

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
THE MOORE RISK MANAGEMENT BOARD  
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY  
MARCH 20, 2023 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on March 20, 2023 at 6:30 p.m. with Vice-Mayor Adam Webb presiding.

*Adam Webb*  
*Councilman, Ward I*

*Danielle McKenzie*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: Blair, Williams, Hamm, Webb

ABSENT: McKenzie, Hunt, Lewis

STAFF MEMBERS PRESENT: Assistant City Manager, Jerry Ihler; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Parks and Recreation Director, Sue Wood; Deputy Blake Green; Police Sergeant Kevin Stromski; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Project Manager with Veolia Water, Robert Pistole.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD MARCH 6, 2023.
- B) RECEIVE AND APPROVE THE MINUTES OF THE WORK STUDY SESSION HELD FEBRUARY 6, 2023.
- C) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD FEBRUARY 7, 2023.
- D) ACCEPT 901 SQ. FT. OF TEMPORARY DRIVEWAY EASEMENT FOR PARCELS 13 FROM TREEHOUSE INVESTMENTS, LLC FOR CONSTRUCTION AND MAINTENANCE OF THE EASTERN AVENUE WIDENING AND RECONSTRUCTION PHASE I PROJECT.
- E) ACCEPT 269 SQ. FT. OF PERMANENT EASEMENT AND 1,517 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT FOR PARCELS 5, 5.1 AND 5.2 FROM MINNI MAR REALTY, LLC FOR CONSTRUCTION AND MAINTENANCE OF THE EASTERN AVENUE WIDENING AND RECONSTRUCTION PHASE I PROJECT.

- F) DECLARE THE FOLLOWING PARKS AND RECREATION VEHICLES AS SURPLUS: 2002 FORD F-250 VEHICLE NO. 02531 (VIN: 1FTNF20L02EB83609); 2002 FORD F-250 VEHICLE NO. 02533 (VIN: 1FTNF20L72EB83610); 2014 FERRIS IS 2100Z MOWER VEHICLE NO. 14536 (VIN: 2017476854); 2014 FERRIS IS 2100Z MOWER VEHICLE NO. 14537 (VIN: 2016687786); 2015 BOBCAT MOWER VEHICLE NO. 15578 (VIN: 94253400342); 2016 FERRIS IS 2100Z MOWER VEHICLE NO. 16585 (VIN: 2017476854).
- G) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$3,436,060.95.

**Councilman Hamm moved to approve the consent docket in its entirety, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 3 being:**

CONSIDER ENTERING INTO A MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT WITH THE STATE OF OKLAHOMA DEPARTMENT OF TRANSPORTATION FINANCING A NOT-TO-EXCEED ACOG-CRRSAA ESTIMATED COST OF \$159,929 FOR THE N. 27<sup>TH</sup> STREET PAVEMENT MARKINGS FROM EASTERN TO SANTA FE PROJECT IN MOORE, PROJECT NO. J3-7930(004)AG AND STATE JOB NO. 37930(04); AND AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENT.

Jerry Ihler, Assistant City Manager, advised that Agenda Items No. 3 through 6 were companion items related to traffic signal detection upgrades and street striping projects on N. 27<sup>th</sup> Street. The proposed agreement with the Oklahoma Department of Transportation was for street striping and pavement markings from N. 27<sup>th</sup> Street from Eastern Avenue to Santa Fe. Mr. Ihler stated that Agenda Item No. 3 would be funded using \$159,929 in Corona Response and Relief Supplemental Appropriations Act ("CRRSAA") funds.

Councilman Hamm asked when the project would be completed. Mr. Ihler indicated that design plans for the project must be obtained, and a plan review completed by ODOT, before striping could be started in approximately five to six months.

**Councilman Hamm moved to approve a Maintenance, Financing, and Right-of-Way Agreement with the State of Oklahoma Department of Transportation financing a not-to-exceed ACOG-CRRSAA estimated cost of \$159,929 for the N. 27<sup>th</sup> Street Pavement Markings from Eastern to Santa Fe Project in Moore, Project No. J3-7930(004)AG and State Job No. 37930(04); and authorize the Mayor to execute the Agreement, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 4 being:**

CONSIDER ENTERING INTO A MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT WITH THE STATE OF OKLAHOMA DEPARTMENT OF TRANSPORTATION FINANCING A NOT-TO-EXCEED, ACOG-CRRSAA ESTIMATED COST OF \$738,618 FOR THE N. 27<sup>TH</sup> STREET CORRIDOR SIGNAL UPGRADES FROM EASTERN TO SANTA FE PROJECT IN MOORE; PROJECT NO. J3-7931(004)AG AND STATE JOB NO. 37931(04); AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT.

**Councilman Blair moved to approve a Maintenance, Financing, and Right-of-Way Agreement with the State of Oklahoma Department of Transportation financing a not-to-exceed, ACOG-CRRSAA estimated cost of \$738,618 for the N. 27<sup>th</sup> Street Corridor Signal Upgrades from Eastern to Santa Fe Project in Moore; Project No. J3-7931(004)AG and State Job No. 37931(04); and authorizing the Mayor to execute the Agreement, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 5 being:**

CONSIDER APPROVING AN AGREEMENT WITH TRAFFIC ENGINEERING CONSULTANTS IN THE AMOUNT OF \$30,000 FOR PROFESSIONAL ENGINEERING SERVICES FOR THE N. 27<sup>TH</sup> STREET STRIPING AND PAVEMENT MARKINGS FROM EASTERN TO SANTA FE PROJECT.

**Councilman Blair moved to approve an Agreement with Traffic Engineering Consultants in the amount of \$30,000 for professional engineering services for the N. 27<sup>th</sup> Street Striping and Pavement Markings from Eastern to Santa Fe Project. Management, second by Councilman Hamm. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 6 being:**

CONSIDER APPROVING AN AGREEMENT WITH TRAFFIC ENGINEERING CONSULTANTS IN THE AMOUNT OF \$38,500 FOR PROFESSIONAL ENGINEERING SERVICES FOR THE N. 27<sup>TH</sup> STREET TRAFFIC SIGNAL DETECTION UPGRADES FROM EASTERN TO SANTA FE PROJECT.

**Councilman Williams moved to approve an Agreement with Traffic Engineering Consultants in the amount of \$38,500 for professional engineering services for the N. 27<sup>th</sup> Street Traffic Signal Detection Upgrades from Eastern to Santa Fe Project, second by Councilman Hamm. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 7 being:**

CONSIDER APPROVAL OF A CONTRACT WITH APOLLO BUILDING SYSTEMS, INC. FOR A RESTROOM REMODEL AT THE BRAND SENIOR CENTER IN THE AMOUNT OF \$59,447.00 AS THE LOWEST RESPONSIBLE QUOTE.

Sue Wood, Parks and Recreation Director, stated that the proposed contract with Apollo Building Systems was for the repair and improvement of the restrooms at the Brand Senior Center.

**Councilman Blair moved to approve a contract with Apollo Building Systems, Inc. for a restroom remodel at the Brand Senior Center in the amount of \$59,447.00 as the lowest responsible quote, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 8 being:**

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2023-2024 MOORE SOCCER PROGRAM HELD AT VARIOUS CITY PARKS.

**Councilman Williams moved to approve a Sports Association Agreement for the 2023-2024 Moore Soccer Program held at various City parks, second by Councilman Blair. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 9 being:**

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2023-2024 MOORE BASEBALL PROGRAM HELD AT BUCK THOMAS PARK.

**Councilman Hamm moved to table Agenda Item No. 9, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 10 being:**

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2023-2024 MOORE YOUTH GIRLS SOFTBALL PROGRAM HELD AT BUCK THOMAS PARK.

**Councilman Blair moved to approve a Sports Association Agreement for the 2023-2024 Moore Youth Girls Softball Program held at Buck Thomas Park, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 11 being:**

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2023-2024 MOORE FOOTBALL PROGRAM HELD AT BUCK THOMAS PARK.

**Councilman Blair moved to approve a Sports Association Agreement for the 2023-2024 Moore Football Program held at Buck Thomas Park, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 12 being:**

CONSIDER AUTHORIZING THE REPLACEMENT OF A PREVIOUSLY AUTHORIZED BUDGETED PURCHASE OF A 2023 PETERBILT CAB AND CHASSIS WITH A 2024 FREIGHTLINER 108SD CAB AND CHASSIS TO SUPPORT A DUMP TRUCK BODY FROM ATC FREIGHTLINER GROUP, LLC DBA PREMIER TRUCK GROUP IN THE AMOUNT OF \$109,914.00 USING STATE CONTRACT NO. SW035T.

Tony Mensah, Public Works Director, stated that in July 2021 the City Council authorized the purchase of a Peterbilt cab and chassis for a dump truck. Mr. Mensah indicated that there had been an initial delay in receiving the truck due to supply chain issues; however, they were recently informed that Peterbilt would no longer be building light duty trucks for this market. Therefore, staff requested authorization to purchase the cab and chassis from Freightliner. Councilman Blair asked for a cost comparison. Mr. Mensah stated that from 2021 to 2023 the cost had increased by approximately \$9,000.

**Councilman Blair moved to authorize the replacement of a previously authorized budgeted purchase of a 2023 Peterbilt cab and chassis with a 2024 Freightliner 108SD cab and chassis to support a dump truck body from ATC Freightliner Group, LLC dba Premier Truck Group in the amount of \$109,914.00 using State Contract No. SW035T, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Addendum Item Number 12.1 being:**

CONSIDER APPROVAL OF A LOT SPLIT LOCATED IN LOT 18, BLOCK 44 OF THE REGENCY PARK ADDITION SECTION 5, ALSO KNOWN AS 817 NW 12<sup>TH</sup> STREET. APPLICATION BY 12<sup>TH</sup> STREET SHOPS, LLC.

Elizabeth Weitman, Community Development Director, stated that the subject site located at 817 NW 12<sup>th</sup> Street contained a Family Dollar store constructed in 2021. Ms. Weitman noted that the owner of the Family Dollar also owned the vacant shopping center behind it. She advised that the owner located a buyer for the shopping center property who intended to remodel it for rental space. Because the property owner planned to retain the Family Dollar a lot split was necessary to separate the Family Dollar parcel from the shopping center parcel.

**Councilman Blair moved to approve a lot split located in Lot 18, Block 44 of the Regency Park Addition Section 5, also known as 817 NW 12<sup>th</sup> Street, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT APPROXIMATELY 6:42 P.M.**

**Agenda Item Number 13 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD MARCH 6, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$1,188,907.98.

**Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hamm. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 14 being:**

CONSIDER AUTHORIZING THE REPLACEMENT OF A PREVIOUSLY AUTHORIZED BUDGETED PURCHASE OF A 2023 PETERBILT CAB AND CHASSIS WITH A 2024 FREIGHTLINER M2-112/CNG CAB AND CHASSIS TO SUPPORT A LIGHTENING LOADER BODY FOR A TERMINATOR TRUCK FROM ATC FREIGHTLINER GROUP LLC D/B/A PREMIER TRUCK GROUP IN THE AMOUNT OF \$158,494.00 USING STATE CONTRACT NO. SW035T.

Tony Mensah, Public Works Director, indicated that the item was similar to Agenda Item No. 12 in that Council had previously authorized the purchase of a cab and chassis for a terminator truck prior to staff receiving notice that Peterbilt was no longer building them. Mr. Mensah indicated that they were requesting authorization to purchase the cab and chassis from ATC Freightliner at a cost savings of \$17,000.

**Trustee Williams moved to authorize the replacement of a previously authorized budgeted purchase of a 2023 Peterbilt cab and chassis with a 2024 Freightliner M2-112/CNG cab and chassis to support a lightening loader body for a terminator truck from ATC Freightliner Group LLC d/b/a Premier Truck Group in the amount of \$158,494.00 using State Contract No. SW035T, second by Trustee Blair. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 15 being:**

CONSIDER AUTHORIZING THE PURCHASE OF A REFUSE COMPACTOR BODY FOR A SANITATION TRUCK FROM UNITED ENGINES IN THE AMOUNT OF \$273,900 USING STATE CONTRACT NO. SW197.

Tony Mensah, Public Works Director, advised that Agenda Items No. 15 and 16 were companion items related to the replacement of a sanitation truck that rolled over at the landfill and was totaled by the City's insurance company.

**Trustee Blair moved to authorize the purchase of a refuse compactor body for a sanitation truck from United Engines in the amount of \$273,900 using State Contract No. SW197, second by Trustee Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**Agenda Item Number 16 being:**

CONSIDER AUTHORIZING THE PURCHASE OF A CAB AND CHASSIS FOR A SANITATION TRUCK FROM HOLT TRUCK CENTERS OF OKLAHOMA IN THE AMOUNT OF \$205,513 USING STATE CONTRACT NO. SW035T.

**Trustee Blair moved to authorize the purchase of a cab and chassis for a sanitation truck from Holt Truck Centers of Oklahoma in the amount of \$205,513 using State Contract No. SW035T, second by Trustee Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:44 P.M.**

**Agenda Item Number 17 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD MARCH 6, 2023
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$269,489.66.

**Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hamm. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH CHAIRMAN LOUIE WILLIAMS PRESIDING AT 6:45 P.M.**

**Agenda Item Number 18 being:**

ROLL CALL

PRESENT: Blair, Webb, Hamm, Williams  
ABSENT: McKenzie, Hunt, Lewis

**Agenda Item Number 19 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD FEBRUARY 21, 2023.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Webb. Motion carried by unanimously.**

Ayes: Blair, Webb, Hamm, Williams  
Nays: McKenzie, Hunt, Lewis

**THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:46 P.M.**

**Agenda Item Number 20 being:**

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

There were no items from the City Council/Trustees.

C) ITEMS FROM THE CITY/TRUST MANAGER.

There were no items from the City/Trust Manager.

**Agenda Item Number 21 being:**

ADJOURNMENT

**Councilman Blair moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.**

Ayes: Blair, Williams, Hamm, Webb  
Nays: McKenzie, Hunt, Lewis

**The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 6:47 p.m.**

TRANSCRIBED BY:

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RHONDA BAXTER, Executive Assistant

FOR:

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MELISSA HUNT, MPWA Secretary



These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk