

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
JANUARY 17, 2023 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on January 17, 2023 at 6:30 p.m. with Mayor Glenn Lewis presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: McKenzie, Blair, Hunt, Williams, Webb, Lewis

ABSENT: Hamm

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief, Todd Gibson; Police Sergeant Becky Miller; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JANUARY 3, 2023.
- B) APPROVE A CONTRACT WITH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS ("ACOG") FOR THE FY 2023 UNIFIED PLANNING WORK PROGRAM.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$3,509,185.05.

Councilman Williams moved to approve the consent docket in its entirety, second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis

Nays: None

Absent: Hamm

Agenda Item Number 3 being:

DISCUSS POTENTIAL UPDATES TO ARTICLE 3, CHAPTER 4, SECTION 12-406 MISCELLANEOUS AESTHETIC REQUIREMENTS OF THE MOORE LAND DEVELOPMENT CODE.

Elizabeth Weitman, Community Development Director, advised that in 1998 Section 12-406 of the Land Development Code was updated to include Miscellaneous Aesthetic Requirements also known as bricking requirements. The update required that any commercial structure located in certain zoning districts and along the I-35 Corridor, or any metal building, must contain 75% brick, rock, or stone. Ms. Weitman stated that masonry was required because it is durable, virtually maintenance free, compatible with the build environment, and bolsters property values by building to a certain standard. She indicated that other allowable building materials include EFIS or stucco and cement "HardiPlank" siding. She stated that sheet metal and vinyl or plastic siding were prohibited.

Ms. Weitman gave examples of building permit applications which were being submitted with metal facades, which appears to be a new trend in architectural design. She advised that due to the wording of the ordinance architects were interpreting it to mean that if they use stick or wood construction they do not have to follow the ordinance. Ms. Weitman indicated that the update occurred prior to her employment with the City but she felt the intent of the ordinance was to prevent all metal buildings.

Councilman Williams commented that there was a difference between corrugated metal and architectural metal. Ms. Weitman advised that she surveyed local communities and found where larger metro areas have categorized different metal sidings or treatments. She indicated that the metal siding they consider a very high quality is the insulated metal panel with the brand name of Alucobond. A lower quality considered a standard material equates to the brand of Firestone Delta. They considered the lowest quality to be metal buildings where the seams and fasteners were visible.

Ms. Weitman requested feedback from the City Council regarding metal construction and to discuss potential changes to the City Code. She felt that options would be to add detailed definitions to allow specific metal siding or to consider increasing the allowable metal facade only if the building employs quality architectural design principals.

Councilwoman Hunt stated that the City should adjust standards to bring better architecture to the City. Councilman Blair felt there should be a uniform look throughout the City and not just along the I-35 Corridor. Councilman Williams felt that the same standards could be used with the masonry percentages changed. He also felt that glass walls should be addressed.

Ms. Weitman stated that she appreciated Council's input and would prepare an update to the Code which would be presented to the City Council for consideration at a future meeting.

No action was taken on the item.

Agenda Item Number 4 being:

CONSIDER APPROVAL OF THE REMOVAL AND REPLACEMENT OF DESIGNATED BUCK THOMAS PARK AND PARK MAINTENANCE FACILITY PARKING LOTS BY SILVER STAR CONSTRUCTION, UNDER THE CONTRACT FOR PUBLIC WORKS MAINTENANCE, IN THE BUDGETED AMOUNT OF \$563,759.33.

Sue Wood, Parks and Recreation Director, stated that the project involved the replacement of two softball parking lots and one park maintenance parking lot at Buck Thomas Park due to deterioration. She

indicated that this would be the first phase of parking lot improvements to be made at Buck Thomas Park.

Councilman Blair asked if the amount of the project was for removal or removal and replacement of the parking lots. Ms. Wood indicated that it would be for both removal and replacement of the parking lots utilizing the Silver Star Construction Public Works Maintenance Contract.

Councilman Webb moved to approve the removal and replacement of designated Buck Thomas Park and Park Maintenance Facility parking lots by Silver Star Construction, under the contract for Public Works Maintenance, in the budgeted amount of \$563,759.33, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

Agenda Item Number 5 being:

CONSIDER THE PURCHASE AND INSTALLATION OF FIVE BUDGETED ROTARY 16,000 POUND POST LIFTS FOR THE NEW PUBLIC WORKS FLEET FACILITY FROM O'REILLY AUTO PARTS IN THE TOTAL AMOUNT OF \$118,325 USING STATE CONTRACT NO. SW0307A.

Tony Mensah, Public Works Director, stated that Agenda Items No. 5 and 6 were companion items relating to the purchase of lifts to enable the mechanics at the new Public Works Fleet Maintenance Facility to work on light and heavy vehicles.

Mayor Lewis asked when the equipment would be delivered and installed. Mr. Mensah estimated delivery and installation to take approximately two months.

Councilwoman Hunt moved to approve the purchase and installation of five budgeted Rotary 16,000 pound post lifts for the new Public Works Fleet Facility from O'Reilly Auto Parts in the total amount of \$118,325 using State Contract No. SW0307A, second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

Agenda Item Number 6 being:

CONSIDER THE PURCHASE OF A BUDGETED ROTARY 84,000 POUND 6-COLUMN LIFT FOR THE NEW PUBLIC WORKS FLEET FACILITY FROM O'REILLY AUTO PARTS IN THE AMOUNT OF \$88,355 USING STATE CONTRACT NO. SW0307A.

Councilman Blair moved to approve the purchase of a budgeted Rotary 84,000 pound 6-column lift for the new Public Works Fleet Facility from O'Reilly Auto Parts in the amount of \$88,355 using State Contract No. SW0307A, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:47 P.M.

Agenda Item Number 7 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JANUARY 3, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$397,869.20.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:48 P.M.

Agenda Item Number 8 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JANUARY 3, 2023
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2022-2023 IN THE AMOUNT OF \$601,266.85.

Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED WITH CHAIRMAN LOUIE WILLIAMS PRESIDING AT 6:49 P.M.

Agenda Item Number 9 being:

ROLL CALL

PRESENT: McKenzie, Blair, Hunt, Lewis, Webb, Williams
ABSENT: Hamm

Agenda Item Number 10 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD DECEMBER 19, 2022.

Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Hunt. Motion carried by unanimously.

Ayes: McKenzie, Blair, Hunt, Lewis, Webb, Williams
Nays: None
Absent: Hamm

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:49 P.M.

Agenda Item Number 11 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

There were no items from the City Council/Trustees.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, stated that the deadline for Request for Proposals on the design of the new Moore Public Library were due today. The City received seven proposals which will be reviewed by committee followed by presentations given by the top finals.

Agenda Item Number 12 being:

ADJOURNMENT

Councilman Blair moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Lewis
Nays: None
Absent: Hamm

The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 6:50 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

MELISSA HUNT, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2023.

ATTEST:

VANESSA KEMP, City Clerk