

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
AUGUST 7, 2023 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on August 7, 2023 at 6:30 p.m. with Vice-Mayor Mark Hamm presiding.

*Adam Lewis*  
*Councilman, Ward I*

*Vacant Position*  
*Councilperson, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: Blair, Hunt, Williams, Webb, Hamm  
ABSENT: Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Information Technology Director, David Thompson; Parks and Recreation Director, Sue Wood; Deputy Police Chief Todd Gibson; Police Sergeant David Dickinson; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JULY 17, 2023.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD MAY 9, 2023.
- C) ACCEPT TWO VARIABLE-WIDTH UTILITY EASEMENTS FROM MOORE TO COME, LLC FOR WATER AND SEWER IMPROVEMENTS TO SERVE 825 NW 24<sup>TH</sup> STREET.
- D) ACCEPT A 10' SANITARY SEWER EASEMENT FROM VAQUERO MOORE PARTNERS, LP FOR AN EXISTING SEWER LINE AT 1100 N. MOORE AVENUE.
- E) APPROVE MOVING EXPENSES IN THE AMOUNT OF \$7,180.44 FOR RELOCATION OF THE TILLISON CABINET COMPANY, INC., A DISPLACED BUSINESS CURRENTLY LOCATED AT 137 SE 4<sup>TH</sup> STREET, FOR CONSTRUCTION AND MAINTENANCE OF THE SE 4<sup>TH</sup> ST. RAILROAD UNDERPASS PROJECT.
- F) ACCEPT THE TURNER AVENUE WIDENING AND RECONSTRUCTION PROJECT AS CONSTRUCTED BY SAC SERVICES, INC. IN THE FINAL AMOUNT OF \$1,065,428.63, AND IMPLEMENT THE TWO-YEAR MAINTENANCE BOND EFFECTIVE JULY 1, 2023.

- G) APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH GARVER, LLC FOR ON-DEMAND ENGINEERING DESIGN SERVICES.
- H) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$2,410,299.37 AND APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$3,063,672.50.

**Councilman Williams moved to approve the Consent Docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 3 being:**

CONSIDER ADOPTION OF A RESOLUTION NO. 58(23) AUTHORIZING THE CALLING AND HOLDING OF AN ELECTION IN THE CITY OF MOORE, OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF FORTY-NINE MILLION THREE HUNDRED NINETY THOUSAND DOLLARS (\$49,390,000) TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING, RECONSTRUCTING, IMPROVING OR REPAIRING STREETS OR BRIDGES IN SAID CITY; WITH ALL OF SAID IMPROVEMENTS TO BE OWNED EXCLUSIVELY BY SAID CITY; AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS.

Brooks Mitchell, City Manager, stated that Agenda Items No. 3 through 5 are companion items. Mr. Mitchell advised that Resolution No. 58(23) authorizes an election to be held regarding the issuance of G.O. Bonds for arterial street projects in an amount not to exceed \$49,390,000. He commented that the projects were discussed in detail at the July 3, 2023 City Council Meeting and at a public meeting held July 18, 2023 at The Station.

Councilman Williams asked when the election would be held. Mr. Mitchell advised that the election date would be November 14, 2023.

**Councilman Webb moved to adopt Resolution No. 58(23) authorizing the calling and holding of an election in the City of Moore, Oklahoma, for the purpose of submitting to the registered qualified electors of said City the question of the issuance of General Obligation Bonds of said City in an amount not to exceed the sum of Forty-Nine Million Three Hundred Ninety Thousand Dollars (\$49,390,000) to provide funds for the purpose of constructing, reconstructing, improving or repairing streets or bridges in said City; with all of said improvements to be owned exclusively by said City; and levying and collecting an annual tax, in addition to all other taxes, upon all the taxable property in said City for the payment of the interest and principal on said Bonds, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 4 being:**

CONSIDER AUTHORIZING THE EXECUTION OF SPECIAL ELECTION PROCLAMATION AND NOTICE PERTAINING TO THE PROPOSED GENERAL OBLIGATION BOND ISSUE.

**Councilman Blair moved to authorize the execution of a Special Election Proclamation and Notice pertaining to the proposed General Obligation Bond issue, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 5 being:**

CONSIDER ADOPTION OF EMPLOYMENT AGREEMENTS WITH CHRIS GANDER OF BOK FINANCIAL SECURITIES, INC., AS FINANCIAL ADVISOR, AND TERRY L. HAWKINS OF PHILLIPS MURRAH P.C., AS BOND COUNSEL, IN REGARD TO THE PROPOSED GENERAL OBLIGATION BOND ISSUE.

**Councilman Williams moved to approve employment agreements with Chris Gander of BOK Financial Securities, Inc., as Financial Advisor, and Terry L. Hawkins of Phillips Murrah P.C., as Bond Counsel, in regard to the proposed General Obligation Bond issue, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 6 being:**

CONSIDER THE FINAL PLAT OF FLICKER RIDGE ADDITION, LOCATED IN THE SE/4 OF SECTION 11, T10N, R3W, BEING NORTH OF NE 12TH STREET AND WEST OF FLICKER RIDGE ROAD. APPLICATION BY MONGOLD PROPERTIES, LLC. (PLANNING COMMISSION RECOMMENDED APPROVAL 9-0). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject site, located north of NE 12<sup>th</sup> Street and west of Flicker Ridge Road, was zoned R-1 as a Planned Unit Development. Ms. Weitman advised that the applicant proposed a single-family neighborhood consisting of 13 lots on 2.6 acres. The final plat included the previously approved reduced minimum lot size of 5,000 sf versus the 6,000 sf required by Code. The plat also included a 20' front building line versus a 25' front building line required by Code in the cul-de-sac only. She stated that water and sewer were available to serve the site. On-site stormwater detention is required and no FEMA floodplains/floodways are located on the property. Ms. Weitman indicated that two of the 13 lots will have direct access to Flicker Ridge Road with the remaining lots accessed through a new cul-de-sac street. She stated that the Envision Moore 20/40 Plan designates the area as Community Commercial. Since the application was reviewed and found to be in conformance with the intent of the plan, City Code, and the approved PUD; staff recommended approval of the application.

**Councilman Webb moved to approve the Final Plat of Flicker Ridge Addition, located in the SE/4 of Section 11, T10N, R3W, being north of NE 12th Street and west of Flicker Ridge Road, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 7 being:**

CONSIDER REZONING APPLICATION NO. RZ-1033, LOCATED IN THE SW/4 OF SECTION 14, T10N, R3W, BEING NORTH OF SW 4TH STREET AND WEST OF CLASSEN AVENUE, FROM R-2 TWO-FAMILY DWELLING DISTRICT TO C1/PUD OFFICE DISTRICT/PLANNED UNIT DEVELOPMENT; AND APPROVE ORDINANCE NO. 18(23). APPLICATION BY MICHAEL GRANT. (PLANNING COMMISSION RECOMMENDED APPROVAL 5-4). WARD 3.

Elizabeth Weitman, Community Development Director, stated that the subject site was located north of SW 4<sup>th</sup> Street and west of Classen Avenue in the Electric Addition. Ms. Weitman advised that the R-2 property contains an existing 1,477 sf home with an attached two-car garage on .39 acres. She stated that the applicant proposed converting the existing home into a C-1 business office, which would require the property to be rezoned to C-1 Office District as a Planned Unit Development. Public water and sewer are available to serve the site. She advised that a FEMA submittal will not be required since the property is not located in a floodplain.

Ms. Weitman advised that the proposed development would include a small parking lot accessed from S. Classen Avenue to serve the site. Because the existing driveway poses a safety and congestion risk due to its close proximity to the SW 4<sup>th</sup> Street intersection, the application included removal of the driveway and closure of the existing curb cut.

She stated that the applicant would be utilizing a Planned Unit Development to maintain the residential nature of the Electric Addition which included the following amenities:

- Maximum building height of one story with no elements of the structure exceeding 20' in height.
- Maximum building size limited to 2,000 sf.
- Maximum number of buildings limited to the existing building on the lot.
- Six additional evergreen trees provided, in addition to the existing trees located on the lot, to act as a buffer to the residential properties to the north.
- 36' greenbelt buffer between the parking lot and the north property line.
- Signage is limited to a 50 sf monument sign with no pole signs allowed.

Ms. Weitman advised that the Envision Moore 2040 Plan designated the area as Neighborhood Preservation. The land use discourages commercial encroachment into the neighborhood by establishing requirements for commercial businesses. The requirements state that commercial businesses must:

- Be located on the edges of the neighborhood.
- Contain buffering to protect the integrity of abutting residential uses.
- Buildings mimic residential structures.
- Minimal traffic, noise, and odor impacts.
- Typical 8-5 office hours.

Ms. Weitman stated that the PUD was reviewed and found to meet the intent of the plan. She stated that under the proposed PUD the site will utilize the existing residential structure with uses falling within the "Administrative and Professional Office" use unit classification. Ms. Weitman added that the PUD includes landscape buffering and signage limitations to maintain the integrity of the residential nature of the area.

She noted that two residents spoke in opposition to the rezoning application at the Planning Commission Meeting by citing the potential for commercial encroachment into the neighborhood. The Planning Commission passed the item with a vote of 5-4 with the contingency that no LED signage be allowed. Because the applicant would like to have an LED monument sign, Ms. Weitman requested that Council address the signage request if the rezoning application is approved.

Councilman Williams asked what modifications would be made to the existing house. Ms. Weitman stated her understanding that the modification would be confined to constructing a new entrance on the north side to look more like a business entrance and enclosing the garage to utilize as office space.

#### Citizens to Speak:

Lyndsay Beeson, 507 SW 3<sup>rd</sup>, spoke in opposition to the item. Ms. Beeson indicated that she was also representing her mother who lives at 505 SW 2<sup>nd</sup> and a neighbor Scott Pierce who are concerned about the increased traffic on Classen. Ms. Beeson commented that she is concerned the commercial development would negatively impact property values and cause people to move out resulting in a renter's neighborhood. She felt that the area north of 4<sup>th</sup> and Classen by On-Cue has already become a very dangerous intersection.

#### Council Discussion:

Council discussed the proposed parking lot to be located in the backyard of the house and what buffering techniques would be utilized. Ms. Weitman indicated that there would be a six-foot sight-proof fence. In addition to the mature trees on the property the applicant would plant additional trees. Also, the setback between the edge of the parking lot and the fence would be 36'. Vice-Mayor Hamm asked about property located west of the subject site. She advised that there is a residential home on the site with an estimated setback of well over 15' to 20'. He also asked if the business would utilize polycarts or a dumpster. Ms. Weitman stated that small administrative type businesses typically use polycarts.

Councilman Webb felt that placement of an LED sign on site would likely shine into someone's home. Ms. Weitman indicated that the applicant was in attendance and could address placement of the sign. Vice-Mayor Hamm suggested allowing others that had signed up to speak prior to the applicant coming forward to address any questions or concerns.

Councilman Blair asked what types of businesses are allowed in a C-1 zoning district. Ms. Weitman stated that uses are very limited; however, utilizing a PUD means that nothing else can go in that doesn't meet the reviewed design statement. She stated there would never be an expansion of the square footage or the addition of another story, and it can't be demolished and rebuilt. Any characteristic change to the building must go before the Planning Commission and the City Council for consideration. She noted that the use could change to something such as a photography office or something similar that falls under Administrative and Professional Office.

Councilman Webb commented that any landscaping planted as a barrier between Mr. Grant's property and the neighbor's must be maintained to retain the sight-proofing that it would provide. Mr. Grant stated that he would be happy to do that.

Vice-Mayor Hamm stated that the Electric Addition is one of the City's more historic neighborhoods and felt it was important to preserve and protect it.

Councilwoman Hunt asked for the size of the LED sign. Elizabeth Weitman, Community Development Director, advised that a monument sign is limited to 50 sf. The applicant indicated at the Planning Commission that some wall signage would be located on the east side.

Citizens/Applicant to Speak:

Joe Couch, 506 SW 3<sup>rd</sup>, stated that he was against the commercialization of the neighborhood. The On-Cue station lights up the neighborhood and entering the intersection from 4<sup>th</sup> and Classen has already become hazardous. If the item is approved traffic turning onto Classen could potentially encounter congestion from people turning right for the On-Cue and left for the proposed business site.

Vernice Meade, 512 SW 3<sup>rd</sup>, stated that the amount of traffic entering off of 4<sup>th</sup> and Classen due to the On-Cue is dangerous. She stated that traffic exiting On-Cute onto SW 2<sup>nd</sup> is also dangerous. Ms. Meade did not feel additional traffic should be added to the neighborhood and felt that another commercial business would overburden them.

The applicant Chase Grant, 1424 NE 1<sup>st</sup>, thanked the individuals who spoke regarding the item. He stated that the property was purchased by his grandparents in 1987 and means a lot to him and his family. Because he lived there for a year he understands the traffic concerns of the residents. His grandmother was living when On-Cue was constructed and the house directly across the street was removed to construct a detention pond which allowed the lights and noise from On-Cue to affect her. Mr. Grant stated that he fully understood the opposition to increased commercialization; however, his goal is to renovate the property to make it look clean and professional with a fence in the backyard and lighting that would be less of an impediment to his neighbors. His intention is to remain an estate planning attorney and a financial advisor and has no plans to sell the property for another commercial use. He believes there is an angle they can position the LED sign that would prevent it from shining into the residences. Mr. Grant offered to help segregate the commercial from residential by erecting erect a sign that says welcome to The Electric Addition. Mr. Grant ended his comments by offering to answer questions. Councilwoman Hunt asked how many clients he sees in a typical day. Mr. Grant stated that his clients come in for an initial appointment and to sign paperwork. Most of his time is collecting information over the telephone. Councilman Blair noted that the fencing was only along the north and west sides of the property. Mr. Grant stated that he would be happy to fence the entire parking area. Vice-Mayor Hamm asked what his hours of operation would be. He advised that his current office hours are 9:00 a.m. to 4:00 p.m. Councilman Webb asked how the LED sign would be positioned to prevent it from shining into someone's home. Mr. Grant stated that the sign could be positioned to the southeast toward the t-intersection and the post office.

Lyndsay Beeson, 507 SW 3<sup>rd</sup>, requested another opportunity to address the Council. She commented that the Planning Commission denied the request for an LED sign and now it appears there is the possibility of allowing an LED sign. Ms. Beeson felt that the desire of one person should not override what so many other people want.

Councilman Blair asked if anything could be done regarding the 4<sup>th</sup> and Classen area where people are coming out of On-Cue. Brooks Mitchell, City Manager, stated that a traffic study could be obtained with recommendations on ways to improve the area. Councilman Blair asked the applicant if he had looked at erecting a monument sign rather than an LED sign. Mr. Grant advised that he had indicated at the Planning Commission meeting that he was not married to the idea of having an LED sign. If the issue would be an impediment to getting approval of the rezoning application he would withdraw his request for an LED sign. Councilwoman Hunt confirmed that the Planning Commission approved the item contingent on their being no LED sign.

**Councilwoman Hunt moved to approve Rezoning Application No. RZ-1033, located in the SW/4 of Section 14, T10N, R3W, being north of SW 4th Street and west of Classen Avenue, from R-2 Two-Family Dwelling District to C1/PUD Office District/Planned Unit Development without the LED sign; and approve Ordinance No. 18(23), second by Councilman Williams. Motion carried by majority vote.**

Ayes: Blair, Hunt, Williams, Webb  
Nays: Hamm  
Absent: Lewis

Vice-Mayor Hamm thanked the individuals who attended the meeting to speak on the item.

**Agenda Item Number 8 being:**

CONSIDER A RELEASE OF EASEMENT AND ACCEPTANCE OF A NEW VARIABLE WIDTH WATERLINE EASEMENT FROM VAQUERO MOORE PARTNERS, LP FOR AN EXISTING 12" WATERLINE LOCATED AT 1100 N. MOORE AVENUE.

Elizabeth Weitman, Community Development Director, advised that Starbuck's is constructing a new facility at 1100 N. Moore Avenue. Ms. Weitman stated that during the site plan review staff discovered several waterline easements granted over a period of many years which did not cover the entirety of the waterline. To correct the situation Vaquero proposed releasing all of the existing waterline easements and granting one new easement that covers the entirety of the waterline.

**Councilman Williams moved to approve a Release of Easement and acceptance of a new variable width waterline easement from Vaquero Moore Partners, LP for an existing 12" waterline located at 1100 N. Moore Avenue, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 9 being:**

CONSIDER APPROVAL OF A LOT SPLIT LOCATED AT 825 NW 24<sup>TH</sup> STREET. APPLICATION BY MOORE TO COME, LLC/SEAN PATTON.

Elizabeth Weitman, Community Development Director, advised that the proposed lot split application was to split off one lot containing an existing commercial structure located at the hard corner of NW 24<sup>th</sup> and Janeway Avenue from a larger commercially zoned development. Ms. Weitman advised that water and sewer are available to serve the site. Water and sewer is also available to the remaining property when development becomes feasible for the property. She stated that the application meets all C-3 requirements and staff recommended approval of the item.

**Councilwoman Hunt moved to approve a lot split located at 825 NW 24<sup>th</sup> Street, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 10 being:**

CONSIDER AUTHORIZING STAFF TO SOLICIT BIDS FOR NEW FITNESS EQUIPMENT FOR THE STATION.

Sue Wood, Parks and Recreation Director, stated that the Parks and Recreation department is working on preparation for The Station expansion. The proposed new fitness equipment would be utilized in the new fitness space.

**Councilman Webb moved to authorize staff to solicit bids for new fitness equipment for The Station, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 11 being:**

CONSIDER APPROVAL OF A PARKING LOT EXPANSION AT LITTLE RIVER PARK SPLASH PAD TO BE CONSTRUCTED BY SILVER STAR CONSTRUCTION, UNDER THE FY 23-24 PUBLIC WORKS MAINTENANCE CONTRACT, IN THE AMOUNT OF \$172,662.00.

Sue Wood, Parks and Recreation Director, stated that the Little River Park South location has a large splash pad and playground that is visited by hundreds of people a day during the summer. The existing parking lot is not sufficient to handle the volume of cars causing overflow parking on both sides of the street. The proposed parking lot construction expansion should solve the parking shortage.

**Councilman Webb moved to approve a parking lot expansion at Little River Park Splash Pad to be constructed by Silver Star Construction, under the FY 23-24 Public Works Maintenance contract, in the amount of \$172,662.00, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Councilwoman Hunt asked if consideration was given to constructing another splash pad at Buck Thomas Park since the one at Little River Park is always so full. Ms. Wood indicated that staff had been discussing the possibility of constructing another splash pad with the City Manager.

**Agenda Item Number 12 being:**

CONSIDER ONE YEAR RENEWAL OF A CONTRACT WITH NEXTECH WITH MIRANDA FAMILY LIGHTS IN THE AMOUNT OF \$22,400.00 FOR THE DESIGN AND IMPLEMENTATION OF THE SEASONAL CHRISTMAS LIGHT SHOW AT THE STATION IN CENTRAL PARK.

Sue Wood, Parks and Recreation Director, advised that the contract covers the digital display and light show placed on the front of The Station. Ms. Wood stated that the light show would be similar to last year's with new songs and new displays.

**Councilman Webb moved to approve one year renewal of a contract with NexTech with Miranda Family Lights in the amount of \$22,400.00 for the design and implementation of the seasonal Christmas Light Show at the station in Central Park, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 13 being:**

CONSIDER AUTHORIZING USE OF THE REMAINING 2021 GO BOND RESIDENTIAL STREET IMPROVEMENT FUNDS FOR CONSTRUCTION OF LOCKHOMA LANE, AN EXTENSION OFF THE HILLCREST DRIVE WARD 2 PROJECT, AND CONSTRUCTION OF SE 38<sup>TH</sup> STREET AND TIMBER VALLEY DRIVE, AN EXTENSION OFF THE TIMBER CREEK WAY & SE 38<sup>TH</sup> STREET WARD 1 PROJECT UTILIZING SILVER STAR CONSTRUCTION UNDER THE CURRENT FY 23-24 PUBLIC WORKS MAINTENANCE CONTRACT.

Jerry Ihler, Assistant City Manager, advised that all seven of the 2021 G.O. Bond residential street projects have been completed. Mr. Ihler stated that bond counsel authorized using the remaining funds, estimated to be around \$1 million, to extend the projects. He stated that, staff recommended constructing the remaining 225 feet of Lockhoma Lane, a gravel roadway in the Lockhoma Addition that connects to the east side of the Hillcrest Drive project. The second project would involve completing the loop of the Timber Creek Way project to include SE 38<sup>th</sup> to SE 41<sup>st</sup>. Mr. Ihler indicated that if any funds remain after construction of the two proposed project extensions an item would be placed on a future agenda for discussion and consideration.

Councilman Blair commended Mr. Ihler for the completed street projects coming in below budget.

**Councilman Hunt moved to approve use of the remaining 2021 GO Bond Residential Street Improvement Funds for construction of Lockhoma Lane, an extension off the Hillcrest Drive Ward 2 Project, and construction of SE 38<sup>th</sup> Street and Timber Valley Drive, an extension off the Timber Creek Way & SE 38<sup>th</sup> Street Ward 1 Project utilizing Silver Star Construction under the current FY 23-24 Public Works Maintenance contract, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 14 being:**

CONSIDER APPROVING A RIGHT OF WAY ACQUISITION AGREEMENT IN THE AMOUNT OF \$26,400 WITH PINNACLE CONSULTING GROUP, INC. FOR THE NORTH FORK LITTLE RIVER EROSION CONTROL PROJECT LOCATED AT BRYANT AVENUE AND SE 4<sup>TH</sup> STREET.

Jerry Ihler, Assistant City Manager, advised that staff was finalizing the plans for the North Fork Little River Erosion Control Project which would include improvements to the channel located east of Bryant and north of SE 4<sup>th</sup> Street. Mr. Ihler stated that in order to complete the project the middle portion of the roadway must be shifted to the west. This would require obtaining permanent rights-of-way and temporary construction easements for four lots located on Bryant Avenue between Parkway Drive and SE 4<sup>th</sup> Street. Mr. Ihler stated that the proposed agreement with Pinnacle was to provide right-of-way acquisition services on the four lots.

**Councilman Blair moved to approve a Right of Way Acquisition Agreement in the amount of \$26,400 with Pinnacle Consulting Group, Inc. for the North Fork Little River Erosion Control Project located at Bryant Avenue and SE 4<sup>th</sup> Street, second by Councilman Webb. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 15 being:**

CONSIDER APPROVAL OF A FY 22-23 BUDGET SUPPLEMENT TO THE SPECIAL REVENUE FUND (FUND 8) TO BUDGET DONATIONS AND GRANT FUNDS, TO THE ½ CENT DEDICATED SALES TAX FUND (FUND 12) TO BUDGET ADDITIONAL SALES TAX COLLECTIONS, AND TO THE GENERAL OBLIGATION BONDS FUND (FUND 4) TO BUDGET ADDITIONAL FUNDS FOR BOND ENCUMBRANCES.

John Parker, Finance Director, advised that the proposed budget amendment would increase the FY 22-23 budget to include additional revenues collected from sales tax, grants, and other sources.

**Councilman Webb moved to approve a FY 22-23 budget supplement to the Special Revenue Fund (Fund 8) to budget donations and grant funds, to the ½ Cent Dedicated Sales Tax Fund (Fund 12) to budget additional sales tax collections, and to the General Obligation Bonds Fund (Fund 4) to budget additional funds for bond encumbrances, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:30 P.M.**

**Agenda Item Number 16 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JULY 17, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$2,061,873.71 AND APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$205,170.69.

**Trustee Williams to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:31 P.M.**

**Agenda Item Number 17 being:**

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JULY 17, 2023.
- B) APPROVE PAYMENT OF A WORKERS COMPENSATION SETTLEMENT AGREEMENT WITH GREGORY LUCAS IN THE AMOUNT OF \$2,000 AND REINSTATEMENT OF 230 HOURS OF SICK LEAVE IN EXCHANGE FOR A DISMISSAL WITH PREJUDICE IN CBR NO. 2050000899.

- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$195,268.95.

**Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH VICE-MAYOR MARK HAMM PRESIDING AT 7:32 P.M.**

**Agenda Item Number 18 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilwoman Hunt asked for an update on the Eastern Avenue construction project. Jerry Ihler, Assistant City Manager, stated that the contractor graded, stabilized, and applied the base materials on the west side of Eastern Avenue and were now working on the east side of Eastern Avenue. Once the work has been completed installing the base materials the contractor will place the concrete on the entire section. Mr. Ihler advised that the contractor reported that he was on schedule to complete the south portion of the project by the end of August 2023.

Councilman Blair stated that National Night Out held August 1, 2023 was a great event with an estimated attendance of 6,000 people. Councilman Blair thanked Sergeant David Dickinson and anyone else involved in making the event such a success.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, also congratulated everyone involved in National Night Out for the very successful event.

**Agenda Item Number 19 being:**

EXECUTIVE SESSION:

- A) DISCUSS AND CONSIDER PREVIOUSLY SUBMITTED APPLICATIONS AND, IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION TO APPOINT A SELECTED APPLICANT, IF ANY, FOR FILLING THE VACANT WARD 1 SEAT ON THE CITY COUNCIL AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(1).
- B) CONVENE INTO EXECUTIVE SESSION

**Councilman Williams moved to convene into executive session, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**The City Council convened into executive session at 7:36 p.m.**

C) RECONVENE FROM EXECUTIVE SESSION

PRESENT: Blair, Hunt, Williams, Webb, Hamm  
ABSENT: Lewis

**The City Council reconvened from executive session at 8:14 p.m.**

D) ACTION

- A) DISCUSS AND CONSIDER PREVIOUSLY SUBMITTED APPLICATIONS AND, IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION TO APPOINT A SELECTED APPLICANT, IF ANY, FOR FILLING THE VACANT WARD 1 SEAT ON THE CITY COUNCIL AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(1).

**Councilman Webb moved to appoint Kathy Griffith to fill the vacant Ward 1 City Council seat, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**Agenda Item Number 20 being:**

ADJOURNMENT

**Councilman Blair moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

**The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 8:16 p.m.**

TRANSCRIBED BY:

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RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
VANESSA KEMP, MPWA Assistant Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk