

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
AND A PUBLIC HEARING OF THE MOORE CITY COUNCIL
MAY 15, 2023 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on May 15, 2023 at 6:30 p.m. with Vice-Mayor Adam Webb presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: McKenzie, Blair, Hunt, Webb
ABSENT: Williams, Hamm, Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Network Technician, Thomas Farrar; Parks and Recreation Director, Sue Wood; Police Chief, Todd Gibson; Police Sergeant, Kevin Stromski; Project Grants Manager, Kahley Gilbert; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Project Manager with Veolia Water, Robert Pistole.

Vice-Mayor Webb read a proclamation declaring May 21-27, 2023 as "National Public Works Week" in the City of Moore.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD MAY 1, 2023.
- B) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD MARCH 7, 2023.
- C) APPROVE REESTABLISHMENT AND MOVING EXPENSES IN THE AMOUNT OF \$66,666.79 FOR RELOCATION OF THE TILLISON CABINET COMPANY, INC., A DISPLACED BUSINESS CURRENTLY LOCATED AT 137 SE 4TH STREET, FOR CONSTRUCTION AND MAINTENANCE OF THE SE 4TH ST. RAILROAD UNDERPASS PROJECT. (THE FEDERAL LAW REQUIRES PAYMENT FOR RELOCATION UNDER THE "UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT OF 1970 (UNIFORM ACT), AS AMENDED.").

- D) APPROVE THE FINAL ONE-YEAR EXTENSION TO THE PUBLIC WORKS MAINTENANCE CONTRACT WITH SILVER STAR CONSTRUCTION COMPANY INC. WITH AN 8.0% INCREASE TO THE BASE CONTRACT AMOUNT.
- E) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$4,237,161.97.

Councilwoman Hunt moved to approve the consent docket in its entirety, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Webb
Nays: None
Absent: Williams, Hamm, Lewis

THE CITY COUNCIL MEETING WAS RECESSED AND A PUBLIC HEARING CONVENED AT 6:34 P.M.

Agenda Item Number 3 being:

REVIEW, DISCUSS AND RECEIVE CITIZEN INPUT AND COMMENTS REGARDING THE FISCAL YEAR 2023-2024 BUDGET AS REQUIRED BY 11 OKLA. STAT. § 17-208 (2023).

Brooks Mitchell, City Manager, advised that the proposed budget, in the amount of \$123,545,000.00 represented a decrease of \$13.2 million over FY 23. Ms. Mitchell stated that the decrease was primarily due to completion of the FY 20-21 General Obligation bond projects for residential streets and the expiration of the ARPA funding. The budget included 32 new full and part-time positions to be filled at various intervals throughout the year. Mr. Mitchell advised that there was a total capital outlay of \$5.9 million distributed as follows: MPWA \$1.7 million, General Fund \$2 million, Hotel/Motel Tax \$600,000, and ½ Cent Sales Tax \$1.6 million.

WATER, SEWER, DRAINAGE PROJECTS TOTALLING \$3.1 Million:

- 8" waterline in Southgate
- 12" waterline loops on Indian Hills Road and Sunnyslane
- West Moore sewer line
- Drainage on SE 4th and Bryant
- Drainage on Oakridge and Southmoore

Mr. Mitchell stated that four of the Water Master Plan projects have been completed and work will begin soon on five others.

RESIDENTIAL STREET RECONSTRUCTION:

- Ward 1 SW 7th Broadway to SW 8th, and SW 8th from Broadway to Howard.
- Ward 2 Decker Drive to west end, Regina Drive to west end, and Eberle Drive from Broadway to Freeman.
- Ward 3 Markwell Avenue from NW 6th TO NW 7th Place and Baer Drive from NW 5th to Janeway
- SW 1st from Chestnut to Howard in Old Town
- Additional street maintenance
- \$150,000 budgeted for sidewalk construction/repair

PUBLIC SAFETY OUTLAY:

- 6 police vehicles, 16 tasers, 12 radios, 15 vests, 8 drones, one drug identifier
- Partial payment on Fire Engine, F-550 rescue squad, 9 radios, outdoor warning siren, and miscellaneous other equipment
- Parks fountain repair on Shields Blvd., compact tractor, wood chipper, expansion of Little River Parking Lot, Veterans Park cameras, lights for Parmele Park basketball courts, gooseneck trailer, repainting of pool slides.

Vice-Mayor Webb opened the floor for citizen comments regarding the proposed budget:

Linda Espinosa-Ross, 705 Penn Lane, stated that she has a Master's Degree in Social Work with focus on community development and how that effects infrastructures for low income families. Ms. Espinosa-Ross asked why the proposed budget for the library, which offers free services, was cut from \$200,000 to \$100,000 while the Parks Department's budget was increased from \$1 million to \$2 million and The Station has an admission fee. Brooks Mitchell, City Manager, advised that the budget for the library had not been cut. Money was saved in each of the last two budget years for design of a new library being proposed. He noted that the \$100,000 contained in the budget would be added to the \$200,000 already saved. Vice-Mayor Webb added that the Pioneer Library System operates the Moore Public Library and the City owns the facility. He stated that an item would be placed on a future ballot to consider the construction of a new library with expanded services. Ms. Espinosa-Ross commented that there have been less activities offered at the Library recently. Councilwoman Hunt recommended that Ms. Espinosa-Ross contact the Pioneer Library System with her suggestion since they operate the library and plan the events there.

Finding no other citizens who wished to speak the public hearing was closed.

THE PUBLIC HEARING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 6:45 P.M.

Agenda Item Number 4 being:

CONSIDER APPROVAL OF A SALES TAX REBATE AGREEMENT WITH QUIKTRIP CORPORATION.

Brooks Mitchell, City Manager, stated that during the planning of the QuikTrip at 27th and I-35 discussions were held regarding the possibility of widening N. Moore Avenue and signaling the intersection of Shields and N. Moore Avenue to allow large trucks to exit from the south side of the facility. The approximate cost for the improvements would be \$1.6 million. QuikTrip agreed to front the cost which would be repaid through future sales tax that they generate. Mr. Mitchell stated that Jake Barron with QuikTrip was in attendance to answer any questions.

Citizens to Speak:

Patrice Williams, 1061 NW 6th, asked why the City Council was voting on an agreement when construction of the QuikTrip was already underway. Councilwoman Hunt advised that the agreement was for construction and payment of the improvements, not for construction of the QuikTrip itself. Under the terms of the agreement QuikTrip would pay for the improvements which would be repaid through a sales tax rebate similar to agreements the City has with Target, Costco, and Warren Theatre. Ms. Williams felt that a clause within the agreement indicated that the issue had already been voted on. Councilwoman McKenzie stated that the draft agreement was reviewed and agreed to as to form and legality by attorneys for both entities. The final version was now being presented to the City Council for consideration.

Councilwoman Hunt moved to approve a Sales Tax Rebate Agreement with QuikTrip Corporation, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Webb
Nays: None
Absent: Williams, Hamm, Lewis

Agenda Item Number 5 being:

CONSIDER APPROVAL OF AN AGREEMENT WITH TEIM DESIGN, PLLC IN THE AMOUNT OF \$325,880 FOR PROFESSIONAL ENGINEERING SERVICES FOR THE NW 27TH STREET AND SHIELDS BOULEVARD INTERSECTION IMPROVEMENT PROJECT.

Jerry Ihler, Assistant City Manager, stated that the proposed agreement with TEIM Design in the amount of \$325,880 was for design of the NW 27th and Shields Boulevard intersection improvement project. The project would include widening 27th Street with the addition of a left turn lane for westbound traffic onto Shields Blvd.

Councilwoman McKenzie moved to approve an agreement with TEIM Design, PLLC in the amount of \$325,880 for professional engineering services for the NW 27th Street and Shields Boulevard intersection improvement project, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Webb
Nays: None
Absent: Williams, Hamm, Lewis

Agenda Item Number 6 being:

CONSIDER APPROVAL OF AN ANNUAL CONTRACT WITH PERRY WEATHER FOR AN INTEGRATED WEATHER RISK MANAGEMENT SYSTEM IN THE AMOUNT OF \$2,399.00 PER YEAR.

Sue Wood, Parks and Recreation Director, stated that the proposed contract with Perry Weather was for the Aquatics Center and the Buck Thomas Park baseball and softball fields. The system would provide text notification of inclement weather, particularly lightening, within a ten mile radius. Councilman Blair asked if park patrons would need to sign up for the service. Ms. Wood advised that notifications would go directly to the sports organizations and staff.

Councilwoman Hunt moved to approve an annual contract with Perry Weather for an Integrated Weather Risk Management System in the amount of \$2,399.00 per year, second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Webb
Nays: None
Absent: Williams, Hamm, Lewis

Agenda Item Number 7 being:

CONSIDER APPROVAL OF A CONTRACT WITH ACCENT PAINTING, INC. FOR THE PAINTING OF THE LAZY RIVER AT THE STATION AQUATIC CENTER IN THE AMOUNT OF \$24,121.14 AS THE LOWEST RESPONSIBLE QUOTE.

Sue Wood, Parks and Recreation Director, advised that the budgeted item was for approval of a contract with Accent Painting, who submitted the lowest quote of \$24,121.14, for the painting of the Lazy River at The Station Aquatic Center. Councilwoman McKenzie asked how often the Lazy River was painted. Ms. Wood advised that maintenance was scheduled every three years.

Councilwoman Hunt moved to approve a contract with Accent Painting, Inc. for the painting of the Lazy River at The Station Aquatic Center in the amount of \$24,121.14 as the lowest responsible quote, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Webb
Nays: None
Absent: Williams, Hamm, Lewis

Agenda Item Number 8 being:

CONSIDER AWARDING RFP NO. 2023-009 "CITY OF MOORE PUBLIC TRANSPORTATION FEASIBILITY STUDY" TO OLSSON IN THE AMOUNT NOT TO EXCEED \$95,000.

Kahley Gilbert, Project Grants Manager, advised that the City received two responses to a Request for Proposals for a Public Transportation Feasibility Study. Ms. Gilbert stated that interviews were conducted and the firms scored based on items such as project approach and past experience. Ms. Gilbert advised that Olsson received the highest score. The proposed contract with Olsson included a not-to-exceed amount of \$95,000. She stated that \$25,000 would be funded using budgeted CDBG Entitlement funds with the remaining \$70,000 funded through budgeted general funds.

Councilwoman Hunt moved to approve awarding RFP No. 2023-009 "City of Moore Public Transportation Feasibility Study" to Olsson in the amount not to exceed \$95,000, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Webb
Nays: None
Absent: Williams, Hamm, Lewis

Agenda Item Number 9 being:

CONSIDER DECLARING THREE (3) 2013 FORD POLICE INTERCEPTOR UTILITY VEHICLES, MORE PARTICULARLY DESCRIBED IN EXHIBIT "A", AS SURPLUS AND AUTHORIZE THEIR DONATION TO THE OKLAHOMA CITY COMMUNITY COLLEGE POLICE DEPARTMENT.

Chief Todd Gibson advised that the agenda item was the first of several anticipated requests to surplus old vehicles as new vehicles are transitioned into the fleet. Chief Gibson requested authorization to donate the three 2013 Ford Interceptor Utility Vehicles being proposed as surplus to the Oklahoma City Community College Police Department.

Councilwoman Hunt moved to declare three (3) 2013 Ford Police Interceptor Utility Vehicles, more particularly described in Exhibit "A", as surplus and authorize their donation to the Oklahoma City Community College Police Department, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Webb
Nays: None
Absent: Williams, Hamm, Lewis

Agenda Item Number 10 being:

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF UP TO 5 PALLETS OF PULSAR II CALCIUM HYPOCHLORITE BRIQUETTES 50# PAIL TO BE USED FOR THE CARE AND CLEANLINESS OF THE STATION'S AQUATIC CENTER POOL FOR THE 2023 SEASON FROM SUNBELT POOLS IN THE AMOUNT OF \$22,209.80 (\$4,441.96 PER PALLET) AS THE LOWEST WRITTEN QUOTE.

Sue Wood, Parks and Recreation Director, advised that the agenda item would allow staff to purchase five pallets of pool chemicals at once in order to save on the cost of shipping.

Councilwoman Hunt moved to authorize the budgeted purchase of up to 5 pallets of Pulsar II Calcium Hypochlorite Briquettes 50# Pail to be used for the care and cleanliness of The Station's Aquatic Center Pool for the 2023 season from Sunbelt Pools in the amount of \$22,209.80 (\$4,441.96 per pallet) as the lowest written quote, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Webb
Nays: None
Absent: Williams, Hamm, Lewis

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:55 P.M.

Agenda Item Number 11 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD MAY 1, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$1,290,332.87.

Trustee McKenzie moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Webb
Nays: None
Absent: Williams, Hamm, Lewis

MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:56 P.M.

Agenda Item Number 12 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD MAY 1, 2023
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$289,189.77.

Trustee Hunt moved to approve the consent docket in its entirety, second by Trustee McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Webb
Nays: None
Absent: Williams, Hamm, Lewis

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH SECRETARY MELISSA HUNT PRESIDING AT 6:56 P.M.

Agenda Item Number 13 being:

ROLL CALL

PRESENT: McKenzie, Blair, Webb, Hunt
ABSENT: Williams, Hamm, Lewis

Agenda Item Number 14 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD APRIL 17, 2023.

Trustee Blair moved to approve the consent docket in its entirety, second by Trustee McKenzie. Motion carried by unanimously.

Ayes: McKenzie, Blair, Webb, Hunt
Nays: None
Absent: Williams, Hamm, Lewis

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH VICE-MAYOR ADAM WEBB PRESIDING AT 6:57 P.M.

Agenda Item Number 15 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Barry Williams, 1061 NW 6th, stated that the City Council had not received a raise since April 1999. Mr. Williams felt that \$100 a month was ridiculously low and suggested \$500 a month for each council member, \$750 a month for the Vice-Mayor, and \$1,000 for the Mayor. Councilwoman McKenzie advised that members of the City Council have day jobs. She stated that volunteering her time on the City Council was her way of giving something back to the community. She expressed her appreciation to Mr. Williams and indicated that an item could be placed on a future agenda for a vote on the issue. Councilwoman

Hunt mentioned that the Council does not office at City Hall because they are at their day jobs. She felt a lot of individuals believed the position of council member was a full-time paid position.

Mr. Williams stated that although the curbside recycling proposition failed he believed many people would have voted for an opt-in program rather than the mandatory pay option that was offered. Mr. Williams suggested that if the item is revisited in the future that the City look for companies that collect Plastics 1-7 and offers an opt-in program.

Mr. Williams suggested honoring Mayor Glenn Lewis in some capacity such as "Mayor Lewis Day."

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilwoman McKenzie stated that the tenth anniversary of the May 20, 2013 tornado was approaching and many people would be experiencing the date with heavy hearts. She advised that there had been some postings from sister organizations that assisted with the cleanup and noted that remembrance ceremonies would likely be held.

C) ITEMS FROM THE CITY/TRUST MANAGER.

There were no items from the City Manager.

Agenda Item Number 16 being:

ADJOURNMENT

Councilman Blair moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Webb
Nays: None
Absent: Williams, Hamm, Lewis

The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 7:04 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

MELISSA HUNT, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2023.

ATTEST:

VANESSA KEMP, City Clerk