

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
JULY 3, 2023 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on July 3, 2023 at 6:30 p.m. with Vice-Mayor Mark Hamm presiding.

*Adam Blair, Williams, Lewis*  
*Councilman, Ward I*

*Danielle McKenzie*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: McKenzie, Hunt, Webb, Hamm  
ABSENT: Blair, Williams, Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Network Technician, Thomas Farrar; Parks and Recreation Director, Sue Wood; Deputy Police Chief Blake Green; Police Sergeant Rebecca Miller; Project Grants Manager, Kahley Gilbert; Public Affairs Director, Deidre Ebrey; and Public Works Director, Tony Mensah

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JUNE 19, 2023.
- B) ACCEPT A 15' PUBLIC WATERLINE EASEMENT FROM MOORE PUBLIC SCHOOLS TO SERVE THE SOUTHMOORE COLLEGE AND CAREER CENTER AT 2901 S. SANTA FE AVENUE.
- C) RENEW A CONTRACT WITH PRESORT FIRST CLASS FOR THE PRINTING, STUFFING AND MAILING OF CITY UTILITY BILLS FOR THE PERIOD AUGUST 1, 2023 THROUGH JULY 31, 2024.
- D) ACCEPT 1,773 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT FROM THE MOORE INDEPENDENT SCHOOL DISTRICT NO. 2 FOR CONSTRUCTION OF THE EASTERN AVE. PHASE 2 PROJECT LOCATED ON EASTERN AVENUE FROM SE 4<sup>TH</sup> STREET TO NE 9<sup>TH</sup> STREET.
- E) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$4,099,992.21.

**Councilwoman Hunt moved to approve the Consent Docket in its entirety, second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 3 being:**

CONSIDER RENEWAL OF A CONTRACT WITH THE CLEVELAND COUNTY SHERIFF'S OFFICE FOR OPERATION OF THE CLEVELAND COUNTY JAIL TO RECEIVE AND HOLD ADULTS WHO HAVE BEEN TAKEN INTO CUSTODY BY THE POLICE DEPARTMENT ON MUNICIPAL OFFENSES IN THE AMOUNT OF \$60.77 PER PERSON PER DAY.

Deputy Police Chief Blake Green stated that the proposed contract with the Cleveland County Sheriff's Department was for housing of municipal prisoners. Deputy Chief Green advised that the contract amount did not change from last year.

**Councilwoman McKenzie moved to renew of a contract with the Cleveland County Sheriff's Office for operation of the Cleveland County Jail to receive and hold adults who have been taken into custody by the Police Department on municipal offenses in the amount of \$60.77 per person per day, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 4 being:**

CONSIDER RENEWAL OF A CONTRACT WITH EMSSTAT TO PROVIDE AMBULANCE DISPATCHING SERVICES BY THE POLICE DEPARTMENT COMMUNICATIONS DIVISION IN THE ANNUAL AMOUNT OF \$101,748.37.

Deputy Police Chief Blake Green stated that the proposed contract with EMSSTAT was for dispatching services provided by the Moore Police Department's Communication Division in the amount of \$101,748.37. Deputy Chief Green noted that the contract amount increased over last year by \$272.94.

**Councilman Webb moved to approve renewal of a contract with EMSSTAT to provide ambulance dispatching services by the Police Department Communications Division in the annual amount of \$101,748.37, second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 5 being:**

CONSIDER ADOPTION OF RESOLUTION NO. 52(23) PROVIDING FOR LATE FEES FOR UTILITY BILLS; CREATING PAVILION AND AMPHITHEATER RENTAL RATES AT CURVE PARK; CLEANING UP THE LIST OF FINES FOR COURT AND POLICE; CREATING "FEE IN LIEU OF AS-BUILT PLANS" AS PROVIDED FOR IN SECTION 12-539 OF THE CITY CODE; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

Brian Miller, City Attorney, advised that proposed Resolution No. 52(23) would incorporate the following items into the City's Fee Schedule:

- Update to the City's Court and Police Fee Schedule.
- New CDS charges and Fee in Lieu of As-Builts approved at the last City Council Meeting.
- Pavilion and amphitheater rental rates for Curve Park
- Late fee on water bills of \$2.00 or 2% of the bill, whichever is larger.

**Councilman Webb moved to adopt Resolution No. 52(23) providing for late fees for utility bills; creating pavilion and amphitheater rental rates at Curve Park; cleaning up the list of fines for Court and Police; creating "Fee in Lieu of As-Built Plans" as provided for in Section 12-539 of the City Code; effective upon approval and remaining in effect until modified, amended or repealed; and repealing prior inconsistent fees, second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 6 being:**

CONSIDER RESOLUTION NO. 53(23) ADOPTING THE SCHEDULE OF FEES AND CHARGES; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

Brian Miller, City Attorney, stated that approval of Resolution No. 53(23) would adopt the updated Schedule of Fees and Charges.

**Councilwoman McKenzie moved to adopt Resolution No. 53(23) adopting the Schedule of Fees and Charges; effective upon approval and remaining in effect until modified, amended or repealed; and repealing prior inconsistent fees, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 7 being:**

RECEIVE A PRESENTATION FROM STAFF SUMMARIZING THE PROPOSED 2023 GO BOND ARTERIAL ROADWAY IMPROVEMENTS.

Jerry Ihler, Assistant City Manager, stated that staff would propose holding a General Obligation Bond election in November 2023 to construct seven arterial roadway projects in the estimated amount of \$42 million. Also proposed for the ballot is the implementation of a City wide arterial road repair and maintenance project in the amount of \$3.5 million and design services for six street projects in the amount of \$2.45 million resulting in an overall total cost of \$47.95 million.

### Arterial Street Improvements: Construction

Street Improvement Projects	Total Estimated Project Costs
Shields Blvd & NW 27th St. Intersection	\$ 4,625,000
Telephone Road (SW 19th St. to SW 34th St.)	\$ 10,500,000
SW 34th St. (Little River to Eastern Ave.)	\$ 7,250,000
Broadway/Eastern Roundabout & SE 24th St. Realignment Phase 1	\$ 4,000,000
S. 19th St. & Tower/Broadway Intersection to Eastern Phase 2	\$ 6,000,000
S. Broadway Ave. (Eastern Ave to Willow Pine) Phase 3	\$ 5,000,000
Santa Fe Ave & SW 19th St. Intersection	\$ 4,625,000*
Citywide Arterial Repair and Maintenance	\$ 3,500,000
<b>Total Cost of Construction Projects</b>	<b>\$ 45,500,000</b>

**Note:** Project costs include additional engineering, ROW acquisition and utility relocation.

\*City's cost share; ODOT/ACOG's share equals an additional \$1.97M.

Mr. Ihler advised that project costs include a contingency for additional engineering, right-of-way acquisition, utility relocations, or construction costs. He noted that the City's share for the SW 19<sup>th</sup> and Santa Fe intersection project is \$4.625 million with an anticipated \$1.97 million in ACOG grant funds.

### Arterial Street Improvements: Design Only

Street Improvement Projects	Total Estimated Project Costs
Shields Blvd & NW 27th St. Intersection	\$ 350,000
Main St. (Broadway Ave to Eastern Ave)	\$ 350,000
Eastern Ave. (NE 12th St. to NE 27th St.)	\$ 450,000
Eastern Ave. (Broadway Ave to SW 34th St.)	\$ 400,000
NE 27th St. (Eastern Ave. to I-35)	\$ 600,000
NW 27th St. (Shields Blvd to I-35)	\$ 300,000
<b>Total Cost of Arterial Design Projects</b>	<b>\$ 2,450,000</b>
<b>Total Cost of 2023 GO Bond Street Program</b>	<b>\$ 47,950,000</b>

He advised that design costs for six of the projects listed above is estimated to be \$2.45 million.

Mr. Ihler discussed what each project would entail:

Shields Blvd. & NW 27<sup>th</sup> Street Intersection – re-enforcing and widening of the intersection for a left turn bay for westbound traffic turning onto Shields Blvd. to accommodate anticipated truck traffic from the new Quick Trip and E-Express.

Telephone Road from SW 19<sup>th</sup> to SW 34<sup>th</sup> Street – Project would involve replacing the cracked asphalt roadway with concrete and widening it from 4-lanes to 5-lanes to allow for a center turn lane for both directions.

SW 34<sup>th</sup> Street from Little River to Eastern Avenue – extension of the 34<sup>th</sup> Street Bridge project from east of Little River to Eastern Avenue. A left turn will be added at the Eastern Avenue intersection.

Broadway/Eastern Roundabout and SE 24<sup>th</sup> Street Realignment Phase I – The entire project would be Broadway from 19<sup>th</sup> to Willow Pine and Eastern Avenue from 19<sup>th</sup> to Broadway. The 19<sup>th</sup> Street

construction would be scheduled around the railroad underpass project at 4<sup>th</sup> Street. Phase I would begin with the roundabout. The roundabout would be moved within the intersection to the north and east.

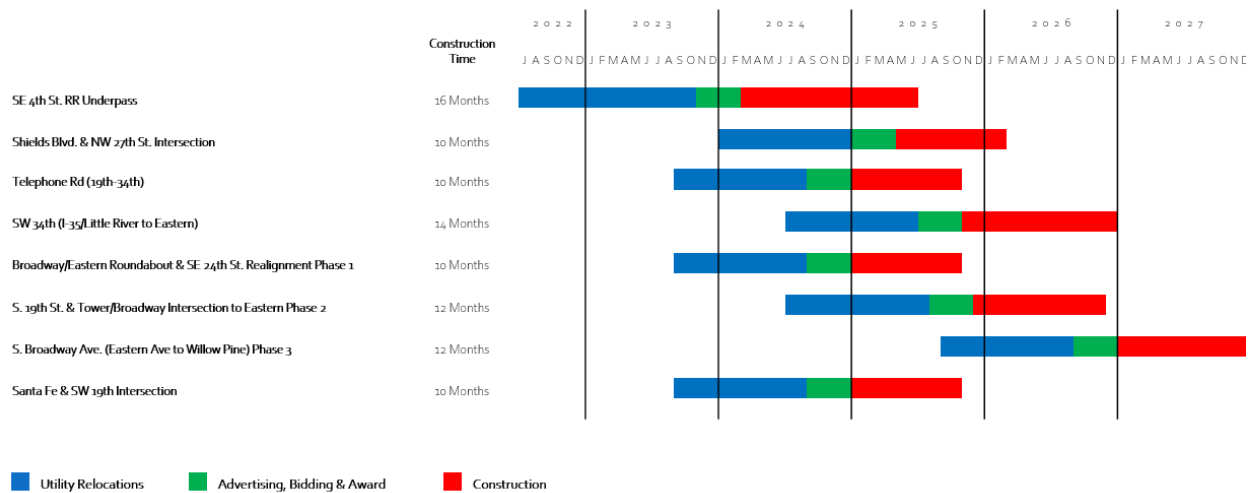
S. 19<sup>th</sup> Street and Tower Drive/Broadway Avenue Intersection to Eastern Phase 2 – Widening intersection at 19<sup>th</sup> Street to add a left turn bay for westbound traffic onto Broadway. The intersection would be aligned with Linda Lane and Linda Lane closed at 19<sup>th</sup> Street. Because of the industrial businesses located along Broadway the roadway from 19<sup>th</sup> to the roundabout will be five lanes.

S. Broadway Avenue from Eastern Avenue to Willow Pine Phase 3 – Broadway from the roundabout south to Willow Pine will be a 4-lane roadway with a 10' pedestrian trail on the southwest side of the road that will stop just before the elementary school.

Santa Fe Avenue and SW 19<sup>th</sup> Street Intersection – Because traffic backs up for southbound lanes on Santa Fe, an additional left turn lane will be added for northbound and southbound traffic. A left turn will be lengthened for westbound traffic turning south onto Santa Fe. The project would add an extra westbound lane and add a right turn lane for westbound turning north on Santa Fe. Around \$1.97 million in ACOG grant funds is anticipated for the project.

Citywide arterial repair and maintenance – Examples of concrete panel repairs on NW 5<sup>th</sup> from I-35 to Broadway and Bryant Avenue near Veterans Memorial Park. It would also allow asphalt mill and overlay for a portion of Shields Blvd. between Moore Avenue and NW 27<sup>th</sup> Street.

### STREET IMPROVEMENT SCHEDULE



Mr. Ihler presented an estimated Street Improvement Schedule. He noted that the construction on SE 19<sup>th</sup> Street improvements would not begin until the 4<sup>th</sup> Street Underpass project was complete since 19<sup>th</sup> would be used as an alternate route. Coordination on the SW 34th Street project would be necessary when constructing Phases 1 through 3 on the 19<sup>th</sup> and Broadway and 19<sup>th</sup> and Tower Drive/Broadway projects. Timing between 34<sup>th</sup> and Telephone projects should also be coordinated. He noted that engineering and utility relocations can cause delays in construction.

Councilwoman Hunt asked when the item would be presented to Council for authorization to hold an election. Brooks Mitchell, City Manager, stated that an item would be on the August 7, 2023 meeting for consideration by Council.

Councilman Webb expressed his appreciation to staff for the thought and planning that went into the proposed street projects. He asked if the project would include landscaping the middle of the roundabout. Councilman Webb asked landscaping the middle of the roundabout could be included in a line item for the project. Mr. Mitchell state that a landscaping line item could be included in the cost estimates, and added that Council would have the opportunity to review and approve the design plans before construction begins on each project.

Brooks Mitchell, City Manager, suggested holding a Town Hall Meeting later in the month to obtain public input on the proposed G.O. Bond street projects.

Councilwoman Hunt requested that a groundbreaking be held when construction begins on the 4<sup>th</sup> Street Underpass project since it has been some time since the project was approved.

Vice-Mayor Hamm thanked Mr. Ihler for his presentation.

**No action was taken on the item.**

**Agenda Item Number 8 being:**

CONSIDER RENEWAL OF A CONTRACT WITH S & S STAFFING D/B/A HIREGO FOR A STAFFING AGREEMENT FOR THE PARKS AND CEMETERY MAINTENANCE DEPARTMENT BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024.

Sue Wood, Parks and Recreation Director, advised that the proposed contract with HireGo was for temporary staffing for the Parks and Cemetery Maintenance departments.

**Councilwoman Hunt moved to approve a contract with S & S Staffing d/b/a HireGo for a Staffing Agreement for the Parks and Cemetery Maintenance Department beginning July 1, 2023 and ending June 30, 2024, second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 9 being:**

CONSIDER APPROVAL FOR THE VETERANS PARK PHASE II DESIGN AND CONSTRUCTION DOCUMENTS PROPOSAL PROVIDED BY LAUD STUDIO IN THE AMOUNT OF \$18,000.00.

Sue Wood, Parks and Recreation Director, stated that the item was for approval of construction documentation provided by Laud Studio for Phase 2 of the Veterans Park improvements which includes sidewalks and landscaping.

**Councilwoman McKenzie moved to approve the Veterans Park Phase II Design and Construction Documents Proposal provided by Laud Studio in the amount of \$18,000.00, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 10 being:**

CONSIDER AWARDING RFP NO. 2023-013 "CONSTRUCTION OF PICKLEBALL COURTS AT KIWANIS PARK" TO MERRITT TENNIS AND TRACK SYSTEMS IN THE AMOUNT OF \$148,476.32 AS THE LOWEST AND MOST RESPONSIBLE BIDDER; AND APPROVE CONTRACT FOR SAME.

Sue Wood, Parks and Recreation Director, stated that the bid award was for construction of two pickleball courts, fencing, lighting, and seating areas using CDBG funding.

Vice-Mayor Hamm asked for the location of the pickleball courts. Ms. Wood estimated the fence would begin approximately 20' to 25' north of the playground area at Kiwanis Park.

**Councilman Webb moved to award RFP No. 2023-013 "Construction of Pickleball Courts at Kiwanis Park" to Merritt Tennis and Track Systems in the amount of \$148,476.32 as the lowest and most responsible bidder; and approve contract for same, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 11 being:**

CONSIDER AUTHORIZING THE PURCHASE OF A 32" RIDE-ON CYLINDRICAL SCRUBBER FROM WAXIE SANITARY SUPPLY FOR FLEET MAINTENANCE, IN THE AMOUNT OF \$27,496.25.

Tony Mensah, Public Works Director, stated that the proposed scrubber would be used at the new Public Works Facility to clean Fleet Maintenance and the CNG Fueling Station floors due to discharge from the sanitation trucks.

**Councilman Webb moved to authorize the purchase of a 32" Ride-On Cylindrical Scrubber from WAXIE Sanitary Supply for Fleet Maintenance, in the amount of \$27,496.25, second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 12 being:**

CONSIDER THE BUDGETED PURCHASE OF A 2026 E-ONE CUSTOM FIRE ENGINE FOR \$760,000.00 FROM CHIEF FIRE & SAFETY CO. UTILIZING THE SOURCEWELL COOPERATIVE PURCHASING CONTRACT 022818-EOI.

Brooks Mitchell, City Manager, advised that the proposed purchase of a 2026 fire engine would replace a 2011 Fire Engine. Because construction time for fire trucks is taking around three years staff would request authorization to order the fire engine now in hopes of receiving the engine in 2026.

**Councilwoman McKenzie moved to approve the budgeted purchase of a 2026 E-One Custom Fire Engine for \$760,000.00 from Chief Fire & Safety Co. utilizing the Sourcewell Cooperative Purchasing Contract 022818-EOI, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 13 being:**

CONSIDER MODIFYING THE PERSONNEL POLICY AND PROCEDURES MANUAL BY PROVIDING AN EXCEPTION FOR PART-TIME HOURLY, SEASONAL, AND TEMPORARY EMPLOYEES TO EARN HOLIDAY PAY FOR HOURS WORKED ON JULY 4<sup>TH</sup>.

Brooks Mitchell, City Manager, advised that the July 4<sup>th</sup> event held at Buck Thomas Park each year requires the assistance of all employees. Staff believes it would be appropriate for the part-time hourly, seasonal, and temporary employees to receive holiday pay for working the event. Councilman Webb stated that Council appreciates staff's hard work in organizing the celebration.

**Councilman Webb moved to approve modifying the Personnel Policy and Procedures Manual by providing an exception for part-time hourly, seasonal, and temporary employees to earn holiday pay for hours worked on July 4<sup>th</sup>, second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:04 P.M.**

**Agenda Item Number 14 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JUNE 19, 2023.
- B) RATIFY ACTION OF CITY COUNCIL REGARDING MODIFYING THE PERSONNEL POLICY AND PROCEDURES MANUAL BY PROVIDING AN EXCEPTION FOR PART-TIME HOURLY, SEASONAL, AND TEMPORARY EMPLOYEES TO EARN HOLIDAY PAY FOR HOURS WORKED ON JULY 4<sup>TH</sup>
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$1,655,571.67.

**Trustee McKenzie to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis



**Agenda Item Number 15 being:**

CONSIDER RESOLUTION NO. 265(23) ADOPTING THE SCHEDULE OF FEES AND CHARGES; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

**Trustee Hunt to approve Resolution No. 265(23) adopting the Schedule of Fees and Charges; effective upon approval and remaining in effect until modified, amended or repealed; and repealing prior inconsistent fees, second by Trustee McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 16 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF TWO 2024 HEIL 33-YARD SANITATION TRUCK BODIES FROM UNITED ENGINES IN THE TOTAL AMOUNT OF \$557,000.00 USING STATE CONTRACT NO. SW197.

Tony Mensah, Public Works Director, advised that Agenda Items No. 16 and 17 are companion items related to the purchase of two sanitation trucks to replace older trucks in the fleet. Mr. Mensah stated that Agenda Item No. 16 was for the purchase of truck bodies which will be installed on the cab and chassis to be considered under Agenda Item No. 17.

**Trustee Hunt moved to authorize the budgeted purchase of two 2024 Heil 33-yard sanitation truck bodies from United Engines in the total amount of \$557,000.00 using State Contract No. SW197, second by Trustee Webb. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

Vice-Mayor Hamm asked if the trucks being replaced would be kept in service or retired from the fleet. Mr. Mensah indicated that the goal is to keep at least four of the old trucks as reserves in order to maintain the same level of service in the event a truck is taken out of service.

**Agenda Item Number 17 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF TWO 2024 CRANE CARRIER STANDARD CAB AND CHASSIS, TO SUPPORT THE HEIL 33-YARD COMPACTOR BODIES, FROM HOLT TRUCK CENTERS IN THE TOTAL AMOUNT OF \$418,976.00 USING STATE CONTRACT NO. SW035T.

**Trustee McKenzie moved to authorize the budgeted purchase of two 2024 Crane Carrier standard cab and chassis, to support the Heil 33-yard compactor bodies, from Holt Truck Centers in the total amount of \$418,976.00 using State Contract No. SW035T, second by Trustee Webb. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 18 being:**

CONSIDER A BUDGET AMENDMENT TO BUDGET ADDITIONAL REVENUE COLLECTIONS TO FUND PROJECTED DEPARTMENTAL NEEDS.

John Parker, Finance Director, advised that the proposed budget amendment was to increase the Fund 5 budget by \$1.1 million. Mr. Parker stated that those revenues were collected in FY 23 and there are some additional expenses for FY 23 that need to be budgeted for payment.

**Trustee McKenzie moved to approve a budget amendment to budget additional revenue collections to fund projected departmental needs, second by Trustee Webb. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:08 P.M.**

**Agenda Item Number 19 being:**

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JUNE 19, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$155,791.64.

**Trustee McKenzie moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:09 P.M.**

**Agenda Item Number 20 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

There were no items from the City Council/Trustees.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised that two of the previously ordered sanitation trucks have been delivered and staff anticipates delivery of three more trucks within the next two months. Mr. Mitchell encouraged everyone to attend the July 4<sup>th</sup> events to be held at Buck Thomas Park.

**Agenda Item Number 21 being:**

EXECUTIVE SESSION:

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING CASE NO. CJ-2023-688 FILED IN CLEVELAND COUNTY DISTRICT COURT BY GARRETT AND ASSOCIATES ON BEHALF OF LIANA PHAN AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

B) CONVENE INTO EXECUTIVE SESSION

**Councilwoman McKenzie moved to convene into executive session, second by Councilman Webb. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**The City Council convened into executive session at 7:10 p.m.**

C) RECONVENE FROM EXECUTIVE SESSION

PRESENT: McKenzie, Hunt, Webb, Hamm  
ABSENT: Blair, Williams, Lewis

**The City Council reconvened from executive session at 7:15 p.m.**

D) ACTION

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING CASE NO. CJ-2023-688 FILED IN CLEVELAND COUNTY DISTRICT COURT BY GARRETT AND ASSOCIATES ON BEHALF OF LIANA PHAN AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

**Councilwoman McKenzie moved to authorize staff to proceed as directed in executive session regarding pending Case No. CJ-2023-688 filed in Cleveland County District Court by Garrett and Associates on behalf of Liana Phan against the City of Moore, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**Agenda Item Number 22 being:**

ADJOURNMENT

**Councilwoman McKenzie moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Hunt, Webb, Hamm  
Nays: None  
Absent: Blair, Williams, Lewis

**The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 7:16 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
DANIELLE MCKENZIE, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk