

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
FEBRUARY 21, 2023 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on February 21, 2023 at 6:30 p.m. with Mayor Glenn Lewis presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: McKenzie, Blair, Hunt, Williams, Webb, Hamm, Lewis

ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Assistant Emergency Management Director, Kevin Smith; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief, Todd Gibson; Police Captain Chris Maddocks; Public Affairs Director, Deidre Ebrej; and Public Works Director, Tony Mensah.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD FEBRUARY 6, 2023.
- B) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD JANUARY 9, 2023.
- C) ACCEPT 200 SQ. FT. OF PERMANENT ROADWAY EASEMENT AND 1,695 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT FOR PARCELS 2 AND 2.1 FROM THE BROOKLYN COMPANY, LLC, AN OKLAHOMA LIMITED LIABILITY COMPANY, FOR CONSTRUCTION AND MAINTENANCE OF THE EASTERN AVENUE WIDENING AND RECONSTRUCTION PHASE 1 PROJECT.
- D) ACCEPT 200 SQ. FT. OF PERMANENT ROADWAY EASEMENT AND 1,201 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT FOR PARCELS 3, 3A AND 3B FROM THE BROOKLYN COMPANY, LLC, AN OKLAHOMA LIMITED LIABILITY COMPANY, FOR CONSTRUCTION AND MAINTENANCE OF THE EASTERN AVENUE WIDENING AND RECONSTRUCTION PHASE 1 PROJECT.

- E) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$3,085,857.11.

Councilman Hamm moved to approve the consent docket in its entirety, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

Agenda Item Number 3 being:

CONSIDER ADOPTION OF RESOLUTION NO. 47(23) AUTHORIZING THE CALLING AND HOLDING OF AN ELECTION IN THE CITY OF MOORE, OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED VOTERS OF SAID CITY THE QUESTION OF ESTABLISHING AN INITIAL RATE FOR REQUIRED BI-WEEKLY RESIDENTIAL CURBSIDE RECYCLING FOR \$3.90 PER MONTH, WITH A TWO PERCENT (2.000%) INCREASE EACH YEAR FOR YEARS 2 THROUGH 5; PROVIDING FOR AN EFFECTIVE DATE; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

Brooks Mitchell, City Manager, advised that the item was heard at the February 6, 2023 City Council Meeting. At that time Council requested changes in the ballot language regarding the proposed implementation of a curbside recycling program with Republic Services. The language was changed to reflect a monthly fee of \$3.90 per residence with a 2% increase for contract years 2 through 5. The 2% increase would result in an additional 8 cents per month for each contract year. He noted that although the contract with Republic included a 4% increase the City planned to only pass on to the residents 2% of that increase. The terms of the contract also include possible rate increases for fuel costs and the cost of separating items that were not recycled properly. Mr. Mitchell advised that Republic has never charged a city for the additional costs. However, if the situation did occur, he did not anticipate it being a large amount; therefore, the City would likely be able to absorb that cost.

Mr. Mitchell stated that the agenda item was for authorization to place the question of implementing a curbside recycling program on the May 9, 2023 ballot for consideration by the voters. It was not a vote in support of, or in opposition to, the proposed curbside recycling program.

Citizens to Speak:

Barry Williams, 1061 NW 6th, stated that the question of a recycling program had been voted down twice already and wanted to know how much the City would be spending on the election. Brooks Mitchell, City Manager, estimated that a typical election would cost approximately \$10,000. Mr. Williams stated that ballot language was changed from \$4.30 to \$3.90. He asked who would be paying the difference in cost. Mr. Mitchell advised that if the item passed the City would utilize money saved from modifications to the City's recycling center to pay the difference in cost. Mr. Williams asked about the 4% increase for contract years 2-5. Mr. Mitchell advised that the contract included a 4% increase; however, the City would charge the residents 2%. That charge was also included in the ballot language. Mr. Williams felt that the money that City would be contributing could be better utilized for something else. Councilwoman Hunt stated that tax dollars are currently being used for the recycle center. She anticipated the need to expand the facility at some point since it appears to be operating over capacity. Mr. Williams also felt that the possibility of additional fuel or sorting costs should be included in the ballot language since those costs could occur at some point. Mr. Mitchell explained that those charges, if they occur, would be billed to the City. The program would be for a five-year period and then it would be re-evaluated. Mr. Williams ended his comments by stated that he was opposed to a mandatory pay recycling program.

Patrice Williams, 1061 NW 6th Street, did not feel that the City should implement a recycling program at the request of new residents who moved from a place that had a recycling program. Ms. Williams felt that the City should acquire bids from other companies. She did not want to pay recycling fees to make recycling more convenient for someone else. Ms. Williams stated that she planned to vote against a proposed recycling program.

Councilman Hamm stated that he toured the recycle center where the recyclables would be taken. He also had a video conference call with Republic Services to obtain additional information. He felt that the constituents should have the opportunity to vote on whether or not they want a curbside recycling program since the last time it was on a ballot was in 2016.

Councilwoman Hunt stated that the City of Mustang's recycling program was brought up in a previous discussion. The reason they have such a discounted rate for curbside recycling is because they also use the same company for residential trash collection services. Therefore, the discounted rate would not be available to the City of Moore.

Councilwoman Hunt moved to adopt Resolution No. 47(23) authorizing the calling and holding of an election in the City of Moore, Oklahoma, for the purpose of submitting to the registered qualified voters of said City the question of establishing an initial rate for required bi-weekly residential curbside recycling for \$3.90 per month, with a two percent (2.000%) increase each year for years 2 through 5; providing for an effective date; and containing other provisions relating thereto, second by Councilwoman McKenzie. Motion carried by majority vote.

Ayes: McKenzie, Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Abstentions: Webb

Agenda Item Number 4 being:

CONSIDER ADOPTION OF ORDINANCE NO. 1018(23) OF THE CITY OF MOORE, OKLAHOMA AMENDING SECTION 17-209 OF CHAPTER 2 OF PART 17 OF THE CODE OF ORDINANCES OF THE CITY OF MOORE, OKLAHOMA, BY ADDING REQUIRED BI-WEEKLY RESIDENTIAL CURBSIDE RECYCLING AND ESTABLISHING A RATE THEREFOR; PROVIDING EFFECTIVE DATE FOR SAID INCREASE SUBJECT TO VOTER APPROVAL; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

Patrice Williams, 1061 NW 6th Street, reiterated her opinion that the City should have obtained bids for curbside recycling. She also felt that individuals living in apartment complexes should also be charged for the program.

Councilwoman Hunt moved to adopt Ordinance No. 1018(23) of the City of Moore, Oklahoma amending Section 17-209 of Chapter 2 of Part 17 of the Code of Ordinances of the City of Moore, Oklahoma, by adding required bi-weekly residential curbside recycling and establishing a rate therefor; providing effective date for said increase subject to voter approval; and containing other provisions relating thereto, second by Councilwoman McKenzie. Motion carried by majority vote.

Ayes: McKenzie, Blair, Hunt, Williams, Hamm, Lewis
Nays: None
Abstentions: Webb

Agenda Item Number 5 being:

CONSIDER ORDINANCE NO. 1020(23) AMENDING PART 8, CHAPTER 12, SECTION 8-1201 AND SECTION 8-1205 OF THE MOORE CITY CODE BY ADDING DEFINITIONS OF HAZARDOUS AND NON-HAZARDOUS MEDICAL MARIJUANA PROCESSORS; ASSIGNING ALLOWABLE ZONING DISTRICTS FOR NON-HAZARDOUS MEDICAL MARIJUANA PROCESSORS; AND ESTABLISHING CONDITIONS OF OPERATION FOR NON-HAZARDOUS MEDICAL MARIJUANA PROCESSORS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Elizabeth Weitman, Community Development Director, advised that the City was recently notified that the Oklahoma Medical Marijuana Authority (“OMMA”) added a new category for licensing. In addition to the Hazardous Medical Marijuana Processor License there is now a Non-Hazardous Medical Marijuana Processor License. Approval of Ordinance No. 1020(23) would update the City’s Code to include the new category. Ms. Weitman stated that the Non-Hazardous Medical Marijuana Processing facilities would be allowed by right in A-1, A-2 and I-1 through I-3. Commercial Non-Hazardous Medical Marijuana Processing facilities are allowed in C-2 through C-6 with the following stipulations:

- Processing facilities limited to no more than 25% of the gross leasable floor area of the business.
- Processing facilities limited to rolling cigarettes, baking or cooking, and packaging only.
- All building codes would apply.
- Commercial kitchen meeting all building and fire codes required for non-hazardous medical marijuana processing that involves baking or cooking.
- Buildings where medical marijuana is processed must be properly ventilated so that no odors are detectible off premises or outside of the lease space.

Ms. Weitman felt that Ordinance No. 1020(23) would offer protection to the commercial areas so they won’t become industrial sites while also meeting the goals of the medical marijuana industry.

Citizens to Speak:

Felina Rivera, 620 N. Robinson Avenue, Suite 203, Oklahoma City appeared as an attorney representing several cannabis dispensaries and businesses. Ms. Rivera expressed her support of Ordinance No. 1020(23) which would update the City Code with what the OMMA and the State legislature approved in late 2021. The ordinance would allow for business owners to wholesale their developed brand to other retail businesses.

Councilwoman McKenzie asked how the City can keep up to date with these changes in State law. Ms. Weitman advised that Ms. Rivera contacted her office in this case. Ms. Rivera stated that proposed legislation is updated on the OMMA website. However, she added that she would be happy to include the City on news releases regarding changes to the law.

Councilman Williams moved to approve Ordinance No. 1020(23) amending Part 8, Chapter 12, Section 8-1201 and Section 8-1205 of the Moore City Code by adding definitions of hazardous and non-hazardous medical marijuana processors; assigning allowable zoning districts for non-hazardous medical marijuana processors; and establishing conditions of operation for non-hazardous medical marijuana processors; providing for severability; and providing for a repealer, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

Agenda Item Number 6 being:

CONSIDER ADOPTION OF RESOLUTION NO. 19(22) REMOVING CERTAIN FEES NO LONGER BEING CHARGED; REDUCING THE MEDICAL MARIJUANA DISPENSARY RENEWAL FEE AND ADDING A FEE FOR A NON-HAZARDOUS PROCESSOR LICENSE; CLEANING UP THE FEE TABLE FOR CENTRAL PARK AND AQUATIC CENTER; UPDATING FEES ASSOCIATED WITH PLANNING ZONING AND DEVELOPMENT; UPDATING AND CLEANING UP FEES THROUGHOUT; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

Brian Miller, Assistant City Attorney, stated that adoption of Resolution No. 19(22) would update the City's Fee Schedule by including the new Non-Hazardous Medical Marijuana Processor License fee of \$400.00. Mr. Miller advised that last year the fee for renewal of the Dispensary Licenses was reduced from \$600 to \$400. The adjusted fee was also included in the proposed update to the Fee Schedule. In addition, the entire document was reviewed and outdated items were removed.

Councilman Williams moved to adopt Resolution No. 19(22) removing certain fees no longer being charged; reducing the medical marijuana dispensary renewal fee and adding a fee for a non-hazardous processor license; cleaning up the fee table for Central Park and Aquatic Center; updating fees associated with Planning Zoning and Development; updating and cleaning up fees throughout; effective upon approval and remaining in effect until modified, amended or repealed; and repealing prior inconsistent fees, second by Councilwoman McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

Agenda Item Number 7 being:

CONSIDER APPROVAL OF CHANGE ORDER NO. 7 WITH CROSSLAND CONSTRUCTION COMPANY IN THE AMOUNT OF \$9,067 FOR ADDITIONAL SERVICES FOR PHASE 1 OF THE PUBLIC WORKS FACILITY PROJECT.

Jerry Ihler, Assistant City Manager, stated that Change Order No. 7 with Crossland Construction included the relocation of emergency light locations at the request of the Fire Marshall and reimbursement of utility bills for November and December. Mr. Ihler indicated that a plaque including the name of the Mayor, City Council, and staff was purchased and would be installed on the building. He advised that this would complete Phase 1 of the construction of the new Public Works Facility.

Councilwoman McKenzie moved to approve Change Order No. 7 with Crossland Construction Company in the amount of \$9,067 for additional services for Phase 1 of the Public Works Facility Project, second by Councilman Webb. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

Agenda Item Number 8 being:

CONSIDER APPROVAL OF A REVISION IN THE DOLLAR AMOUNT PREVIOUSLY APPROVED BY CITY COUNCIL ON FEBRUARY 6, 2023 FOR THE BUDGETED PURCHASE OF A CHASSIS CAB (FOR A BUCKET

TRUCK) FROM BILL KNIGHT FORD, USING STATE CONTRACT NO. SW035, FROM \$45,699 TO \$54,584 DUE TO THE QUOTE BEING FOR A GASOLINE ENGINE INSTEAD OF A DIESEL ENGINE.

Tony Mensah, Public Works Director, advised that the Bill Knight Ford made a mistake in the quote provided. The amount of the quote was for a gasoline engine instead of the requested diesel engine.

Councilman Webb moved to approve a revision in the dollar amount previously approved by City Council on February 6, 2023 for the budgeted purchase of a chassis cab (for a bucket truck) from Bill Knight Ford, using State Contract No. SW035, from \$45,699 to \$54,584 due to the quote being for a gasoline engine instead of a diesel engine, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

Agenda Item Number 9 being:

CONSIDER APPROVAL OF MODIFICATIONS TO THE PERSONNEL POLICY AND PROCEDURES MANUAL BY AMENDING ARTICLE 2 "EMPLOYEE ACTIVITIES" BY PROHIBITING SMOKING IN CITY VEHICLES; ARTICLE 3 "RECRUITMENT AND SELECTION" BY ADDING CLEANUP LANGUAGE AND REMOVAL OF UNNECESSARY SECTIONS; ARTICLE 5 "LEAVES OF ABSENCE" BY ESTABLISHING RULES AND PROCEDURES FOR DONATION OF SICK LEAVE AND USE OF DONATED SICK LEAVE, AND BY ADDING CLEANUP LANGUAGE AND REMOVAL OF UNNECESSARY SECTIONS; AND ARTICLE 6 "PERFORMANCE EVALUATIONS AND PERFORMANCE INCREASES" BY ADDING CLEANUP LANGUAGE AND REMOVAL OF UNNECESSARY SECTIONS.

Brian Miller, City Attorney, stated that the item was for approval of an update to the City's Personnel Policy and Procedures Manual. Mr. Miller indicated that he worked with Christine Jolly, Human Resources Director, on the proposed changes. He indicated that there were two substantive changes. One prohibited smoking and vaping inside City vehicles, and the other provided clarification on the donation, acceptance, and use of donated sick leave.

Councilman Williams moved to approve modifications to the Personnel Policy and Procedures Manual by amending Article 2 "Employee Activities" by prohibiting smoking in City vehicles; Article 3 "Recruitment and Selection" by adding cleanup language and removal of unnecessary sections; Article 5 "Leaves of Absence" by establishing rules and procedures for donation of sick leave and use of donated sick leave, and by adding cleanup language and removal of unnecessary sections; and Article 6 "Performance Evaluations and Performance Increases" by adding cleanup language and removal of unnecessary sections, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

Agenda Item Number 10 being:

CONSIDER APPROVAL OF A CONTRACT WITH UV&S FOR STORAGE OF APPROXIMATELY 1000 HUMAN RESOURCES AND COMMUNITY DEVELOPMENT FILES, WITH AN INITIAL COST OF \$6,755.00 FOR TRANSPORT, INVENTORY, AND WAREHOUSING, AND AN ANNUAL STORAGE FEE OF \$6,090.00.

Christine Jolly, Human Resources Director, requested approval of a contract with Underground Vaults & Storage ("UV&S") for the transport, inventory and warehousing of approximately 1,000 Human Resources and Community Development files. Personnel files are generally required to be retained by the employer for seven years. The files are confidential in nature and the current storage area is not ideal as it relates to security, temperature, humidity and pests. Community Development has additional requirements for the retention of their documents since some can never be destroyed. In addition, there is a periodic need to access a file or document which is difficult due to access issues within the storage area. The inventory service provided by UV&S would allow records to be located within a very short period of time. Ms. Jolly advised that the off-site storage of the files would be in a secure and climate controlled environment. She stated that UV&S provided the best quote with an initial cost of \$6,755 with an annual storage fee of \$6,090.

Councilman Williams asked if staff researched the option of digitizing the documents. Ms. Jolly advised that she had looked into the option of digitizing and found that it was cost prohibitive. She also felt that staff did not need access to the files often enough to warrant the additional cost involved with this option.

Councilman Hamm felt that digitizing the files should be considered as an option for the future.

Councilman Hamm moved to approve a contract with UV&S for storage of approximately 1000 Human Resources and Community Development files, with an initial cost of \$6,755.00 for transport, inventory, and warehousing, and an annual storage fee of \$6,090.00, second by Councilman Webb. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

Agenda Item Number 11 being:

CONSIDER AUTHORIZING STAFF TO NEGOTIATE A CONTRACT WITH MSR DESIGN/GARDNER STUDIO FOR ARCHITECTURAL DESIGN SERVICES FOR A NEW PUBLIC LIBRARY.

Brooks Mitchell, City Manager, stated that a committee, which included Councilman Blair and Councilman Webb, reviewed six RFPs for design of a new public library. After interviews were held with the top two finalists the committee recommending negotiating a contract with MSR Design/Gardner Studio.

Councilman Williams asked about funding for the project. Mr. Mitchell advised that \$200,000 had been budgeted this fiscal year for design of the facility.

Councilman Blair moved to authorizing staff to negotiate a contract with MSR Design/Gardner Studio for architectural design services for a new public library, second by Councilman Webb. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT APPROXIMATELY 7:08 P.M.

Agenda Item Number 12 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD FEBRUARY 6, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$1,506,276.80.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

Agenda Item Number 13 being:

CONSIDER ADOPTION OF RESOLUTION NO. 262(23) REDUCING THE ANNUAL PERCENT INCREASE IN COMMERCIAL AND RESIDENTIAL WATER RATES AND CLARIFYING THE NON-RESIDENTIAL SEWER IMPACT FEE; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

Brian Miller, City Attorney, stated that Resolution No. 262(23) updates the City's Fee Schedule by amending the decrease from water rates from 7% to 5%. He noted that the update included the deletion of a \$50.00 fee that was included in two different categories. Brooks Mitchell, City Manager, noted that the percentage increase on water and sewer rates were tied to a water contract the City has with the City of Oklahoma City.

Trustee Williams moved to adopt Resolution No. 262(23) reducing the annual percent increase in commercial and residential water rates and clarifying the non-residential sewer impact fee; effective upon approval and remaining in effect until modified, amended or repealed; and repealing prior inconsistent fees, second by Trustee McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

Agenda Item Number 14 being:

CONSIDER ADOPTION OF RESOLUTION NO. 263(23) AMENDING THE SCHEDULE OF FEES AND CHARGES; EFFECTIVE UPON APPROVAL AND REMAINING IN EFFECT UNTIL MODIFIED, AMENDED OR REPEALED; AND REPEALING PRIOR INCONSISTENT FEES.

Brian Miller, City Attorney, stated that Resolution No. 263(23) would adopt the amendments to the Schedule of Fees and Charges.

Trustee Williams moved to adopt Resolution No. 263(23) amending the Schedule of Fees and Charges; effective upon approval and remaining in effect until modified, amended or repealed; and repealing prior inconsistent fees, second by Trustee McKenzie. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:11 P.M.

Agenda Item Number 15 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD FEBRUARY 6, 2023
- B) APPROVE PAYMENT OF A WORKER’S COMPENSATION SETTLEMENT IN THE AMOUNT OF \$8,085.00 FOR CBR NO. 2050001039 TO DON COCANNOUER AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- C) APPROVE PAYMENT OF A WORKER’S COMPENSATION SETTLEMENT IN THE AMOUNT OF \$20,000.00 FOR CBR NO. 2050000979 TO DON COCANNOUER AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$257,411.44.

Trustee Hamm moved to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH CHAIRMAN LOUIE WILLIAMS PRESIDING AT 7:13 P.M.

Agenda Item Number 16 being:

ROLL CALL

PRESENT: McKenzie, Blair, Hunt, Lewis, Webb, Hamm, Williams
ABSENT: None

Agenda Item Number 17 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD JANUARY 17, 2023.

Trustee Hunt moved to approve the consent docket in its entirety, second by Trustee McKenzie. Motion carried by unanimously.

Ayes: McKenzie, Blair, Hunt, Lewis, Webb, Hamm, Williams
Nays: None

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:14 P.M.

Agenda Item Number 18 being:

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Joshua Daughtridge, 1605 NE 5th, stated that he was a student pastor at Southpointe Church and the founder and director of United OKC. Mr. Daughtridge appeared before Council to request a rental fee discount or waiver for the use of City facilities for all 501(C)(3) organizations. He advised that rental fees for the amphitheatre for a four hour period was \$1,475. He stated that the price included a 5% discount that non-profit organizations currently receive. Mr. Daughtridge understood that fees for cleanup and security must be paid. Councilwoman Hunt asked about the possibility of increasing the discount amount. Council also mentioned that the fees are in place to cover costs, wear and tear, and to reinvest in the park system. Councilman Blair asked if staff could review the fees and see if the facility isn't being used as much as it might due to the high cost.

Brooks Mitchell, City Manager, indicated that Mr. Jones appeared at the February 6, 2023 meeting to request Council look into the investigation of Mr. Jones' complaint. He advised that he had received the information and was in the process of reviewing it. He would send a report to the City Council within the week. Al Jones, 3308 SE 89th, Trailer 268, Oklahoma City stated that the Police Department should not be investigating themselves.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm introduced Justice Chandler, a junior at Southmoore High School, who expressed an interest in local government. Councilman Hamm asked if some of the Council could stay after the meeting to answer any questions he might have.

Councilwoman McKenzie commented that the Parks Department held an event at the Brand Senior Citizens Center that was very successful.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, stated that budget meetings with the department heads would begin next week.

Agenda Item Number 19 being:

ADJOURNMENT

Councilman Blair moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb Hamm, Lewis
Nays: None

The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 7:35 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

MELISSA HUNT, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2023.

ATTEST:

VANESSA KEMP, City Clerk