney for homeowners Olie and Dilwyn Duree, addressed the City Council. Mr. Groshon stated that Shane and Donna Simpson with DS Restoration, who were also in attendance, volunteered to do construction work. Also, in attendance was Skip Landis who is the structural engineer hired by the family. Jeff Wedig with Triton Foundation Repair was also at the meeting and was willing to donate time and materials to make the home livable. He noted that it would not be a complete remodel that would bring everything up to Code. He stated that there were a lot of repairs that need to be made. Mr. Groshon stated the family that has a limited amount of money, are of an advanced age with medical problems, and have no place else to go. They want to repair the structure. He understood that the period since the last meeting would give him an opportunity to put together a team and determine how to fix the issues.

Vice-Mayor Hamm stated that no one wanted to condemn the property but to get the home where it would be a safe place to live. He stated his understanding that the City inspected the property because of a complaint received. After finding the problems the City has a responsibility. Mr. Gershon was asked if he believed a scope of work could be established by September 12, 2023 and the work completed by winter.

Richard "Skip" Landes with Landes Engineering stated that the subdivision was constructed in 1929 and houses will deteriorate; however, he believes the structural portion of the home is still repairable.

Councilman Blair asked if a timeline can be determined for repairs by the meeting set for September 12, 2023 with staff and construction completed by December. Mr. Groshon felt that a timeline could be established; however, he wasn't sure if they can meet the December deadline for completion. Councilman Blair confirmed with Ms. Weitman that if a timeline is set and they show progress the deadline can be



extended. He felt the item should be tabled and brought back after the meeting on September 12, 2023 when timelines have been established.

Jeff Wedig with Triton Foundation Repair asked to address the Council. Mr. Wedig felt that clarification was needed on what the City requires before a timeline could be set. Mr. Groshon stated bringing the home up to current City Code would require much more work than making the home habitable by replacing items and performing maintenance that should have been done over a long period of time. Elizabeth Weitman, Community Development Director, advised that typically homeowners in this type of situation would not be expected to bring the entire property up to current Codes. If there is a requirement for items being replaced or repaired, such as anchoring, that part of the Code would apply.

Vice-Mayor Hamm reiterated that the plan would be for the homeowners and their team of contractors to prepare a plan with a timeline for repairs and meet with City staff on September 12, 2023. The Council expressed their appreciation to those companies that volunteered their services to assist the Duree's with repairs to their home.

**Councilman Blair moved to table Agenda Item No. 11.1, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:30 P.M.**

**Agenda Item Number 12 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD AUGUST 21, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$1,427,902.73 AND APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$1,076,914.59.

**Trustee Williams to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**Agenda Item Number 13 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A HYUNDAI MODEL 50L-9 11,000 LB CAPACITY LP PNEUMATIC TIRE FORKLIFT FOR THE UTILITIES DEPARTMENT FROM G.W. VAN KEPPEL COMPANY IN THE AMOUNT OF \$58,382.80, PLUS FREIGHT CHARGES OF \$6,247.75, FOR A TOTAL OF \$64,247.75 USING SOURCEWELL CONTRACT NO. 091520-HCE.

Tony Mensah, Public Works Director, stated the utilities department does not currently have a forklift. The proposed purchase would allow them to move heavy parts and equipment and load and unload trucks.

**Trustee Blair to authorize the budgeted purchase of a Hyundai Model 50L-9 11,000 LB capacity LP Pneumatic Tire Forklift for the Utilities Department from G.W. Van Keppel Company in the amount of \$58,382.80, plus freight charges of \$6,247.75, for a total of \$64,247.75 using Sourcwell Contract No. 091520-HCE, second by Trustee Griffith. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:32 P.M.**

**Agenda Item Number 14 being:**

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD AUGUST 21, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$385,628.49.

**Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH VICE-MAYOR MARK HAMM PRESIDING AT 7:33 P.M.**

**Agenda Item Number 15 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

There were no items from the City Council/Trustees.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised that the City is scheduling big trash pick-ups one week out.

**Agenda Item Number 16 being:**

EXECUTIVE SESSION:

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING COURT CASE NO. CJ-2022-749 FILED IN CLEVELAND COUNTY COURT BY BAER AND TIMBERLAKE ON BEHALF OF WILMINGTON SAVINGS FUND SOCIETY AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

B) CONVENE INTO EXECUTIVE SESSION

**Councilman Williams moved to convene into executive session, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Blair, Hunt, Williams, Hamm  
Nays: None  
Absent: Webb, Lewis

**The City Council convened into executive session at 7:35 p.m.**

C) RECONVENE FROM EXECUTIVE SESSION

PRESENT: Griffith, Hunt, Williams, Hamm  
ABSENT: Blair, Webb, Lewis

**The City Council reconvened from executive session at 7:50 p.m.**

D) ACTION

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING COURT CASE NO. CJ-2022-749 FILED IN CLEVELAND COUNTY COURT BY BAER AND TIMBERLAKE ON BEHALF OF WILMINGTON SAVINGS FUND SOCIETY AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

**Councilwoman Hunt moved to authorize staff to proceed as directed in executive session regarding pending Court Case No. CJ-2022-749 filed in Cleveland County Court by Baer and Timberlake on behalf of Wilmington Savings Fund Society against the City of Moore, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Hamm  
Nays: None  
Absent: Blair, Webb, Lewis

**Agenda Item Number 17 being:**

ADJOURNMENT

**Councilman Williams moved to adjourn the City Council meeting, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Hunt, Williams, Hamm  
Nays: None  
Absent: Blair, Webb, Lewis

**The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 7:52 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
VANESSA KEMP, MPWA Assistant Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk